



MINUTES, TOWNSHIP BOARD  
DEKALB, ILLINOIS  
August 12<sup>th</sup>, 2020

Due to the Governor's order restricting gatherings of 10 or more people, and in an effort to restrict the spread of COVID 19, the Township reserves the right to restrict attendance to the meeting. The Township encouraged anyone who wished to attend the Town Board meeting to do so. Should we be unable to safely accommodate social distancing guidelines, the Township Board reserves the right to adjourn until such time (and place) when social distancing is possible.

The meeting was called to order at 6:08p by Supervisor Johnson at the Township offices located at 2323 S. Fourth Street in DeKalb, Illinois. Roll was taken, those present were: Supervisor Johnson, Highway Commissioner Smith, Assessor Dyer, Trustees Flavin, King, McNett and Teboda.

The Pledge of Allegiance said by all in attendance.

Supervisor Johnson recused herself from the meeting, due to her pending resignation and joined the gallery.

Trustee Flavin made a motion to nominate Trustee Teboda to chair the meeting and was seconded by Trustee King. A roll call vote was taken: Trustee McNett, Aye; Trustee King, Aye; Trustee Flavin, Aye and Trustee Teboda, Aye. Motion passed.

A motion was made by Trustee McNett to approve the meeting agenda and to move Section VIII A-B ahead of Section VII on the meeting agenda and was seconded by Trustee Flavin. Motion passed as amended.

**Members of the Public Present:** Jim Luebke, Mark Charvat, Bessie Chronopoulos, Jodie Peterson, Erika Brown, Karen Gumino, David Jacobson and Lesa Eames.

**Town Hall Public Comments:** Mark Charvat spoke on the condition of the Township's web page and missing information. Clerk Kunde read an email to the board from Bessie Chronopoulos (copy attached).

**Reports:**

**Clerk Kunde:** Nothing

**Road Commissioner Smith:** Thank you to Jennifer Johnson for her years of service to the Township. Annie Glidden will be paved this week and costs are coming in under estimates. The Annual Town Meeting is next Tuesday night with the Agenda having been posted for the



required 30 days. There is a land purchase item on the Agenda and Commissioner Smith hopes the public attends.

**Assessor Dyer:** His department is working on final changes before August 31<sup>st</sup>, 2020. The tax lists should be published by September 28<sup>th</sup>, 2020 or before. They are having mobile home issues, real property vs. personal property. Thank you to Jennifer Johnson for her service and we wish you well.

**Trustee King:** Thank you to Jennifer Johnson you will be leaving a gigantic gap in DeKalb Township. There have been 1028 NIU students who are currently going through orientation, which Ms. King is a part of. Everyone is just trying to deal with the new world we are living and working in.

**Trustee Flavin:** Thank you Jennifer for your years of service. The manager should be someone from the Township. As a board we need to be more open.

**Trustee McNett:** Thank you Jennifer Johnson for your service. Mistakes on the website are not intentional. An outside company developed the website and COVID-19 sort of put matters on hold.

**Trustee Teboda:** Thank you to Jennifer Johnson, you will be missed. The website is under construction. Ms. Teboda's goal, as Trustee, is to make the transition with the new Supervisor as seamless as possible; they are all doing the best they can.

A motion was made by Trustee Flavin to move Agenda item VI A to the end of New Business and was seconded by Trustee King. Motion passed

#### **Bill Paying:**

A motion to approve and file the May Treasurer's budgetary report was made by Trustee McNett and seconded by Trustee Teboda. A roll call vote was taken: Supervisor Johnson: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; and Trustee Teboda: Aye. Motion passed.

**Unfinished Business:** No action was taken for Section VII, item A. A motion was made by Trustee Teboda to postpone the discussion, action, possible appointment of an Administrator, define duties and set compensation for an Interim Administrator to the next Town Board meeting, not at Annual Town meeting and was seconded by Trustee King. Motion passed.

#### **New Business:**

Agenda items:

Section VIII, A. Approval of the Regular Meeting Minutes of July 8<sup>th</sup>, 2020. A motion was made by Trustee McNett and seconded by Trustee King. Motion passed.





Section VIII, B. Approval of the Special Meeting Minutes of August 5<sup>th</sup>, 2020. A motion was made by Trustee Flavin to approve the Special Meeting Minutes of August 5<sup>th</sup>, 2020 and seconded by Trustee McNett. Motion passed.

Section VIII, C. Acceptance of the resignation from Supervisor Jennifer Johnson. The resignation letter was read into the record by Clerk Kunde (a copy is attached). A motion was made by Trustee McNett to accept Ms. Johnson's resignation and was seconded by Trustee Flavin. Motion passed.

Per Trustee Teboda, we do need to fill the Supervisor position. The General Assistance team has really stepped up, you are appreciated. The Salvation Army and Community Gardens projects, that Supervisor Johnson has been developing, are still on going and could not be brought to completion due to COVID-19. Trustee Teboda stated that she is offering to fill the remainder of the Supervisor's term if approved for statutory duties only and come to terms with what an Administrator would do.

Section VIII, D. A motion was made by Trustee Kevin Flavin for Trustee Nancy Teboda to assume the role of DeKalb Township Supervisor and assume all of the statutory duties of a Township Supervisor. Second was provided by Trustee Lisa King. A roll call vote was taken Trustee McNett; Trustee King: Aye; Trustee Flavin: Aye; Aye and Trustee Teboda: Aye. Motion passed.

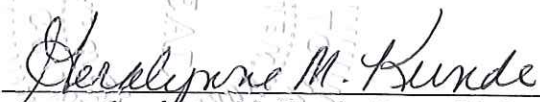
Supervisor Teboda declared a vacancy in the office of Township Trustee, with the consensus of the board deciding to vote on an appointee at a future Township Board meeting.


Section VI, A. A motion to approve the July Audit Report and August bills to pay was made by Trustee Flavin and seconded by Trustee McNett. A roll call vote was taken: Supervisor Teboda: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye and Trustee Teboda: Aye. Motion passed.

**Next Regular Meeting:** Will be on September 9<sup>th</sup>, 2020 at 6:00pm at the Township offices. The Annual Town Meeting will be on Tuesday, August 18<sup>th</sup>, 2020 at 7:00pm.

A motion to adjourn was made by Trustee McNett and seconded by Trustee Flavin. Motion passed. The meeting adjourned at 7:51pm.

Respectfully submitted  
Geraldynne Kunde, DeKalb Township Clerk

  
Geraldynne M. Kunde, Town Clerk

  
Nancy Teboda, Town Supervisor

Additionally, the oath of office was given to Supervisor Teboda after the meeting ended. (Copy attached).



## SPEAKER REQUEST FORM

DATE OF MEETING: \_\_\_\_\_

- Speaker request forms must be presented before the start of the meeting.
- Visual aids may not be used by the Speaker during the meeting. However, the Speaker may submit written material when submitting the Speaker Request Form.
- You will be called at the appropriate time to speak. Please state your name prior to your comments.
- Please limit your remarks to three (3) minutes

NAME (please print): MARK CHARAT

ADDRESS (optional): \_\_\_\_\_

PHONE NO. (optional): \_\_\_\_\_ EMAIL ADDRESS (optional): \_\_\_\_\_

I WISH TO BE HEARD ON THE FOLLOWING:

III Town Hall

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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## Jennifer Johnson

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**From:** bessie <bessie5@frontier.com>  
**Sent:** Wednesday, August 12, 2020 10:05 AM  
**To:** Nancy Teboda; Lisa King; Chad McNett; Kevin Flavin; Clerk; Rich Dyer; Jennifer Johnson; Craig Smith  
**Subject:** meeting

Township officials,

I look forward to attending the meeting on Wednesday. The last meeting was most informative and allowed for excellent discussion and participation. The hope is that this interaction among the Township officials and the public will result in good decisions being made.

As mentioned before, it concerns me that there is a possibility that an administrator might be hired once the Supervisor has resigned. The Trustees should concentrate on following the procedures which call for choosing a person to fulfill the remaining term...there are a few options. Consideration of an administrator might end up changing the structure of how the Township operates...my fear is that this action might evolve into a permanent administrator who is hired thus coming in conflict with the elected Supervisor position.

The beauty of Township government is that the people in charge are ELECTED and directly answerable to the people.....that is a good thing. There are those who feel Township government should be absorbed by municipalities or counties as an economic measure.....certainly a case could be made for that. Yet, in rural communities Township works differently than in a more densely populated area where there is a different delivery of services and where the roads are all the same.

Also it would be awkward to hire Jennifer Johnson to fill the vacated position since she will no longer be a resident. Certainly some of the Township employees who are NOT elected might have more flexibility, but those positions which are basically ELECTED should be filled from people who live in the Township.

I'm sure there are people available who could fill the position...perhaps someone from within the organization who currently works in the Township offices and resides in the Township could do the job and then be able to return to their original position. Filling from within might be the easiest option as it would allow for a more seamless transition. Of course the other option is to advertise the position and if that does not produce anyone, it is my understanding that the public will be asked to be part of a process that will place someone's name for consideration.

Perhaps while the process moves forward there might be a need to assign someone to monitor the daily operations. It was suggested that the senior Trustee do this....it makes sense. Another choice might be to select a current worker for a short term.....of course there would be a monetary compensation in either case.

I'm glad to see that the website is being updated....I realize it is difficult, but some basic information was missing during construction and that made it difficult to obtain basic information. Karen has been wonderful in providing information and clarification. The names and emails are listed below....it is important to have that info available.

Finally, I am concerned about the TIF Audit. I am concerned about how much discussion has occurred at the Township about this important topic. The City of DeKalb has obviously made some significant errors with TIF monies that have impacted other entities. Somehow there must be a way

August 12, 2020

Dear DeKalb Township Board of Trustees,

This letter serves as my official resignation from the office of DeKalb Township Supervisor, effective immediately due to relocation outside of the boundaries of the township.

Serving the residents of DeKalb Township with you has been the great privilege of my life, along with having the opportunity to work with the General Assistance staff and the entire DeKalb Township and DeKalb Township Road District. Since we took our oaths of office, each of you has remained enthusiastic and committed to serving our residents, and I thank you for your service. It has been a true pleasure.

I wish DeKalb Township and the people charged with its care the best, and again thank the residents for allowing me to serve as your Supervisor.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Jeep Johnson", with a long horizontal flourish extending to the right.

Jennifer Jeep Johnson

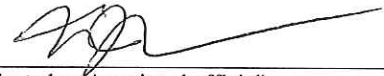
## Oath of Office

State of Illinois )

DEKALB Township ) ss.

DEKALB County )

I Nancy Teboda do solemnly swear (affirm) that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of SUPERVISOR to the best of my ability.



(Elected or Appointed official)

Signed and sworn (affirmed) before me on:

August 12, 2020  
Deborah M. Kunde  
(Township Clerk or other authorized person)