



MEETING OF THE DEKALB TOWNSHIP BOARD
SEPTEMBER 8, 2021 6:00 P.M.
2323 SOUTH FOURTH STREET, DEKALB, IL 60115

The public is invited to join our in-person meetings and members of the public may address the Township Board during Public Comment by submitting a speaker request form prior to the start of the meeting. If the number of attendees does not permit all persons to be socially distanced, the meeting may be adjourned to such time as an appropriate alternate space can be utilized. All attendees are required to wear a mask at all times, regardless of vaccination status.

As a convenience to the public, the Township is also providing remote viewing of the meeting. Remote viewing mode does not provide for public participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/83918548276?pwd=L2UwYTMzbGI5ME11TVZOcFhESmNHdz09>

Meeting ID: 839 1854 8276 Passcode: 439815 One tap mobile: +13126266799

- A. Call to Order – Roll Call
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Public Comment
- E. Presentations
 - a. Craig Smith, Highway Commissioner – Overview of Road District
- F. Reports
 - a. Supervisor's Report
 - b. Clerk's Report
 - c. Highway Commissioner's Report
 - d. Assessor's Report
 - e. Trustees' Reports
- G. Bill Paying
 - a. Approval of August audit report and September bills to pay
 - b. Receive, file, and approve Treasurer's August budget report

H. Unfinished Business

I. New Business

- a. Minutes of the Executive Session meeting of January 13, 2021
- b. Minutes of the Executive Session meeting of March 10, 2021
- c. Minutes of the Regular Board of Trustees meeting of July 14, 2021
- d. Minutes of the Regular Board of Trustees meeting of August 11, 2021
- e. Approval of Resolution 2021-009 Amending the Property Tax Abatement Qualifying Criteria and Definitions in the DeKalb County Enterprise Zone
- f. Discussion and possible action regarding IGA for Library Services between DeKalb Public Library and DeKalb Township

J. Executive Session

K. Old Business

L. Other Business

- a. Next Regular DeKalb Township Board Meeting October 13, 2021 at 6:00 pm

M. Adjournment



SUPERVISOR'S REPORT

9/8/2021

1. Oakwood Cemetery

- a. Restoration work was completed by Stonehugger's Restoration Company during the last week of August. This work included repairing broken headstones and resetting headstones that were sinking into the ground.
- b. The entrance to the cemetery has been rebuilt and repaved.
- c. Tree trimming is scheduled to be completed this fall.

2. General Assistance and Emergency Assistance

- a. Continuing to see increased requests for applications for emergency assistance.
- b. Federal unemployment benefits ended on 9/4/2021.
- c. State of IL eviction moratorium is currently set to expire on 9/18/21.
- d. Attended LIHEAP (Low Income Home Energy Assistance Program) training on 8/19. DeKalb Township is now a LIHEAP application site. This service is available to any DeKalb Township Resident and is done by scheduling an appointment. Information about this service is on the website.
- e. Community Resource Guide developed by Family Service Agency has been a valuable addition to Emergency Assistance application process.

3. Paper Shredding and Recycling (eyeglasses & hearing aids) Event

- a. Scheduled for Saturday, September 18 from 9 to 11.
- b. Township residents can bring a maximum of 3 boxes and unlimited eyeglasses and hearing aids. We will check ID's to confirm residency in DeKalb Township.
- c. Advertising flier was emailed to all trustees. Trustees are encouraged to attend to greet residents and lend a hand.

4. Other

- a. 8/20 met with Katelynn Wisner from local AID (Association for Individual Development) office to learn about their services and how to make referrals.
- b. 8/20 met with Kim from Swanson Quality Services for an overview of Quickbooks. This is the accounting software the Township utilizes.
- c. 8/21 attended the Open House at Islamic Center of DeKalb.
- d. 8/25 met with Lesly Wicks from Hope Haven to learn more about their services and how to make referrals to their programs.
- e. 8/26 TOI Boot Camp
- f. 8/28 attended the Open House at Barb Food Mart to see their new location and learn about their services.
- g. 9/4 attended the Open House at the Belonging Center. Met leaders from not-for-profit's - Center of It All, Passion Pursuit, and B.L.A.C., Inc. Future meetings with each organization will take place to exchange information on services.

5. FOIA Requests – see next page

FOIA requests received and processed since the last board meeting are shown below. The total staff time expended this month on FOIA requests was 22 hours 45 minutes. There are no other open FOIA requests at the time of this report.

Mark Charvat 9/3/21 Completed 9/7/21 Staff Time Involved 45 minutes

Email requesting the following: By the Freedom of Information Act, I am requesting the following information:

- 1. Signed contracts and invoices that were in effect from 1/1/2015 thru 8/31/2021 with Morningstar Media*
- 2. Any bid or quotes from Morningstar Media from 1/1/2015 through 8/31/2021*
- 3. payment records to Morningstar Media from 1/1/2015 through 8/31/2021*

Derek Van Buer 9/3/21 Completed 9/3/21 Staff Time 30 minutes

All vendor payments details made from 4/1/2020 thru 3/31/2021. I am requesting this information in Microsoft Excel, which is available using Quickbooks, which the township uses for its financial management software.

Mark Charvat 8/11/21 Completed 8/12/21 Staff Time Involved 30 minutes

Email requesting the following: "Per the freedom of information act, I am requesting a copy The board packet for the August 11, 2021 township meeting."

Mark Charvat 8/11/21 Completed 8/12/21 Staff Time Involved 3 Hours 15 minutes

Email requesting the following: "By the Freedom of Information act, I am requesting the recorded videos the following DeKalb Township meetings: 12.09.20, 08.11.21, 07.14.21"

Derek Van Buer 8/12/21 Completed 8/18/21 Staff Time Involved 3 Hours 15 minutes

Email requesting the following: "By the Freedom of Information Act, I am requesting the following information: Software licenses/contracts for accounting/financial management software used for accounts payable, accounts receivable, etc"

Derek Van Buer 8/12/21 Completed 8/18/21 Staff Time Involved 7 Hours 15 minutes

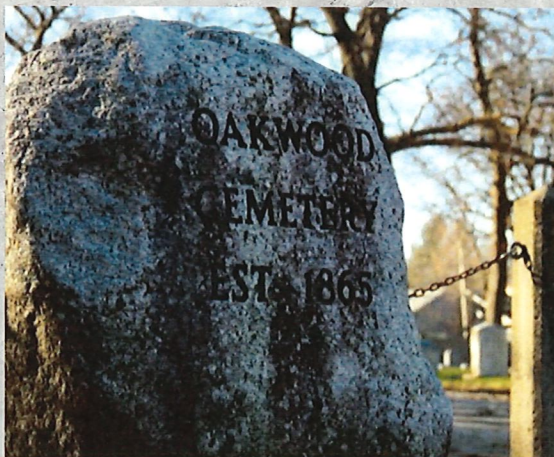
Email requesting the following: "By the Freedom of Information Act, I am requesting the following information:

- *Current Contracts for web hosting related to www.dekalbtownship.com*
- *Invoices for web hosting related to www.dekalbtownship.com from November 1, 2019 to July 31, 2021*
- *Invoices for data storage for files accessed from www.dekalbtownship.com from November 1, 2019, to July 31, 2021 (such as agendas, minutes, board packets, etc.)*
- *Information on the data storage constraints and expense of board packets on the website: www.dekalbtownship.com used (See resolution 2021-002-T)*
- *Cost savings for removing minutes, agendas, and not putting board packets on-line for the public for www.dekalbtownship.com (See Resolution 2021-002 - T).*
- *Current Contracts for web hosting related to www.dekalbtownship.org*
- *Invoices for web hosting related to www.dekalbtownship.org from November 1, 2019 to July 31, 2021.*
- *Invoices for data storage for files accessed from www.dekalbtownship.org from November 1, 2019, to July 31, 2021 (such as agendas, minutes, board packets, etc.)*
- *Information on the data storage constraints and expense of board packets on the website: www.dekalbtownship.org used (See resolution 2021-002-T)*
- *Cost savings for removing removing minutes, agendas, and not putting board packets on-line for the public for www.dekalbtownship.org (See Resolution 2021-002 - T). "*

Derek Van Buer 8/20/21 Completed 8/24/21 Staff Time Involved 7 Hours 15 minutes

Email requesting the following: "By the Freedom of Information Act, I am requesting the following information: All vendor payments details made from 4/1/2020 thru 3/31/2021. I am requesting this information in Microsoft Excel, which is available using Quickbooks, which the township uses for its financial management software. Listed below are some instructions for the report."

Oakwood Cemetery Restoration Summer 2021





Oakwood Cemetery Driveway Paving Summer 2021

Before



After





Est. 1850

2021 AUGUST TOTALS EXPENDITURES REPORT

FUND	Invoices
TOWN	\$49,834.49
GENERAL ASSISTANCE	\$14,647.81
ROAD AND BRIDGE	\$18,893.20
PERMANENT ROAD	\$141,439.73
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$224,815.23

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **SEPTEMBER 8, 2021** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

Trustee Nancy Bradlo

Supervisor Mary Hess

Trustee Lisa King

Trustee Chad McNett

Clerk Andrew Tillotson

Trustee Dale Thurman

(SEAL)

I, _____, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of AUGUST 2021 at the SEPTEMBER 8, 2021 Township Board meeting.

Andrew Tillotson, Clerk

2021 AUGUST TOTALS EXPENDITURES REPORT

2021 AUGUST WARRANT FOR EXPENDITURES				
TOWN FUND				
08/01/2021	783	ANDREW TILLOTSON	2021 AUGUST	339.36
	784	CHAD C. MCNETT	2021 AUGUST	136.56
	785	CRAIG A SMITH	2021 AUGUST	5,588.04
	786	DALE L THURMAN	2021 AUGUST	144.30
	787	LISA R KING	2021 AUGUST	136.56
	788	MARY HESS	2021 AUGUST	5,131.49
	789	NANCY G BRADLO	2021 AUGUST	144.30
	790	RICHARD J DYER	2021 AUGUST	4,275.85
	791	ANDREW C REININK	07/16/21-07/31/21	1,481.93
	792	ERIK V HANSEN	07/16/21-07/31/21	1,117.49
	793	JODIE L PETERSON	07/11/21-07/24/11	149.20
08/02/2021	PAD	INTERNAL REVENUE SERVICE	S-SS2962.38/M692.80/F3363.54; ASSR-SS446.15/M104.33 F941 08012021	7,569.20
	pad	IL DEPT OF REVENUE- STATE W/H	STATE W/H/ IL 501 2021 08012021 3RD QTR	1,255.41
08/10/2021	pad	IMRF	pension-s2800.37/a-pension888.69/vac82.50	3,771.56
	1032	AFLAC	pyrll exp-A#-52201; i# 519252-T-S-136.07/A48.24 2021 JULY	184.31
	1033	BLUE CROSS BLUE SHIELD	HEALTH-SUPR2881.70/a1317.15 2021 AUGUST	4,198.85
	1034	THE STANDARD	TWN HLTH INS. BENEFITS-EYE-T-S12.74/A12.74 2021 AUGUST	25.48
08/11/2021	1035	DEK. CTY. REHAB & NURSING CENTER	CTY. HOME- VOL. CONTRIB. 2021 JULY	500.00
	1036	DYER, RICH	2021 AUGUST HLTH	675.00
	1037	HANSEN, ERIK	ASSR- D.A.-TRVL-2021 JULY 103 MI X .56	57.68
	1038	JUST SAFETY	OPER SUP I#36356	23.75
	1039	METRONET	A# 1653538 INTERNET/PNONE/TV -S-TEL122.34/I111.39/A-TEL73.41/I111.39	418.53
	1040	NORTHERN ILLINOIS DISPOSAL, INC.	UTILITY- A # 3086-436769 ;#20593091	66.05
	1041	REININK, ANDREW	2021 AUG. HLTH	191.10
	1042	WIPFLI CPAs AND CONSULTANTS	AUDIT-I#1869116 C#115748	2,500.00
	1043	ALUMNI AWARDS	I#4012, 4040 OPER SUPPL	143.00
	1044	COMED	UTIL. T607.64/CEM38.01	645.65
	1045	HESS, MARY	TRAVEL- 462 MILES X .56	258.72
	1046	SPARKLE JANITORIAL SERVIE (KRUIS)	JANITOR I# 1229 2021 JULY	675.00
	1047	TOWNSHIP OFFICIALS OF IL.	MEMBERSHIP	1,001.06
	1048	VERIZON	TELEPHONE \$49.58/A51.36	100.94
08/13/2021	794	REININK, ANDREW	8/1/21-8/15/21	1,481.93
	795	HANSEN, ERIK	8/1/21-8/15/21	1,117.48
	796	PETERSON, JODIE	07/25/2021-08/07/2021	300.32
	PAD	INTERNAL REVENUE SERVICE	SS-SS47.84/M11.19/F358.54; ASSR- SS446.14/M104.35	968.06
	PAD	IL DEPT OF REVENUE- STATE W/H		183.27
08/30/2021	1049	DEKALB COUNTY YOUTH SERVICE BUREAU	FY2122 COY GRANT	750.00
	1050	CARDMEMBER SERVICES	9113-s-l/T219.09/TRNG-225.00/ Opsup362.64	806.73
	1051	ELLIOTT & WOOD, INC.	cem. maint. i#14819	693.00
	1052	SMITH, CRAIG	HLTH- DEP. C.S. 2021 AUGUST	617.38
	PAD	RESOURCE BANK	OPER SUPP. SERVICE CHARGE	9.95
TOTAL TOWN WARRANT FOR EXPENDITURES				49,834.49
GENERAL ASSISTANCE				
08/01/2021	222	ERIKA D BROWN	07/11/21-07/24/21	1,512.75
	223	KAREN S GUMINO	07/11/21-07/24/21	989.01
	PAD	INTERNAL REVENUE SERVICE	ss450.63/m105.39/f309.00 f941 2021 08012021 3rd qtr	865.02
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il 501 2021 08012021 3rd qtr	171.13
08/04/2021	pad	IMRF	pension-652.61/vac105.69 2021 july	758.30
	2006	17GA01086	2021 AUGUST G.A.	319.00
	2007	12GA00003	2021 AUGUST G.A.	319.00
	2008	18GA01352	2021 AUGUST G.A.	319.00
	2009	19GA01525	2021 AUGUST G.A.	319.00
	2010	AFLAC	PAYROLL EXP-I# 5619252-A#606512 2021 JULY	26.92
	2011	BLUE CROSS BLUE SHIELD	HLTH- 2021 AUGUST	2,499.57
	2012	NCPERS GROUP LIFE INSURANCE	PAYROLL EXP 2021 AUG	16.00
	2013	THE STANDARD	HLTH- 2021 AUGUST	12.74
08/02/2021	2014	HUSKY RIDGE APTS	EA-RENT 21EA01558	839.44
	2015	BROWN ERIKA	2021 AUGUST HLTH	198.50
	2016	PROSHRED	EQUIP MAINT I#990092355	109.00
8/13/2021	224	BROWN, ERIKA	07/25/21-08/07/21	1,574.16
	225	GUMINO, KAREN	07/25/21-08/07/21	928.80
	pad	INTERNAL REVENUE SERVICE	SS452.24/M105.76/F310.00	868.00
	pad	IL DEPT OF REVENUE- STATE W/H	STATE W/H	171.74
08/30/2021	2017	JOHNSON, AARON	EA-RENT 21EA01559 532 N 7TH	1,245.00
	2018	CARDMEMBER SERVICES	OPSUP560.01/TRNG 25.72	585.73
TOTAL G A AUGUST WARRANT FOR EXPENDITURES				14,647.81

ROAD AND BRIDGE				
08/01/2021	194	JODIE L PETERSON	07/11/21-07/24/21	149.19
	195	KYLER KLAPPRODT	07/11/21-07/24/21	874.00
8/13/2021	196	PETERSON, JODIE	7/25/21-8/7/21	300.32
	197	KLAPRODT, KYLE	7/25/21-8/7/21	655.50
08/02/2021	PAD	INTERNAL REVENUE SERVICE	ss150.40/m35.184/f26.54-2021 f941 0801021	212.12
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il501 2021 08012021	60.22
08/04/2021	pad	IMRF	pension448.72/vac363.34	812.06
8/13/2021	PAD	INTERNAL REVENUE SERVICE	SS140.85/M32.93/F26.54	200.32
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il501 2021 08152021	56.41
8/1/2021	3035	AFLAC	PYRLL EXP-A#-52201; i# 519252 2021 JULY	20.35
08/11/2021	3036	ALL AROUND PUMPING SERVICE, INC	R- BLDG. MAINT i#24552	600.00
	3037	ARCHER ALIGNMENT INC	E.M. i#86070	154.95
	3038	AUTO VALUEBUMPER TO BUMPER	E.M. i#324491, 324963	34.34
	3039	BRAD MANNING FORD	E.m. i#FOW150020, 150032, 151353, FOCS112749	94.63
	3040	CITY OF DEKALB	replacement tax. allocation-collected 2021 JULY- allocated 2021 AUGUST;	966.97
	3041	CITY OF DEKALB-WATER DEPT.	R-UTILITY A#300313897000 04/27/21 THRU 06/23/2021	112.64
	3042	CITY OF SYCAMORE	replacement tax allocation.-COLLECTED 2021 JULY - ALLOCATED 2021 AUGUST	61.80
	3043	JUST SAFETY	SS i# 36356	24.70
	3044	MESCHER, RINEHART & REDLINGSHAFFER	LEGAL i#7979	874.00
	3045	METRONET	A# 1653538 INTERNET111.37/PHONE24.47	135.84
	3046	NICOR GAS	UTIL. DUE 9/07/2021 ACT 1060	51.98
	3047	NORTHERN ILLINOIS DISPOSAL	UTILITY- i#20593091 A# 3086-436769	61.70
	3048	SCOTT, DON	R-BLDG. MAINT. i#708197-	862.75
	3049	SPLASH OF COLOR, INC	blgd maint a# 8721. i#83536, 86022	65.98
	3050	THE SHERWIN WILLIAMS CO	BLDG MAINT. i#3342-2	30.78
	3051	VERIZON	TELEPHONE i#9884887636	54.92
	3052	WEST SIDE TRACTOR SALES	E.M. i#F82523	2,122.13
	3053	WIPFLI CPAs AND CONSULTANTS	AUDIT-FY2021 -i#1869116 C#115748	2,500.00
08/30/2021	3054	AIRGAS US LLC D/B/A/ ENCOMPASS	rentals C# 2986196 i#9981281820	18.55
	3055	ALL AROUND PUMPING SERVICE, INC	BLDG. MAINT i#24702	1,350.00
	3056	AMERIGAS	fuel A#201421020 i#3125727046	149.83
	3057	BARBECK COMMUNICATIONS	70406	300.58
	3058	BLAKE OIL CO	FUEL i# 404465	552.88
	3059	VOID		0.00
	3060	BRAD MANNING FORD	ER-i# FOCS113123	139.88
	3061	C.S.R. BOBCAT INC	E.M. i# 01-4264	120.63
	3062	CARDMEMBER SERVICES	MISC73.38/OFSUP62.94/I/T15.46	151.78
	3063	CINTAS	A# 14946044 2021 JULY i# 4088775383, 4089560255, 4090134565, 4090811108, 4091385419	550.23
	3064	GORDON HARDWARE	BLDG MAINT 89.00/OFSUP35.99/SS7.64/EM11.92; i#908149,852,926,959,909031,095	144.55
	3065	NEBRASKA-IOWA INDUSTRIAL FASTENERS	ss i#6070105, 6073092	2,152.71
	3066	NICOR GAS	UTIL. DUE 10/05/2021 ACT 1066	45.76
	3067	SMITH, JACOB	SS- LOWES	2.97
	3068	THE SHERWIN WILLIAMS CO	2858-3640-9	30.78
	3069	TOWNSHIP OFFICIALS OF ILLINOIS	MISC 4 CLEARINGHOUSE QUERYS- 08132021	40.00
	3070	TRANE	C# 561554 i#311925276 bldg maint- 8/3/2021	546.75
	3071	WEDO WINDOWS & CARPETS	BLDG MAINT i# DHD0721	160.00
	3072	BONNELL INDUSTRIES INC	EM i# 0199995-IN	284.72
TOTAL R&B AUGUST WARRANT FOR EXPENDITURES				18,893.20
PERMANENT ROAD				
08/01/2021	286	JACOB A SMITH	07/16/21-07/31/21	1,809.88
	287	James Poff III	07/16/21-07/31/21	1,404.86
	288	JEFFREY L HARNESS	07/16/21-07/31/21	1,294.65
8/13/2021	289	SMITH, JACOB	8/1/21-8/15/21	1,869.41
	290	POFF, JAMIE	8/1/21-8/15/21	1,404.85
	291	HARNESSE, JEFFREY	8/1/21-8/15/21	1,398.00
08/02/2021	PAD	INTERNAL REVENUE SERVICE	SS820.41/M191.88/F597.00 F941 2021 08012021 3RD qtr	1,609.29
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL501 2021 08012021	308.11
08/04/2021	pad	IMRF	pension1891.15/vac480.96	2,372.11
08/13/2021	PAD	INTERNAL REVENUE SERVICE	SS852.36/M199.34/F626.	1,677.70
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE 2W/H	319.68
8/1/2021	4030	AFLAC	A#-52201; i# 519252 2021 JUNE	396.12
	4031	BLUE CROSS BLUE SHIELD	HLTH-2021 AUGUST	2,683.21
	4032	THE STANDARD	HLTH- 2021 AUGUST	19.11
	4033	ILLINOIS ENVIRONMENTAL PROTECTION A	MISC. A#ILR400566-7/1/21-6/30/22	1,000.00
	4034	BLAKE OIL CO	EQUIP FUEL i#407049, 407067	2,034.57
	4035	COM ED	ROAD LIGHTING	364.44
	4036	FEHR GRAHAM ENGINEERING	ENGINEERING i#101818, 101819	6,095.00
08/30/2021	4037	BLAKE OIL CO.	FUEL i# 1407195, 1407173	967.81
	4038	C.S.R. BOBCAT INC	i#01-4099 RENTAL-soil conditioner, seeder attachmt	600.00
	4039	CARDMEMBER SERVICES	RD MAINT-GERMAN BLISS	2,499.00
	4040	CERTIFIED LABORATORIES	rd maint. i#7462406	1,814.63
	4041	CURRAN CONTRACTING COMPANY	RD PROJ RE: 21-04000-03-GM HOT MIX	101,779.31
	4042	HARNESSE, JEFF	PR-HLTH- DEP. J.H.-2021 AUG	278.79
	4043	VOID		0.00
	4044	SMITH, JACOB	HLTH 2021 AUG	675.00
	4045	WAGNER AGGREGATE, INC.	RD. MAINT. i# 32050, 32117	3,246.70
	4046	MARTENSON TURF PRODUCTS, INC	RD MAINT i# 82550, 82557	1,517.50
TOTAL AUGUST PERM RD WARRANT FOR EXPENDITURES				141,439.73



Est. 1850

**2021 SEPTEMBER TOTALS TO DATE WARRANT FOR INVOICES /
EXPENDITURES REPORT**

FUND	Invoices
TOWN	\$55,623.85
GENERAL ASSISTANCE	\$12,740.84
ROAD AND BRIDGE	\$3,729.74
PERMANENT ROAD	\$54,160.18
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$126,254.61

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **SEPTEMBER 8, 2021** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

Trustee Nancy Bradlo

Supervisor Mary Hess

Trustee Lisa King

Trustee Chad McNett

Clerk Andrew Tillotson

Trustee Dale Thurman

(SEAL)

I, _____, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of SEPTEMBER 2021 at the SEPTEMBER 8, 2021 Township Board meeting.

Clerk Andrew Tillotson

2021 SEPTEMBER TOTALS TO DATE PENDING INVOICES EXPENDITURES MADE REPORT

2021 SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE				
TOWN FUND				
09/01/2021	797	ANDREW TILLOTSON	2021 SEPTEMBER	339.36
	798	CHAD C. MCNETT	2021 SEPTEMBER	136.57
	799	CRAIG A SMITH	2021 SEPTEMBER	5,588.04
	800	DALE L THURMAN	2021 SEPTEMBER	144.29
	801	LISA R KING	2021 SEPTEMBER	136.57
	802	MARY HESS	2021 SEPTEMBER	5,131.51
	803	NANCY G BRADLO	2021 SEPTEMBER	144.29
	804	RICHARD J DYER	2021 SEPTEMBER	4,275.85
	805	ANDREW C REININK	08/16/21-08/31/21	1,481.92
	806	ERIK V HANSEN	08/16/21-08/31/21	1,117.50
	807	JODIE L PETERSON	08/09/21-08/22/21	126.98
	PAD	INTERNAL REVENUE SERVICE	S-SS2959.20/M692.08/F3363.54; ASSR-SS446.14/M104.34 F941 09012021	7,565.30
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE WH/ IL 501 2021 09012021 3RD QTR	1,254.15
	PAD	IMRF	pension-s2800.37/VAC-747.50; a-pension888.67/vac82.50	4,519.04
	1053	AFLAC	pyrl exp-A#-52201; # 917103-T-S-136.07/A48.24 2021 AUG	184.31
	1054	BLUE CROSS BLUE SHIELD	HEALTH-SUPR2784.324/a1317.15 2021 SEPT	4,101.47
	1055	DEKALB CHAMBER OF COMMERCE	tw- SOC MED # 18201CR E BLASTS-9.8.21 & 9/15/21	160.00
	1056	OC CREATIVE, INC	WEBSITE-#1766 PHOTO CLERK JOB 01242	225.00
	1057	THE STANDARD	TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2021 SEPT	31.85
	1058	TOWNSHIP OFFICIALS OF ILLINOIS	OP SUP DESK REF SET	45.00
		COMED	UTILITY-T575.08/C37.29	612.37
		DEK CTY REHAB	VOLUNTARY CONTRIBUTION 2021 AUGUST	500.00
		DYER, RICH	2021 SEPTEMBER	675.00
		HANSEN, ERIK	D.A. TRAVEL-84 MI X .56 2021 AUGUST	47.04
		KRUIS INC. (SPARKLE JANITORIAL)	JANITOR 2-21 AUGUST	540.00
		MACKLIN INC	CEM. OAKWOOD-#49282 SEAL COATS/ROAD CONSTRUCTION/ MAINTENANCE	855.94
		METRONET	s-tel104.73/i115.79; assr- tel41.02/i108.54	370.08
		NORTHERN IL DISPOSAL	UTILITY #20848333	66.05
		ROYER ASPHALT PAVING	CEM OAKWOOD ENTRANCE SEAL COAT/ROAD CONSTRUCTION #19656	6,150.00
		RICOH	ASSR. EQUIP MAINT.	8.98
		SMITH, CRAIG	2021 SEPTEMBER	617.38
		VERIZON	TEL- \$49.58/A51.36	100.94
9/15/2021		ZUKOWSKI, ROGERS, FLOOD & MCARD	LEGAL	4,320.00
		salaries		2,899.73
		INTERNAL REVENUE SERVICE		968.07
		IL DEPT OF REVENUE- STATE W/H		183.27
TOTAL TOWN SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE				55,623.85
GENERAL ASSISTANCE				
9/1/2021	226	ERIKA D BROWN	08/09/21-08/22/21	1,639.95
	227	KAREN S GUMINO	08/09/21-08/22/21	933.47
	2019	17GA01086	2021 SEPTEMBER	319.00
	2020	12GA00003	2021 SEPTEMBER	319.00
	2021	18GA01352	2021 SEPTEMBER	319.00
	2022	19GA01525	2021 SEPTEMBER	319.00
	2023	AFLAC	PAYROLL EXP-#917103-A#606512 2021 AUG	26.92
	2024	BLUE CROSS BLUE SHIELD	HLTH- 2021 SEPT	2,596.95
	2025	CARASOFT TECHNOLOGY CORP	DT00004	10.00
	2026	NCPERS GROUP LIFE INSURANCE	0705092021 2021 SEPT	16.00
	2027	PROSHRED SECURITY	DEKTWP	109.00
	2028	THE STANDARD	HLTH- 2021 SEPT	12.74
	2029	VILLARREAL, JULIE	TRNG- # 2	225.00
	pad	INTERNAL REVENUE SERVICE	ss462.18/m108.10/f320.00 f941 2021 09012021 3rd qtr	890.28
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il 501 2021 09012021 3rd qtr	175.53
	PAD	IMRF	pension-899.23/vac387.07 2021 AUG	1,286.30
9/15/2021		SALARIES		2,502.96
		INTERNAL REVENUE SERVICE		868.00
		IL DEPT OF REVENUE- STATE W/H		171.74
TOTAL G A SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE				12,740.84

ROAD AND BRIDGE				
9/1/2021	198	JODIE L PETERSON	08/09/21-08/22/21	126.61
	199	KYLER KLAPPRODT	08/09/21-08/22/21	721.04
	3075	AFLAC	PYRL EXP-A#-52201; i# 917103 2021 AUG	20.35
	3076	MESCHER, RINEHART & REDLINGSHAFF	LEGAL I#8022 2021 JULY	133.00
	3077	REDEEMED OFFICE / RINKER'S INSTALL	OFFICE I# 24907	172.00
	PAD	INTERNAL REVENUE SERVICE	ss125.49/m29.37/f26.54-2021 f941 0901021	181.40
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il501 2021 09012021	50.28
		DEKANE EQUIP CORP	E.R. I# IA79338	906.60
		METRONET	tel38.88/f51.23	90.11
		NORTHERN IL DISPOSAL	UTIL I#20848333	61.70
		VERIZON	TEL I#9887057906	54.92
9/15/2021		SALARIES		955.00
		INTERNAL REVENUE SERVICE		200.32
		IL DEPT OF REVENUE- STATE W/H		56.41
TOTAL R&B SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE				3,729.74
PERMANENT ROAD				
09/01/2021	292	JACOB A SMITH	08/16/21-08/31/21	2,192.92
	293	James Poff III	08/16/21-08/31/21	1,828.41
	294	JEFFREY L HARNESS	08/16/21-08/31/21	1,754.16
	4047	AFLAC	A#-52201; I# 917103 2021 AUG	396.12
	4048	BLUE CROSS BLUE SHIELD	HLTH-2021 SEPT	2,683.21
	4049	CORRECTIVE ASPHALT MATERIALS	RD SELING- REJUVENATOR. RE: 2021 REJUVENATOR	20,040.00
	4050	DEKALB COUNTY TREASURER	ENGINEERING RE: RE: 2021 REJUVENATOR	1,002.00
	4051	THE STANDARD	HLTH- 2021 SEPT	19.11
	PAD	INTERNAL REVENUE SERVICE	SS1062.94/M248.58/F888.00 F941 2021 09012021 3RD qtr	2,199.52
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL501 2021 09012021	400.25
	PAD	IMRF	pension1666.03/vac422.56	2,088.59
09/08/2021		AMERICA'S PARKING REMARKING	RD STRIPING RE: 2021 PAVEMENT MARKING	8,310.28
		BLAKE OIL	EQUIP FUEL I#407734	739.90
		COM ED	STREET LGHTING	365.64
		HARNES, JEFF	HLTH- 2021 SEPTEMBER	278.79
		PITSTICK, MICHAEL J	RD MAINT I# WEBSTER-0 CROP DAMAGE	944.90
		SMITH, JACOB	HTLH - 2021 SEPTEMBER	675.00
		WELCH BROS INC	RD MAINT I# 3148315	1,572.00
9/15/2021		SALARIES		4,672.00
		INTERNAL REVENUE SERVICE		1,677.70
		IL DEPT OF REVENUE- STATE W/H		319.68
TOTAL PERM RD SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE				54,160.18

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF AUGUST 2021

	ACCOUNT BALANCES				
	GENERAL TOWN FUND	MONTH	YEAR		
	BEGINNING BALANCE:	\$1,359,999.02	\$1,103,551.07		
	REVENUES	\$34,914.79	\$504,484.58		
	EXPENDITURES	\$49,834.49	\$262,956.33		
	ACCOUNT BALANCE: AUGUST 31, 2021	\$1,345,079.32	\$1,345,079.32		
	BALANCES:			BALANCES:	
	FMB-CHECKING			\$494,595.33	
	RESOURCE BANK-CHECKING			\$850,483.99	
	ACCOUNT BALANCE: AUGUST 31, 2021			\$1,345,079.32	
	GENERAL ASSISTANCE FUND	MONTH	YEAR		
	BEGINNING BALANCE:	\$469,607.15	\$393,876.36		
	REVENUES:	\$9,559.01	\$142,422.46		
	EXPENDITURES:	\$14,647.81	\$71,780.47		
	ACCOUNT BALANCE: AUGUST 31, 2021	\$464,518.35	\$464,518.35		
	BALANCES:			BALANCES:	
	CHECKING: FMB			\$181,016.58	
	CHECKING: RESOURCE BANK			\$283,501.77	
	ACCOUNT BALANCE: AUGUST 31, 2021			\$464,518.35	
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DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF AUGUST 2021

1.3	ASSESSOR BUDGET- EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
	Salaries-D.A.	\$7,195.84	\$35,979.20	\$149,000.00	\$113,020.80	24.15%
	Social Security Contribution	\$446.14	\$2,230.70	\$9,500.00	\$7,269.30	23.48%
	Medicare	\$104.34	\$521.70	\$2,500.00	\$1,978.30	20.87%
	IMRF	\$564.89	\$2,824.42	\$12,000.00	\$9,175.58	23.54%
	Health Insurance	\$1,520.99	\$7,793.95	\$50,000.00	\$42,206.05	15.59%
	Unemployment Insurance	\$0.00	\$29.24	\$1,000.00	\$970.76	2.92%
	CONTRACTUAL					
	Equipment Maintenance	\$0.00	\$9.28	\$1,000.00	\$990.72	0.93%
	Postage	\$0.00	\$74.16	\$300.00	\$225.84	24.72%
	Telephone	\$124.77	\$932.76	\$4,500.00	\$3,567.24	20.73%
	Printing	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
	Dues	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
	Travel, Training, Education	\$57.68	\$309.68	\$4,000.00	\$3,690.32	7.74%
	Legal Services	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	Appraisal Fee	\$0.00	\$0.00	\$2,700.00	\$2,700.00	0.00%
	Software Licensing	\$0.00	\$6,025.00	\$13,000.00	\$6,975.00	46.35%
	IT Services/Security	\$0.00	\$255.50	\$2,000.00	\$1,744.50	12.78%
	COMMODITIES					
	Office Supplies	\$0.00	\$0.00	\$1,700.00	\$1,700.00	0.00%
	Operating Supplies	\$0.00	\$57.61	\$1,400.00	\$1,342.39	4.12%
	Office Equipment	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
	Office Furniture	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	CAPITAL OUTLAY					
	Computer Hardware	\$0.00	\$0.00	\$2,800.00	\$2,800.00	0.00%
	Computer Software	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
	OTHER EXPENDITURES					
	Miscellaneous Expense	\$0.00	\$0.00	\$700.00	\$700.00	0.00%
	Internet Access Fee	\$111.39	\$354.66	\$550.00	\$195.34	64.48%
	Website fee	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
	Property Online	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
	TOTALS	\$10,126.04	\$57,397.86	\$268,500.00	\$211,102.14	21.38%
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DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF AUGUST 2021

1.4	CEMETERY:					
	CONTRACTUAL	MONTH	YEAR	BUDGET	BALANCE	%
	Cemetery Staff	\$0.00	\$2,898.80	\$17,000.00	\$14,101.20	17.05%
	Landscaping	\$0.00	\$855.60	\$20,000.00	\$19,144.40	4.28%
	Snow Removal	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
	Grave Openings	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	Tree Services	\$0.00	\$1,475.00	\$15,000.00	\$13,525.00	9.83%
	Legal	\$0.00	\$171.00	\$3,000.00	\$2,829.00	5.70%
	Software	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Cemetery Mapping Labor	\$0.00	\$600.00	\$5,000.00	\$4,400.00	12.00%
	Restoration/ Repairs/ Improvements	\$0.00	\$860.72	\$60,000.00	\$59,139.28	1.43%
	Seal Coat/Road Construction/Maintenance	\$693.00	\$693.00	\$50,000.00	\$49,307.00	1.39%
	COMMODITIES					
	Utility	\$0.00	\$150.18	\$500.00	\$349.82	30.04%
	Signage / Fencing/ Postings	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Postage	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
	Website	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
	Dues	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
	Publishing / Printing	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	Equipment / Supplies (flagpole)	\$0.00	\$19.99	\$10,000.00	\$9,980.01	0.20%
	Training / Travel / Education	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	TOTALS	\$693.00	\$7,724.29	\$223,800.00	\$216,075.71	3.45%
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FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF AUGUST 2021

2 GENERAL ASSISTANCE FUND						
	REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
	Property Tax	\$9,545.94	\$132,850.86	\$239,000.00	\$106,149.14	55.59%
	Interest Income	\$13.07	\$49.93	\$725.00	\$675.07	6.89%
	Miscellaneous Income	\$0.00	\$649.27	\$500.00	(\$149.27)	129.85%
	IGA-	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	SSI/ St. of Il. -Interim	\$0.00	\$8,872.40	\$5,000.00	(\$3,872.40)	177.45%
	TOTALS	\$9,559.01	\$142,422.46	\$250,225.00	\$107,802.54	56.92%
	EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
2.1	Administration	\$11,287.37	\$60,066.03	\$262,600.00	\$202,533.97	22.87%
2.2	Services	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
2.3	Home Relief	\$3,360.44	\$11,714.44	\$193,500.00	\$181,785.56	6.05%
2.4	Contingencies	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
	TOTALS	\$14,647.81	\$71,780.47	\$531,100.00	\$459,319.53	13.52%
2.1	ADMINISTRATION- EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
	Salaries	\$7,281.23	\$38,136.58	\$158,600.00	\$120,463.42	24.05%
	Social Security	\$451.44	\$2,503.05	\$8,500.00	\$5,996.95	29.45%
	Medicare	\$105.58	\$638.27	\$2,200.00	\$1,561.73	29.01%
	I.M.R.F.	\$43.58	\$3,099.77	\$14,000.00	\$10,900.23	22.14%
	Unemployment	\$0.00	\$41.46	\$600.00	\$558.54	6.91%
	Insurance Benefits	\$2,710.81	\$10,382.31	\$40,000.00	\$29,617.69	25.96%
	Workmen's Compensation	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
	Equipment Maintenance & Supplies	\$109.00	\$572.86	\$3,200.00	\$2,627.14	17.90%
	Publishing / Subscriptions / Printing	\$0.00	\$214.60	\$2,500.00	\$2,285.40	8.58%
	Postage	\$0.00	\$309.91	\$2,000.00	\$1,690.09	15.50%
	Legal	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
	Travel/Training	\$25.72	\$285.64	\$1,000.00	\$714.36	28.56%
	Operating Supplies	\$560.01	\$1,081.58	\$7,500.00	\$6,418.42	14.42%
	Equipment	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Visual GA	\$0.00	\$2,800.00	\$5,000.00	\$2,200.00	56.00%
	TOTAL ADMINISTRATION	\$11,287.37	\$60,066.03	\$262,600.00	\$202,533.97	22.87%
2.2	SERVICES					
	Food Pantry/Food Insecurity Support	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
	TOTAL SERVICES	\$0.00	\$0.00	\$50,000.00	\$280,842.24	0.00%
2.3	HOME RELIEF- EXPENDITURES	MONTH	YTD	BUDGET	BALANCE	%
	Medical	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
	M.A.C.I.-Medical Catastrophic	\$0.00	\$2,360.00	\$3,500.00	\$1,140.00	67.43%
	Flat Grant Expense-G.A. & Interim	\$1,276.00	\$6,380.00	\$118,000.00	\$111,620.00	5.41%
	Emergency Assistance	\$2,084.44	\$2,934.44	\$20,000.00	\$17,065.56	14.67%
	Miscellaneous Expense	\$0.00	\$40.00	\$2,000.00	\$1,960.00	2.00%
	TOTALS	\$3,360.44	\$11,714.44	\$193,500.00	\$181,785.56	6.05%
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ACCOUNT BALANCES: (cont'd.)			
BUILDING & EQUIPMENT	MONTH	YEAR	
BEGINNING BALANCE	\$175,870.36	\$120,967.27	
REVENUES	\$4,352.94	\$59,380.10	
EXPENDITURES	\$0.00	\$124.07	
ACCOUNT BALANCE: AUGUST 31, 2021	\$180,223.30	\$180,223.30	
BALANCES:			BALANCES:
CHECKING: FMB			\$80,178.57
CHECKING: RESOURCE			\$100,044.73
ACCOUNT BALANCE: AUGUST 31, 2021			\$180,223.30
SPECIAL BRIDGE FUND		MONTH	YEAR
BEGINNING BALANCE:	\$333,025.46	\$341,828.70	
REVENUES	\$8.83	\$38.16	
EXPENDITURES	\$0.00	\$8,832.57	
ACCOUNT BALANCE: AUGUST 31, 2021	\$333,034.29	\$333,034.29	
BALANCES:			BALANCES:
CHECKING: FMB			\$162,220.96
CHECKING: RESOURCE			\$170,813.33
ACCOUNT BALANCE: AUGUST 31, 2021			\$333,034.29
		PAGE 8	2021 AUGUST BR

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF AUGUST 2021

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DEKALB TOWNSHIP
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FOR THE MONTH OF AUGUST 2021

2	PERMANENT ROAD FUND					
	REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
	Property Tax	\$32,809.12	\$470,046.51	\$821,460.00	\$351,413.49	57.22%
	Interest Income	\$27.64	\$102.26	\$200.00	\$97.74	51.13%
	Miscellaneous Income	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
	Malta Twp-salt treatment reimb.	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
	TOTALS	\$32,836.76	\$470,148.77	\$824,260.00	\$354,111.23	57.04%
	EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
1.1	Personnel	\$19,520.77	\$102,063.76	\$260,550.00	\$158,486.24	39.17%
1.2	Contractual Services	\$117,916.58	\$209,254.67	\$1,246,500.00	\$1,037,245.33	16.79%
1.3	Commodities	\$3,002.38	\$11,417.90	\$182,000.00	\$170,582.10	6.27%
1.4	Other Expenditures	\$1,000.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
1.5	Contingencies	\$0.00	\$0.00	\$65,000.00	\$65,000.00	0.00%
	TOTALS	\$141,439.73	\$324,068.01	\$1,774,050.00	\$1,449,981.99	18.27%
	PERMANENT ROAD FUND					
1.1	PERSONNEL	MONTH	YEAR	BUDGET	BALANCE	%
	Salaries-Road Crew	\$13,490.16	\$71,675.59	\$179,000.00	\$107,324.41	40.04%
	Social Security	\$836.39	\$4,518.38	\$10,750.00	\$6,231.62	42.03%
	Medicare	\$195.61	\$1,039.31	\$2,400.00	\$1,360.69	43.30%
	I.M.R.F.	\$1,342.50	\$6,266.43	\$14,000.00	\$7,733.57	44.76%
	Insurance Benefits	\$3,656.11	\$18,564.05	\$54,000.00	\$35,435.95	34.38%
	Unemployment	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
	TOTAL ADMINISTRATION	\$19,520.77	\$102,063.76	\$260,550.00	\$158,486.24	39.17%
1.2	CONTRACTUAL SERVICES	MONTH	YEAR	BUDGET	BALANCE	%
	Road Maintenance	\$9,077.83	\$41,820.91	\$175,000.00	\$133,179.09	23.90%
	Engineering Service / Surveying services/Appraisals	\$6,095.00	\$15,825.03	\$75,000.00	\$59,174.97	21.10%
	Rentals	\$600.00	\$2,764.00	\$15,000.00	\$12,236.00	18.43%
	Road Lighting	\$364.44	\$1,803.96	\$7,500.00	\$5,696.04	24.05%
	Contract Labor	\$0.00	\$2,750.00	\$7,500.00	\$4,750.00	36.67%
	Crackfilling	\$0.00	\$11,160.61	\$30,000.00	\$18,839.39	37.20%
	Dirt	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
	Road Projects	\$101,779.31	\$114,417.27	\$800,000.00	\$685,582.73	14.30%
	Road Striping-Paint-Beads	\$0.00	\$6,053.99	\$25,000.00	\$18,946.01	24.22%
	Road Sealing-Rejuvenator	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
	Road Salt-Chips-Treatment	\$0.00	\$10,021.05	\$75,000.00	\$64,978.95	13.36%
	Road Sign Replacement-Repair	\$0.00	\$2,637.85	\$10,000.00	\$7,362.15	26.38%
	TOTAL CONTRACTUAL	\$117,916.58	\$209,254.67	\$1,246,500.00	\$1,037,245.33	16.79%
1.3	COMMODITIES	MONTH	YEAR	BUDGET	BALANCE	%
	Equipment Fuel-Oil	\$3,002.38	\$11,417.90	\$32,000.00	\$20,582.10	35.68%
	Right of Way	\$0.00	\$0.00	\$150,000.00	\$150,000.00	0.00%
	TOTAL COMMODITIES	\$3,002.38	\$11,417.90	\$182,000.00	\$170,582.10	6.27%
1.5	OTHER EXPENDITURES					
	Miscellaneous Expense	\$1,000.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
	TOTALS	\$1,000.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
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DEKALB TOWNSHIP
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3	BUILDING & EQUIPMENT FUND					
	REVENUES	MONTH	YEAR	BUDGET	BALANCE	'%
	Property Tax	\$4,128.12	\$59,142.45	\$103,327.00	\$44,184.55	57.24%
	Interest	\$4.82	\$17.65	\$45.00	\$27.35	39.22%
	Miscellaneous-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Other Equipment Sale	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
	Zimmerman	\$220.00	\$220.00	\$0.00	(\$220.00)	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	TOTALS	\$4,352.94	\$59,380.10	\$108,372.00	\$48,991.90	54.79%
	EXPENDITURES					
1.1	Equipment	\$0.00	\$0.00	\$250,000.00	\$250,000.00	0.00%
1.2	Contingencies	\$0.00	\$124.07	\$10,000.00	\$9,875.93	1.24%
	TOTAL EXPENDITURES	\$0.00	\$124.07	\$260,000.00	\$259,875.93	0.05%
1.1	EQUIPMENT EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	'%
	New Plow/Dump Truck	\$0.00	\$0.00	\$200,000.00	\$200,000.00	0.00%
	New Road Stripper	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
	New Small Equipment	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
	TOTALS	\$0.00	\$0.00	\$250,000.00	\$250,000.00	0.00%
4	SPECIAL BRIDGE FUND					
	REVENUES	MONTH	YEAR	BUDGET	BALANCE	'%
	Interest	\$8.83	\$38.16	\$60.00	\$21.84	63.60%
	Miscellaneous Income	\$0.00	\$0.00	\$40.00	\$40.00	
	TOTALS	\$8.83	\$38.16	\$100.00	\$61.84	38.16%
	EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	'%
1.1	Contractual	\$0.00	\$8,708.50	\$90,000.00	\$81,291.50	9.68%
1.2	Capital Outlay	\$0.00	\$0.00	\$130,000.00	\$130,000.00	0.00%
1.3	Contingencies	\$0.00	\$124.07	\$20,000.00	\$19,875.93	0.62%
	TOTALS	\$0.00	\$8,832.57	\$240,000.00	\$231,167.43	3.68%
1.1	CONTRACTUAL					
	Contractual Services	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
	Bridge Repairs	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
	New Culverts/Drain Pipes	\$0.00	\$8,708.50	\$20,000.00	\$11,291.50	43.54%
	TOTALS	\$0.00	\$8,708.50	\$90,000.00	\$81,291.50	9.68%
1.2	CAPITAL OUTLAY					
	Bridge & Culvert Replacement	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
	Manhole Repair & Replacement	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
	TOTALS	\$0.00	\$0.00	\$130,000.00	\$130,000.00	0.00%
			PAGE 12			

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF AUGUST 2021

	CHECK WRITING ACCOUNT (CWA)				
	NB&T XXXXXXXXXXXXXXX2585		MONTH		
	BEGINNING BALANCE		\$661.00	\$665.50	
	TRANSFERS		\$0.00	\$109,441.73	
	EXPENDITURES		\$0.00	\$109,446.23	
	ACCOUNT BALANCE: AUGUST 31, 2021		\$661.00	\$661.00	
	BALANCES:			BALANCES:	
	FMB CECK WRITING ACCT XXXXXXXX2585			\$661.00	
	ACCOUNT BALANCE: AUGUST 31, 2021			\$661.00	
			PAGE 13		



**TOWNSHIP BOARD
CLOSED SESSION MINUTES
DEKALB, ILLINOIS
January 13, 2021**

This closed session was not open to the public but recorded on the Zoom platform ID: 827 0241.

Attorney Brad Stewart began with a background for the need of the closed meeting after Supervisor Teboda agreed he do so. The closed session began at 7:24 pm on January 13, 2021 after the board voted to enter closed session to discuss probable or imminent litigation pursuant to 5 ILCS 120/2(C)(11). All attendees were present in the Zoom room and Supervisor Teboda was present at the Township building. Roll call was taken by Recording Secretary, Karen Gumino: Trustee McNett-Present (Zoom until 8:10 PM), Trustee King-Present (Zoom), Supervisor Teboda-Present, Trustee Hess-Present (Zoom until 7:30 PM), Trustee Flavin-Present (Zoom).

In addition, others present were Recording Secretary Karen Gumino and Township Attorney Brad Stewart (Zoom).

Per Attorney Stewart, a finding for the closed session needs to be recorded in the closed session minutes. Supervisor Teboda moved to identify that Clerk Kunde's letter referenced threats to her in her official capacity and, therefore, the township being sued by members of the public regardless of what she did or did not do with certifying the ballots and finding that it is more likely than not a basis that the township would find itself in litigation and Kevin Flavin seconded the motion. Roll call vote was taken by Recording Secretary, Karen Gumino: Trustee McNett-Aye, Trustee King-Aye, Trustee Flavin-Aye, Trustee Hess-Aye, Supervisor Teboda-Aye. Motion passed.

Attorney Brad Stewart asked if anyone was uncomfortable or wanted to remove themselves from the discussion of the ballot certification process, noting that it would be understandable if anyone wanted to recuse themselves from this discussion. Trustee Hess felt it would be in the best interest of the Township and the Township's reputation if she recused herself and she did so at 7:30 pm.

Clerk Kunde's resignation was read and discussed as pending litigation was cited in her letter. Discussed continued on the subject of pending litigation during this closed session before returning to the regular meeting.



A motion to adjourn closed session was made by Trustee Flavin and seconded by Trustee King. Karen Gumino did a roll call vote: Supervisor Teboda: Aye; Trustee Flavin: Aye; Trustee King: Aye. Motion passed. Closed meeting adjourned at 8:24 pm

Respectfully submitted by,

Karen Gumino, Recording Secretary

Approved by motion of the Township Board this _____ day of _____, 2021.

Andrew Tillotson, Township Clerk



**CLOSED SESSION MINUTES
DEKALB TOWNSHIP BOARD
March 10, 2021**

The closed session was called to order at 6:52 pm by Supervisor Teboda. The meeting is being held pursuant to 5 ILCS 120/2(C)11 due to pending litigation.

Clerk Flavin called for a roll call vote of those present at DeKalb Township building: Supervisor Teboda-Present, Trustee King-Present, Trustee McNett-Present, Trustee Hess-Present, Highway Commissioner Smith-Present. Also present was Township Attorney Brad Stewart.

Attorney Brad Stewart, with approval of Supervisor Teboda, gave a background of the reason for the meeting. Attorney Stewart explained the reason for the closed session is that the GA fund was subject to the tax levy objection for what would have been the tax levy at the end of 2020 that we're going to receive in the forthcoming fiscal year. Attorney Stewart stated Attorney Jennifer Gibson has been working on this case.

The board agreed with the plan Attorney Stewart proposed to try to resolve this through litigation and come to a settlement. He will keep the Board apprised of the updates.

A motion to adjourn closed session was made by Trustee King and seconded by Trustee Hess. Clerk Flavin called for Roll Call Vote: Supervisor Teboda: Yes; Trustee Hess: Yes; Trustee King: Yes; Trustee McNett: Yes. Closed Session ended at 7:43 pm.

Approved by motion of the Township Board this _____ day of _____, 2021.

Andrew Tillotson, Township Clerk



07/14/2021 Board Meeting Minutes
2323 S. Fourth Street, DeKalb, Illinois 60115

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00pm at the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee Bradlo: Present; Trustee King: Present; Trustee Thurman: Present; Trustee McNett: Absent. Also present were Clerk Tillotson, Executive Administrative Assistant Karen Gumino, Highway Commissioner Brad Smith, and Assessor Rich Dyer.

Supervisor Hess lead everyone in the pledge of allegiance.

Supervisor Hess presented the agenda. Trustee King seconded Trustee Thurman's motion to approve the agenda. A voice vote was taken. Ayes: 4; Nays: 0. The motion passed.

Town Hall (Public Comments)

Mark Charvat expressed a want for greater transparency in the Township. He requested that the board meeting packets and videos of the meetings be posted publicly.

Presentations: None.

Reports:

Supervisor Hess: The Township teamed up with the Troop 4 Eagle Scouts on June 6th to install a fence at Oakwood Cemetery. The supervisor discussed the history of collaboration between the Township and the Eagle Scouts and proposed further collaboration.

All elected Township officials have been registered for the Township Training Bootcamp. These trainings will be recorded, can be done asynchronously, and will be emailed to township officials starting August 12th, she reported.

The Supervisor discussed the FOIA requests that the Township had recently processed.

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Phone Number: (815) 758-8282. **Website:** <https://dekalbtownship.org/>

To ensure the Township building is accessible for those with transportation barriers, a bus stop sign has been placed across the street from the Township, thanks to a collaboration with the city, Hess explained.

This past month, Hess mentioned that the auditor began collecting information for this year's audit of DeKalb Township.

Social Service grants opened 1st and are to close July 31st. Supervisor Hess called upon one of the trustees help her look through these applications, to which Trustee Thurman later obliged.

Joann Rouse, who oversees the city's social service grants, met with Supervisor Hess. They discussed coordinating the dispersal of the Township and City's social service grant funding.

Supervisor Hess reached out to Urbana's Township Supervisor for advice on Township matters.

Supervisor Hess is in talks with Facebook to regain access to the Township's official Facebook page and ensure it will not be lost to forthcoming Township administrations. With these talks, she hoped to also remove a Facebook page purporting to be DeKalb Township, given that no DeKalb Township officials are in charge of said page.

The Township's General Assistance program's application process is being streamlined, as many previous applicants have had trouble with this process.

Supervisor Hess shared a different Township's newsletter that is mailed to all Township residents, proposing that DeKalb Township could do the same.

An Open Meetings Act training was emailed to all the appropriate Township officials and Certificates of Completion from it should be sent to Clerk Tillotson for record-keeping purposes.

Supervisor Hess will be serving on the Family Service Agency board and will continue to serve on the DeKalb County Economic Development Committee.

Supervisor Hess explained that, starting August 1, for a given household, the Township's Emergency Assistance will be raised from up to \$350 per month to up to \$995 per month. The \$995 per month maximum is for a household of one and increases as household size increases. Attorney Stewart cautioned there

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may be an influx of requests for this aid given the upcoming eviction moratorium's expiration on August 31st.

Trustee King discussed transient housing in Chicago that DeKalb could mimic. A discussion regarding if and how this could be accomplished by the Township ensued.

The Township plans to have quarterly Shredding Days, where Township residents can have up to two boxes of paper shredded. The event will last two hours and ink cartridges, hearing aids, and other items will be donated to Lions Club and Cell Phones will be donated to Cell Phones for soldiers.

How the township might fill in any gaps in DeKalb Township's waste collection services was discussed.

Supervisor Hess mentioned that she and Commissioner Smith will be attending a cemetery training together.

Clerk Tillotson: The Clerk expressed an interest in having a Township YouTube account or other streaming service, where meetings will be livestreamed, and public meetings will be recorded and later posted in an archive.

In general, the clerk is excited to make information as accessible to the public as possible.

Highway Commissioner Smith: Commissioner Smith estimated that the Township will be saving \$75000 through his plan to create ditches and fix other roadway issues.

He explained the reasoning and research that convinced him of the safety of making the Township office mask policy adhere to CDC guidelines, starting the day after this meeting, or July 15th.

Commissioner Smith shared that he has received a great many requests for the Township to collect grass and tree clippings again. He pointed out that a new plow truck, which he is in the process of acquiring, would assist in this endeavor.

Commissioner Smith is working on new permitting for the Road District that he and Executive Administrative Assistant Gumino will complete. He expected they will be done by this September.

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Assessor Dyer: The assessment workbooks have been turned in, so Assessor Dyer is excited to move on and fulfill his job by keeping Township officials up to date on trainings.

Trustee Thurman: No report.

Trustee Bradlo: She brought up that Facebook was an amazing outreach tool that the Township should pursue.

Trustee King: She talked about how the City of DeKalb's Human Relations Commission, which she serves on, is having a faculty change with JJ Wett joining and Joe Gastiger becoming the chair. Trustee King was excited to finally get vaccinated and reiterated her support for addressing transient housing. A discussion ensued regarding transient housing.

Trustee McNett: No report.

Bill paying:

A motion to approve the June audit report and July bills to pay was made by Trustee King and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's June budget report was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

Unfinished business: None.

New business:

- A. A motion to approve the Regular Meeting Minutes of June 9, 2021 was made by Trustee Thurman and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.
- B. Discussion and possible action to modify Township's COVID-19 Policy to mirror applicable state or federal requirements.
 - Attorney Stewart advocates for going to the CDC guidelines and reevaluating if need be. A discussion regarding what it would

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mean to pass a motion adhering to the strictest of the state and federal requirements.

- The motion to adopt the most stringent federal and/or state COVID policies was started by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent.

C. Discussion of format of future meetings

- A non-binding straw poll vote was proposed to determine whether meetings should be recorded or streamed and recorded. The non-binding consensus was that the Township should only record meetings and the informal vote was as follows, with four votes for only recording and one for streaming and recording.
 - Trustee Bradlo voted that we should only record.
 - Trustee King voted to stream and record.
 - Trustee Thurman voted that we should only record.
 - Trustee McNett voted that we should only record.
 - Supervisor Hess voted that we should only record.

Old Business: None.

Executive Session: A motion to hold an Executive Session for discussion and review of past closed meeting minutes as provided for in 5 ILCS (120/2)(c)(21) was made by Trustee King and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent.

Time entered into Executive Session: 8:09pm

Time re-entered Public Session: 8:33pm

Other Business: The next Regular Township Board Meeting will occur on August 11, 2021 at 6:00 pm in the DeKalb Township Board Room.

Adjournment: Trustee Thurman seconded Supervisor Hess' motion to adjourn. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent.

Respectfully submitted,
Andrew "Ondrew" Tillotson, Township Clerk

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Phone Number: (815) 758-8282. **Website:** <https://dekalbtownship.org/>



**08/11/2021 Board Meeting Minutes
2323 S. Fourth Street, DeKalb, Illinois 60115**

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; and Trustee McNett: Present. Trustee Thurman arrived at 6:05pm.

Also present was DeKalb Township Attorney Brad Stewart.

Supervisor Hess lead everyone in the pledge of allegiance.

Supervisor Hess presented the agenda. Trustee King seconded Trustee McNett's motion to approve the agenda. A voice vote was then taken. Ayes: 4; Nays: 0. The motion passed.

Town Hall (Public Comments)

Mark Charvat thanked the Township for posting finances publicly on the Township website but requested that the meeting packet be posted publicly, as well. Mr. Charvat mentioned that the last meeting's zoom call did not work for him and hoped that it would work this time. Mr. Charvat expressed his desire for video-calling in Township meetings to stay, as he believed COVID to still be a very legitimate issue.

Presentations

Supervisor Hess introduced representatives from DeKalb County Economic Development Corporation (DCEDC), president Frank Roberts and director Paul Borek to present and discuss A Resolution Amending the Property Tax Abatement Qualifying Criteria and Definitions in the DeKalb County Enterprise Zone.

The DCEDC representatives made the case for the resolution by explaining what the resolution entails and how it would spur further economic growth. The representatives presented what DCEDC has done in the past to spur economic growth in DeKalb County. They answered the Township trustees' questions regarding DCEDC's diversity, the environmental impact of their business growth, and the demographics of those working in some of the new developments in DeKalb, such as the Ferrara facility.

Reports:

Supervisor Hess:



1. Social Service Grants

a. Deadline for submitting grants was Friday, July 30. We received 15 applications. Trustee Thurman and I will begin reviewing and scoring each grant application and bring our recommendations to the board for a vote at the October meeting.

2. General Assistance and Emergency Assistance

- a. Requests for applications are on the rise.
- b. Increased Emergency Assistance payment levels are in effect as of 8/1/21. New payment levels are as follows:

FY 2021-22 EMERGENCY ASSISTANCE GUIDELINES AND PAYMENT LEVELS

Household Members	Yearly Income Max Standard	Payment Level (up to amount)
1	\$19,320	\$995.00
2	\$26,130	\$1095.00
3	\$32,940	\$1245.00
4	\$39,750	\$1445.00
5	\$46,560	\$1495.00
6	\$53,370	\$1545.00
7	\$60,180	\$1595.00
8	\$66,990	\$1645.00
9	\$73,800	\$1695.00
10	\$80,610	\$1745.00
11	\$87,420	\$1795.00
12	\$94,230	\$1845.00

- c. DeKalb Township processes General and Emergency Assistance applications for 17 other townships. On an annual basis we send an IGA to each township to renew this agreement. All 17 townships have elected to continue this working relationship with DeKalb Township and will accordingly increase their EA levels.
- d. Eviction moratorium that was due to expire on August 31 has been extended. The CDC re-instated the national eviction ban on August 3rd, 2021 for areas with "high" or "substantial" Covid-19 transmission. Ban is now in effect through October 3rd, 2021.



- e. Due to high numbers of applicants being ineligible for GA/EA due to missed (no show/no call) appointments, we recently implemented a text notification system for appointment reminders. As a result, we have been receiving calls from applicants regarding their appointments. Will continue to monitor.
- f. I concluded my training with Wheeling Township Director of General Assistance and have **subsequently** revamped and streamlined the Emergency Assistance process.
- g. Erika and I are going to Rockford Township on Friday to learn more about their GA & EA systems.

3. Township Services

- a. Website has been updated to reflect on-going and new services offered to DeKalb Township residents. See under "our services" tab, then "residential services". We will continue to update the website as new services and/or programs are developed.

4. Paper Shredding and Recycling (eyeglasses & hearing aids) Event

- a. Scheduled for Saturday, September 18 from 9 to 11.
- b. Township residents can bring a maximum of 3 boxes and unlimited eyeglasses and hearing aids. We will check ID's to confirm residency in DeKalb Township.
- c. DeKalb High School National Honor Society students have agreed to volunteer for this event. All board members are encouraged to attend to greet residents and lend a hand.
- d. We will begin promoting this event later this month.

5. Cemetery Updates

- a. On 7/19, Craig and I met with Stonehugger's Restoration Company at Oakwood Cemetery to identify headstone's in need of restoration work. This work is scheduled to take place in the coming weeks.
- b. On 7/28, Craig and I met with Montovon Tree Service at Oakwood Cemetery to examine the health of trees and identify those that need to be removed and/or trimmed. This work will take place next month.
- c. The gravel entrance of Oakwood Cemetery will be paved this or next month. This work will stabilize that ground area and prevent the washouts that have been regularly occurring with each rainfall. The Township Road District crew will prep the site and Curran will do the paving.



- d. A section of the sidewalk in front of Evergreen Cemetery was replaced last month.
- e. On 7/30, Craig and I attended the Alliance of Illinois Cemeterians Summer Workshop in Freeport.
- f. Another Boy Scout will be completing an Eagle Scout Project at Oakwood Cemetery this fall.

6. Other

- a. On 7/16 I attended the TOI Supervisor's zone meeting in Rockford.
- b. I will be doing a site visit to Cunningham Township (Urbana) later this month to learn about their various programs and observe their GA/EA systems.
- c. I will be participating in a LIHEAP training next week and will evaluate if/how we can incorporate LIHEAP into the GA office/services.
- d. Reminder! Upcoming TOI Newly Elected Officials Virtual Training Course is taking place on Thursday, August 12 and again on Thursday, August 24th. If you haven't received login instructions by email, please contact Kayla Jeffers at TOI.
- e. Summary of FOIA requests listed on the following page.

Clerk Tillotson: The Township note-taking laptop broke, unfortunately, causing a delay in last meeting's minutes. These minutes will be passed at the September Township meeting.

As the clerk, he urged the board to have greater transparency when it comes to meeting note packets and video recordings of meetings. He expressed excitement regarding the board's intention to make a decision regarding how videos are shared.

Highway Commissioner Smith: Highway Commissioner Smith was absent.

Assessor Dyer: Assessor Dyer was absent.

Trustee McNett: No report.

Trustee Bradlo: No report.

Trustee Thurman: No report.



Trustee King: Trustee King spoke on the students returning to NIU and emphasized the importance of the NIU Onebook as a great way for students, and especially minority students, to get acquainted with the DeKalb community. Trustee King talked of her work on the City of DeKalb's Human Rights Commission where they discussed police reform in the city.

Bill Paying:

A motion to approve the July audit report and August bills to pay was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye. Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

A motion to receive, file, and approve Treasurer's July budget report was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye. Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

Unfinished Business: None.

New Business:

- A. The Township officials had a discussion regarding Library Card Services for Dekalb Township Residents. It was established that the Township would be subsidizing the \$135.37 per year per household for those without children in the school district, as households with students in District 428 already have a program that assists with funding library services. Trustee McNett was assured that the Township would not bear the burden of library fees through this program.
- B. The Township officials considered the Committee on Youth's Grant Request for DeKalb County Youth Service Bureau, Inc. To pass this grant in the amount of \$750.00, a motion was made by Trustee King and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye. Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

Old Business:

A Resolution Approving Policy for Recording and Viewing Board Meetings had an amendment to add livestreaming without interaction capabilities to the meeting policy. Trustee King made this motion and Trustee Thurman seconded it. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee



Bradlo: aye; Trustee Thurman: aye; and Trustee King: aye. Trustee Bradlo was absent. Ayes: 4; Nays: 0. The amendment passed.

A motion for A Resolution Approving Policy for Recording and Viewing Board Meetings with this amendment was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye. Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

Executive Session

Other Business: The next Township Meeting will be September 8, 2021, 6:00pm at the DeKalb Township Board Room.

Adjournment: A motion to adjourn was made by Trustee King and seconded by Trustee Thurman. The motion passed by unanimous voice vote and the meeting ended at 7:41pm.

Respectfully submitted,
Andrew "Ondrew" Tillotson, Township Clerk

RESOLUTION NUMBER 2021-009

**A RESOLUTION AMENDING THE PROPERTY TAX ABATEMENT
QUALIFYING CRITERIA AND DEFINITIONS
IN THE DEKALB COUNTY ENTERPRISE ZONE
- DEKALB TOWNSHIP -**

WHEREAS, The DeKalb County Enterprise Zone was certified by the Illinois Department of Commerce and Economic Opportunity to begin operations on January 1, 2016 in accordance with the Illinois Enterprise Zone Act (20 ILCS 655/1 et. seq.), hereafter referred to as “the Act”; and,

WHEREAS, the DeKalb County Enterprise Zone Advisory Board recognizes a need to adapt local incentives to meet the needs of existing employers and targeted investors and industry sectors in the region; and,

WHEREAS, the County Board of DeKalb County, the Town Council of Cortland, the City Council of DeKalb, the City Council of Genoa, the City Council of Sandwich, the City Council of Sycamore and the Village Board of Waterman, also referred to as the Designating Units of Government, have determined and concur that it is desirable and necessary for the DeKalb County Enterprise Zone, hereafter referred to as “the Zone”, to amend the qualifying criteria for property tax abatement within the boundaries of the Zone to meet these needs and improve the competitiveness of the region; and,

WHEREAS, all local participating taxing bodies will be requested to make similar amendments to their respective property tax abatement policies; and,

WHEREAS, certain boundaries of the **DEKALB TOWNSHIP** taxing district lie or will lie in an area within an Enterprise Zone as outlined in the attached “ADDENDUM A”, as certified by the Department in accordance with the Act; and

WHEREAS, the real property tax abatements will apply only to economic development projects meeting specific criteria outlined below; and

WHEREAS, reimbursement provisions will be implemented if recipients of real property tax abatement fail to meet the job creation and/or retention goals, minimum project wage requirements and/or facility square footage size goals, as outlined below, and

WHEREAS, **DEKALB TOWNSHIP** wishes to participate in the DeKalb County Enterprise Zone real property tax abatement program as certified by the Illinois Department of Commerce and Economic Opportunity, in accordance with the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE DEKALB TOWNSHIP BOARD OF TRUSTEES:

The following changes to the DeKalb County Enterprise Zone have been approved by the Designating Units of Government and the Illinois Department of Commerce and Economic Opportunity.

That **DEKALB TOWNSHIP** hereby abates real property taxes subject to its jurisdiction, on those properties located within the boundaries of the DeKalb County Enterprise Zone on which improvements have been constructed, as outlined below:

Section 1 – TERM. The term of the Zone abatement program participation will be for 15 years commencing on January 1, 2016, subject to certification of the Zone by the Department, and ending at midnight on December 31, 2030 or until such time as the Zone has expired, been decertified by the Department or repealed by the General Assembly or by ordinance of the participating governmental entities, whichever is later. After the 13th year, the Zone is subject to review by the state Enterprise Zone Board for an additional ten (10) year designation beginning on the expiration date of the Enterprise Zone. During the review process, the state Enterprise Zone Board shall consider the costs incurred by the State and units of local government as a result of tax benefits received by the Enterprise Zone before granting the extension. Upon approval of the state Enterprise Zone Board, the Zone may further be in effect for an additional 10 years beginning January 1, 2031.

Section 2 – PROPERTY TAX ABATEMENT. That, with the adoption of this Resolution and commencing on or after January 1, 2016, taxes on real property levied by the **DEKALB TOWNSHIP** shall be abated on property located within the boundary of the DeKalb County Enterprise Zone, as certified by the Department, and upon which new improvements have been constructed according to the criteria and procedures outlined in Section 2, Subsections B and C found below. In no event shall any abatement of taxes on any parcel exceed the amount attributable to the construction of the improvements or the renovation or rehabilitation of existing improvements on such parcel.

A. DEFINITIONS

- 1) “Memorandum of Understanding” or “MOU” as defined herein is the written agreement between the DeKalb County Enterprise Zone Administrator, on behalf of the Taxing Bodies participating in the DeKalb County Enterprise Zone property tax abatement program, and the Applicant receiving tax abatement. The MOU defines the terms and conditions by which abatement of real estate property tax is authorized.

- 2) "Industrial Companies" as defined herein, are enterprises where the manufacturing or assembling of goods takes place.
- 3) "Knowledge-Based Companies" as defined herein are enterprises that are research oriented and that require a highly skilled workforce such as biotechnology, electronics and/or professional services such as engineering, architecture, finance, and law. "Knowledge-based Companies" include companies that construct and/or operate Data Centers or similar operations involving the storage and distribution of data and related technology applications where data and electronic information is housed, distributed and/or manipulated to foster technology sector innovation, growth and development or other emerging technologies. Technical training/vocational schools and telemarketing companies are excluded from this definition.
- 4) "Logistic(s) Companies" as defined herein, as warehousing and distribution businesses that are engaged in the storage and packaging of goods and the transfer of products from a point of origin to a point of consumption.
- 5) "Interstate Competition Market" is defined as the geographic area within the boundaries of the DeKalb County Enterprise Zone, located within 3.5 miles in either direction (north or south) of the center median of Interstate 88.
- 6) "Northern Illinois University (NIU) Research Park Projects" as defined herein, are research and development projects located within the defined boundaries of the **NIU Research Park Area** which support research, investment, and educational goals of NIU and include data centers, research and development facilities, business and innovation incubators, and emerging technologies focused on knowledge-based industries, logistics-based industries and Industrial companies. Private contributions to these research and development projects which result in **new or an** increased assessed valuation qualify for abatements.
- 7) "High Impact ICM Manufacturing and Distribution Projects" are defined as projects locating within the Interstate Competition Market (ICM) Area which involve the manufacturing and distribution of products with significant investment and job thresholds. Projects requesting DeKalb County Enterprise Zone property tax abatement under this definition must invest a

minimum of \$100 million resulting in the construction of at least 900,000 square feet of new building space and create a minimum of 400 new full-time jobs.

- 8) "High Impact ICM Knowledge-Based Companies" are defined as Knowledge-Based Companies that undertake projects within the Interstate Competition Market (ICM) Area that are capital and tax revenue intensive and result in high quality technology jobs. Companies requesting DeKalb County Enterprise Zone property tax abatement for projects under this definition must invest a minimum of \$800 million resulting in the construction of at least 900,000 square feet of new building space and create a minimum of 50 new full-time jobs located on the property where project is located. Except as specifically set forth in this Ordinance, the provisions, conditions, and requirements applicable to Knowledge-Based Companies do not apply to High Impact ICM Knowledge-Based Companies, which are subject to the separate provisions, conditions, and requirements that specifically apply to High Impact ICM Knowledge-Based Companies set forth in Sections "2.C.6", "2.F.5", "2.I", and "2.M" of this Resolution.

B) DeKalb County Enterprise Zone property tax abatement shall be available for companies meeting the following criteria in the **NIU Research Park Area** according to the following terms and conditions.

- 1) NIU Research Park Projects shall construct a minimum of 10,000 square feet of new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said construction or to said addition.
- 2) The abatements outlined in Section "2.B.1." will be effective after the said build-out, rehabilitation, expansion, renovation or new construction has been completed and will begin following the first full year of a facility's commercial operation. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section "2.M." below.

- C) DeKalb County Enterprise Zone property tax abatement shall be available for companies meeting the following criteria in the **Interstate Competition Market area** according to the following terms and conditions.
- 1) Logistic(s) Companies shall construct a minimum of 100,000 square feet for new building construction or must add at least 50,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
 - 2) Industrial Companies shall construct a minimum of 15,000 square feet for new building construction or must add at least 7,500 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
 - 3) Knowledge-Based Companies shall construct a minimum of 10,000 square feet of new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
 - 4) The abatements outlined in Section "2.C.1." through Section "2.C.3." above will be effective after the said build-out, rehabilitation, expansion, renovation or new construction has been completed and will begin following the first full year of a facility's commercial operation. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section "2.M." below.
 - 5) High Impact ICM Manufacturing and Distribution Companies shall construct a minimum of 900,000 square feet of new building space and must also invest at least a minimum of \$100 million.

Abatement shall only apply to the increased assessed valuation attributable to said new construction.

- 6) High Impact ICM Knowledge-Based Companies shall construct a minimum of 900,000 square feet of new building space and must also invest at least a minimum of \$800 million. Abatement shall only apply to the increased assessed valuation attributable to said new construction.
- 7) The abatements outlined in Section "2.F.4." through Section "2.F.5." will be effective after new improvements, or phases of new improvements, have been constructed in whole or in part and the property upon which such improvements have been constructed has been reassessed to reflect the value of those improvements. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section "2.M." below.

D) DeKalb County Enterprise Zone property tax abatement shall be available for companies meeting the following criteria in areas **outside of the Interstate Competition Market area** according to the following terms and conditions.

- 1) Logistic(s) Companies shall construct a minimum of 10,000 square feet for new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
- 2) Industrial Companies shall construct a minimum of 10,000 square feet for new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
- 3) Knowledge-Based Companies shall construct a minimum of 10,000 square feet of new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or

rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.

- 4) Effective date. The abatements outlined in Section “2.D.1.” through Section “2.D.3.” above will be effective after the said build-out rehabilitation, expansion, renovation or new construction has been completed and will begin following the first full year of a facility's commercial operation. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section “2.M.” below.

E) Terms of Abatement – NIU Research Park Area.

- 1) NIU Research Park Companies. The duration for tax abatement, as described in Section “2.B.1.” above, shall be for 10 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

1)	For taxes levied in the first year of abatement:	90%
2)	For taxes levied in the second year of abatement:	90%
3)	For taxes levied in the third year of abatement:	80%
4)	For taxes levied in the fourth year of abatement:	70%
5)	For taxes levied in the fifth year of abatement:	60%
6)	For taxes levied in the sixth year of abatement:	40%
7)	For taxes levied in the seventh year of abatement:	30%
8)	For taxes levied in the eighth year of abatement:	20%
9)	For taxes levied in the ninth year of abatement:	10%
10)	For taxes levied in the tenth year of abatement:	5%

F) Terms of Abatement – Interstate Competition Market Area.

- 1) Logistic(s) Companies. The duration for tax abatement, as described in Section “2.C.1.” above, shall be for 9 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

1)	For taxes levied in the first year of abatement:	90%
2)	For taxes levied in the second year of abatement:	80%
3)	For taxes levied in the third year of abatement:	50%
4)	For taxes levied in the fourth year of abatement:	50%

- 5) For taxes levied in the fifth year of abatement: 50%
- 6) For taxes levied in the sixth year of abatement: 40%
- 7) For taxes levied in the seventh year of abatement: 30%
- 8) For taxes levied in the eighth year of abatement: 20%
- 9) For taxes levied in the ninth year of abatement: 10%
- 10) For taxes levied in the tenth year of abatement: 0%

2) Industrial Companies. The duration for tax abatement, as described in Section "2.C.2." above, shall be for 9 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in the first year of abatement: 90%
- 2) For taxes levied in the second year of abatement: 80%
- 3) For taxes levied in the third year of abatement: 70%
- 4) For taxes levied in the fourth year of abatement: 60%
- 5) For taxes levied in the fifth year of abatement: 50%
- 6) For taxes levied in the sixth year of abatement: 40%
- 7) For taxes levied in the seventh year of abatement: 30%
- 8) For taxes levied in the eighth year of abatement: 20%
- 9) For taxes levied in the ninth year of abatement: 10%
- 10) For taxes levied in the tenth year of abatement: 0%

3) Knowledge-based Companies. The duration for tax abatement, as described in Section "2.C.3." above, shall be for 10 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in the first year of abatement: 90%
- 2) For taxes levied in the second year of abatement: 90%
- 3) For taxes levied in the third year of abatement: 80%
- 4) For taxes levied in the fourth year of abatement: 70%
- 5) For taxes levied in the fifth year of abatement: 60%
- 6) For taxes levied in the sixth year of abatement: 40%
- 7) For taxes levied in the seventh year of abatement: 30%
- 8) For taxes levied in the eighth year of abatement: 20%
- 9) For taxes levied in the ninth year of abatement: 10%
- 10) For taxes levied in the tenth year of abatement: 5%

4) High Impact ICM Manufacturing and Distribution Companies. The duration for tax abatement, as described in Section "2.C.5." above, shall be for 15 years or until the expiration, termination or

decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in years 1 through 15 of abatement: 50%.
- 5) High Impact ICM Knowledge-Based Companies. The duration for tax abatement, as described in Section “2.C.6.” above, shall be for 20 years for each phase of a project (each a “Phase”, as further defined in the Memorandum of Understanding with the DeKalb County Enterprise Zone Administrator required by Section “2.M” of this Ordinance) or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner (provided, however, that: (a) if the Enterprise Zone Board (created pursuant to Section 5.2.1 of the Enterprise Zone Act, 20 ILCS 655/5.2.1) extends the initial term of the DeKalb County Enterprise Zone by granting an additional 10-year designation pursuant to Section 5.3(c) of the Enterprise Zone Act, 20 ILCS 655/5.3(c), any 20-year tax abatement for a High Impact ICM Knowledge-Based Company that has not expired for any Phase shall remain in full force and effect until the sooner to occur of: (i) the expiration of the term of the 20-year tax abatement for that Phase; or (ii) the expiration of the term of the additional 10-year designation; and (b) if the term of the DeKalb County Enterprise Zone (whether or not the initial term is extended by the Enterprise Zone Board pursuant to Section 5.3(c) of the Enterprise Zone Act, 20 ILCS 655/5.3(c)) expires or terminates before the expiration of any 20-year tax abatement for a High Impact ICM Knowledge-Based Company for any Phase, and the City of DeKalb designates, alone or with other designating units of government, a new enterprise zone (the “New Zone”) pursuant to the Enterprise Zone Act that includes the land on which any Phase is located, the City of DeKalb will use all reasonable, good faith efforts to: (i) encourage the designating ordinance of the New Zone to authorize an abatement for each Phase for a term equal to the number of years remaining in the term of the 20-year abatement for each respective Phase and in an annual percentage amount equal to the annual percentage amount of the 20-year abatement (the “True Up Abatement”); (ii) adopt an order granting, and take all other actions legally required to grant, the True Up Abatement with respect to each Phase; and (iii) encourage other taxing districts with jurisdiction over the property on which each Phase is located to

honor the True Up Abatement with respect to each Phase according to the following schedule:

- 1) For taxes levied in years 1 through 20 of abatement applicable to each phase of the project: 55%.

G) Terms of Abatement – Areas Outside of the Interstate Competition Market Area.

- 1) Industrial, Logistic(s) and Knowledge-based Companies. The duration for tax abatement, for projects described in Section “2.D1.” through Section “2.D.3” above, shall be for 5 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in the first year of abatement: 90%
- 2) For taxes levied in the second year of abatement: 80%
- 3) For taxes levied in the third year of abatement: 70%
- 4) For taxes levied in the fourth year of abatement: 60%
- 5) For taxes levied in the fifth year of abatement: 50%

H) Job Creation – NIU Research Park Area

New or expanded projects in the NIU Research Park Area must create one job for every 350 square feet of office space created in conformance with Sections “2.B.1.” above.

Said NIU Research Park projects which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part-time.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement, said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

SPECULATIVE DEVELOPMENT EXCEPTION: Should an NIU Research Park development locate in a building developed as a speculative venture by an independent developer, employment threshold requirements may be extended from two years to four years. This exception must be requested by the

developer or building owner and approved by the Enterprise Zone Advisory Board and the Zone Administrator prior to initiation of a lease, purchase or lease to purchase agreement being executed between the developer and the lessor and/or employer. All other terms of the abatement program remain as described in the Ordinance and the MOU between the Zone Administrator and the end user and/or owner/developer.

I) Job Creation. - Interstate Competition Market Area

New Industrial or Logistic(s) Companies in the Interstate Competition Market Area must create a minimum of 20 full-time, permanent jobs. Industrial or Logistic(s) Companies in the Interstate Competition Market Area that are adding to the size of an existing building, as referenced in Section "2.B.1." and "2.C.2" above, must create a minimum of 10 additional full-time permanent jobs. Industrial or Logistic(s) Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time.

New or expanded Knowledge-based Companies in the Interstate Competition Market Area must create one job for every 350 square feet of office space created in conformance with Sections "2.B.3." above.

Said Knowledge-based Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement and said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

SPECULATIVE DEVELOPMENT EXCEPTION: Should an Industrial, Logistics or Knowledge-based development locate in a building developed as a speculative venture by an independent developer, employment threshold requirements may be extended from two years to four years. This exception must be requested by the developer or building owner and approved by the Enterprise Zone Advisory Board and the Zone Administrator prior to initiation of a lease, purchase or lease to purchase agreement being executed between the developer and the lessor

and/or employer. All other terms of the abatement program remain as described in the Ordinance and the MOU between the Zone Administrator and the end user and/or owner/developer.

New High Impact ICM Manufacturing and Distribution Companies in the Interstate Competition Market Area must create a minimum of 400 full-time, permanent jobs.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement and said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

New High Impact ICM Knowledge-Based Companies in the Interstate Competition Market Area must create a minimum of 50 full-time, permanent jobs located on the property where the project is located.

The aforementioned employment thresholds shall be achieved within two years after the issuance of a certificate of occupancy by the City of DeKalb for the first phase of the project - and said thresholds must be maintained over the life of the abatement and shall be further defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

J) Job Creation. - Outside of the Interstate Competition Market Area

New Industrial or Logistic(s) Companies in areas outside of the Interstate Competition Market Area must create a minimum of 20 full-time permanent jobs. For Industrial and Logistic(s) Companies in areas outside of the Interstate Competition Market Area that are adding to the size of an existing building, as referenced in Section "2.D.1." and "2.D.2" above, must create a minimum of 10 additional full-time permanent jobs. Industrial or Logistic(s) Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time. New or expanded Knowledge-based Companies in areas outside the Interstate Competition Market must create one job for every 350 square feet of office space created in conformance with Sections "2.D.3." above.

Said Knowledge-based Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement and said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

SPECULATIVE DEVELOPMENT EXCEPTION: Should an Industrial, Logistics or Knowledge-based development locate in a building developed as a speculative venture by an independent developer, employment threshold requirements may be extended from two years to four years. This exception must be requested by the developer or building owner and approved by the Enterprise Zone Advisory Board and the Zone Administrator prior to initiation of a lease, purchase or lease to purchase agreement being executed between the developer and the lessor and/or employer. All other terms of the abatement program remain as described in the Ordinance and the MOU between the Zone Administrator and the end user and/or owner/developer.

- K) Wage Rates: Industrial or Logistic(s) Companies must pay an average wage, at the subject property, equal to 140% of the State of Illinois minimum wage requirement in effect on January 1 of each calendar year. Starting wages shall not be less than 120% of the State of Illinois minimum wage in effect on January 1 of each calendar year. Wages may not fall below these thresholds for the life of the Enterprise Zone abatement period.

Knowledge-based Companies must pay an average wage, at the subject property, equal to 160% of the State of Illinois minimum wage requirement in effect on January 1 of each calendar year. Starting wages shall not be less than 120% of the State of Illinois minimum wage in effect on January 1 of each calendar year. Wages may not fall below these thresholds for the life of the Enterprise Zone abatement period.

NIU Research Park Companies/projects have no wage rate requirements other than those mandated by the state of Illinois.

- L) Regulatory and Legal Compliance. The Companies receiving DeKalb County Enterprise Zone property tax abatement shall comply with all federal, state and local environmental laws and regulations. Failure to comply shall be as determined by the Taxing Bodies and shall not require formal action or finds by any governmental agency or court.
- M) Entities meeting qualification criteria outlined in Sections “2.B.” through “2. L.” above must enter into a Memorandum of Understanding with the DeKalb County Enterprise Zone Administrator. The MOU must outline projected job creation and/or job retention, wage rates, capital investment and projected square footage to be constructed for the eligible Industrial, Logistics-based and Knowledge-based projects as well as eligible High Impact ICM Manufacturing and Distribution and High Impact ICM Knowledge-based projects. The said Administrator is hereby authorized to enter such agreements on behalf of the DeKalb County Enterprise Zone.

1. Entities receiving property tax abatement for eligible Industrial, Logistics, Knowledge-based and NIU Research Park projects and High Impact ICM Manufacturing and Distribution and High Impact ICM Knowledge-based agree to maintain a minimum of 95% of the employment level at that location, as described in the Memorandum of Understanding, for the term of abatement.

Should employment levels drop to between 5% and 50% of the project employment level agreed to at that location as described in the Memorandum of Understanding, a pro-rata reduction of the applicable abatement will be implemented for the next tax year or until employment levels return to the levels agreed in the MOU.

Should employment levels drop below 50% of the project employment level agreed to at that location, as described in the Memorandum of Understanding, abatement shall be terminated for that tax year or until employment levels return to the agreed levels in the MOU.

At the discretion of the Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, failure to maintain a minimum of 50% of the employment levels during the agreement period may result in the immediate termination of remaining abatement and/or the pro-rata repayment of previously abated real property taxes to the applicable taxing districts.

2. The Administrator of the DeKalb County Enterprise Zone will annually monitor the performance of the eligible recipients of property tax abatement in order to ensure that job, wage, capital investment and projected square footage to be constructed projections outlined in the Memorandum of Understanding are being met.
3. The Administrator of the DeKalb County Enterprise Zone, with the advice and consent of the Enterprise Zone Advisory Board, may elect to waive enforcement of any performance measures outlined in the Memorandum of Understanding based on a finding that the waiver is necessary to avert an imminent, demonstrable, and material hardship to the entity that may result in such entity's insolvency or discharge of workers.
4. Upon the effective date of this Resolution, all incentives general abatements and benefits previously offered and in effect within the boundaries of the **DEKALB TOWNSHIP** shall continue for the term of the newly designated DeKalb County Enterprise Zone for the following groups:
 - a. Business enterprises which are receiving general property tax abatement benefits or incentives in the **DEKALB TOWNSHIP** on the effective date of this Resolution;
 - b. Business enterprises or expansions which are proposed or under development on the effective date of this Resolution, if the business enterprise demonstrates that the proposed business enterprise or expansion has been committed to locating or expanding in the Zone;
 - c. Substantial or binding financial obligations have been made; and such commitments have been made in reasonable reliance on the benefits and programs which may have previously been available as described in a. and b. above.

Section 3 – NO TAX LEVY OBJECTION. Taxpayers receiving DeKalb County Enterprise Zone property tax abatement under the terms and conditions of Section 2 above, must agree that they shall not file an objection to the real estate property taxes levied on the Site and/or Facilities or the property tax assessment on the Site and/or Facilities. In the event any real

estate property tax protest or objection is filed for the subject property, the Enterprise Zone property tax abatement for the subject property shall automatically terminate.

Section 4 – NO ASSIGNMENT OR TRANSFER. DeKalb County Enterprise Zone property tax abatement shall be specifically granted to the applicant and may not be assigned to or transferred without the written consent of the Dekalb County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, on behalf of the taxing bodies. In the event that the applicant desires to transfer or assign any or all of its ownership of the subject property where the business located thereon, the transferee shall submit a written request to the Dekalb County Enterprise Zone Administrator requesting transfer of the abatement to the new owner for the time remaining on the abatement.

The Dekalb County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, shall review the taxpayer's request to transfer said abatement, and determine the taxpayer's eligibility for such transfer, subject to the terms and conditions of Section 2 above and the applicable MOU. The DeKalb County Enterprise Zone Administrator shall notify the affected taxing bodies that such a request has been made and the action taken by the Administrator to address the transfer request.

Section 5 – ADMINISTRATION. By agreement of the joint applicants of the County of DeKalb, the Town of Cortland, the City of DeKalb, the City of Genoa, the City of Sandwich, the City of Sycamore and the Village of Waterman, the Administrator of the DeKalb County Enterprise Zone will be the Executive Director of the DeKalb County Economic Development Corporation. Administration of the Zone will be carried out as described in the Enterprise Intergovernmental Agreement between County of DeKalb, the Town of Cortland, the City of DeKalb, the City of Genoa, the City of Sandwich, the City of Sycamore and the Village of Waterman.

Section 6 – TAX INCREMENT FINANCING DISTRICT OR REDEVELOPMENT AREA OVERLAY. In the event that a Tax Increment Financing (TIF) District or redevelopment district or project area (20 ILCS 655/5.4.1) is, will be, or has been created by a municipality under Division 74.4 of the Illinois Municipal Code, and said redevelopment project area contains property that is located in an Enterprise Zone, and the municipality adopts an Enterprise Zone Designating Ordinance pursuant to Section 5.4 of the Act specifically concerning the abatement of taxes on property, as in Section 2 above, located within a redevelopment project area created pursuant to Division 74.4 of the Illinois Municipal Code, and the Department certifies the Ordinance, then the property that is located in both the Enterprise Zone and the redevelopment project area shall not be eligible for the abatement of taxes under Section 18-170 of the Illinois Property Tax Code.

Section 7 – LOCAL SOURCING STATEMENT. The Board Trustees of **DEKALB TOWNSHIP** encourages companies receiving Enterprise Zone benefits, as provided herein, to utilize local labor and to purchase building materials locally.

Section 8 – CONFLICTING LANGUAGE. All Resolutions or parts of Resolutions conflicting with any provisions of this Resolution shall be and are hereby repealed.

Section 9 – EFFECTIVE DATE. This Resolution shall be in effect from the date of and after its passage, approval and recording and upon notification to the Illinois Department of Commerce and Economic Opportunity, according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this ____day of _____, 2021.

INTERGOVERNMENTAL AGREEMENT FOR LIBRARY SERVICES

This Intergovernmental Agreement (“**Agreement**”) for Library Services is made by and between the DeKalb Public Library Board of Trustees, an Illinois Local Library (“**LIBRARY**”), and the Township of DeKalb, an Illinois Township (“**Township**”), as of September _____, 2021.

RECITALS

WHEREAS, pursuant to Article VII, Sec. 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act, (5 ILCS 220/1 et seq.), and the Illinois Local Library Act (75 ILCS 5/4-7(8)), the Library and the Township are authorized to enter into intergovernmental agreements for library services; and

WHEREAS, in order to expand access to library services for Township residents living in unincorporated areas not served by a public library, the Township desires to purchase non-resident Library Cards from the Library; and

WHEREAS, the Library wishes to cooperate with the Township to provide Library Cards to residents of unincorporated areas of the Township in order to further the Library’s mission of supporting and encouraging lifelong learning; and

WHEREAS, Section 4-7(8) of the Local Library Act (75 ILCS 5/4-7(8)) authorizes the Library to contract with the Township for the purpose of providing library services, while recognizing the principle of equity or cost of services to non-residents; and

WHEREAS, Section 4-7(12) of the Local Library Act (75 ILCS 5/4-7(12)) allows the Libraries to extend the privileges and use of the Library to nonresidents upon such terms and conditions as the Library shall prescribe, as long as the Library charges a nonresident fee at least equal to the costs paid by residents of the City of DeKalb as determined by the formula established by the Illinois State Library; and

WHEREAS, the Parties believe that the provision of Nonresident Library Cards by the Library to residents of unincorporated areas of the Township, to be paid for by the Township, satisfies the principles of equity or costs of services and will provide benefits to the Library, the Township, and the general public, and therefore the Parties hereto believe it is in their best interests to enter into this IGA;

NOW, THEREFORE, in consideration of the mutual promises herein stated and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Library and the Township hereby agree as follows.

1. Library Cards for Township Residents: The Library will provide Nonresident Library Cards to eligible residents of unincorporated DeKalb Township as follows:

- A. The Library will allow every eligible resident of unincorporated DeKalb Township ("***Unincorporated Resident***") the ability to complete a library card application for a Nonresident Library Card.
- B. The Library will not charge the Unincorporated Resident the fee for the Nonresident Library Card directly. Billing and payments for the Nonresident Library Cards issued hereunder will be made in accordance with Section 2 of this Agreement.
- C. Upon completion of the application, the Library will issue the Unincorporated Resident a Nonresident Library Card providing the same rights and privileges to the Unincorporated Resident as other holders of Nonresident Library Cards.
- D. The Unincorporated Resident will agree to be responsible for the payment of any overdue fines or penalties due to lost or damaged library materials. The Library shall cause each Unincorporated Resident being issued a card to execute an agreement substantially in the form of Exhibit A to this Agreement.
- E. The Nonresident Library Cards provided to an Unincorporated Resident under this Agreement will be governed by the same rules and regulations, including renewal requirements, as other Nonresident Library Cards issued by the Library.
- F. Each Nonresident Library Card provided to an Unincorporated Resident under this Agreement will be valid for a period of one (1) year from the date of issuance.

2. **Payment of Nonresident Library Card Fees:** The Township will pay for the cost of each Nonresident Library Card issued to Unincorporated Residents pursuant to this Agreement as follows:

- A. The Library will charge the Township the Library's established Nonresident Library Card fee, as determined by the Library in accordance with 75 ILCS 5/4-7(12) and Section 3050.60 of the Illinois Administrative Code. The Library may increase the Nonresident Library Card fee as necessary during the term of this Agreement.
- B. The Library will issue an invoice to the Township at the end of each month for Nonresident Library Card fees due from the Township based on the number of Nonresident Library Cards issued that month to Unincorporated Residents.
- C. The Township will pay the monthly invoices from the Library within thirty (30) days of receipt.

3. **Eligibility:** Only those residents of the Township who live in unincorporated areas of the Township and are not already otherwise eligible to receive a library card from the Library, or from any other public library, are eligible to receive a Nonresident Library Card under this Agreement.

4. **Term and Termination:**

- A. This Agreement is effective upon approval and execution by both Parties and will remain in effect for a period of one (1) year from its effective date. This Agreement will automatically renew for successive one (1) year terms unless either Party provides written notice to the other Party of their intent not to renew at least thirty (30) days prior to start of the next renewal term. At least 14 days prior to the automatic renewal, the Library shall send to the Township a statement showing how many Nonresident Library Cards are currently issued to Unincorporated Township Residents.
- B. The Township or the Library may terminate this Agreement at any time with or without cause upon thirty (30) days prior written notice of the date of termination to the other Party.
- C. Upon the termination or expiration of this Agreement, (1) the Township will pay the Library for any outstanding fees due for the issuance of Nonresident Library Cards to Unincorporated Residents up to the date of termination or expiration; (2) existing Nonresident Library Cards issued to Unincorporated Residents prior to the date of termination or expiration will remain valid for the remainder of the Card's 1 year term; and (3) Unincorporated Residents will have to pay the then applicable Nonresident Library Card fee directly in order to receive or renew a Nonresident Library Card.
4. **Consideration:** The parties recognize that persons receiving a Nonresident Library Card under this Agreement may not live within the boundaries of a public library established under the laws of Illinois, and that this Agreement recognizes the principle of equity or cost of services to such cardholders by requiring the Township to pay the Library the full nonresident fee for the Nonresident Library Cards issued under this Agreement. As such, in consideration of the Township's payment for the Nonresident Library Card for its Unincorporated Township Residents, the Library agrees to issue those Unincorporated Township Residents Nonresident Library Cards.
5. **Indemnification:** To the fullest extent permitted by law, the Township shall indemnify, and hold the Library, their board members, officers, administrators, employees, volunteers, and agents ("Township Indemnitees"), harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of or related to this Agreement; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the Township Indemnitees, including its officials, agents, employees, contractors, volunteers, patrons, participants, and invitees; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq., or otherwise provided by law." The Parties agree that, without limitation, the Township shall not be liable, directly or indirectly, for any fines, damages or other liability arising out of or related to the actions or omissions of the Unincorporated Residents in accessing the Library and/or utilizing the Nonresident Library Card. The indemnification obligations set forth herein shall survive expiration or termination of this IGA.
6. **Complete Agreement and Amendment:** This Agreement memorializes the full and complete understanding of the Township and the Library. This Agreement may be amended at any time by the mutual consent of the parties hereto, expressed in a written instrument executed and delivered with the same formality with which this instrument was executed and delivered

7. **Severability**: The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the effect or force of law, such decision shall not affect the validity of the remaining portions or the Agreement

9. **Notice**: Any notice must be sent by U.S. Postal Service first-class mail, postage at the following addresses, return receipt requested. Notice will be deemed served upon deposit with the U.S. Postal Service:

To the DEKALB PUBLIC LIBRARY:

DeKalb Public Library
309 Oak Street
DeKalb, IL 60115
Attention: Library Director

To DEKALB TOWNSHIP:

DeKalb Township
2323 South 4th Street
DeKalb, IL 60115
Attention: Township Supervisor

10. **Compliance with Laws**. Each party shall comply with all applicable laws, rules and regulations with regard to the provision of services under this Agreement

11. **Governing Law**. This IGA shall be governed by the laws of the State of Illinois, and venue for any disputes arising out of this Agreement will be in the Circuit Courts of DeKalb County, Illinois.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the dates set forth below.

SIGNATURE PAGES ATTACHED

DEKALB PUBLIC LIBRARY:

By: _____

Its _____

DATE: _____

DEKALB TOWNSHIP:

By: _____

Its _____

DATE: _____