



MEETING OF THE DEKALB TOWNSHIP BOARD

OCTOBER 20, 2021 6:00 P.M.

2323 SOUTH FOURTH STREET, DEKALB, IL 60115

The public is invited to join our in-person meetings and members of the public may address the Township Board during Public Comment by submitting a speaker request form prior to the start of the meeting. If the number of attendees does not permit all persons to be socially distanced, the meeting may be adjourned to such time as an appropriate alternate space can be utilized. All attendees are required to wear a mask at all times, regardless of vaccination status.

As a convenience to the public, the Township is also providing remote viewing of the meeting. Remote viewing mode does not provide for public participation.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/82801359511?pwd=VllnNTNaUmFGRGhFRVh2RCtnYzVQUT09>

Meeting ID: 828 0135 9511 Passcode: 189197 One tap mobile: +13126266799

- A. Call to Order – Roll Call
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Public Comment
- E. Presentations
 - a. Brian Anderson, CPA – Wipfli LLP – Overview of 2021 Annual Financial Report
- F. Reports
 - a. Supervisor’s Report
 - b. Clerk’s Report
 - c. Highway Commissioner’s Report
 - d. Assessor’s Report
 - e. Trustees’ Reports
- G. Bill Paying
 - a. Approval of September audit report and October bills to pay

- b. Receive, file, and approve Treasurer's September budget report
- H. Unfinished Business
- I. New Business
 - a. Minutes of the Regular Board of Trustees meeting of July 14, 2021
 - b. Minutes of the Regular Board of Trustees meeting of August 11, 2021
 - c. Minutes of the Regular Board of Trustees meeting of September 8, 2021
 - d. Approval of Resolution 2021-009 (T) Amending the Property Tax Abatement Qualifying Criteria and Definitions in the DeKalb County Enterprise Zone
 - e. Approval of IGA for Library Services between DeKalb Public Library and DeKalb Township
 - f. Discussion and approval of Resolution 2021-010 (T) Awarding Annual Social Service Grants
- J. Executive Session
- K. Old Business
- L. Other Business
 - a. Next Regular DeKalb Township Board Meeting November 10, 2021 at 6:00 pm
- M. Adjournment



SUPERVISOR'S REPORT

10/20/2021

1. General Assistance and Emergency Assistance

- a. State of IL eviction moratorium expired on October 3, 2021. A growing number of applicants have been served a 5-day notice and/or received notice of eviction proceedings.
- b. LIHEAP (Low Income Home Energy Assistance Program) application assistance is being utilized by the public. This service is available to any DeKalb Township Resident and is done by scheduling an appointment. Information about this service is on the website.
- c. Erika is participating in a University Village Resource Fair this evening to share information about EA and GA.

2. Paper Shredding and Recycling (eyeglasses & hearing aids) Event on 9/18

- a. Great turnout – an estimated 150 cars participated.
- b. Thank you to Craig Smith, Highway Commissioner for preparing and allowing use of the Township Garage for this drive thru event.
- c. Thank you to Karen, Craig, Chad and Andrew for helping with the event along with our volunteers from DHS NHS who were extremely helpful.
- d. Next shredding event scheduled for December 4th (weather permitting).

3. Other

- a. If you haven't already, please complete online sexual harassment training and turn in certificate of completion.
- b. In partnership with Lions Club, we are now a permanent collection site for used eyeglasses and hearing aids. Thank you to Craig Smith and his crew for installing the box.
- c. On Monday, October 25th DeKalb Township is hosting a meet and greet with other Township Supervisors in DeKalb County.
- d. Everyone who expressed interest in participating in the TOI 2021 Virtual Education Conference taking place 11/15/21 – 11/17/21 has been registered.
- e. 9/27 – met with Danita Sims from Passion Pursuits to discuss potential collaboration for General Assistance workfare program services.
- f. 9/27 – met with Tiffany Tucker from B.L.A.C., Inc. (Building Leaders Advocating for Change) to discuss Committee on Youth grant and her potential service to the committee.
- g. 9/29 – met with Jori from DeKalb County Nursing Home to review/update our involvement in accepting names for the waiting list.
- h. 10/4 – met with DeKalb County Housing Authority to learn about the process of applying for housing assistance.
- i. 10/5 – met with Earnell from the Sir Donald Foundation about potential collaboration and funding opportunities.
- j. 10/7 – Karen & I participated in a FOIA training provided by IL States Attorney Office.
- k. 10/7 – attended Pleasant Street neighborhood meeting – discussion re communication strategies to reach residents living in Pleasant St. neighborhood.
- l. 10/13 & 10/14 – attended Illinois Cemetery & Funeral Home Fall Convention

4. FOIA Requests – see next page

FOIA REQUESTS
September 9 - October 12, 2021

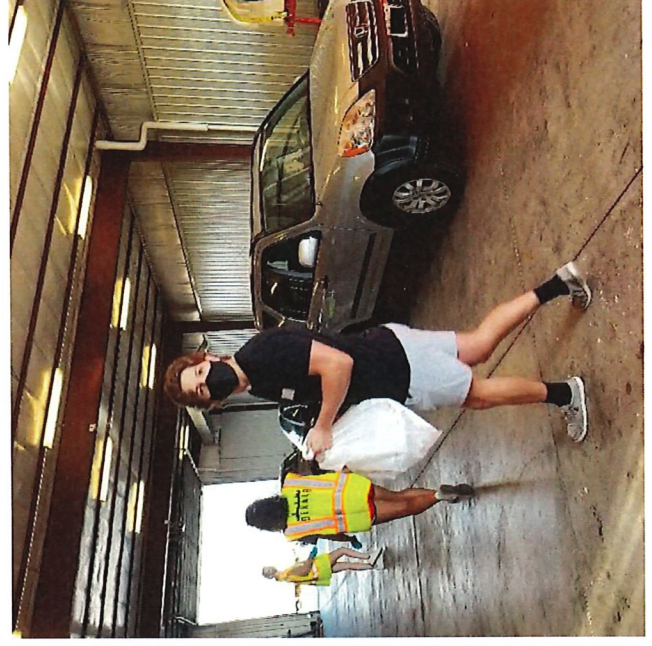
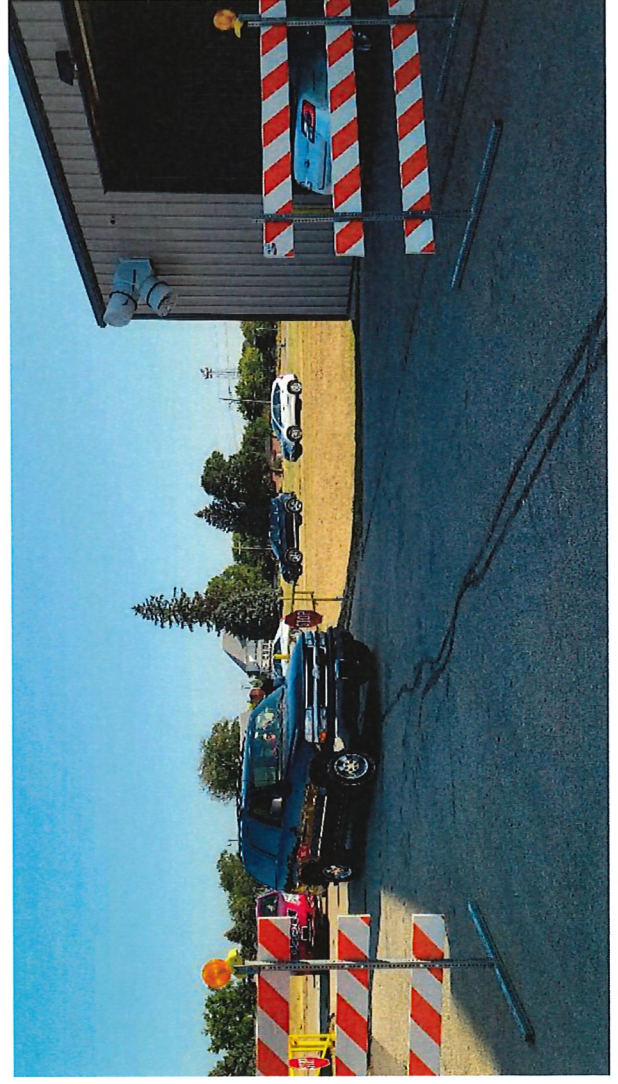
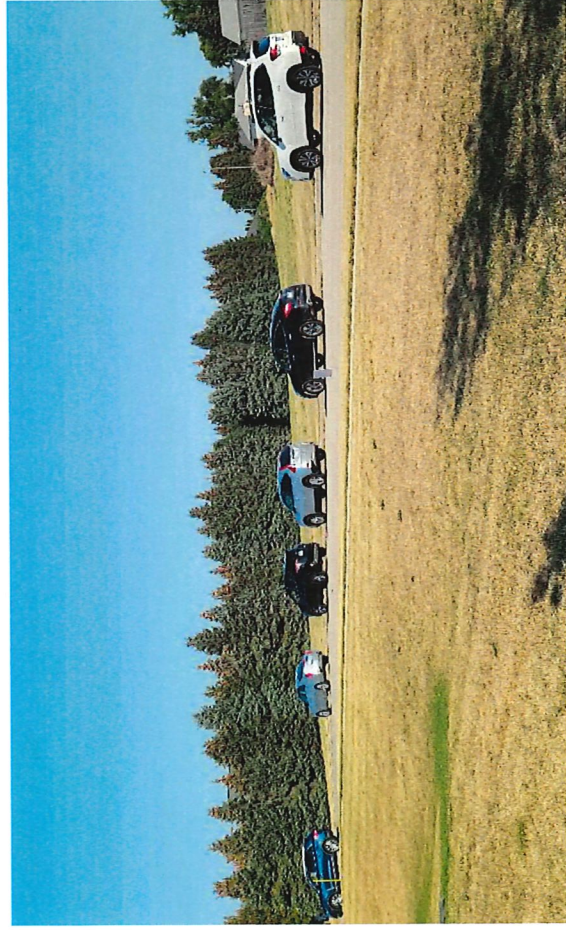
| Requester | Company | Date | Description | Responded On | Total Pages Attached | Email | Hours | Minutes |
|---------------------|---------|------------------|------------------------------------|-------------------------------------|----------------------|------------------------|-------|---------|
| Michael Haji-Sheikh | | 10/12/21 3:43 PM | Various 2018-2019 Board Packets | 10/14/2021 4:00 PM-4:07 PM 4 emails | 310 Pages | mhsheikh25@gmail.com | 4 | |
| Katy Smyser | NBC5 | 10/4/21 6:39 PM | Unclaimed Property/Funds | 10/7/21 12:20 PM | N/A | Katy.Smyser@nbcuni.com | | 45 |
| Derek Van Buer | | 9/28/21 3:00 PM | Invoice/Quotes Cirone | 9/29/2021 4:335:00 PM | 1 PDF/17 Pages | dvanbuer@gmail.com | 2 | 30 |
| Derek Van Buer | | 9/28/21 2:20 PM | Financial Policies/Quotes/Invoices | 9/30/21 9:52 AM | 1 PDF/3 Pages | dvanbuer@gmail.com | 2 | |
| Derek Van Buer | | 9/28/21 2:17 PM | Invoice/Quotes Pines | 9/29/21 3:45 PM | 2 PDFs/74 Pages | dvanbuer@gmail.com | 6 | 30 |
| Lynn Fazekas | | 9/13/21 8:56 AM | September Board Pkt | 9/13/21 4:06 PM | 63 Pages | yinn422@yahoo.com | | 30 |
| Derek Van Buer | | 9/10/21 3:24 PM | QuickBooks 2017 | 9/15/2021 13:41 PM | 2 Files | dvanbuer@gmail.com | 3 | 15 |
| Mark Charvat | | 9/9/20 3:47 PM | September Board Pkt | 9/15/21 4:06 PM | 63 Pages | markcharvat@yahoo.com | | 30 |
| Derek Van Buer | | 9/9/21 9:52 AM | QuickBooks 2018 | 9/15/2021 13:41 PM | 2 Files | dvanbuer@gmail.com | 3 | 15 |

FOIA REQUESTS:

9

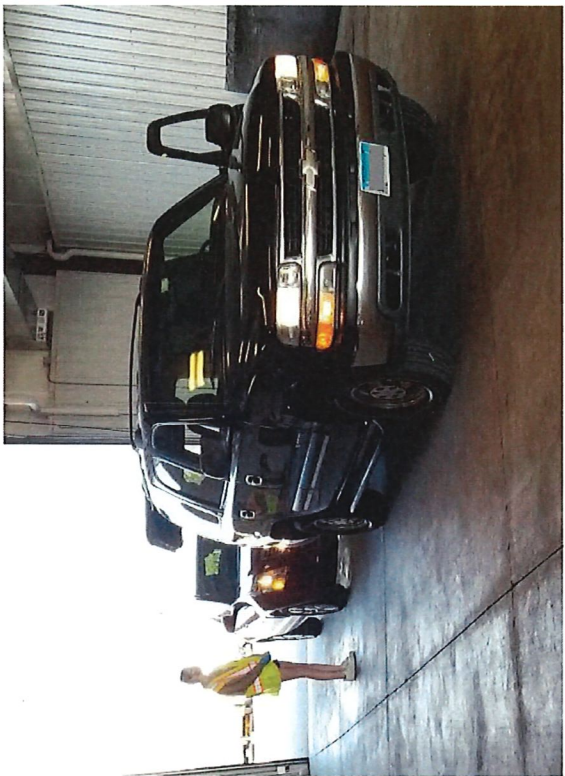
TOTAL HOURS TO COMPLETE: 23 Hours 15 Minutes

Shred Event
September 18, 2021











Est. 1850

2021 SEPTEMBER WARRANT FOR TOTAL EXPENDITURES REPORT

| FUND | Invoices |
|----------------------|--------------|
| TOWN | \$57,839.51 |
| GENERAL ASSISTANCE | \$19,571.73 |
| ROAD AND BRIDGE | \$7,812.97 |
| PERMANENT ROAD | \$65,351.38 |
| BUILDING & EQUIPMENT | \$0.00 |
| SPECIAL BRIDGE | \$0.00 |
| | |
| All Funds-Total | \$150,575.59 |

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **OCTOBER 20, 2021** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

Trustee Nancy Bradlo

Supervisor Mary Hess

Trustee Lisa King

Trustee Chad McNett

Clerk Andrew Tillotson

Trustee Dale Thurman

(SEAL)

I, _____, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of SEPTEMBER 2021 at the OCTOBER 20, 2021 Township Board meeting.

Clerk Andrew Tillotson

2021 SEPTEMBER WARRANT FOR TOTAL EXPENDITURES REPORT

| 2021 SEPTEMBER WARRANT FOR EXPENDITURES | | | | |
|--|------|-----------------------------------|--|-----------|
| TOWN FUND | | | | |
| 09/01/2021 | 797 | ANDREW TILLOTSON | 2021 SEPTEMBER | 339.36 |
| | 798 | CHAD C. MCNETT | 2021 SEPTEMBER | 136.57 |
| | 799 | CRAIG A SMITH | 2021 SEPTEMBER | 5,588.04 |
| | 800 | DALE L THURMAN | 2021 SEPTEMBER | 144.29 |
| | 801 | LISA R KING | 2021 SEPTEMBER | 136.57 |
| | 802 | MARY HESS | 2021 SEPTEMBER | 5,131.51 |
| | 803 | NANCY G BRADLO | 2021 SEPTEMBER | 144.29 |
| | 804 | RICHARD J DYER | 2021 SEPTEMBER | 4,275.85 |
| | 805 | ANDREW C REININK | 08/16/21-08/31/21 | 1,481.92 |
| | 806 | ERIK V HANSEN | 08/16/21-08/31/21 | 1,117.50 |
| | 807 | JODIE L PETERSON | 08/09/21-08/22/21 | 126.98 |
| 09/15/2021 | 808 | ANDREW C REININK | 09/01/21-09/15/21 | 1,481.94 |
| 09/15/2021 | 809 | ERIK V HANSEN | 09/01/21-09/15/21 | 1,117.49 |
| 09/15/2021 | 810 | JODIE L PETERSON | 08/22/21-09/04/21 | 225.68 |
| 09/01/2021 | PAD | INTERNAL REVENUE SERVICE | S-SS2959.20/M692.08/F3363.54; ASSR-SS446.14/M104.34 F941 09012021 | 7,565.30 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | STATE WH/ IL 501 2021 09012021 3RD QTR | 1,254.15 |
| | PAD | IMRF | pension-s2800.37/VAC-747.50; a-pension888.67/vac82.50 | 4,519.04 |
| 09/15/2021 | pad | INTERNAL REVENUE SERVICE | S-SS37.26/M8.71/F358.54; ASSR-SS446.14/M104.33 F941 09152021 | 954.98 |
| 09/15/2021 | PAD | IL DEPT OF REVENUE- STATE W/H | STATE WH/ IL 501 2021 09152021 3RD QTR | 179.04 |
| | 1053 | AFLAC | pyril exp-A#-52201; # 917103-T-S-136.07/A48.24 2021 AUG | 184.31 |
| | 1054 | BLUE CROSS BLUE SHIELD | HEALTH-SUPR2784.324/a1317.15 2021 SEPT | 4,101.47 |
| | 1055 | DEKALB CHAMBER OF COMMERCE | tw- SOC MED # 18201CR E BLASTS-9.8.21 & 9/15/21 | 160.00 |
| | 1056 | OC CREATIVE, INC | WEBSITE-#1766 PHOTO CLERK JOB 01242 | 225.00 |
| | 1057 | THE STANDARD | TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2021 SEPT | 31.85 |
| | 1058 | TOWNSHIP OFFICIALS OF ILLINOIS | OP SUP DESK REF SET | 45.00 |
| | 1059 | COMED | UTILITY-T575.08/C37.29 | 612.37 |
| | 1060 | DEK CTY REHAB | VOLUNTARY CONTRIBUTION 2021 AUGUST | 500.00 |
| | 1061 | DYER, RICH | 2021 SEPTEMBER | 675.00 |
| | 1062 | HANSEN, ERIK | D.A. TRAVEL-84 MI X. 56 2021 AUGUST | 47.04 |
| | 1063 | KRUIS INC. (SPARKLE JANITORIAL) | JANITOR 2-21 AUGUST | 540.00 |
| | 1064 | MACKLIN INC | CEM. OAKWOOD-#49282 SEAL COATS/ROAD CONSTRUCTION/ MAINTENANCE | 855.94 |
| | 1065 | METRONET | s-tel104.73/i115.79; assr- tel41.02/i108.54 | 370.08 |
| | 1066 | NORTHERN IL DISPOSAL | UTILITY #20846333 | 66.05 |
| | 1067 | ROYER ASPHALT PAVING | CEM OAKWOOD ENTRANCE SEAL COAT/ROAD CONSTRUCTION #19656 | 6,150.00 |
| | 1068 | RICOH | ASSR. EQUIP MAINT. | 8.98 |
| | 1069 | SMITH, CRAIG | 2021 SEPTEMBER | 617.38 |
| | 1070 | VERIZON | TEL- S49.58/A51.36 | 100.94 |
| | 1071 | ZUKOWSKI, ROGERS, FLOOD & MCARD | LEGAL | 4,320.00 |
| 09/27/2021 | 1072 | CURRAN MATERIALS COMPANY | OAKWOOD ROAD CONST MAINT. #22681 | 55.00 |
| | 1073 | ILLINOIS CEMETERY & FUNERAL HOME | TRAINING- CEMETERY 10/13/21-10/14/21- EAST PEORIA, IL | 340.00 |
| 09/28/2021 | 1074 | CARDMEMBER SERVICES | 9113-s-I/T 153.29/OPSUP 110.67/ OFEQ 471.57/CEM RD MAINT 98.19; ASSR I/T 45.93 | 879.65 |
| | 1075 | ILLINOIS CEMETERY & FUNERAL HOME | MEMBERSHIP/DUES CEMETERY OAKWOOD | 35.00 |
| | 1076 | NIU | TRNG 10/22/21 | 188.00 |
| 09/30/2021 | 1077 | PROSHRED SECURITY | COMM. OUTREACH SERV. #990096670 | 800.00 |
| | | service charge | | 9.95 |
| TOTAL TOWN SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE | | | | 57,839.51 |
| GENERAL ASSISTANCE | | | | |
| 9/1/2021 | 226 | ERIKA D BROWN | 08/09/21-08/22/21 | 1,639.95 |
| | 227 | KAREN S GUMINO | 08/09/21-08/22/21 | 933.47 |
| 09/15/2021 | 228 | ERIKA D BROWN | 08/22/21-09/04/21 | 2,219.61 |
| | 229 | KAREN S GUMINO | 08/22/21-09/04/21 | 1,374.61 |
| 9/1/2021 | pad | INTERNAL REVENUE SERVICE | ss462.18/m108.10/f320.00 f941 2021 09012021 3rd qtr | 890.28 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | state w/h il 501 2021 09012021 3rd qtr | 175.53 |
| | PAD | IMRF | pension-899.23/vac387.07 2021 AUG | 1,286.30 |
| 09/15/2021 | PAD | INTERNAL REVENUE SERVICE | ss662.52/m154.94/f533.00 f941 2021 09152021 3rd qtr | 1,350.46 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | state w/h il 501 2021 09152021 3rd qtr | 251.90 |
| | 2019 | 17GA01086 | 2021 SEPTEMBER | 319.00 |
| | 2020 | 12GA00003 | 2021 SEPTEMBER | 319.00 |
| | 2021 | 18GA01352 | 2021 SEPTEMBER | 319.00 |
| | 2022 | 19GA01525 | 2021 SEPTEMBER | 319.00 |
| | 2023 | AFLAC | PAYROLL EXP-#917103-A#606512 2021 AUG | 26.92 |
| | 2024 | BLUE CROSS BLUE SHIELD | HLTH- 2021 SEPT | 2,596.95 |
| | 2025 | CARAHOSFT TECHNOLOGY CORP | DT00004 | 10.00 |
| | 2026 | NCPERS GROUP LIFE INSURANCE | 0705092021 2021 SEPT | 16.00 |
| | 2027 | PROSHRED SECURITY | DEKTWP | 109.00 |
| | 2028 | THE STANDARD | HLTH- 2021 SEPT | 12.74 |
| | 2029 | VILLARREAL JULIE | TRNG- # 2 | 225.00 |
| 9/7/2021 | 2030 | SUBURBAN APARTMENTS | EA- RENT | 700.00 |
| 09/09/2021 | 2031 | CITY OF DEKALB-WATER DEPT | ea-util. a# 04010181 10-04 21ea01570 | 604.71 |
| 09/27/2021 | 2032 | 21GA02255 | | 540.00 |
| | 2033 | HILLCREST APARTMENTS | RENT-21EA01569- | 680.00 |
| | 2034 | SCHULTZ APARTMENTS | EA-RENT 21EA01572- | 875.00 |
| | 2035 | DAILY CHRONICLE | SUBA#10360744 RENEWAL TO 10/14/2022 | 221.00 |
| | 2036 | BROWN, ERIKA | HLTH 2021 SEPT | 198.50 |
| | 2037 | PROSHRED SECURITY | | 109.00 |
| 09/28/2021 | 2038 | CARDMEMBER SERVICES | 9113- MISC25.00/TRNG 40.55/EA-UTIL 642.99 | 708.54 |
| | 2039 | GENERAL ASSISTANCE TRAINING INSTI | TRNG BLOOMINGTON/ROCKFORD | 200.00 |
| | 2050 | 21GA02260 | 2021 SEPTEMBER | 170.13 |
| | 2051 | 17GA01024 | 2021 SEPTEMBER | 170.13 |
| TOTAL G A SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE | | | | 19,571.73 |

| | | | | |
|---|------|------------------------------------|--|-----------|
| ROAD AND BRIDGE | | | | |
| 9/1/2021 | 198 | JODIE L PETERSON | 08/08/21-08/22/21 | 126.61 |
| | 199 | KYLER KLAPPRODT | 08/08/21-08/22/21 | 721.04 |
| | PAD | INTERNAL REVENUE SERVICE | ss125.49/m29.37/#26.54-2021 1941 0901021 | 181.40 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | state w/h il501 2021 09012021 | 50.28 |
| | 3073 | AFLAC | PYRLL EXP-A#-52201; # 917103 2021 AUG | 20.35 |
| | 3074 | MESCHER, RINEHART & REDLINGSHAFF | LEGAL #8022 2021 JULY | 133.00 |
| | 3075 | REDEEMED OFFICE / RINKER'S INSTALL | OFFICE # 24907 | 172.00 |
| | 3076 | DEKANE EQUIP CORP | E.R. # 1A79338 | 906.60 |
| | 3077 | METRONET | tel38.88/51.23 | 90.11 |
| | 3078 | NORTHERN IL DISPOSAL | UTIL #20848333 | 61.70 |
| 9/15/2021 | 3079 | VERIZON | TEL #9887057906 | 54.92 |
| | 200 | JODIE L PETERSON | 08/22/21-09/11/21 | 226.03 |
| | 201 | KYLER KLAPPRODT | 08/22/21-09/11/21 | 262.20 |
| 09/27/2021 | | INTERNAL REVENUE SERVICE | | 118.47 |
| | | IL DEPT OF REVENUE- STATE W/H | | 29.92 |
| | 3080 | AIRGAS US LLC D/B/A/ ENCOMPASS | rentals C# 2986196 #9982019976 | 18.55 |
| | 3081 | ALARM DETECTION SYSTEMS INC | BLDG MAINT. A# 219088 # 219088-1002 ANNUAL OCT 21-SEPT 22 | 1,340.04 |
| | 3082 | BARB CITY AUTOMOTIVE | Em # 53092, 53488, 53516 | 103.05 |
| | 3083 | CINTAS | UNIFORMS a# 14946044-# 4092143330, 4092704912, 4093402248 | 471.08 |
| | 3084 | DEKALB LAWN & EQUIPMENT CO., INC. | e.m. -C# DKLBTVNS- ST # 5550-#80668, 80836 | 36.58 |
| | 3085 | GORDON HARDWARE | SS. C#2360-BLDG MAINT #BLDG MAINT #909880, 909494-53.76/OFCE #909262-8.26/SS-#909573-4 | 112.91 |
| | 3086 | HARNESS, JEFFREY | MISC. | 51.54 |
| | 3087 | LAWSON PRODUCTS, INC | C# 10135036 # 9308801830- SM TLS-1325.56/SS660.82 | 1,986.38 |
| 09/28/2021 | 3088 | WEDO WINDOWS & CARPETS | BLDG MAINT #DHD 0821 | 70.00 |
| | 3089 | CARDMEMBER SERVICES | 9113- BLDG MAINT 203.94/EM 170.27/ OFCE 38.38/TRNG 25.00/ I/T 30.62 | 468.21 |
| TOTAL R&B SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE | | | | 7,812.97 |
| PERMANENT ROAD | | | | |
| 09/01/2021 | 292 | JACOB A SMITH | 08/16/21-08/31/21 | 2,192.92 |
| | 293 | James Poff III | 08/16/21-08/31/21 | 1,828.41 |
| | 294 | JEFFREY L HARNESS | 08/16/21-08/31/21 | 1,754.16 |
| | PAD | INTERNAL REVENUE SERVICE | SS1062.94/M248.58/F888.00 F941 2021 09012021 3RD qtr | 2,199.52 |
| PAD | | IL DEPT OF REVENUE- STATE W/H | STATE W/H IL501 2021 09012021 | 400.25 |
| | PAD | IMRF | pension1666.03/vac422.56 | 2,088.59 |
| 09/08/2021 | 4047 | AFLAC | A#-52201; # 917103 2021 AUG | 396.12 |
| | 4048 | BLUE CROSS BLUE SHIELD | HLTH-2021 SEPT | 2,683.21 |
| | 4049 | CORRECTIVE ASPHALT MATERIALS | RD SELING- REJUVENATOR. RE: 2021 REJUVENATOR | 20,040.00 |
| | 4050 | DEKALB COUNTY TREASURER | ENGINEERING RE: RE: 2021 REJUVENATOR | 1,002.00 |
| | 4051 | THE STANDARD | HLTH- 2021 SEPT | 19.11 |
| | 4052 | AMERICA'S PARKING REMARKING | RD STRIPING RE: 2021 PAVEMENT MARKING | 8,310.28 |
| | 4053 | BLAKE OIL | EQUIP FUEL #407734 | 739.90 |
| | 4054 | COM ED | STREET LGHTING | 365.64 |
| | 4055 | HARNESS, JEFF | HLTH- 2021 SEPTEMBER | 278.79 |
| | 4056 | PITSTICK, MICHAEL J | RD MAINT # WEBSTER-0 CROP DAMAGE | 944.90 |
| 09/15/2021 | 4057 | SMITH, JACOB | HTLH - 2021 SEPTEMBER | 675.00 |
| | 4058 | WELCH BROS INC | RD MAINT # 3148315 | 1,572.00 |
| | 295 | JACOB A SMITH | 09/01/21-09/15/21 | 1,844.42 |
| | 296 | James Poff III | 09/01/21-09/15/21 | 1,558.69 |
| 09/15/2021 | 297 | JEFFREY L HARNESS | 09/01/21-09/15/21 | 1,458.18 |
| | | INTERNAL REVENUE SERVICE | SS889.89/M208.12/F686.00 F941 2021 09152021 3RD qtr | 1,784.01 |
| 09/27/2021 | | IL DEPT OF REVENUE- STATE W/H | STATE W/H IL501 2021 09152021 | 334.30 |
| | 4059 | FEHR GRAHAM ENGINEERING & ENVIRON | ENGINEERING- # 102792, 102793 | 10,065.00 |
| | 4060 | SCOUTS BSA TROOP 4 | RD MAINT 2021 | 750.00 |
| 09/27/2021 | 4061 | SPLASH OF COLOR, INC | RD.STRIPING-. A# 8721 # 86022 | 65.98 |
| TOTAL PERM RD SEPTEMBER WARRANT FOR BILLS TO PAY AND EXPENDITURES TO DATE | | | | 65,351.38 |



Est. 1850

**2021 OCTOBER TOTALS TO DATE WARRANT FOR INVOICES / EXPENDITURES
REPORT**

| FUND | Invoices |
|----------------------|-----------------|
| TOWN | \$70,035.95 |
| GENERAL ASSISTANCE | \$17,798.03 |
| ROAD AND BRIDGE | \$10,088.90 |
| PERMANENT ROAD | \$160,779.49 |
| BUILDING & EQUIPMENT | \$0.00 |
| SPECIAL BRIDGE | \$0.00 |
| | |
| All Funds-Total | \$258,702.37 |

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **OCTOBER 20, 2021** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

Trustee Nancy Bradlo

Supervisor Mary Hess

Trustee Lisa King

Trustee Chad McNett

Clerk Andrew Tillotson

Trustee Dale Thurman

(SEAL)

I, _____, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of OCTOBER 2021 at the OCTOBER 20, 2021 Township Board meeting.

Clerk Andrew Tillotson

2021 OCTOBER TOTALS TO DATE WARRANT FOR INVOICES EXPENDITURES REPORT

2323 S. Fourth Street
DeKalb, Illinois 60115

Phone: 815-758-8282
Fax: 815-758-0124

www.dekalbtownship.org

| | | | | |
|---------------------------|------|--|--|------------------|
| | | 2021 OCTOBER WARRANT FOR UNPAID BILLS AND EXPENDITURES TO DATE | | |
| TOWN FUND | | | | |
| 10/01/2021 | 811 | ANDREW TILLOTSON | SALARY 2021 OCTOBER | 339.36 |
| | 812 | CHAD C. MCNETT | SALARY 2021 OCTOBER | 136.56 |
| | 813 | CRAIG A SMITH | SALARY 2021 OCTOBER | 5,588.04 |
| | 814 | DALE L THURMAN | SALARY 2021 OCTOBER | 144.30 |
| | 815 | LISA R KING | SALARY 2021 OCTOBER | 136.56 |
| | 816 | MARY HESS | SALARY 2021 OCTOBER | 5,131.49 |
| | 817 | NANCY G BRADLO | SALARY 2021 OCTOBER | 144.29 |
| | 818 | RICHARD J DYER | SALARY 2021 OCTOBER | 4,275.85 |
| | 819 | ANDREW C REININK | 09/16/21-09/30/21 | 1,481.92 |
| | 820 | ERIK V HANSEN | 09/16/21-09/30/21 | 1,117.49 |
| | 821 | ANDREW C REININK | 10/01/21-10/15/21 | 1,481.93 |
| | 822 | ERIK V HANSEN | 10/01/21-10/15/21 | 1,117.49 |
| 10/15/2021 | 823 | JODIE L PETERSON | 09/26/21-10/09/21 | 290.86 |
| 10/04/2021 | pad | INTERNAL REVENUE SERVICE | S-SS2935.98/M686.65/F3337.00; ASSR-SS446.14/M104.35 F941 10012021 | 7,510.12 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | STATE WH/ IL 501 2021 10012021 4TH QTR | 1,244.69 |
| 10/05/2021 | pad | IMRF | pension-s2800.36/VAC-747.50; a-pension888.69/vac82.50 | 4,519.05 |
| | PAD | INTERNAL REVENUE SERVICE | S-SS46.50/M10.88/F358.54; ASSR-SS446.14/M104.34 F941 10152021 | 966.40 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | STATE WH/ IL 501 2021 10152021 4TH QTR | 182.73 |
| 10/01/2021 | 1078 | AFLAC | pyrll exp-A#-52201; i# 313374-T-S-136.07/A48.24 2021 AUG | 184.31 |
| | 1079 | BLUE CROSS BLUE SHIELD | HEALTH-SUPR2784.324/a1317.15 2021 OCT | 4,101.47 |
| | 1080 | DEARBORN LIFE INSURANCE CO | FP36747-HEALTH-T-S157.50/A94.50; 10/1/21-12/31/21 | 252.00 |
| | 1081 | FRANCOTYP-POSTALIA INC | A# 483411100 S-OPSUP-74.00/ASSR OFSUP 10.00 i#R1105030366 | 84.00 |
| | 1082 | STONEHUGGER CEMETERY RESTORATION, INC | TWN- CEM- RESTORATION OAKWOOD | 20,000.00 |
| | 1083 | THE STANDARD | TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2021 OCT | 31.85 |
| | 1084 | TOWNSHIP OFFICIALS OF ILLINOIS | TRNG CONFERENCE 11/15/21-11/17/21 | 594.00 |
| | 1085 | ZUKOWSKI, ROGERS, FLOOD & MCARDLE | LEGAL- C# 009496 BSS i#151449 2021 aug | 1,760.00 |
| 10/12/2021 | 1086 | SPARKLE JANITORIAL SERVICE | JANITORIAL i#1302 2021 SEPTEMBER | 675.00 |
| 10/18/2021 | 1087 | METRONET | A# 1653538 INTERNET/PHONE/TV -S-Tel139.63/i103.10/A-TEL83.78/i95.58 | 422.09 |
| 10/18/2021 | | COMED | UTILITY-TWN580.75/C37.45 | 618.20 |
| | | DEK. CTY. REHAB & NURSING CENTER | AGENCY SUPPORT- 2021 SEPT | 500.00 |
| | | DYER, RICH | HEALTH-675.00/TRAVEL303.52 | 978.52 |
| | | FRANCOTYP-POSTALIA INC | EM-S21.23/A2.352 | 23.58 |
| | | JUST SAFETY | OPER SUPPL i#36624 | 37.15 |
| | | NORTHERN ILLINOIS DISPOSAL, INC. | UTILITY i#20920445 | 66.13 |
| | | PROVIDENT DIRECT | OPER SUPPLIES i#23403, 23404 | 677.00 |
| | | RICOH USA, INC | ASSR EM | 7.05 |
| | | SHAW MEDIA | PUBLICATION- TREASURER RPT | 186.31 |
| | | SMITH, CRAIG | HLTH- 2021 OCT | 617.38 |
| | | VERIZON | TEL-S49.53/A51.25 | 100.78 |
| | | WIPFLI CPAs AND CONSULTANTS | AUDIT i#1895679 | 1,750.00 |
| | | ZUKOWSKI, ROGERS, FLOOD & MCARDLE | LEGAL i#151985 | 560.00 |
| | | | TOTAL TWN OCTOBER WARRANT FOR UNPAID BILLS AND EXPENDITURES TO DATE | 70,035.95 |
| GENERAL ASSISTANCE | | | | |
| 10/01/2021 | 230 | ERIKA D BROWN | 09/12/21-09/25/21 | 1,553.60 |
| | 231 | KAREN S GUMINO | 09/12/21-09/25/21 | 988.18 |
| 10/15/2021 | 232 | ERIKA D BROWN | 09/26/21-10/09/21 | 1,507.71 |
| | 233 | KAREN S GUMINO | 09/26/21-10/09/21 | 926.67 |
| 10/04/2021 | pad | INTERNAL REVENUE SERVICE | ss457.82/m107.06/i316.00 f941 2021 10012021 4th qtr | 880.88 |
| | pad | IL DEPT OF REVENUE- STATE W/H | state w/h il 501 2021 10012021 4TH qtr | 173.87 |
| 10/05/2021 | PAD | IMRF | pension-1120.16/vac477.13 2021 SEPT | 1,597.29 |
| 10/15/2021 | pad | INTERNAL REVENUE SERVICE | ss440.18/m102.95/i300.00 f941 2021 10152021 4th qtr | 843.13 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | state w/h il 501 2021 10152021 4TH qtr | 167.14 |
| 10/01/2021 | 2040 | 17GA01086 | 2021 OCTOBER | 319.00 |
| | 2041 | VOID | VOID: 20GA02055 | 0.00 |
| | 2042 | 12GA00003 | 2021 OCTOBER | 319.00 |
| | 2043 | 18GA01352 | 2021 OCTOBER | 319.00 |
| | 2044 | AFLAC | PAYROLL EXP-i#313374-A#606512 2021 SEPT | 26.92 |
| | 2045 | BLUE CROSS BLUE SHIELD | HLTH- 2021 OCT | 2,596.95 |
| | 2046 | THE STANDARD | HLTH- 2021 OCT | 12.74 |
| | 2047 | DEARBORN LIFE INSURANCE CO | FP3674-HEALTH-2021 10/1/21-12/31/21 | 94.50 |
| | 2048 | NCPERS GROUP LIFE INSURANCE | 0705102021 2021 OCT | 16.00 |
| | 2049 | FRANCOTYP-POSTALIA INC | GA- opsup i# RI 105030366 | 126.00 |
| | 2052 | 17GA01024 | 2021 OCTOBER | 310.00 |
| 10/05/2021 | 2053 | 21GA02255 | 2021 OCTOBER | 310.00 |
| | 2054 | AMBER MANOR APARTMENTS | EA-RENT | 606.00 |
| | 2055 | UNIVERSITY VILLAGE | E A- RENT | 1,095.00 |
| | 2056 | CARAHSOFT TECHNOLOGY CORP | EQUIP. MAINT. SUPPLIES-GA-c#3571042-i#5062939242 | 86.37 |
| | 2057 | RICOH USA, INC | EQUIP. MAINT. SUPPLIES-GA- | 288.67 |
| | 2058 | HUNTER STAR PROPERTIES | EA-RENT- | 823.73 |
| | 2059 | 21GA02260 | 2021 OCTOBER | 319.00 |
| | 2060 | SCHULTZ APARTMENTS | EA-RENT | 1,245.00 |
| 10/18/2021 | | BROWN, ERIKA | HLTH 2021 OCTOBER | 198.50 |
| | | FRANCOTYP-POSTALIA INC | EM i# R1105036597 | 47.18 |
| | | | TOTAL GA OCTOBER WARRANT FOR UNPAID BILLS AND EXPENDITURES TO DATE | 17,798.03 |

| | | | | |
|---|------|---|--|------------|
| ROAD AND BRIDGE | | | | |
| 10/01/2021 | 202 | KYLER KLAPPRODT | 09/12/21-09/25/21 | 196.65 |
| 10/15/2021 | 203 | JODIE L PETERSON | 09/26/21-10/09/21 | 290.86 |
| | 204 | KYLER KLAPPRODT | 09/26/21-10/09/21 | 218.49 |
| 10/04/2021 | PAD | INTERNAL REVENUE SERVICE | ss27.90/m6.52/F0.00-2021 F941 1001021 | 34.42 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | state w/h il501 2021 10012021 4TH QTR | 11.14 |
| 10/15/2021 | PAD | INTERNAL REVENUE SERVICE | ss77.50/m18.13/F26.54-2021 F941 1015021 | 122.17 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | state w/h il501 2021 10152021 4TH QTR | 31.12 |
| 10/01/2021 | 3090 | AFLAC | PYRLL EXP-A#-52201; i# 313374 2021 SEPT | 20.35 |
| | 3091 | BLAKE OIL CO | FUEL i# 404047 | 190.62 |
| | 3092 | VOID | VOID: EM i# 0200352-IN | 0.00 |
| | 3093 | CIT TRUCKS-PERU 3030 | A#7298 i#113W7706 E.R. | 337.04 |
| | 3094 | CITY OF DEKALB-WATER DEPT. | R-UTILITY A#300313897000 06/23/21 THRU 08/31/2021 | 188.12 |
| | 3095 | SHARE CORP. | c# 20699 SS-i# 178415-820.26/i# 178681-SM TLS-173.57 | 993.83 |
| | 3096 | FRANCOTYP-POSTALIA INC | a# 483411100 i# ri 105030366 OFCE SUP | 42.00 |
| 10/18/2021 | 3097 | METRONET | A# 1653538 INTERNET88.68/PHONE2731 10/2/21-11/01/21 | 115.99 |
| | | AIRGAS US LLC D/B/A/ ENCOMPASS | RENTAL i#9982749668 | 19.75 |
| | | AUTO VALUEBUMPER TO BUMPER | EM i#328115 | 21.27 |
| | | BOCKMAN'S TRUCK & FLEET | EM i#44570, 71, 76, 77 | 179.50 |
| | | BONNELL INDUSTRIES INC | EM i# 200442, 200523, 200536 | 2,055.23 |
| | | C.S.R. BOBCAT INC | SS-i#4654 \$31.00/EM i# 4809-\$152.25 | 463.25 |
| | | CINTAS | UNIFORMS 2021 SEPT. | 560.80 |
| | | CIT TRUCKS-PERU 3030 | EM i# 113W7731 | 538.11 |
| | | DEKALB LAWN & EQUIPMENT CO., INC. | FUEL i# 81280 | 47.95 |
| | | FRANCOTYP-POSTALIA INC | POSTAGE MACHINE i#RI105036597 | 23.59 |
| | | LAWSON PRODUCTS, INC | SMALL TOOLS i# 9308839118 | 306.74 |
| | | MESCHER, RINEHART & REDLINGSHAFFER P.C. | LEGAL i#8052 | 361.00 |
| | | NICOR GAS | UTILITY DUE 11/02/21 | 46.13 |
| | | NORTHERN ILLINOIS DISPOSAL | UTILITY i# 20920445 | 61.78 |
| | | SHAW MEDIA | PUBLICATION i#1922772 | 186.31 |
| | | TOWNSHIP OFFICIALS OF ILLINOIS | MISC -DRUG TESTING | 380.00 |
| | | VERIZON | TEL i#9889238668 | 54.69 |
| | | WEDO WINDOWS & CARPETS | BLDG MAINT. i# DHD 0921 | 240.00 |
| | | WIPFLI CPAs AND CONSULTANTS | AUDIT i#1895679 | 1,750.00 |
| TOTAL R&B OCTOBER WARRANT FOR UNPAID BILLS AND EXPENDITURES TO DATE | | | | 10,088.90 |
| PERMANENT ROAD | | | | |
| 10/01/2021 | 298 | JACOB A SMITH | 09/16/21-09/30/21 | 1,844.41 |
| | 299 | James Poff III | 09/16/21-09/30/21 | 1,558.68 |
| | 300 | JEFFREY L HARNESS | 09/16/21-09/30/21 | 1,501.77 |
| 10/15/2021 | 301 | JACOB A SMITH | 10/01/21-10/15/21 | 1,645.73 |
| | 302 | James Poff III | 10/01/21-10/15/21 | 1,404.85 |
| | 303 | JEFFREY L HARNESS | 10/01/21-10/15/21 | 1,329.41 |
| 10/04/2021 | PAD | INTERNAL REVENUE SERVICE | SS898.38/M210.12/F693.00 F941 2021 10012021 4TH qtr | 1,801.50 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | STATE W/H IL501 2021 10012021 4TH QTR | 337.38 |
| 10/05/2021 | PAD | IMRF | pension1944.96/vac493.74 | 2,438.70 |
| 10/15/2021 | PAD | INTERNAL REVENUE SERVICE | SS798.56/M186.75/F577.00 F941 2021 10152021 4TH qtr | 1,562.31 |
| | PAD | IL DEPT OF REVENUE- STATE W/H | STATE W/H IL501 2021 10152021 4TH QTR | 299.48 |
| 10/01/2021 | 4062 | AFLAC | A#-52201; i# 313374 2021 SEPT | 396.12 |
| | 4063 | BLAKE OIL CO. | FUEL i# 1407809, 403574, 404046 2021 SEPT | 1,088.03 |
| | 4064 | BLUE CROSS BLUE SHIELD | HLTH-2021 OCT | 2,683.21 |
| | 4065 | VOID | | 0.00 |
| | 4066 | NEBRASKA-IOWA INDUSTRIAL FASTENERS CORP | RD MAINT i#6077708 | 71.26 |
| | 4067 | THE STANDARD | HLTH- 2021 OCT | 19.11 |
| | 4068 | TRAFFIC CONTROL & PROTECTION INC | rd SIGN i# 108538, 108668 | 3,356.25 |
| | 4069 | DEARBORN LIFE INSURANCE CO | HEALTH-2021 10/01/21-12/31/21 | 141.75 |
| 10/05/2021 | 4070 | DTN, LLC | RENTAL 10/22/21-01/21/22 | 732.00 |
| | | BLAKE OIL CO. | FUEL i# 1407886 | 1,125.63 |
| | | C.S.R. BOBCAT INC | i#01-4868 RENTAL-track loader 9/13-9/15, 9/20/21 | 505.00 |
| | | COM ED | road lighting #2393002010 | 356.98 |
| | | CURRAN MATERIALS COMPANY | rd maint. i#21714, 22681 | 85.00 |
| | | HARNESS, JEFF | PR-HLTH- DEP. J.H.-2021 oct | 278.79 |
| | | MACKLIN INC | RD. MAINT A#010409-i#49511 | 299.70 |
| | | N-TRAK GROUP LLC | RD PROJ. RE: 21-04125-00-RS | 132,383.01 |
| | | SMITH, JACOB | HLTH 2021 OCT | 675.00 |
| | | TRAFFIC CONTROL & PROTECTION INC | rd SIGN i# 109014, 109015 | 710.10 |
| | | WAGNER AGGREGATE, INC. | RD. MAINT. i# 32797, 32852 | 148.33 |
| TOTAL PERM RD OCTOBER WARRANT FOR UNPAID BILLS AND EXPENDITURES TO DATE | | | | 160,779.49 |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | | | |
|--|-----------------------|-----------------------|-----------------------|
| ACCOUNT BALANCES | | | |
| GENERAL TOWN FUND | MONTH | YEAR | |
| BEGINNING BALANCE: | \$1,345,079.32 | \$1,103,551.07 | |
| REVENUES | \$331,612.60 | \$836,097.18 | |
| EXPENDITURES | \$57,839.51 | \$320,795.84 | |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | \$1,618,852.41 | \$1,618,852.41 | |
| BALANCES: | | | BALANCES: |
| FMB-CHECKING | | | \$3.79 |
| RESOURCE BANK-CHECKING | | | \$1,618,848.62 |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | | \$1,618,852.41 |
| GENERAL ASSISTANCE FUND | MONTH | YEAR | |
| BEGINNING BALANCE: | \$464,518.35 | \$393,876.36 | |
| REVENUES: | \$94,187.28 | \$236,609.74 | |
| EXPENDITURES: | \$19,571.73 | \$91,352.20 | |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | \$539,133.90 | \$539,133.90 | |
| BALANCES: | | | BALANCES: |
| CHECKING: FMB | | | \$1.39 |
| CHECKING: RESOURCE BANK | | | \$539,132.51 |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | | \$539,133.90 |
| PAGE 1 | | | |

| | | | | | |
|---|--------------|----------------|----------------|----------------|---------|
| REVENUE SUMMARY | | | | | |
| FUNDS | MONTH | YEAR | BUDGET | BALANCE | '% |
| 1 GENERAL TOWN | \$331,612.60 | \$836,097.18 | \$882,000.00 | \$45,902.82 | 94.80% |
| 3 GENERAL ASSISTANCE | \$94,187.28 | \$236,609.74 | \$250,225.00 | \$13,615.26 | 94.56% |
| | \$425,799.88 | \$1,072,706.92 | \$1,132,225.00 | \$59,518.08 | 94.74% |
| EXPENDITURE SUMMARY | | | | | |
| FUNDS | MONTH | YEAR | BUDGET | BALANCE | '% |
| 1 GENERAL TOWN | \$57,839.51 | \$320,795.84 | \$1,362,800.00 | \$1,042,004.16 | 23.54% |
| 3 GENERAL ASSISTANCE | \$19,571.73 | \$91,352.20 | \$531,100.00 | \$439,747.80 | 17.20% |
| | \$77,411.24 | \$412,148.04 | \$1,893,900.00 | \$1,481,751.96 | 21.76% |
| REVENUE AND EXPENDITURE SUMMARY BY FUND | | | | | |
| 1 GENERAL TOWN FUND | | | | | |
| REVENUES | MONTH | YEAR | BUDGET | BALANCE | '% |
| Property Tax | \$331,407.55 | \$799,428.14 | \$842,000.00 | \$42,571.86 | 94.94% |
| Replacement Tax | \$0.00 | \$34,957.90 | \$25,000.00 | (\$9,957.90) | 139.83% |
| Interest Income | \$44.05 | \$185.79 | \$500.00 | \$314.21 | 37.16% |
| Toirma dividend | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| TIF Fund Disbursement | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | 0.00% |
| Cemetery Income | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| Miscellaneous Income | \$161.00 | \$161.00 | \$2,500.00 | \$1,124.50 | 6.44% |
| Postage- ga/r | \$0.00 | \$0.00 | | | |
| voided ch# 2330 Intermedia | \$0.00 | \$149.85 | | | |
| Ricoh | \$0.00 | \$850.00 | | | |
| St. of IL-Assessor Bonus | \$0.00 | \$364.50 | | | |
| TOTALS | \$331,612.60 | \$836,097.18 | \$882,000.00 | \$45,902.82 | 94.80% |
| EXPENDITURES | MONTH | YEAR | BUDGET | BALANCE | '% |
| 1.1 Administration | \$40,199.14 | \$231,533.32 | \$700,500.00 | \$468,966.68 | 33.05% |
| 1.2 Social Services | \$500.00 | \$7,000.00 | \$120,000.00 | \$113,000.00 | 5.83% |
| 1.3 Assessor's budget | \$9,943.95 | \$67,341.81 | \$268,500.00 | \$201,158.19 | 25.08% |
| 1.4 Cemetery Budget | \$7,196.42 | \$14,920.71 | \$223,800.00 | \$208,879.29 | 6.67% |
| 1.5 Contingencies | \$0.00 | \$0.00 | \$50,000.00 | \$50,000.00 | 0.00% |
| TOTALS | \$57,839.51 | \$320,795.84 | \$1,362,800.00 | \$1,042,004.16 | 23.54% |
| PAGE 2 | | | | | |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | GENERAL TOWN FUND | | | | | |
|-----|---|--------------------|---------------------|---------------------|---------------------|---------------|
| 1.1 | ADMINISTRATION- EXPENDITURES | MONTH | YEAR | BUDGET | BALANCE | % |
| | Salaries-(s,rc,a,t,c,os) | \$24,165.00 | \$140,763.51 | \$329,000.00 | \$188,236.49 | 42.79% |
| | Janitorial | \$540.00 | \$4,310.00 | \$12,000.00 | \$7,690.00 | 35.92% |
| | Insurance Benefits | \$4,095.81 | \$22,853.45 | \$79,000.00 | \$56,146.55 | 28.93% |
| | Unemployment Insurance | \$0.00 | \$16.07 | \$2,000.00 | \$1,983.93 | 0.80% |
| | Social Security | \$1,498.23 | \$8,999.67 | \$20,000.00 | \$11,000.33 | 45.00% |
| | Medicare | \$350.40 | \$2,089.03 | \$6,000.00 | \$3,910.97 | 34.82% |
| | IMRF-pension | \$1,779.99 | \$7,321.72 | \$33,000.00 | \$25,678.28 | 22.19% |
| | CONTRACTUAL | | | | | |
| | Audit | \$0.00 | \$2,500.00 | \$5,000.00 | \$2,500.00 | 50.00% |
| | Legal Service | \$4,320.00 | \$8,777.00 | \$25,000.00 | \$16,223.00 | 35.11% |
| | Postage | \$0.00 | \$48.00 | \$1,500.00 | \$1,452.00 | 3.20% |
| | Telephone | \$154.31 | \$2,059.58 | \$5,000.00 | \$2,940.42 | 41.19% |
| | Printing | \$0.00 | \$0.00 | \$7,000.00 | \$7,000.00 | 0.00% |
| | Subscriptions/Memberships | \$195.00 | \$4,034.40 | \$6,000.00 | \$1,965.60 | 67.24% |
| | Training / Travel / Education | \$528.00 | \$1,388.14 | \$9,000.00 | \$7,611.86 | 15.42% |
| | Liability Insurance / WC | \$0.00 | \$11,619.00 | \$16,000.00 | \$4,381.00 | 72.62% |
| | Utilities | \$641.13 | \$4,885.44 | \$18,000.00 | \$13,114.56 | 27.14% |
| | Equipment Maintenance/Software | \$0.00 | \$94.53 | \$2,500.00 | \$2,405.47 | 3.78% |
| | Building Maintenance | \$0.00 | \$0.00 | \$6,000.00 | \$6,000.00 | 0.00% |
| | I T/ Security | \$269.08 | \$785.01 | \$20,000.00 | \$19,214.99 | 3.93% |
| | COMMODITIES | | | | | |
| | Operating Supplies | \$165.62 | \$2,870.46 | \$10,000.00 | \$7,129.54 | 28.70% |
| | OTHER EXPENDITURES | | | | | |
| | Office Equipment/Equipment Leasing | \$471.57 | \$4,116.73 | \$18,000.00 | \$13,883.27 | 22.87% |
| | Internet / Website | \$225.00 | \$1,021.68 | \$9,000.00 | \$7,978.32 | 11.35% |
| | Social Media | \$0.00 | \$179.90 | \$1,500.00 | \$1,320.10 | 11.99% |
| | Community Outreach Services | \$800.00 | \$800.00 | \$50,000.00 | \$49,200.00 | 1.60% |
| | Emergency Relief | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | 0.00% |
| | TOTAL ADMINISTRATION | \$40,199.14 | \$231,533.32 | \$700,500.00 | \$468,966.68 | 33.05% |
| | | | | | | |
| 1.2 | SOCIAL SERVICES/AGENCY SUPPORT | | | | | |
| | SocialServices/Agency Support | \$500.00 | \$7,000.00 | \$120,000.00 | \$113,000.00 | 5.83% |
| | TOTAL SOCIAL SERVICE/AGENCY GRANTS | \$500.00 | \$7,000.00 | \$120,000.00 | \$113,000.00 | 5.83% |
| | | | | | | |
| | | | PAGE 3 | | | |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| 1.3 ASSESSOR BUDGET- EXPENDITURES | MONTH | YEAR | BUDGET | BALANCE | % |
|-----------------------------------|-------------------|--------------------|---------------------|---------------------|---------------|
| Salaries-D.A. | \$7,195.84 | \$43,175.04 | \$149,000.00 | \$105,824.96 | 28.98% |
| Social Security Contribution | \$446.14 | \$2,676.84 | \$9,500.00 | \$6,823.16 | 28.18% |
| Medicare | \$104.34 | \$626.04 | \$2,500.00 | \$1,873.96 | 25.04% |
| IMRF | \$564.87 | \$3,389.29 | \$12,000.00 | \$8,610.71 | 28.24% |
| Health Insurance | \$1,329.89 | \$9,123.84 | \$50,000.00 | \$40,876.16 | 18.25% |
| Unemployment Insurance | \$0.00 | \$29.24 | \$1,000.00 | \$970.76 | 2.92% |
| CONTRACTUAL | | | | | |
| Equipment Maintenance | \$8.98 | \$18.26 | \$1,000.00 | \$981.74 | 1.83% |
| Postage | \$0.00 | \$74.16 | \$300.00 | \$225.84 | 24.72% |
| Telephone | \$92.38 | \$1,025.14 | \$4,500.00 | \$3,474.86 | 22.78% |
| Printing | \$0.00 | \$0.00 | \$800.00 | \$800.00 | 0.00% |
| Dues | \$0.00 | \$0.00 | \$350.00 | \$350.00 | 0.00% |
| Travel, Training, Education | \$47.04 | \$356.72 | \$4,000.00 | \$3,643.28 | 8.92% |
| Legal Services | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.00% |
| Appraisal Fee | \$0.00 | \$0.00 | \$2,700.00 | \$2,700.00 | 0.00% |
| Software Licensing | \$0.00 | \$6,025.00 | \$13,000.00 | \$6,975.00 | 46.35% |
| IT Services/Security | \$154.47 | \$409.97 | \$2,000.00 | \$1,590.03 | 20.50% |
| COMMODITIES | | | | | |
| Office Supplies | \$0.00 | \$0.00 | \$1,700.00 | \$1,700.00 | 0.00% |
| Operating Supplies | \$0.00 | \$57.61 | \$1,400.00 | \$1,342.39 | 4.12% |
| Office Equipment | \$0.00 | \$0.00 | \$1,500.00 | \$1,500.00 | 0.00% |
| Office Furniture | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% |
| CAPITAL OUTLAY | | | | | |
| Computer Hardware | \$0.00 | \$0.00 | \$2,800.00 | \$2,800.00 | 0.00% |
| Computer Software | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| OTHER EXPENDITURES | | | | | |
| Miscellaneous Expense | \$0.00 | \$0.00 | \$700.00 | \$700.00 | 0.00% |
| Internet Access Fee | \$0.00 | \$354.66 | \$550.00 | \$195.34 | 64.48% |
| Website fee | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0.00% |
| Property Online | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.00% |
| TOTALS | \$9,943.95 | \$67,341.81 | \$268,500.00 | \$201,158.19 | 25.08% |
| PAGE 4 | | | | | |

| | | | | | | |
|---|-------------------|--------------------|---------------------|---------------------|--------------|--|
| 1.4 CEMETERY: | | | | | | |
| CONTRACTUAL | MONTH | YEAR | BUDGET | BALANCE | % | |
| Cemetery Staff | \$0.00 | \$2,898.80 | \$17,000.00 | \$14,101.20 | 17.05% | |
| Landscaping | \$0.00 | \$855.60 | \$20,000.00 | \$19,144.40 | 4.28% | |
| Snow Removal | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% | |
| Grave Openings | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% | |
| Tree Services | \$0.00 | \$1,475.00 | \$15,000.00 | \$13,525.00 | 9.83% | |
| Legal | \$0.00 | \$171.00 | \$3,000.00 | \$2,829.00 | 5.70% | |
| Software | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | 0.00% | |
| Cemetery Mapping Labor | \$0.00 | \$600.00 | \$5,000.00 | \$4,400.00 | 12.00% | |
| Restoration/ Repairs/ Improvements | \$0.00 | \$860.72 | \$60,000.00 | \$59,139.28 | 1.43% | |
| Seal Coat/Road Construction/Maintenance | \$7,159.13 | \$7,852.13 | \$50,000.00 | \$42,147.87 | 15.70% | |
| COMMODITIES | | | | | | |
| Utility | \$37.29 | \$187.47 | \$500.00 | \$312.53 | 37.49% | |
| Signage / Fencing/ Postings | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | 0.00% | |
| Postage | \$0.00 | \$0.00 | \$100.00 | \$100.00 | 0.00% | |
| Website | \$0.00 | \$0.00 | \$4,000.00 | \$4,000.00 | 0.00% | |
| Dues | \$0.00 | \$0.00 | \$200.00 | \$200.00 | 0.00% | |
| Publishing / Printing | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | 0.00% | |
| Equipment / Supplies (flagpole) | \$0.00 | \$19.99 | \$10,000.00 | \$9,980.01 | 0.20% | |
| Training / Travel / Education | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | 0.00% | |
| TOTALS | \$7,196.42 | \$14,920.71 | \$223,800.00 | \$208,879.29 | 6.67% | |
| Page 5 | | | | | | |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | | | | | | |
|---------------------------------------|-------------------------------------|--------------|--------------|---------------|----------------|----------|
| 2 GENERAL ASSISTANCE FUND | | | | | | |
| REVENUES | | MONTH | YEAR | BUDGET | BALANCE | % |
| Property Tax | | \$94,072.32 | \$226,923.18 | \$239,000.00 | \$12,076.82 | 94.95% |
| Interest Income | | \$14.96 | \$64.89 | \$725.00 | \$660.11 | 8.95% |
| Miscellaneous Income | | \$0.00 | \$649.27 | \$500.00 | (\$149.27) | 129.85% |
| IGA- | | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% |
| CWA-FMB closed g.a. portion | | \$100.00 | \$100.00 | \$0.00 | \$0.00 | 0.00% |
| SSI/ St. of Il. -Interim | | \$0.00 | \$8,872.40 | \$5,000.00 | (\$3,872.40) | 177.45% |
| TOTALS | | \$94,187.28 | \$236,609.74 | \$250,225.00 | \$13,615.26 | 94.56% |
| | | | | | | |
| EXPENDITURES | | MONTH | YEAR | BUDGET | BALANCE | % |
| 2.1 | Administration | \$13,877.77 | \$73,943.80 | \$262,600.00 | \$188,656.20 | 28.16% |
| 2.2 | Services | \$0.00 | \$0.00 | \$50,000.00 | \$50,000.00 | 0.00% |
| 2.3 | Home Relief | \$5,693.96 | \$17,408.40 | \$193,500.00 | \$176,091.60 | 9.00% |
| 2.4 | Contingencies | \$0.00 | \$0.00 | \$25,000.00 | \$25,000.00 | 0.00% |
| TOTALS | | \$19,571.73 | \$91,352.20 | \$531,100.00 | \$439,747.80 | 17.20% |
| | | | | | | |
| 2.1 | ADMINISTRATION- EXPENDITURES | MONTH | YEAR | BUDGET | BALANCE | % |
| Salaries | | \$9,070.14 | \$47,206.72 | \$158,600.00 | \$111,393.28 | 29.76% |
| Social Security | | \$562.35 | \$3,065.40 | \$8,500.00 | \$5,434.60 | 36.06% |
| Medicare | | \$131.52 | \$769.79 | \$2,200.00 | \$1,430.21 | 34.99% |
| I.M.R.F. | | \$401.02 | \$3,500.79 | \$14,000.00 | \$10,499.21 | 25.01% |
| Unemployment | | \$0.00 | \$41.46 | \$600.00 | \$558.54 | 6.91% |
| Insurance Benefits | | \$2,808.19 | \$13,190.50 | \$40,000.00 | \$26,809.50 | 32.98% |
| Workmen's Compensation | | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 | 0.00% |
| Equipment Maintenance & Supplies | | \$218.00 | \$790.86 | \$3,200.00 | \$2,409.14 | 24.71% |
| Publishing / Subscriptions / Printing | | \$221.00 | \$435.60 | \$2,500.00 | \$2,064.40 | 17.42% |
| Postage | | \$0.00 | \$309.91 | \$2,000.00 | \$1,690.09 | 15.50% |
| Legal | | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% |
| Travel/Training | | \$465.55 | \$751.19 | \$1,000.00 | \$248.81 | 75.12% |
| Operating Supplies | | \$0.00 | \$1,081.58 | \$7,500.00 | \$6,418.42 | 14.42% |
| Equipment | | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | 0.00% |
| Visual GA | | \$0.00 | \$2,800.00 | \$5,000.00 | \$2,200.00 | 56.00% |
| TOTAL ADMINISTRATION | | \$13,877.77 | \$73,943.80 | \$262,600.00 | \$188,656.20 | 28.16% |
| | | | | | | |
| 2.2 | SERVICES | | | | | |
| Food Pantry/Food Insecurity Support | | \$0.00 | \$0.00 | \$50,000.00 | \$50,000.00 | 0.00% |
| TOTAL SERVICES | | \$0.00 | \$0.00 | \$50,000.00 | \$266,277.92 | 0.00% |
| | | | | | | |
| 2.3 | HOME RELIEF- EXPENDITURES | MONTH | YTD | BUDGET | BALANCE | % |
| Medical | | \$0.00 | \$0.00 | \$50,000.00 | \$50,000.00 | 0.00% |
| M.A.C.I.-Medical Catastrophic | | \$0.00 | \$2,360.00 | \$3,500.00 | \$1,140.00 | 67.43% |
| Flat Grant Expense-G.A. & Interim | | \$2,156.26 | \$8,536.26 | \$118,000.00 | \$109,463.74 | 7.23% |
| Emergency Assistance | | \$3,502.70 | \$6,437.14 | \$20,000.00 | \$13,562.86 | 32.19% |
| Miscellaneous Expense | | \$35.00 | \$75.00 | \$2,000.00 | \$1,925.00 | 3.75% |
| TOTALS | | \$5,693.96 | \$17,408.40 | \$193,500.00 | \$176,091.60 | 9.00% |
| | | | | | | |
| | | | | PAGE 6 | | |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | | | | |
|--|--|-----------------------|-----------------------|-----------------------|
| ACCOUNT BALANCES | | | | |
| ROAD and BRIDGE FUND | | MONTH | YEAR | |
| BEGINNING BALANCE: | | \$258,884.40 | \$243,113.54 | |
| REVENUE | | \$67,963.56 | \$239,510.69 | |
| EXPENDITURES | | \$7,812.97 | \$163,589.24 | |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | \$319,034.99 | \$319,034.99 | |
| BALANCES: | | | | BALANCES: |
| CHECKING: FMB | | | | \$1.27 |
| CHECKING: RESOURCE BANK | | | | \$319,033.72 |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | | | \$319,034.99 |
| PERMANENT ROAD | | | | |
| | | MONTH | YEAR | |
| BEGINNING BALANCE: | | \$1,031,063.91 | \$884,983.15 | |
| REVENUE | | \$327,782.59 | \$797,931.36 | |
| EXPENDITURES | | \$65,351.38 | \$389,419.39 | |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | \$1,293,495.12 | \$1,293,495.12 | |
| BALANCES: | | | | BALANCES: |
| CHECKING: FMB | | | | \$5.35 |
| CHECKING: RESOURCE | | | | \$1,293,489.77 |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | | | \$1,293,495.12 |
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DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | | | |
|--|---------------------|---------------------|---------------------|
| ACCOUNT BALANCES: (cont'd.) | | | |
| BUILDING & EQUIPMENT | MONTH | YEAR | |
| BEGINNING BALANCE | \$180,223.30 | \$120,967.27 | |
| REVENUES | \$41,439.61 | \$100,819.71 | |
| EXPENDITURES | \$0.00 | \$124.07 | |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | \$221,662.91 | \$221,662.91 | |
| BALANCES: | | | BALANCES: |
| CHECKING: FMB | | | \$0.61 |
| CHECKING: RESOURCE | | | \$221,662.30 |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | | \$221,662.91 |
| | | | |
| SPECIAL BRIDGE FUND | MONTH | YEAR | |
| BEGINNING BALANCE: | \$333,034.29 | \$341,828.70 | |
| REVENUES | \$109.71 | \$147.87 | |
| EXPENDITURES | \$0.00 | \$8,832.57 | |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | \$333,144.00 | \$333,144.00 | |
| BALANCES: | | | BALANCES: |
| CHECKING: FMB | | | \$1.25 |
| CHECKING: RESOURCE | | | \$333,142.75 |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | | \$333,144.00 |
| | | PAGE 8 | 2021 SEPTEMBER BR |

| | | | | | | |
|------------------------------------|--------------|----------------|----------------|----------------|---------|--|
| REVENUE SUMMARY | | | | | | |
| FUNDS | MONTH | YEAR | BUDGET | BALANCE | '% | |
| 1 ROAD and BRIDGE | \$67,963.56 | \$239,510.69 | \$341,097.00 | \$101,586.31 | 70.22% | |
| 2 PERMANENT ROAD | \$327,782.59 | \$797,931.36 | \$824,260.00 | \$26,328.64 | 96.81% | |
| 3 BUILDING & EQUIPMENT | \$41,439.61 | \$100,819.71 | \$108,372.00 | \$7,552.29 | 93.03% | |
| 4 SPECIAL BRIDGE | \$109.71 | \$147.87 | \$100.00 | (\$47.87) | 147.87% | |
| TOTALS | \$437,295.47 | \$1,138,409.63 | \$1,273,829.00 | \$135,419.37 | 89.37% | |
| EXPENDITURE SUMMARY | | | | | | |
| FUNDS | MONTH | YEAR | BUDGET | BALANCE | '% | |
| 1 ROAD and BRIDGE | \$7,812.97 | \$163,589.24 | \$471,880.00 | \$308,290.76 | 34.67% | |
| 2 PERMANENT ROAD | \$65,351.38 | \$389,419.39 | \$1,774,050.00 | \$1,384,630.61 | 21.95% | |
| 3 BUILDING & EQUIPMENT | \$0.00 | \$124.07 | \$260,000.00 | \$259,875.93 | 0.05% | |
| 4 SPECIAL BRIDGE | \$0.00 | \$8,832.57 | \$240,000.00 | \$231,167.43 | 3.68% | |
| TOTALS | \$73,164.35 | \$561,965.27 | \$2,745,930.00 | \$2,183,964.73 | 20.47% | |
| ROAD and BRIDGE FUND | | | | | | |
| REVENUE | MONTH | YEAR | BUDGET | BALANCE | '% | |
| Property Tax | \$67,650.93 | \$164,658.02 | \$161,972.00 | (\$2,686.02) | 101.66% | |
| Replacement Tax | \$0.00 | \$69,467.01 | \$60,000.00 | (\$9,467.01) | 115.78% | |
| Interest Income | \$8.23 | \$35.95 | \$125.00 | \$89.05 | 28.76% | |
| Miscellaneous Income-Fines etc | \$0.00 | \$866.22 | \$3,500.00 | \$2,633.78 | 0.00% | |
| TOIRMA Dividend | \$0.00 | \$0.00 | \$500.00 | | 0.00% | |
| TIF Disbursement | \$0.00 | \$0.00 | \$70,000.00 | | 0.00% | |
| Cemetery Maintenance Reimbursement | \$0.00 | \$2,898.80 | \$45,000.00 | \$42,101.20 | 0.00% | |
| toirma insur. | \$204.40 | \$941.40 | \$0.00 | | 0.00% | |
| Permanent Road Reimb | \$0.00 | \$538.49 | \$0.00 | (\$538.49) | 0.00% | |
| CWA-FMB closed road fund share | \$100.00 | \$104.80 | \$0.00 | (\$104.80) | 0.00% | |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | |
| TOTALS | \$67,963.56 | \$239,510.69 | \$341,097.00 | \$101,586.31 | 70.22% | |
| EXPENDITURES | | | | | | |
| | MONTH | YEAR | BUDGET | BALANCE | '% | |
| 1.1 Administration | \$2,350.29 | \$86,062.85 | \$185,380.00 | \$99,317.15 | 46.43% | |
| 1.2 Maintenance | \$2,884.24 | \$42,770.18 | \$85,000.00 | \$42,229.82 | 50.32% | |
| 1.3 Commodities | \$2,037.27 | \$21,439.08 | \$37,000.00 | | | |
| 1.4 Capital Outlay | \$0.00 | \$8,240.00 | \$125,000.00 | | | |
| 1.5 Other Expenditures | \$541.17 | \$5,077.13 | \$19,500.00 | | | |
| 1.6 Contingencies | \$0.00 | \$0.00 | \$20,000.00 | \$20,000.00 | 0.00% | |
| TOTALS | \$7,812.97 | \$163,589.24 | \$471,880.00 | \$308,290.76 | 34.67% | |
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| | | | | | |
|--|-------------------|--------------------|---------------------|---------------------|---------------|
| ROAD and BRIDGE FUND | | | | | |
| 1.1 ADMINISTRATION- EXPENDITURES | MONTH | YEAR | BUDGET | BALANCE | % |
| Salary- Road Crew | \$1,125.00 | \$7,050.00 | \$29,000.00 | \$21,950.00 | 24.31% |
| Salary-Secretary | \$487.91 | \$17,660.35 | \$25,000.00 | \$7,339.65 | 70.64% |
| Social Security | \$100.00 | \$1,528.74 | \$3,300.00 | \$1,771.26 | 46.33% |
| Medicare | \$23.39 | \$358.30 | \$850.00 | \$491.70 | 42.15% |
| I.M.R.F. | \$0.00 | \$1,636.76 | \$3,500.00 | \$1,863.24 | 46.76% |
| Insurance Benefits | \$0.00 | \$5,646.48 | \$20,000.00 | \$14,353.52 | 28.23% |
| Unemployment | \$0.00 | \$30.74 | \$130.00 | \$99.26 | 23.65% |
| TOTAL PERSONNEL | \$1,736.30 | \$33,911.37 | \$81,780.00 | \$47,868.63 | 41.47% |
| CONTRACTUAL SERVICES | | | | | |
| Accounting Services | \$0.00 | \$2,500.00 | \$4,500.00 | \$2,000.00 | 55.56% |
| Legal Services | \$133.00 | \$2,242.00 | \$30,000.00 | \$27,758.00 | 7.47% |
| Postage | \$0.00 | \$72.93 | \$550.00 | \$477.07 | 13.26% |
| Telephone | \$93.80 | \$569.81 | \$2,200.00 | \$1,630.19 | 25.90% |
| Publishing/Printing | \$0.00 | \$0.00 | \$250.00 | \$250.00 | 0.00% |
| Training-Road Commissioner-Road Crew | \$25.00 | \$197.00 | \$1,800.00 | \$1,603.00 | 10.94% |
| Travel | \$0.00 | \$0.00 | \$1,500.00 | \$1,500.00 | 0.00% |
| Insurance-Liability/General/WC | \$0.00 | \$13,640.00 | \$14,500.00 | \$860.00 | 94.07% |
| Utilities | \$61.70 | \$1,666.58 | \$2,000.00 | \$333.42 | 83.33% |
| Dues-Road Commissioner | \$0.00 | \$120.00 | \$500.00 | \$380.00 | 24.00% |
| Personal Property | \$0.00 | \$28,835.20 | \$30,000.00 | \$1,164.80 | 96.12% |
| Internet | \$51.23 | \$358.95 | \$500.00 | \$141.05 | 71.79% |
| New I T Service | \$30.62 | \$48.08 | \$5,000.00 | \$4,951.92 | 0.96% |
| IPWAM- II. Public Works Mutual Aid Network | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | \$395.35 | \$50,250.55 | \$95,800.00 | \$45,549.45 | 52.45% |
| COMMODITIES | | | | | |
| Office-Computer, Supplies | \$218.64 | \$858.67 | \$6,000.00 | \$5,141.33 | 14.31% |
| Operating Expense | \$0.00 | \$1,042.26 | \$1,800.00 | \$757.74 | 57.90% |
| TOTAL COMMODITIES | \$218.64 | \$1,900.93 | \$7,800.00 | \$5,899.07 | 24.37% |
| TOTAL ADMINISTRATION | \$2,350.29 | \$86,062.85 | \$185,380.00 | \$99,317.15 | 46.43% |
| 1.2 MAINTENANCE | MONTH | YEAR | BUDGET | BALANCE | % |
| CONTRACTUAL SERVICES: | | | | | |
| Building Maintenance Services | \$1,667.74 | \$22,493.83 | \$35,000.00 | \$12,506.17 | 64.27% |
| Equipment-Repair/Parts/Maintenance | \$1,216.50 | \$20,276.35 | \$50,000.00 | \$29,723.65 | 40.55% |
| TOTAL MAINTENANCE | \$2,884.24 | \$42,770.18 | \$85,000.00 | \$42,229.82 | 50.32% |
| COMMODITIES | | | | | |
| Shop Supplies | \$704.70 | \$9,242.58 | \$18,000.00 | \$8,757.42 | 51.35% |
| Small Tools | \$1,332.57 | \$10,292.02 | \$12,000.00 | \$1,707.98 | 85.77% |
| Fuel | \$0.00 | \$1,904.48 | \$7,000.00 | \$5,095.52 | 27.21% |
| TOTAL COMMODITIES | \$2,037.27 | \$21,439.08 | \$37,000.00 | \$15,560.92 | 57.94% |
| CAPITOL OUTLAY | | | | | |
| Rear Parking Lot Paving | \$0.00 | \$8,240.00 | \$15,000.00 | \$6,760.00 | 54.93% |
| New Building Sign | \$0.00 | \$0.00 | \$35,000.00 | \$35,000.00 | 0.00% |
| Small Equipment | \$0.00 | \$0.00 | \$10,000.00 | \$10,000.00 | 0.00% |
| Refinishing Shop Floors | \$0.00 | \$0.00 | \$25,000.00 | \$25,000.00 | 0.00% |
| New Plow/Dump Truck | \$0.00 | \$0.00 | \$40,000.00 | \$40,000.00 | 0.00% |
| TOTAL CAPITOL OUTLAY | \$0.00 | \$8,240.00 | \$125,000.00 | \$116,760.00 | 6.59% |
| OTHER EXPENDITURES | | | | | |
| Rentals & Uniforms | \$489.63 | \$3,730.38 | \$12,000.00 | \$8,269.62 | 31.09% |
| Miscellaneous Expense | \$51.54 | \$1,346.75 | \$7,500.00 | \$6,153.25 | 17.96% |
| TOTAL OTHER EXPENDITURES | \$541.17 | \$5,077.13 | \$19,500.00 | \$14,422.87 | 26.04% |
| TOTAL MAINTENANCE: | \$5,462.68 | \$77,526.39 | \$266,500.00 | \$188,973.61 | 29.09% |
| PAGE | | | | | |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | | | | | | |
|---------------------------------|---|---------------------|---------------------|-----------------------|-----------------------|---------------|
| 2 PERMANENT ROAD FUND | | | | | | |
| REVENUES | | MONTH | YEAR | BUDGET | BALANCE | % |
| Property Tax | | \$327,649.15 | \$797,695.66 | \$821,460.00 | \$23,764.34 | 97.11% |
| Interest Income | | \$33.44 | \$135.70 | \$200.00 | \$64.30 | 67.85% |
| Miscellaneous Income | | \$0.00 | \$0.00 | \$100.00 | \$0.00 | 0.00% |
| CWA-FMB closed Perm Rd share | | \$100.00 | \$100.00 | | | |
| Malta Twp-salt treatment reimb. | | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 | 0.00% |
| TOTALS | | \$327,782.59 | \$797,931.36 | \$824,260.00 | \$26,328.64 | 96.81% |
| | | | | | | |
| EXPENDITURES | | MONTH | YEAR | BUDGET | BALANCE | % |
| 1.1 | Personnel | \$21,495.68 | \$123,559.44 | \$260,550.00 | \$136,990.56 | 47.42% |
| 1.2 | Contractual Services | \$43,115.80 | \$252,370.47 | \$1,246,500.00 | \$994,129.53 | 20.25% |
| 1.3 | Commodities | \$739.90 | \$12,157.80 | \$182,000.00 | \$169,842.20 | 6.68% |
| 1.4 | Other Expenditures | \$0.00 | \$1,331.68 | \$20,000.00 | \$18,668.32 | 6.66% |
| 1.5 | Contingencies | \$0.00 | \$0.00 | \$65,000.00 | \$65,000.00 | 0.00% |
| TOTALS | | \$65,351.38 | \$389,419.39 | \$1,774,050.00 | \$1,384,630.61 | 21.95% |
| | | | | | | |
| PERMANENT ROAD FUND | | | | | | |
| 1.1 | PERSONNEL | MONTH | YEAR | BUDGET | BALANCE | % |
| | Salaries-Road Crew | \$15,748.65 | \$87,424.24 | \$179,000.00 | \$91,575.76 | 48.84% |
| | Social Security | \$976.42 | \$5,494.80 | \$10,750.00 | \$5,255.20 | 51.11% |
| | Medicare | \$228.35 | \$1,267.66 | \$2,400.00 | \$1,132.34 | 52.82% |
| | I.M.R.F. | \$886.15 | \$7,152.58 | \$14,000.00 | \$6,847.42 | 51.09% |
| | Insurance Benefits | \$3,656.11 | \$22,220.16 | \$54,000.00 | \$31,779.84 | 41.15% |
| | Unemployment | \$0.00 | \$0.00 | \$400.00 | \$400.00 | 0.00% |
| TOTAL ADMINISTRATION | | \$21,495.68 | \$123,559.44 | \$260,550.00 | \$136,990.56 | 47.42% |
| | | | | | | |
| 1.2 | CONTRACTUAL SERVICES | MONTH | YEAR | BUDGET | BALANCE | % |
| | Road Maintenance | \$3,266.90 | \$45,087.81 | \$175,000.00 | \$129,912.19 | 25.76% |
| | Engineering Service / Surveying services/Appraisals | \$10,065.00 | \$25,890.03 | \$75,000.00 | \$49,109.97 | 34.52% |
| | Rentals | \$0.00 | \$2,764.00 | \$15,000.00 | \$12,236.00 | 18.43% |
| | Road Lighting | \$365.64 | \$2,169.60 | \$7,500.00 | \$5,330.40 | 28.93% |
| | Contract Labor | \$0.00 | \$2,750.00 | \$7,500.00 | \$4,750.00 | 36.67% |
| | Crackfilling | \$0.00 | \$11,160.61 | \$30,000.00 | \$18,839.39 | 37.20% |
| | Dirt | \$0.00 | \$0.00 | \$1,500.00 | \$1,500.00 | 0.00% |
| | Road Projects | \$0.00 | \$114,417.27 | \$800,000.00 | \$685,582.73 | 14.30% |
| | Road Striping-Paint-Beads | \$8,376.26 | \$14,430.25 | \$25,000.00 | \$10,569.75 | 57.72% |
| | Road Sealing-Rejuvenator | \$21,042.00 | \$21,042.00 | \$25,000.00 | \$3,958.00 | 84.17% |
| | Road Salt-Chips-Treatment | \$0.00 | \$10,021.05 | \$75,000.00 | \$64,978.95 | 13.36% |
| | Road Sign Replacement-Repair | \$0.00 | \$2,637.85 | \$10,000.00 | \$7,362.15 | 26.38% |
| TOTAL CONTRACTUAL | | \$43,115.80 | \$252,370.47 | \$1,246,500.00 | \$994,129.53 | 20.25% |
| | | | | | | |
| 1.3 | COMMODITIES | MONTH | YEAR | BUDGET | BALANCE | % |
| | Equipment Fuel-Oil | \$739.90 | \$12,157.80 | \$32,000.00 | \$19,842.20 | 37.99% |
| | Right of Way | \$0.00 | \$0.00 | \$150,000.00 | \$150,000.00 | 0.00% |
| TOTAL COMMODITIES | | \$739.90 | \$12,157.80 | \$182,000.00 | \$169,842.20 | 6.68% |
| | | | | | | |
| 1.5 | OTHER EXPENDITURES | | | | | |
| | Miscellaneous Expense | \$0.00 | \$1,331.68 | \$20,000.00 | \$18,668.32 | 6.66% |
| TOTALS | | \$0.00 | \$1,331.68 | \$20,000.00 | \$18,668.32 | 6.66% |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | | | | | |
|---|-------------|--------------|--------------|--------------|---------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| 3 BUILDING & EQUIPMENT FUND | | | | | |
| | | | | | |
| REVENUES | MONTH | YEAR | BUDGET | BALANCE | '% |
| Property Tax | \$41,225.67 | \$100,368.12 | \$103,327.00 | \$2,958.88 | 97.14% |
| Interest | \$5.94 | \$23.59 | \$45.00 | \$21.41 | 52.42% |
| Miscellaneous- | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Other Equipment Sale | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.00% |
| Zimmerman | \$108.00 | \$328.00 | \$0.00 | (\$328.00) | 0.00% |
| CWA-FMB closed B&e share | \$100.00 | \$100.00 | \$0.00 | (\$100.00) | 0.00% |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| TOTALS | \$41,439.61 | \$100,819.71 | \$108,372.00 | \$7,552.29 | 93.03% |
| | | | | | |
| EXPENDITURES | | | | | |
| 1.1 Equipment | \$0.00 | \$0.00 | \$250,000.00 | \$250,000.00 | 0.00% |
| 1.2 Contingencies | \$0.00 | \$124.07 | \$10,000.00 | \$9,875.93 | 1.24% |
| TOTAL EXPENDITURES | \$0.00 | \$124.07 | \$260,000.00 | \$259,875.93 | 0.05% |
| | | | | | |
| 1.1 EQUIPMENT EXPENDITURES | MONTH | YEAR | BUDGET | BALANCE | '% |
| New Plow/Dump Truck | \$0.00 | \$0.00 | \$200,000.00 | \$200,000.00 | 0.00% |
| New Road Stripper | \$0.00 | \$0.00 | \$25,000.00 | \$25,000.00 | 0.00% |
| New Small Equipment | \$0.00 | \$0.00 | \$25,000.00 | \$25,000.00 | 0.00% |
| TOTALS | \$0.00 | \$0.00 | \$250,000.00 | \$250,000.00 | 0.00% |
| | | | | | |
| 4 SPECIAL BRIDGE FUND | | | | | |
| | | | | | |
| REVENUES | MONTH | YEAR | BUDGET | BALANCE | '% |
| Interest | \$9.71 | \$47.87 | \$60.00 | \$12.13 | 79.78% |
| Miscellaneous Income-CWA-FMB closed sp br share | \$100.00 | \$100.00 | \$40.00 | (\$60.00) | |
| TOTALS | \$109.71 | \$147.87 | \$100.00 | (\$47.87) | 147.87% |
| | | | | | |
| EXPENDITURES | MONTH | YEAR | BUDGET | BALANCE | '% |
| | | | | | |
| 1.1 Contractual | \$0.00 | \$8,708.50 | \$90,000.00 | \$81,291.50 | 9.68% |
| 1.2 Capital Outlay | \$0.00 | \$0.00 | \$130,000.00 | \$130,000.00 | 0.00% |
| 1.3 Contingencies | \$0.00 | \$124.07 | \$20,000.00 | \$19,875.93 | 0.62% |
| TOTALS | \$0.00 | \$8,832.57 | \$240,000.00 | \$231,167.43 | 3.68% |
| | | | | | |
| 1.1 CONTRACTUAL | | | | | |
| | | | | | |
| Contractual Services | \$0.00 | \$0.00 | \$50,000.00 | \$50,000.00 | 0.00% |
| Bridge Repairs | \$0.00 | \$0.00 | \$20,000.00 | \$20,000.00 | 0.00% |
| New Culverts/Drain Pipes | \$0.00 | \$8,708.50 | \$20,000.00 | \$11,291.50 | 43.54% |
| TOTALS | \$0.00 | \$8,708.50 | \$90,000.00 | \$81,291.50 | 9.68% |
| | | | | | |
| 1.2 CAPITAL OUTLAY | | | | | |
| | | | | | |
| Bridge & Culvert Replacement | \$0.00 | \$0.00 | \$100,000.00 | \$100,000.00 | 0.00% |
| Manhole Repair & Replacement | \$0.00 | \$0.00 | \$30,000.00 | \$30,000.00 | 0.00% |
| TOTALS | \$0.00 | \$0.00 | \$130,000.00 | \$130,000.00 | 0.00% |
| | | | | | |
| PAGE 12 | | | | | |

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF SEPTEMBER 2021

| | | | | |
|--|--|---------------|---------------|---------------|
| CHECK WRITING ACCOUNT (CWA) | | | | |
| NB&T XXXXXXXXXXXXXXX2585 | | MONTH | | |
| BEGINNING BALANCE | | \$661.00 | \$665.50 | |
| TRANSFERS | | \$0.00 | \$109,441.73 | |
| EXPENDITURES | | \$661.00 | \$110,107.23 | |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | \$0.00 | \$0.00 | |
| BALANCES: | | | | BALANCES: |
| FMB CECK WRITING ACCT XXXXXXX2585 | | | | \$0.00 |
| ACCOUNT BALANCE: SEPTEMBER 30, 2021 | | | | \$0.00 |
| | | PAGE 13 | | |



**MINUTES TOWNSHIP BOARD
DEKALB, ILLINOIS
July 14, 2021**

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00pm at the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee Bradlo: Present; Trustee King: Present; Trustee Thurman: Present; Trustee McNett: Absent.

Also present were Executive Administrative Assistant Karen Gumino, Highway Commissioner Craig Smith, and Assessor Rich Dyer.

Supervisor Hess lead everyone in the pledge of allegiance.

Supervisor Hess presented the agenda. Trustee King seconded Trustee Thurman's motion to approve the agenda. A voice vote was taken. Ayes: 4; Nays: 0. The motion passed.

Town Hall (Public Comments)

Mark Charvat expressed a want for greater transparency at the Township. He requested that the board meeting packets and videos of the meetings be posted publicly.

Presentations: None.

Reports:

Supervisor Hess: The Township worked with the Troop 4 Eagle Scouts on June 6th to install a fence at Oakwood Cemetery. The supervisor discussed the history of collaboration between the Township and the Eagle Scouts and proposed further collaboration.

All elected Township officials have been registered for the Township Training Bootcamp. These trainings will be recorded and will be emailed to township officials starting August 12th.

The Supervisor discussed the FOIA requests that the Township had recently processed.

To ensure the Township building is accessible for those with transportation barriers, a bus stop sign has been placed across the street from the Township.

This past month, Supervisor Hess explained that the auditor began collecting information for this year's audit of DeKalb Township.

Social Service grants opened 1st and are to close July 31st. Supervisor Hess called upon one of the trustees help her look through these applications, to which Trustee Thurman later volunteered.

Joann Rouse, who oversees the city's social service grants, met with Supervisor Hess. They discussed coordinating the dispersal of the Township and City's social service grant funding.

Supervisor Hess reached out to Urbana's Township Supervisor for advice on Township matters.

Supervisor Hess is in talks with Facebook to regain access to the Township's official Facebook page and ensure it will not be lost to forthcoming Township administrations. She hoped to resolve the issue of a Facebook page labelled as DeKalb Township, given that no DeKalb Township officials are in charge of said page.

The Township's General Assistance program's application process is being streamlined, as many previous applicants have had trouble with this process.

Supervisor Hess shared a different Township's newsletter that is mailed to all residents of that Township, proposing that DeKalb Township could do the same.

A link to an Open Meetings Act training was emailed to all the appropriate Township officials. It was addressed that Certificates of Completion from it should be sent to Clerk Tillotson for record-keeping purposes.

Supervisor Hess will be serving on the Family Service Agency board and will continue to serve on the DeKalb County Economic Development Committee.

Supervisor Hess explained that, starting August 1, for a household of one, the Township's Emergency Assistance will be raised from up to \$350 per month to up to \$995 per month. For households with more than one person, it increases as household size increases. Attorney Stewart stated that there may be an influx of requests for this aid given the upcoming eviction moratorium's expiration on August 31st.

Trustee King discussed transient housing in Chicago that DeKalb could mimic. A discussion regarding if and how this could be accomplished by the Township ensued.

The Township plans to have quarterly Shredding Days, where Township residents can have up to two boxes of paper shredded. The event will last two

hours and ink cartridges, hearing aids, and other items will be donated to Lions Club and Cell Phones will be donated to Cell Phones for soldiers.

How the township might fill in any gaps in DeKalb Township's waste collection services was discussed.

Supervisor Hess mentioned that she and Commissioner Smith will be attending a cemetery training together.

Clerk Tillotson: The Clerk expressed an interest in having a Township YouTube account or other streaming service, where meetings will be livestreamed, and public meetings will be recorded and later posted in an archive.

Highway Commissioner Smith: Commissioner Smith estimated that the Township will be saving \$75,000 through his plan to create ditches and fix other roadway issues.

He explained the reasoning and research that convinced him of the safety of making the Township office mask policy adhere to CDC guidelines.

He shared that he has received a great many requests for the Township to collect grass and tree clippings, as had been done in the past.

He mentioned that he is in the process of acquiring a new plow truck.

He discussed working on new permitting for the Road District that he and Executive Administrative Assistant Gumino will complete. He expected they will be done by this September.

Assessor Dyer: The assessment workbooks have been turned in, so Assessor Dyer is excited to move on and fulfill his job by keeping Township officials up to date on trainings.

Trustee Thurman: No report.

Trustee Bradlo: She brought up that Facebook was an outreach tool that the Township should pursue.

Trustee King: She talked about how the City of DeKalb's Human Relations Commission, which she serves on, is having a faculty change with JJ Wett joining and Joe Gastiger becoming the chair. Trustee King was excited to finally get vaccinated. She reiterated her support for the Township addressing transient housing, which she had brought up during the Supervisor's report. A discussion ensued regarding transient housing.

Trustee McNett: No report.

Bill paying:

A motion to approve the June audit report and July bills to pay in the amount of \$136,500.22 was made by Trustee King and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's June budget report pay in the amount of \$130,658.38 was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

Unfinished business: None.

New business:

- A. A motion to approve the Regular Meeting Minutes of June 9, 2021 was made by Trustee Thurman and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.
- B. The board discussed what modifying the Township's COVID-19 Policy to mirror applicable state or federal requirements would entail.

The motion to adopt the most stringent federal and/or state COVID policies was made by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

- C. A discussion of the format of future meetings took place.

A non-binding straw poll vote was proposed to determine whether meeting videos should be recorded and then stored on a video-hosting site or livestreamed, recorded, and stored on a video-hosting site. The non-binding consensus was that the Township should record and then store meeting videos on a video-hosting site. The board concluded that the matter would be discussed at the next regular Township meeting.

Old Business: None.

Executive Session: A motion to hold an Executive Session for discussion and review of past closed meeting minutes as provided for in 5 ILCS (120/2)(c)(21) was made by Trustee King and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

Time entered into Executive Session: 8:09pm

Time re-entered Public Session: 8:33pm

Other Business: The next Regular Township Board Meeting will occur on August 11, 2021 at 6:00 pm in the DeKalb Township Board Room.

Adjournment: Trustee Thurman seconded Supervisor Hess' motion to adjourn. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

Respectfully submitted,

Andrew "Ondrew" Tillotson, Township Clerk

Mary Hess, Township Supervisor



**MINUTES TOWNSHIP BOARD
DEKALB, ILLINOIS
August 11, 2021**

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; and Trustee McNett: Present. Trustee Thurman arrived at 6:05pm.

Also present was DeKalb Township Attorney Brad Stewart.

Supervisor Hess lead everyone in the pledge of allegiance.

Supervisor Hess presented the agenda. Trustee King seconded Trustee McNett's motion to approve the agenda. A voice vote was then taken. Ayes: 4; Nays: 0. The motion passed.

Town Hall (Public Comments)

Mark Charvat thanked the Township for posting finances publicly on the Township website but requested that the meeting packet be posted publicly, as well. Mr. Charvat mentioned that the last meeting's zoom call did not allow him to join and hoped that it would work this time. Mr. Charvat expressed his desire for video-calling in Township meetings to stay, as he believed COVID to still be an issue.

Presentations

Supervisor Hess introduced representatives from DeKalb County Economic Development Corporation (DCEDC), president Frank Roberts and director Paul Borek for their presentation: A Resolution Amending the Property Tax Abatement Qualifying Criteria and Definitions in the DeKalb County Enterprise Zone.

The DCEDC representatives explained what the resolution entails and how it would spur further economic growth. The representatives presented what DCEDC has done in the past to spur economic growth in DeKalb County.

The DCEDC representatives answered the Township trustees' questions regarding DCEDC's diversity of their board, the environmental impact of their business growth, and the demographics of those working in some of the new developments in DeKalb.

Reports:

Supervisor Hess:

1. Social Service Grants

- a. Deadline for submitting grants was Friday, July 30. We received 15 applications. Trustee Thurman and I will begin reviewing and scoring

each grant application and bring our recommendations to the board for a vote at the October meeting.

2. General Assistance and Emergency Assistance

- a. Requests for applications are on the rise.
- b. Increased Emergency Assistance payment levels are in effect as of 8/1/21. New payment levels are as follows:

FY 2021-22 EMERGENCY ASSISTANCE GUIDELINES AND PAYMENT LEVELS

| Household Members | Yearly Income Max Standard | Payment Level (up to amount) |
|-------------------|----------------------------|------------------------------|
| 1 | \$19,320 | \$995.00 |
| 2 | \$26,130 | \$1095.00 |
| 3 | \$32,940 | \$1245.00 |
| 4 | \$39,750 | \$1445.00 |
| 5 | \$46,560 | \$1495.00 |
| 6 | \$53,370 | \$1545.00 |
| 7 | \$60,180 | \$1595.00 |
| 8 | \$66,990 | \$1645.00 |
| 9 | \$73,800 | \$1695.00 |
| 10 | \$80,610 | \$1745.00 |
| 11 | \$87,420 | \$1795.00 |
| 12 | \$94,230 | \$1845.00 |

- c. DeKalb Township processes General and Emergency Assistance applications for 17 other townships. On an annual basis we send an IGA to each township to renew this agreement. All 17 townships have elected to continue this working relationship with DeKalb Township and will accordingly increase their EA levels.
- d. Eviction moratorium that was due to expire on August 31 has been extended. The CDC re-instated the national eviction ban on August 3rd, 2021 for areas with "high" or "substantial" Covid-19 transmission. Ban is now in effect through October 3rd, 2021.
- e. Due to high numbers of applicants being ineligible for GA/EA due to missed (no show/no call) appointments, we recently implemented a text notification system for appointment reminders. As a result, we have been receiving calls from applicants regarding their appointments. Will continue to monitor.

- f. I concluded my training with Wheeling Township Director of General Assistance and have **subsequently** revamped and streamlined the Emergency Assistance process.
 - g. Erika and I are going to Rockford Township on Friday to learn more about their GA & EA systems.
- 3. Township Services**
- a. Website has been updated to reflect on-going and new services offered to DeKalb Township residents. See under "our services" tab, then "residential services". We will continue to update the website as new services and/or programs are developed.
- 4. Paper Shredding and Recycling (eyeglasses & hearing aids) Event**
- a. Scheduled for Saturday, September 18 from 9 to 11.
 - b. Township residents can bring a maximum of 3 boxes and unlimited eyeglasses and hearing aids. We will check ID's to confirm residency in DeKalb Township.
 - c. DeKalb High School National Honor Society students have agreed to volunteer for this event. All board members are encouraged to attend to greet residents and lend a hand.
 - d. We will begin promoting this event later this month.
- 5. Cemetery Updates**
- a. On 7/19, Craig and I met with Stonehugger's Restoration Company at Oakwood Cemetery to identify headstone's in need of restoration work. This work is scheduled to take place in the coming weeks.
 - b. On 7/28, Craig and I met with Montovon Tree Service at Oakwood Cemetery to examine the health of trees and identify those that need to be removed and/or trimmed. This work will take place next month.
 - c. The gravel entrance of Oakwood Cemetery will be paved this or next month. This work will stabilize that ground area and prevent the washouts that have been regularly occurring with each rainfall. The Township Road District crew will prep the site and Curran will do the paving.
 - d. A section of the sidewalk in front of Evergreen Cemetery was replaced last month.
 - e. On 7/30, Craig and I attended the Alliance of Illinois Cemeterians Summer Workshop in Freeport.
 - f. Another Boy Scout will be completing an Eagle Scout Project at Oakwood Cemetery this fall.
- 6. Other**
- a. On 7/16 I attended the TOI Supervisor's zone meeting in Rockford.

- b. I will be doing a site visit to Cunningham Township (Urbana) later this month to learn about their various programs and observe their GA/EA systems.
- c. I will be participating in a LIHEAP training next week and will evaluate if/how we can incorporate LIHEAP into the GA office/services.
- d. Reminder! Upcoming TOI Newly Elected Officials Virtual Training Course is taking place on Thursday, August 12 and again on Thursday, August 24th. If you haven't received login instructions by email, please contact Kayla Jeffers at TOI.
- e. Summary of FOIA requests listed on the following page.

Clerk Tillotson: The Township note-taking laptop broke causing a delay in creating the minutes from the July 14th township minutes. These minutes will be brought to the floor for a vote at the September Township meeting.

As the clerk, he urged the board to have greater transparency when it comes to meeting note packets and video recordings of meetings.

Highway Commissioner Smith: Highway Commissioner Smith was absent.

Assessor Dyer: Assessor Dyer was absent.

Trustee McNett: No report.

Trustee Bradlo: No report.

Trustee Thurman: No report.

Trustee King: Trustee King spoke on the students returning to NIU and emphasized the importance of the NIU Onebook as a great way for students, and especially minority students, to get acquainted with the DeKalb community. Trustee King talked of her work on the City of DeKalb's Human Rights Commission where they discussed police reform in the city.

Bill Paying:

A motion to approve the July audit report and August bills to pay in the amount of \$178,765.93 was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; and Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

A motion to receive, file, and approve Treasurer's July budget report in the amount of \$92,272.08 was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee

Thurman: aye; Trustee King: aye; and Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

Unfinished Business: None.

New Business:

- A. The Township officials discussed paying for Library Card Services for Dekalb Township residents.
- B. The Township officials considered the Committee on Youth's Grant Request for DeKalb County Youth Service Bureau, Inc. To pass this grant in the amount of \$750.00, a motion was made by Trustee King and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye and Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

Old Business:

An amendment for A Resolution Approving Policy for Recording and Viewing Board Meetings was proposed: livestreaming, without the ability for livestream viewers to interact, was to be added to this resolution. Trustee King made a motion for this amendment and Trustee Thurman seconded it. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; and Trustee King: aye; and Trustee Bradlo was absent. Ayes: 4; Nays: 0. The amendment passed.

A motion for A Resolution Approving Policy for Recording and Viewing Board Meetings with this amendment was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; and Trustee Bradlo was absent. Ayes: 4; Nays: 0. The motion passed.

Executive Session: None.

Other Business: The next Township Meeting will be September 8, 2021, 6:00pm at the DeKalb Township Board Room.

Adjournment: A motion to adjourn was made by Trustee King and seconded by Trustee Thurman. The motion passed by unanimous voice vote and the meeting ended at 7:41pm.

Respectfully submitted,

Andrew "Ondrew" Tillotson, Township Clerk

Mary Hess, Township Supervisor



**MINUTES TOWNSHIP BOARD
DEKALB, ILLINOIS
September 8, 2021**

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00 pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Thurman: Absent; and Trustee McNett: Present.

Also present were Highway Commissioner Craig Smith, Assessor Rich Dyer, and Attorney Brad Stewart. Trustee Thurman arrived at 6:03pm.

Trustee Bradlo lead everyone in the pledge of allegiance.

Supervisor Hess presented the agenda. Trustee McNett seconded Trustee King's motion to approve the agenda. A voice vote was taken before Trustee Thurman arrived. Ayes: 4; Nays: 0. The motion passed.

Town Hall (Public Comments)

Katie Morsch of 404 South 3rd Street was concerned by the Township Clerk's comments on social media. Katie Morsch's husband shared his wife's concerns. The Clerk explained there was a misunderstanding, as the comment was read in a way different from his intention, and apologized for the confusion. A discussion regarding the ethics of Township officials' social media usage ensued.

Presentations

DeKalb Township Highway Commissioner Craig Smith discussed what he and his road crew do. Commissioner Smith discussed maintaining Township roads, road signage, cemeteries, and the Township building itself. He also explained the financial work that goes into maintaining each of these operations and distinguished between what the Township and what the Road District are responsible for.

To answer trustee questions, Commissioner Smith listed having three full-time employees, one mainly cemetery-focused part-time employee, and equipment to get the job done. He explained where the boundaries for the DeKalb Township Road District are.

Reports:

Supervisor Hess:

1. Oakwood Cemetery

- a. Restoration work was completed by Stonehugger's Restoration Company during the last week of August. This work included repairing broken headstones and resetting headstones that were sinking into the ground.

- b. The entrance to the cemetery has been rebuilt and repaved.
 - c. Tree trimming is scheduled to be completed this fall.
- 2. General Assistance and Emergency Assistance**
- a. Continuing to see increased requests for applications for emergency assistance.
 - b. Federal unemployment benefits ended on 9/4/2021.
 - c. State of IL eviction moratorium is currently set to expire on 9/18/21.
 - d. Attended LIHEAP (Low Income Home Energy Assistance Program) training on 8/19.
DeKalb Township is now a LIHEAP application site. This service is available to any DeKalb Township Resident and is done by scheduling an appointment. Information about this service is on the website.
 - e. Community Resource Guide developed by Family Service Agency has been a valuable addition to Emergency Assistance application process.
<https://fsadekalbcounty.org/wpcontent/uploads/2021/06/Directory.pdf>
- 3. Paper Shredding and Recycling (eyeglasses & hearing aids) Event**
- a. Scheduled for Saturday, September 18 from 9 to 11.
 - b. Township residents can bring a maximum of 3 boxes and unlimited eyeglasses and hearing aids. We will check ID's to confirm residency in DeKalb Township.
 - c. Advertising flier was emailed to all trustees. Trustees are encouraged to attend to greet residents and lend a hand.
- 4. Other**
- a. 8/20 met with Katelynn Wisner from local AID (Association for Individual Development) office to learn about their services and how to make referrals.
 - b. 8/20 met with Kim from Swanson Quality Services for an overview of Quickbooks. This is the accounting software the Township utilizes.
 - c. 8/21 attended the Open House at Islamic Center of DeKalb.
 - d. 8/25 met with Lesly Wicks from Hope Haven to learn more about their services and how to make referrals to their programs.
 - e. 8/26 TOI Boot Camp
 - f. 8/28 attended the Open House at Barb Food Mart to see their new location and learn more about their services.
 - g. 9/4 attended the Open House at the Belonging Center. Met leaders from not-for-profit's - Center of It All, Passion Pursuit, and B.L.A.C., Inc. Future meetings with each organization will take place to exchange information on services.
- 5. FOIA Requests – see next page**

FOIA requests received and processed since the last board meeting are shown below. The total staff time expended this month on FOIA requests was 22 hours 45 minutes. There are no other open FOIA requests at the time of this report.

Mark Charvat 9/3/21 Completed 9/7/21 Staff Time Involved 45 minutes

Email requesting the following: By the Freedom of Information Act, I am requesting the following information:

1. Signed contracts and invoices that were in effect from 1/1/2015 thru 8/31/2021 with Morningstar Media 2. Any bid or quotes from Morningstar Media from 1/1/2015 through 8/31/2021 3. payment records to Morningstar Media from 1/1/2015 through 8/31/2021

Derek Van Buer 9/3/21 Completed 9/3/21 Staff Time 30 minutes

All vendor payments details made from 4/1/2020 thru 3/31/2021. I am requesting this information in Microsoft Excel, which is available using Quickbooks, which the township uses for its financial management software.

Mark Charvat 8/11/21 Completed 8/12/21 Staff Time Involved 30 minutes

Email requesting the following: "Per the freedom of information act, I am requesting a copy The board packet for the August 11, 2021 township meeting."

Mark Charvat 8/11/21 Completed 8/12/21 Staff Time Involved 3 Hours 15 minutes

Email requesting the following: "By the Freedom of Information act, I am requesting the recorded videos the following DeKalb Township meetings: 12.09.20, 08.11.21, 07.14.21"

Derek Van Buer 8/12/21 Completed 8/18/21 Staff Time Involved 3 Hours 15 minutes Email requesting the following: "By the Freedom of Information Act, I am requesting the following information: Software licenses/contracts for accounting/financial management software used for accounts payable, accounts receivable, etc"

Derek Van Buer 8/12/21 Completed 8/18/21 Staff Time Involved 7 Hours 15 minutes Email requesting the following: "By the Freedom of Information Act, I am requesting the following information:

- Current Contracts for web hosting related to www.dekalbtownship.com
- Invoices for web hosting related to www.dekalbtownship.com from November 1, 2019 to July 31, 2021
- Invoices for data storage for files accessed from www.dekalbtownship.com from November 1, 2019, to July 31, 2021 (such as agendas, minutes, board packets, etc.)
- Information on the data storage constraints and expense of board packets on the website: www.dekalbtownship.com used (See resolution 2021-002-T)
- Cost savings for removing minutes, agendas, and not putting board packets on-line for the public for www.dekalbtownship.com (See Resolution 2021-002 - T).

- Current Contracts for web hosting related to www.dekalbtownship.org
Invoices for web hosting related to www.dekalbtownship.org from November 1, 2019 to July 31, 2021.
- Invoices for data storage for files accessed from www.dekalbtownship.org from November 1, 2019, to July 31, 2021 (such as agendas, minutes, board packets, etc.)
- Information on the data storage constraints and expense of board packets on the website:
www.dekalbtownship.org used (See resolution 2021-002-T)
- Cost savings for removing removing minutes, agendas, and not putting board packets on-line for the public for www.dekalbtownship.org (See Resolution 2021-002 - T). “

Derek Van Buer 8/20/21 Completed 8/24/21 Staff Time Involved 7 Hours 15 minutes

Email requesting the following: “By the Freedom of Information Act, I am requesting the following information: All vendor payments details made from 4/1/2020 thru 3/31/2021. I am requesting this information in Microsoft Excel, which is available using Quickbooks, which the township uses for its financial management software. Listed below are some instructions for the report.”

Clerk Tillotson: He expressed a willingness to accept any amendments the board may have for the meeting notes. He thanked the board for helping him transition into the role of clerk.

Highway Commissioner Smith: Commissioner Smith gave the update that the Twombly road project is on budget and on time.

There are driveway entrances in subdivisions to be paved and upkeep this year, a two-week process the Commissioner hoped to start on Monday, the 13th of September.

The Commissioner addressed that striping is done for this year. Priority was given to the more travelled roads, but a traffic paint shortage resulted in the Commissioner not being able to stripe every road that he wanted. All of the yellow lines down the middle of roads were completed, but some white lines on less travelled roads were missed.

In collaboration with the Lions Club, a box will be put outside the Township building so that people may donate eyeglasses and hearing aids.

Assessor Dyer: Assessor Dyer's employee and his wife had their first baby, so the employee has been absent for 3 weeks to spend time with his baby. He mentioned that he will be taking a continuing education course in the near future.

Trustee Thurman: He discussed setting up all of the classrooms for hybrid learning with both zoom and in person instruction for his job at NIU. He has been receiving resident input asking for more Township board packets to be by default accessible so that it will not require a FOIA request.

Trustee McNett: He expressed his satisfaction with the new email security service the Township is using.

Trustee King: She noticed that masks, for the most part, are being worn on campus now that students are back.

She missed the City of DeKalb's Human Rights Commission meeting due to an emergency.

Trustee King announced that she will cease to serve on the board for the organization Center of It All.

Trustee Bradlo: She questioned what was being done about the lack of bike paths on Fourth street and Fairview, as they would provide a convenient route to the factories in that area. It was established that the City of DeKalb is responsible for these roads and will be building a bike path there.

She asked if the Township was in contact with the Youth Services Bureau, due to concerns of violence in schools. It was mentioned that the Youth Services Bureau has previously received a grant from the Township to address violence in schools.

Bill Paying:

A motion to approve the August audit report and September bills to pay in the amount of \$126,254.61 was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye. Ayes: 5; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's August budget report in the amount of \$224,815.23 was made by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

Unfinished Business: None.

New Business:

- A. A motion to release and approve the Minutes of the Executive Session from January 13, 2021 was made by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Bradlo: aye; Trustee Thurman: aye; and Trustee King: aye. Ayes: 5; Nays: 0. The motion passed.
- B. A motion to release and approve the Minutes of the Executive Session from Wednesday, March 10, 2021 was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Bradlo: aye; Trustee Thurman: aye; and Trustee King: aye. Ayes: 5; Nays: 0. The motion passed.
- C. A motion to bring the regular meeting minutes from Wednesday, July 14, 2021 to the floor was made by Trustee Thurman and seconded by Trustee McNett.
A discussion ensued regarding changes that needed to be made to the minutes before voting on them as the official record. The Supervisor then introduced a motion to not accept the minutes and bring them to the floor at the next Township meeting, which Trustee King seconded. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Bradlo: aye; Trustee Thurman: aye; and Trustee King: aye. Ayes: 5; Nays: 0. The motion passed.
- D. Supervisor Hess again introduced a motion to not accept the minutes and bring them to the floor at the next Township meeting, which Trustee McNett seconded. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Bradlo: aye; Trustee Thurman: aye; and Trustee King: aye. Ayes: 5; Nays: 0. The motion passed.
- E. A motion to approve Resolution 2021-009 Amending the Property Tax Abatement Qualifying Criteria and Definitions in the DeKalb County Enterprise Zone was made by Trustee McNett and seconded by Trustee Thurman.

Commissioner Smith discussed how certain state statutes were not being followed, as Township officials are required to receive letters from the City of DeKalb addressing the annexation that is a part of the resolution. With the intention of making sure state statutes are followed, a motion to postpone voting on the original motion until the next Township meeting was made by Trustee King and was seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Bradlo: aye; Trustee Thurman: aye; and Trustee King: aye. Ayes: 5; Nays: 0. The motion passed.

- F. A motion to begin discussion and possible action regarding IGA for Library Services between DeKalb Public Library and DeKalb Township was made by Trustee McNett and seconded by Trustee King. A discussion regarding the matter ensued. It was decided that the issue

would be brought back up again next month at the regular Township meeting.

Old Business: None.

Executive Session: None.

Other Business: The next Township Meeting will be Wednesday October 13, 2021, 6:00pm at the DeKalb Township Board Room.

Adjournment: A motion to adjourn was made by Trustee McNett and seconded by Trustee Thurman. The motion passed by unanimous voice vote and the meeting ended at 7:47pm.

Respectfully submitted,

Andrew "Ondrew" Tillotson, Township Clerk

Mary Hess, Township Supervisor

RESOLUTION NUMBER 2021-009 (T)

**A RESOLUTION AMENDING THE PROPERTY TAX ABATEMENT
QUALIFYING CRITERIA AND DEFINITIONS
IN THE DEKALB COUNTY ENTERPRISE ZONE
- DEKALB TOWNSHIP -**

WHEREAS, The DeKalb County Enterprise Zone was certified by the Illinois Department of Commerce and Economic Opportunity to begin operations on January 1, 2016 in accordance with the Illinois Enterprise Zone Act (20 ILCS 655/1 et. seq.), hereafter referred to as “the Act”; and,

WHEREAS, the DeKalb County Enterprise Zone Advisory Board recognizes a need to adapt local incentives to meet the needs of existing employers and targeted investors and industry sectors in the region; and,

WHEREAS, the County Board of DeKalb County, the Town Council of Cortland, the City Council of DeKalb, the City Council of Genoa, the City Council of Sandwich, the City Council of Sycamore and the Village Board of Waterman, also referred to as the Designating Units of Government, have determined and concur that it is desirable and necessary for the DeKalb County Enterprise Zone, hereafter referred to as “the Zone”, to amend the qualifying criteria for property tax abatement within the boundaries of the Zone to meet these needs and improve the competitiveness of the region; and,

WHEREAS, all local participating taxing bodies will be requested to make similar amendments to their respective property tax abatement policies; and,

WHEREAS, certain boundaries of the **DEKALB TOWNSHIP** taxing district lie or will lie in an area within an Enterprise Zone as outlined in the attached “ADDENDUM A”, as certified by the Department in accordance with the Act; and

WHEREAS, the real property tax abatements will apply only to economic development projects meeting specific criteria outlined below; and

WHEREAS, reimbursement provisions will be implemented if recipients of real property tax abatement fail to meet the job creation and/or retention goals, minimum project wage requirements and/or facility square footage size goals, as outlined below, and

WHEREAS, **DEKALB TOWNSHIP** wishes to participate in the DeKalb County Enterprise Zone real property tax abatement program as certified by the Illinois Department of Commerce and Economic Opportunity, in accordance with the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE DEKALB TOWNSHIP BOARD OF TRUSTEES:

The following changes to the DeKalb County Enterprise Zone have been approved by the Designating Units of Government and the Illinois Department of Commerce and Economic Opportunity.

That **DEKALB TOWNSHIP** hereby abates real property taxes subject to its jurisdiction, on those properties located within the boundaries of the DeKalb County Enterprise Zone on which improvements have been constructed, as outlined below:

Section 1 – TERM. The term of the Zone abatement program participation will be for 15 years commencing on January 1, 2016, subject to certification of the Zone by the Department, and ending at midnight on December 31, 2030 or until such time as the Zone has expired, been decertified by the Department or repealed by the General Assembly or by ordinance of the participating governmental entities, whichever is later. After the 13th year, the Zone is subject to review by the state Enterprise Zone Board for an additional ten (10) year designation beginning on the expiration date of the Enterprise Zone. During the review process, the state Enterprise Zone Board shall consider the costs incurred by the State and units of local government as a result of tax benefits received by the Enterprise Zone before granting the extension. Upon approval of the state Enterprise Zone Board, the Zone may further be in effect for an additional 10 years beginning January 1, 2031.

Section 2 – PROPERTY TAX ABATEMENT. That, with the adoption of this Resolution and commencing on or after January 1, 2016, taxes on real property levied by the **DEKALB TOWNSHIP** shall be abated on property located within the boundary of the DeKalb County Enterprise Zone, as certified by the Department, and upon which new improvements have been constructed according to the criteria and procedures outlined in Section 2, Subsections B and C found below. In no event shall any abatement of taxes on any parcel exceed the amount attributable to the construction of the improvements or the renovation or rehabilitation of existing improvements on such parcel.

A. DEFINITIONS

- 1) “Memorandum of Understanding” or “MOU” as defined herein is the written agreement between the DeKalb County Enterprise Zone Administrator, on behalf of the Taxing Bodies participating in the DeKalb County Enterprise Zone property tax abatement program, and the Applicant receiving tax abatement. The MOU defines the terms and conditions by which abatement of real estate property tax is authorized.

- 2) “Industrial Companies” as defined herein, are enterprises where the manufacturing or assembling of goods takes place.
- 3) “Knowledge-Based Companies” as defined herein are enterprises that are research oriented and that require a highly skilled workforce such as biotechnology, electronics and/or professional services such as engineering, architecture, finance, and law. “Knowledge-based Companies” include companies that construct and/or operate Data Centers or similar operations involving the storage and distribution of data and related technology applications where data and electronic information is housed, distributed and/or manipulated to foster technology sector innovation, growth and development or other emerging technologies. Technical training/vocational schools and telemarketing companies are excluded from this definition.
- 4) “Logistic(s) Companies” as defined herein, as warehousing and distribution businesses that are engaged in the storage and packaging of goods and the transfer of products from a point of origin to a point of consumption.
- 5) “Interstate Competition Market” is defined as the geographic area within the boundaries of the DeKalb County Enterprise Zone, located within 3.5 miles in either direction (north or south) of the center median of Interstate 88.
- 6) “Northern Illinois University (NIU) Research Park Projects” as defined herein, are research and development projects located within the defined boundaries of the **NIU Research Park Area** which support research, investment, and educational goals of NIU and include data centers, research and development facilities, business and innovation incubators, and emerging technologies focused on knowledge-based industries, logistics-based industries and Industrial companies. Private contributions to these research and development projects which result in **new or an** increased assessed valuation qualify for abatements.
- 7) “High Impact ICM Manufacturing and Distribution Projects” are defined as projects locating within the Interstate Competition Market (ICM) Area which involve the manufacturing and distribution of products with significant investment and job thresholds. Projects requesting DeKalb County Enterprise Zone property tax abatement under this definition must invest a

minimum of \$100 million resulting in the construction of at least 900,000 square feet of new building space and create a minimum of 400 new full-time jobs.

- 8) "High Impact ICM Knowledge-Based Companies" are defined as Knowledge-Based Companies that undertake projects within the Interstate Competition Market (ICM) Area that are capital and tax revenue intensive and result in high quality technology jobs. Companies requesting DeKalb County Enterprise Zone property tax abatement for projects under this definition must invest a minimum of \$800 million resulting in the construction of at least 900,000 square feet of new building space and create a minimum of 50 new full-time jobs located on the property where project is located. Except as specifically set forth in this Ordinance, the provisions, conditions, and requirements applicable to Knowledge-Based Companies do not apply to High Impact ICM Knowledge-Based Companies, which are subject to the separate provisions, conditions, and requirements that specifically apply to High Impact ICM Knowledge-Based Companies set forth in Sections "2.C.6", "2.F.5", "2.I", and "2.M" of this Resolution.

- B) DeKalb County Enterprise Zone property tax abatement shall be available for companies meeting the following criteria in the **NIU Research Park Area** according to the following terms and conditions.

- 1) NIU Research Park Projects shall construct a minimum of 10,000 square feet of new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said construction or to said addition.
- 2) The abatements outlined in Section "2.B.1." will be effective after the said build-out, rehabilitation, expansion, renovation or new construction has been completed and will begin following the first full year of a facility's commercial operation. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section "2.M." below.

- C) DeKalb County Enterprise Zone property tax abatement shall be available for companies meeting the following criteria in the **Interstate Competition Market area** according to the following terms and conditions.
- 1) Logistic(s) Companies shall construct a minimum of 100,000 square feet for new building construction or must add at least 50,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
 - 2) Industrial Companies shall construct a minimum of 15,000 square feet for new building construction or must add at least 7,500 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
 - 3) Knowledge-Based Companies shall construct a minimum of 10,000 square feet of new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
 - 4) The abatements outlined in Section “2.C.1.” through Section “2.C.3.” above will be effective after the said build-out, rehabilitation, expansion, renovation or new construction has been completed and will begin following the first full year of a facility's commercial operation. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section “2.M.” below.
 - 5) High Impact ICM Manufacturing and Distribution Companies shall construct a minimum of 900,000 square feet of new building space and must also invest at least a minimum of \$100 million.

Abatement shall only apply to the increased assessed valuation attributable to said new construction.

6) High Impact ICM Knowledge-Based Companies shall construct a minimum of 900,000 square feet of new building space and must also invest at least a minimum of \$800 million. Abatement shall only apply to the increased assessed valuation attributable to said new construction.

7) The abatements outlined in Section "2.F.4." through Section "2.F.5." will be effective after new improvements, or phases of new improvements, have been constructed in whole or in part and the property upon which such improvements have been constructed has been reassessed to reflect the value of those improvements. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section "2.M." below.

D) DeKalb County Enterprise Zone property tax abatement shall be available for companies meeting the following criteria in areas **outside of the Interstate Competition Market area** according to the following terms and conditions.

- 1) Logistic(s) Companies shall construct a minimum of 10,000 square feet for new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
- 2) Industrial Companies shall construct a minimum of 10,000 square feet for new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.
- 3) Knowledge-Based Companies shall construct a minimum of 10,000 square feet of new building construction or must add at least 5,000 square feet to the size of an existing building. Construction or redesign of existing structures involving interior build-out, renovation or

rehabilitation are also eligible to the extent they increase the Equalized Assessed Valuation of the facility. Abatement shall only apply to the increased assessed valuation attributable to said new construction or to said addition.

- 4) Effective date. The abatements outlined in Section “2.D.1.” through Section “2.D.3.” above will be effective after the said build-out rehabilitation, expansion, renovation or new construction has been completed and will begin following the first full year of a facility's commercial operation. Abatements are also contingent upon execution of a Memorandum of Understanding as outlined in Section “2.M.” below.

E) Terms of Abatement – NIU Research Park Area.

- 1) NIU Research Park Companies. The duration for tax abatement, as described in Section “2.B.1.” above, shall be for 10 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

| | | |
|-----|--|-----|
| 1) | For taxes levied in the first year of abatement: | 90% |
| 2) | For taxes levied in the second year of abatement: | 90% |
| 3) | For taxes levied in the third year of abatement: | 80% |
| 4) | For taxes levied in the fourth year of abatement: | 70% |
| 5) | For taxes levied in the fifth year of abatement: | 60% |
| 6) | For taxes levied in the sixth year of abatement: | 40% |
| 7) | For taxes levied in the seventh year of abatement: | 30% |
| 8) | For taxes levied in the eighth year of abatement: | 20% |
| 9) | For taxes levied in the ninth year of abatement: | 10% |
| 10) | For taxes levied in the tenth year of abatement: | 5% |

F) Terms of Abatement – Interstate Competition Market Area.

- 1) Logistic(s) Companies. The duration for tax abatement, as described in Section “2.C.1.” above, shall be for 9 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

| | | |
|----|---|-----|
| 1) | For taxes levied in the first year of abatement: | 90% |
| 2) | For taxes levied in the second year of abatement: | 80% |
| 3) | For taxes levied in the third year of abatement: | 50% |
| 4) | For taxes levied in the fourth year of abatement: | 50% |

- 5) For taxes levied in the fifth year of abatement: 50%
- 6) For taxes levied in the sixth year of abatement: 40%
- 7) For taxes levied in the seventh year of abatement: 30%
- 8) For taxes levied in the eighth year of abatement: 20%
- 9) For taxes levied in the ninth year of abatement: 10%
- 10) For taxes levied in the tenth year of abatement: 0%

2) Industrial Companies. The duration for tax abatement, as described in Section "2.C.2." above, shall be for 9 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in the first year of abatement: 90%
- 2) For taxes levied in the second year of abatement: 80%
- 3) For taxes levied in the third year of abatement: 70%
- 4) For taxes levied in the fourth year of abatement: 60%
- 5) For taxes levied in the fifth year of abatement: 50%
- 6) For taxes levied in the sixth year of abatement: 40%
- 7) For taxes levied in the seventh year of abatement: 30%
- 8) For taxes levied in the eighth year of abatement: 20%
- 9) For taxes levied in the ninth year of abatement: 10%
- 10) For taxes levied in the tenth year of abatement: 0%

3) Knowledge-based Companies. The duration for tax abatement, as described in Section "2.C.3." above, shall be for 10 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in the first year of abatement: 90%
- 2) For taxes levied in the second year of abatement: 90%
- 3) For taxes levied in the third year of abatement: 80%
- 4) For taxes levied in the fourth year of abatement: 70%
- 5) For taxes levied in the fifth year of abatement: 60%
- 6) For taxes levied in the sixth year of abatement: 40%
- 7) For taxes levied in the seventh year of abatement: 30%
- 8) For taxes levied in the eighth year of abatement: 20%
- 9) For taxes levied in the ninth year of abatement: 10%
- 10) For taxes levied in the tenth year of abatement: 5%

4) High Impact ICM Manufacturing and Distribution Companies. The duration for tax abatement, as described in Section "2.C.5." above, shall be for 15 years or until the expiration, termination or

decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in years 1 through 15 of abatement: 50%.
- 5) High Impact ICM Knowledge-Based Companies. The duration for tax abatement, as described in Section "2.C.6." above, shall be for 20 years for each phase of a project (each a "Phase", as further defined in the Memorandum of Understanding with the DeKalb County Enterprise Zone Administrator required by Section "2.M" of this Ordinance) or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner (provided, however, that: (a) if the Enterprise Zone Board (created pursuant to Section 5.2.1 of the Enterprise Zone Act, 20 ILCS 655/5.2.1) extends the initial term of the DeKalb County Enterprise Zone by granting an additional 10-year designation pursuant to Section 5.3(c) of the Enterprise Zone Act, 20 ILCS 655/5.3(c), any 20-year tax abatement for a High Impact ICM Knowledge-Based Company that has not expired for any Phase shall remain in full force and effect until the sooner to occur of: (i) the expiration of the term of the 20-year tax abatement for that Phase; or (ii) the expiration of the term of the additional 10-year designation; and (b) if the term of the DeKalb County Enterprise Zone (whether or not the initial term is extended by the Enterprise Zone Board pursuant to Section 5.3(c) of the Enterprise Zone Act, 20 ILCS 655/5.3(c)) expires or terminates before the expiration of any 20-year tax abatement for a High Impact ICM Knowledge-Based Company for any Phase, and the City of DeKalb designates, alone or with other designating units of government, a new enterprise zone (the "New Zone") pursuant to the Enterprise Zone Act that includes the land on which any Phase is located, the City of DeKalb will use all reasonable, good faith efforts to: (i) encourage the designating ordinance of the New Zone to authorize an abatement for each Phase for a term equal to the number of years remaining in the term of the 20-year abatement for each respective Phase and in an annual percentage amount equal to the annual percentage amount of the 20-year abatement (the "True Up Abatement"); (ii) adopt an order granting, and take all other actions legally required to grant, the True Up Abatement with respect to each Phase; and (iii) encourage other taxing districts with jurisdiction over the property on which each Phase is located to

honor the True Up Abatement with respect to each Phase according to the following schedule:

- 1) For taxes levied in years 1 through 20 of abatement applicable to each phase of the project: 55%.

G) Terms of Abatement – Areas Outside of the Interstate Competition Market Area.

- 1) Industrial, Logistic(s) and Knowledge-based Companies. The duration for tax abatement, for projects described in Section “2.D1.” through Section “2.D.3” above, shall be for 5 years or until the expiration, termination or decertification of the DeKalb County Enterprise Zone, whichever is sooner, according to the following schedule:

- 1) For taxes levied in the first year of abatement: 90%
- 2) For taxes levied in the second year of abatement: 80%
- 3) For taxes levied in the third year of abatement: 70%
- 4) For taxes levied in the fourth year of abatement: 60%
- 5) For taxes levied in the fifth year of abatement: 50%

H) Job Creation – NIU Research Park Area

New or expanded projects in the NIU Research Park Area must create one job for every 350 square feet of office space created in conformance with Sections “2.B.1.” above.

Said NIU Research Park projects which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part-time.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement, said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

SPECULATIVE DEVELOPMENT EXCEPTION: Should an NIU Research Park development locate in a building developed as a speculative venture by an independent developer, employment threshold requirements may be extended from two years to four years. This exception must be requested by the

developer or building owner and approved by the Enterprise Zone Advisory Board and the Zone Administrator prior to initiation of a lease, purchase or lease to purchase agreement being executed between the developer and the lessor and/or employer. All other terms of the abatement program remain as described in the Ordinance and the MOU between the Zone Administrator and the end user and/or owner/developer.

I) Job Creation. - Interstate Competition Market Area

New Industrial or Logistic(s) Companies in the Interstate Competition Market Area must create a minimum of 20 full-time, permanent jobs. Industrial or Logistic(s) Companies in the Interstate Competition Market Area that are adding to the size of an existing building, as referenced in Section "2.B.1." and "2.C.2" above, must create a minimum of 10 additional full-time permanent jobs. Industrial or Logistic(s) Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time.

New or expanded Knowledge-based Companies in the Interstate Competition Market Area must create one job for every 350 square feet of office space created in conformance with Sections "2.B.3." above.

Said Knowledge-based Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement and said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

SPECULATIVE DEVELOPMENT EXCEPTION: Should an Industrial, Logistics or Knowledge-based development locate in a building developed as a speculative venture by an independent developer, employment threshold requirements may be extended from two years to four years. This exception must be requested by the developer or building owner and approved by the Enterprise Zone Advisory Board and the Zone Administrator prior to initiation of a lease, purchase or lease to purchase agreement being executed between the developer and the lessor

and/or employer. All other terms of the abatement program remain as described in the Ordinance and the MOU between the Zone Administrator and the end user and/or owner/developer.

New High Impact ICM Manufacturing and Distribution Companies in the Interstate Competition Market Area must create a minimum of 400 full-time, permanent jobs.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement and said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

New High Impact ICM Knowledge-Based Companies in the Interstate Competition Market Area must create a minimum of 50 full-time, permanent jobs located on the property where the project is located.

The aforementioned employment thresholds shall be achieved within two years after the issuance of a certificate of occupancy by the City of DeKalb for the first phase of the project - and said thresholds must be maintained over the life of the abatement and shall be further defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

J) Job Creation. - Outside of the Interstate Competition Market Area

New Industrial or Logistic(s) Companies in areas outside of the Interstate Competition Market Area must create a minimum of 20 full-time permanent jobs. For Industrial and Logistic(s) Companies in areas outside of the Interstate Competition Market Area that are adding to the size of an existing building, as referenced in Section "2.D.1." and "2.D.2" above, must create a minimum of 10 additional full-time permanent jobs. Industrial or Logistic(s) Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time. New or expanded Knowledge-based Companies in areas outside the Interstate Competition Market must create one job for every 350 square feet of office space created in conformance with Sections "2.D.3." above.

Said Knowledge-based Companies which are expanding shall provide the DeKalb County Enterprise Zone Administrator, as part of its abatement application, with the number of existing employees employed at the subject property and whether they are full or part time.

The aforementioned employment thresholds shall be achieved within two years of the date of the execution of the abatement and said thresholds must be maintained over the life of the abatement and shall be defined in the MOU between the DeKalb County Enterprise Zone Administrator and the taxpayer.

SPECULATIVE DEVELOPMENT EXCEPTION: Should an Industrial, Logistics or Knowledge-based development locate in a building developed as a speculative venture by an independent developer, employment threshold requirements may be extended from two years to four years. This exception must be requested by the developer or building owner and approved by the Enterprise Zone Advisory Board and the Zone Administrator prior to initiation of a lease, purchase or lease to purchase agreement being executed between the developer and the lessor and/or employer. All other terms of the abatement program remain as described in the Ordinance and the MOU between the Zone Administrator and the end user and/or owner/developer.

- K) Wage Rates: Industrial or Logistic(s) Companies must pay an average wage, at the subject property, equal to 140% of the State of Illinois minimum wage requirement in effect on January 1 of each calendar year. Starting wages shall not be less than 120% of the State of Illinois minimum wage in effect on January 1 of each calendar year. Wages may not fall below these thresholds for the life of the Enterprise Zone abatement period.

Knowledge-based Companies must pay an average wage, at the subject property, equal to 160% of the State of Illinois minimum wage requirement in effect on January 1 of each calendar year. Starting wages shall not be less than 120% of the State of Illinois minimum wage in effect on January 1 of each calendar year. Wages may not fall below these thresholds for the life of the Enterprise Zone abatement period.

NIU Research Park Companies/projects have no wage rate requirements other than those mandated by the state of Illinois.

- L) Regulatory and Legal Compliance. The Companies receiving DeKalb County Enterprise Zone property tax abatement shall comply with all federal, state and local environmental laws and regulations. Failure to comply shall be as determined by the Taxing Bodies and shall not require formal action or finds by any governmental agency or court.
- M) Entities meeting qualification criteria outlined in Sections “2.B.” through “2. L.” above must enter into a Memorandum of Understanding with the DeKalb County Enterprise Zone Administrator. The MOU must outline projected job creation and/or job retention, wage rates, capital investment and projected square footage to be constructed for the eligible Industrial, Logistics-based and Knowledge-based projects as well as eligible High Impact ICM Manufacturing and Distribution and High Impact ICM Knowledge-based projects. The said Administrator is hereby authorized to enter such agreements on behalf of the DeKalb County Enterprise Zone.

1. Entities receiving property tax abatement for eligible Industrial, Logistics, Knowledge-based and NIU Research Park projects and High Impact ICM Manufacturing and Distribution and High Impact ICM Knowledge-based agree to maintain a minimum of 95% of the employment level at that location, as described in the Memorandum of Understanding, for the term of abatement.

Should employment levels drop to between 5% and 50% of the project employment level agreed to at that location as described in the Memorandum of Understanding, a pro-rata reduction of the applicable abatement will be implemented for the next tax year or until employment levels return to the levels agreed in the MOU.

Should employment levels drop below 50% of the project employment level agreed to at that location, as described in the Memorandum of Understanding, abatement shall be terminated for that tax year or until employment levels return to the agreed levels in the MOU.

At the discretion of the Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, failure to maintain a minimum of 50% of the employment levels during the agreement period may result in the immediate termination of remaining abatement and/or the pro-rata repayment of previously abated real property taxes to the applicable taxing districts.

2. The Administrator of the DeKalb County Enterprise Zone will annually monitor the performance of the eligible recipients of property tax abatement in order to ensure that job, wage, capital investment and projected square footage to be constructed projections outlined in the Memorandum of Understanding are being met.
3. The Administrator of the DeKalb County Enterprise Zone, with the advice and consent of the Enterprise Zone Advisory Board, may elect to waive enforcement of any performance measures outlined in the Memorandum of Understanding based on a finding that the waiver is necessary to avert an imminent, demonstrable, and material hardship to the entity that may result in such entity's insolvency or discharge of workers.
4. Upon the effective date of this Resolution, all incentives general abatements and benefits previously offered and in effect within the boundaries of the **DEKALB TOWNSHIP** shall continue for the term of the newly designated DeKalb County Enterprise Zone for the following groups:
 - a. Business enterprises which are receiving general property tax abatement benefits or incentives in the **DEKALB TOWNSHIP** on the effective date of this Resolution;
 - b. Business enterprises or expansions which are proposed or under development on the effective date of this Resolution, if the business enterprise demonstrates that the proposed business enterprise or expansion has been committed to locating or expanding in the Zone;
 - c. Substantial or binding financial obligations have been made; and such commitments have been made in reasonable reliance on the benefits and programs which may have previously been available as described in a. and b. above.

Section 3 – NO TAX LEVY OBJECTION. Taxpayers receiving DeKalb County Enterprise Zone property tax abatement under the terms and conditions of Section 2 above, must agree that they shall not file an objection to the real estate property taxes levied on the Site and/or Facilities or the property tax assessment on the Site and/or Facilities. In the event any real

estate property tax protest or objection is filed for the subject property, the Enterprise Zone property tax abatement for the subject property shall automatically terminate.

Section 4 – NO ASSIGNMENT OR TRANSFER. DeKalb County Enterprise Zone property tax abatement shall be specifically granted to the applicant and may not be assigned to or transferred without the written consent of the Dekalb County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, on behalf of the taxing bodies. In the event that the applicant desires to transfer or assign any or all of its ownership of the subject property where the business located thereon, the transferee shall submit a written request to the Dekalb County Enterprise Zone Administrator requesting transfer of the abatement to the new owner for the time remaining on the abatement.

The Dekalb County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, shall review the taxpayer's request to transfer said abatement, and determine the taxpayer's eligibility for such transfer, subject to the terms and conditions of Section 2 above and the applicable MOU. The DeKalb County Enterprise Zone Administrator shall notify the affected taxing bodies that such a request has been made and the action taken by the Administrator to address the transfer request.

Section 5 – ADMINISTRATION. By agreement of the joint applicants of the County of DeKalb, the Town of Cortland, the City of DeKalb, the City of Genoa, the City of Sandwich, the City of Sycamore and the Village of Waterman, the Administrator of the DeKalb County Enterprise Zone will be the Executive Director of the DeKalb County Economic Development Corporation. Administration of the Zone will be carried out as described in the Enterprise Intergovernmental Agreement between County of DeKalb, the Town of Cortland, the City of DeKalb, the City of Genoa, the City of Sandwich, the City of Sycamore and the Village of Waterman.

Section 6 – TAX INCREMENT FINANCING DISTRICT OR REDEVELOPMENT AREA OVERLAY. In the event that a Tax Increment Financing (TIF) District or redevelopment district or project area (20 ILCS 655/5.4.1) is, will be, or has been created by a municipality under Division 74.4 of the Illinois Municipal Code, and said redevelopment project area contains property that is located in an Enterprise Zone, and the municipality adopts an Enterprise Zone Designating Ordinance pursuant to Section 5.4 of the Act specifically concerning the abatement of taxes on property, as in Section 2 above, located within a redevelopment project area created pursuant to Division 74.4 of the Illinois Municipal Code, and the Department certifies the Ordinance, then the property that is located in both the Enterprise Zone and the redevelopment project area shall not be eligible for the abatement of taxes under Section 18-170 of the Illinois Property Tax Code.

Section 7 – LOCAL SOURCING STATEMENT. The Board Trustees of **DEKALB TOWNSHIP** encourages companies receiving Enterprise Zone benefits, as provided herein, to utilize local labor and to purchase building materials locally.

Section 8 – CONFLICTING LANGUAGE. All Resolutions or parts of Resolutions conflicting with any provisions of this Resolution shall be and are hereby repealed.

Section 9 – EFFECTIVE DATE. This Resolution shall be in effect from the date of and after its passage, approval and recording and upon notification to the Illinois Department of Commerce and Economic Opportunity, according to law.

PRESENTED, PASSED, APPROVED AND RECORDED this ____ day of _____, 2021.

INTERGOVERNMENTAL AGREEMENT FOR LIBRARY SERVICES

This Intergovernmental Agreement ("*Agreement*") for Library Services is made by and between the DeKalb Public Library Board of Trustees, an Illinois Local Library ("*LIBRARY*"), and the Township of DeKalb, an Illinois Township ("*Township*"), as of September _____, 2021.

RECITALS

WHEREAS, pursuant to Article VII, Sec. 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act, (5 ILCS 220/1 et seq.), and the Illinois Local Library Act (75 ILCS 5/4-7(8)), the Library and the Township are authorized to enter into intergovernmental agreements for library services; and

WHEREAS, in order to expand access to library services for Township residents living in unincorporated areas not served by a public library, the Township desires to purchase non-resident Library Cards from the Library; and

WHEREAS, the Library wishes to cooperate with the Township to provide Library Cards to residents of unincorporated areas of the Township in order to further the Library's mission of supporting and encouraging lifelong learning; and

WHEREAS, Section 4-7(8) of the Local Library Act (75 ILCS 5/4-7(8)) authorizes the Library to contract with the Township for the purpose of providing library services, while recognizing the principle of equity or cost of services to non-residents; and

WHEREAS, Section 4-7(12) of the Local Library Act (75 ILCS 5/4-7(12)) allows the Libraries to extend the privileges and use of the Library to nonresidents upon such terms and conditions as the Library shall prescribe, as long as the Library charges a nonresident fee at least equal to the costs paid by residents of the City of DeKalb as determined by the formula established by the Illinois State Library; and

WHEREAS, the Parties believe that the provision of Nonresident Library Cards by the Library to residents of unincorporated areas of the Township, to be paid for by the Township, satisfies the principles of equity or costs of services and will provide benefits to the Library, the Township, and the general public, and therefore the Parties hereto believe it is in their best interests to enter into this IGA;

NOW, THEREFORE, in consideration of the mutual promises herein stated and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Library and the Township hereby agree as follows.

1. Library Cards for Township Residents: The Library will provide Nonresident Library Cards to eligible residents of unincorporated DeKalb Township as follows:

- A. The Library will allow every eligible resident of unincorporated DeKalb Township ("*Unincorporated Resident*") the ability to complete a library card application for a Nonresident Library Card.
- B. The Library will not charge the Unincorporated Resident the fee for the Nonresident Library Card directly. Billing and payments for the Nonresident Library Cards issued hereunder will be made in accordance with Section 2 of this Agreement.
- C. Upon completion of the application, the Library will issue the Unincorporated Resident a Nonresident Library Card providing the same rights and privileges to the Unincorporated Resident as other holders of Nonresident Library Cards.
- D. The Unincorporated Resident will agree to be responsible for the payment of any overdue fines or penalties due to lost or damaged library materials. The Library shall cause each Unincorporated Resident being issued a card to execute an agreement substantially in the form of Exhibit A to this Agreement.
- E. The Nonresident Library Cards provided to an Unincorporated Resident under this Agreement will be governed by the same rules and regulations, including renewal requirements, as other Nonresident Library Cards issued by the Library.
- F. Each Nonresident Library Card provided to an Unincorporated Resident under this Agreement will be valid for a period of one (1) year from the date of issuance.

2. **Payment of Nonresident Library Card Fees:** The Township will pay for the cost of each Nonresident Library Card issued to Unincorporated Residents pursuant to this Agreement as follows:

- A. The Library will charge the Township the Library's established Nonresident Library Card fee, as determined by the Library in accordance with 75 ILCS 5/4-7(12) and Section 3050.60 of the Illinois Administrative Code. The Library may increase the Nonresident Library Card fee as necessary during the term of this Agreement.
- B. The Library will issue an invoice to the Township at the end of each month for Nonresident Library Card fees due from the Township based on the number of Nonresident Library Cards issued that month to Unincorporated Residents.
- C. The Township will pay the monthly invoices from the Library within thirty (30) days of receipt.

3. **Eligibility:** Only those residents of the Township who live in unincorporated areas of the Township and are not already otherwise eligible to receive a library card from the Library, or from any other public library, are eligible to receive a Nonresident Library Card under this Agreement.

4. **Term and Termination:**

- A. This Agreement is effective upon approval and execution by both Parties and will remain in effect for a period of one (1) year from its effective date. This Agreement will automatically renew for successive one (1) year terms unless either Party provides written notice to the other Party of their intent not to renew at least thirty (30) days prior to start of the next renewal term. At least 14 days prior to the automatic renewal, the Library shall send to the Township a statement showing how many Nonresident Library Cards are currently issued to Unincorporated Township Residents.
 - B. The Township or the Library may terminate this Agreement at any time with or without cause upon thirty (30) days prior written notice of the date of termination to the other Party.
 - C. Upon the termination or expiration of this Agreement, (1) the Township will pay the Library for any outstanding fees due for the issuance of Nonresident Library Cards to Unincorporated Residents up to the date of termination or expiration; (2) existing Nonresident Library Cards issued to Unincorporated Residents prior to the date of termination or expiration will remain valid for the remainder of the Card's 1 year term; and (3) Unincorporated Residents will have to pay the then applicable Nonresident Library Card fee directly in order to receive or renew a Nonresident Library Card.
4. **Consideration:** The parties recognize that persons receiving a Nonresident Library Card under this Agreement may not live within the boundaries of a public library established under the laws of Illinois, and that this Agreement recognizes the principle of equity or cost of services to such cardholders by requiring the Township to pay the Library the full nonresident fee for the Nonresident Library Cards issued under this Agreement. As such, in consideration of the Township's payment for the Nonresident Library Card for its Unincorporated Township Residents, the Library agrees to issue those Unincorporated Township Residents Nonresident Library Cards.
5. **Indemnification:** To the fullest extent permitted by law, the Township shall indemnify, and hold the Library, their board members, officers, administrators, employees, volunteers, and agents ("Township Indemnitees"), harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of or related to this Agreement; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the Township Indemnitees, including its officials, agents, employees, contractors, volunteers, patrons, participants, and invitees; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 et seq., or otherwise provided by law." The Parties agree that, without limitation, the Township shall not be liable, directly or indirectly, for any fines, damages or other liability arising out of or related to the actions or omissions of the Unincorporated Residents in accessing the Library and/or utilizing the Nonresident Library Card. The indemnification obligations set forth herein shall survive expiration or termination of this IGA.
6. **Complete Agreement and Amendment:** This Agreement memorializes the full and complete understanding of the Township and the Library. This Agreement may be amended at any time by the mutual consent of the parties hereto, expressed in a written instrument executed and delivered with the same formality with which this instrument was executed and delivered

7. **Severability**: The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the effect or force of law, such decision shall not affect the validity of the remaining portions or the Agreement

9. **Notice**: Any notice must be sent by U.S. Postal Service first-class mail, postage at the following addresses, return receipt requested. Notice will be deemed served upon deposit with the U.S. Postal Service:

To the DEKALB PUBLIC LIBRARY:

DeKalb Public Library
309 Oak Street
DeKalb, IL 60115
Attention: Library Director

To DEKALB TOWNSHIP:

DeKalb Township
2323 South 4th Street
DeKalb, IL 60115
Attention: Township Supervisor

10. **Compliance with Laws**. Each party shall comply with all applicable laws, rules and regulations with regard to the provision of services under this Agreement

11. **Governing Law**. This IGA shall be governed by the laws of the State of Illinois, and venue for any disputes arising out of this Agreement will be in the Circuit Courts of DeKalb County, Illinois.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the dates set forth below.

SIGNATURE PAGES ATTACHED

DEKALB PUBLIC LIBRARY:

By: _____

Its _____

DATE: 10/13/21

DEKALB TOWNSHIP:

By: _____

Its _____

DATE: _____

DeKalb Township Board

RESOLUTION TO AUTHORIZE EXPENDITURE OF SUMS OF MONEY TO VARIOUS AGENCIES AND ORGANIZATIONS SERVING DEKALB TOWNSHIP

#2021-010 (T)

WHEREAS, DeKalb Township has adopted its annual fiscal year budget in accordance with all applicable state laws, on April 13, 2021, and;

WHEREAS, DeKalb Township has made provision therein for the granting of monies to various social service agencies, providers of food services to at-need people, and not-for profit organizations;

WHEREAS, DeKalb Township has appropriated the amount of ONE HUNDRED TWENTY THOUSAND Dollars (\$120,000) for social services agency grants, and the agencies have made formal written requests to DeKalb Township to assist them in serving the people of DeKalb Township and the surrounding communities;

WHEREAS, DeKalb Township has appropriated the amount of FIFTY THOUSAND Dollars (\$50,000.00) for Food Insecurity Support, and the agencies have made formal written requests to DeKalb Township to assist them in serving the people of DeKalb Township and the surrounding communities;

WHEREAS, DeKalb Township appointed a special committee who reviewed the applications and have made this recommendation to the Township Board;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF DEKALB, COUNTY OF DEKALB, ILLINOIS:

SECTION 1. The preambles of this Resolution are adopted and incorporated by reference.

SECTION 2. That the following sums are hereby authorized expenditures from the revenue of the Town fund:

Agency-Social Services: Agency Grants (General Town Fund 1.2)

| | |
|---|---------------------|
| Family Service Agency of DeKalb County | \$12,500.00 |
| Adventure Works of DeKalb County, Inc | \$11,500.00 |
| Barb City Manor, Inc. | \$ 5,000.00 |
| Elder Care Services of DeKalb County, Inc. | \$ 3,000.00 |
| Safe Passage, Inc. | \$10,000.00 |
| Court Appointed Special Advocates (CASA) | \$ 5,000.00 |
| Community Coordinated Child Care, Inc. (4C) | \$18,000.00 |
| Kishwaukee Family YMCA | \$10,000.00 |
| Hope Haven of DeKalb County, Inc. | \$10,000.00 |
| Epilepsy Advocacy Network | \$ 5,900.00 |
| Fox Valley Older Adult Services | \$ 7,000.00 |
| Regional Access & Mobilization Project (RAMP) | \$10,000.00 |
| TOTAL: | \$107,900.00 |

SECTION 3: That the following sums are hereby authorized expenditures from the revenue of the General Assistance Fund for provision of food resources to the community and qualified persons in need:

Services: Food Pantry/Food Insecurity Support (General Assistance Fund 2.2)

| | |
|---------------------------------|--------------------|
| DeKalb County Community Gardens | \$ 5,000.00 |
| Barb Food Mart | \$ 8,000.00 |
| TOTAL: | \$13,000.00 |

| | Ayes | Nays | Absent | Abstain |
|----------------------|-------|-------|--------|---------|
| Trustee Dale Thurman | _____ | _____ | _____ | _____ |
| Trustee Lisa King | _____ | _____ | _____ | _____ |
| Trustee Nancy Bradlo | _____ | _____ | _____ | _____ |
| Trustee Chad McNett | _____ | _____ | _____ | _____ |
| Supervisor Mary Hess | _____ | _____ | _____ | _____ |

ADOPTED THIS 20th day of October, 2021

By:

Attest:

Mary Hess, Supervisor

Andrew Tillotson, Clerk

(SEAL)