



2323 S. Fourth Street - DeKalb, IL 60115  
Phone: 815-758-5658

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Permission is hereby granted by the DeKalb Township Road District to perform the following work on Road District Highway: \_\_\_\_\_

Location Site: \_\_\_\_\_

Work Description (Size, Type, Nature, and Extent): \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
*(Print Name)* *(Signature)* *(Title)*

**Permit # \_\_\_\_\_ APPROVED WITH ATTACHED CONDITIONS:**

1. All underground utilities are required to be trenched in the back slope as near to the right-of-way line as terrain and existing utilities will reasonably allow, and shall be buried and maintained at a minimum dept of 36". Natural gas and fiber optic lines shall be buried and maintained at a minimum depth of 48". The placement of water main shall not be closer than 5' from hard surface of roadway/shoulder. Slope shall be protected.
2. No open cutting of roadways; underground utilities must be either bored or jacked.
3. All disturbed right-of-way areas by applicant must be restored to their previous condition. The DeKalb Township Road District Highway Commissioner or his agent shall be the final and sole decision maker as to whether said highway has been restored to a condition similar or equal to that existing before the commencement of said work. No equipment, in the opinion of the Highway Commissioner that may be detrimental to the roadway or the road surface may be used. The applicant shall reimburse the DeKalb Township Road District at contract rates for any repairs the DeKalb Township Road District deems necessary to the existing highway on account of said work in case of emergency or neglect by said applicant.
4. The applicant shall at all times provide for the protection of workers, the traveling public, and the work area. All traffic control provisions of the Manual on Uniform Traffic Control Devices must be adhered to. All traffic control devices utilized shall be in accordance with the current MUTCD. The applicant shall assume all risk and liability for accidents and damages that may accrue to persons or property on account of this work. The applicant further agrees to indemnify and hold harmless the DeKalb Township and the DeKalb Township Road District or any of its agents, employees or the like, against any and all damages to property, or injuries to or death of any person or persons from any and all claims, demands, or suits, actions, or proceedings of any kind or nature, including workman's compensation claims, of or by anyone whomsoever, and any resulting from or arising out of the operations in connection herewith, including operations of subcontractors, and acts or omissions of the applicant, his agent, employees, or assigns. Once installed, the applicant agrees to hold the DeKalb Township and DeKalb Township Road District harmless for any damage caused to their equipment from the DeKalb Township Road District's routine maintenance of the right-of-way, to include mowing.



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5. Any future adjustment necessary to the utility line as a result of the reconstruction or relocation of the DeKalb Township Road District's highway shall be at the sole expense of the utility company.
6. All bore pits shall be a minimum of 5 feet off the edge of pavement.
7. This agreement is binding not only on the applicant but also on the applicant's employees, successor, assigns, subcontractor, or any other person who funds or assists in the funding of the proposed installation or assumes the responsibility for the care and maintenance of the proposed installation after its completion. The applicant agrees that he has a mandatory duty to inform his employer, successor, assigns or any person who subsequently assumes responsibility for the care and maintenance of said completed installation of the existence of this agreement.
8. If the utility needs to be exposed in conjunction with any DeKalb Township Road District work, the Utility shall be responsible for hand digging their own utility.
9. The applicant shall be responsible for repairs of pavement caused by settling due to the disturbance of the embankment and/or when underground utilities must be bored or jacked under the roadway. The entire area between the casing and the pipe shall be grouted in accordance with IDOT specifications.
10. Additional Permittee Responsibilities: Obtaining a right-of-way permit does not relieve permittee of its duty to obtain all other necessary permits, licenses, and authority to enter upon the property and to pay all fees required by other applicable rule, law, or regulations, and is responsible for all work done in the right-of-way pursuant to its permit, regardless of who does the work.
11. All utilities that are approved for aerial installation will be placed on poles at heights specified by Title 92, Chapter 1, subchapter f, Part 530, section 530.450 of the Illinois Administrative Code (minimum vertical line clearance over conventional highways, driveways, and all field entrances of 18 feet).
12. As-built drawings shall be submitted within 60 days of completion, detailing actual installation depth, location offsets of right-of-way, centerline, and edge of pavement.

\*\*\*Submit drawings to include locations(s), work description(s), utility marker post(s), proposed utility depth, location offsets from right-of-way, centerline, and edge of pavement, and other related items with application.

Comments by Highway Commissioner:

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Permit # \_\_\_\_\_

Date \_\_\_\_\_

<p><b><i>Approved with above conditions as outlined.</i></b>  <b><i>Permit expires one year from approval date.</i></b></p>
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By: \_\_\_\_\_

DeKalb Township Road District Highway Commissioner