



**April 9, 2019 @ 7:00 PM**  
**DeKalb Town Hall**  
**2323 S. Fourth Street**  
**DeKalb, Illinois 60115**

### **A G E N D A**

- I. Meeting called to order
- II. Pledge of Allegiance
- III. Welcome and introduction of elected officials
- IV. Election and Oath for Moderator
- V. Acceptance of Minutes of the 2018 Annual Town Meeting
- VI. Acceptance of Supervisor's Annual Financial Statements
  - A. Town Fund
  - B. Cemetery Fund
  - C. General Assistance Fund
  - D. Road and Bridge Fund
  - E. Permanent Road Fund
  - F. Building and Equipment Fund
  - G. Special Bridge Fund
- VII. Action Items
  - A. Authorize the Town Board to Appropriate Monies to Repair Cemeteries in Disrepair
  - B. Set the time of any Special Town Meetings at 7:00 PM
  - C. Consider, discuss and vote on elector ordinance authorizing creation of Road District capital fund
  - D. Consider, discuss and vote on elector ordinance authorizing creation of Town capital fund
  - E. Motion to set the pay of the Moderator
- VIII. Announcements from the floor
- IX. Next Annual meeting on April 7, 2020 at 7:00pm
- X. Adjournment



Minutes, Board of Town Trustees  
DeKalb, Illinois  
Annual Town Meeting  
April 10<sup>th</sup>, 2018

The meeting was called to order at 7:00pm by Township Clerk Geralynne Kunde at the Township offices located at 2323 South Fourth Street in DeKalb, Illinois.

Clerk Kunde lead the electorate in the Pledge of Allegiance.

Clerk Kunde gave a brief welcome to all Town members in attendance and proceeded to introduce the Township Officials present. Those acknowledged were: Supervisor Jenny Jeep Johnson, Road Commissioner Craig Smith, Township Assessor Rich Dyer, Township Trustees Lisa King, Nancy Teboda and Kevin Flavin.

Clerk Kunde asked for a motion to be made to set the meeting Moderator's pay. Jennifer Jeep Johnson made a motion to set the fee at \$100.00 for the evening and to nominate Lisa King as Moderator and was seconded by Craig Smith. Motion passed.

Clerk Kunde administered the oath to Ms. Lisa King and turned the floor over to the Moderator.

Moderator King thanked the electorate for appointing her as moderator and announced she was waiving the \$100.00 fee and wished to have the money donated to the Water for Life fund and Camp Power, in equal amounts.

Moderator King asked for a reading of the minutes from the Annual Town meeting of 2017. A motion was made by Jenny Jeep Johnson to accept as printed and waive the reading of the minutes, the motion was seconded by Rich Dyer. Motion passed.

Moderator King then asked for approval and acceptance of the Supervisor's Annual Financial Statements. A motion was made by Craig Smith to approve as printed and was seconded by Rich Dyer. Motion Passed.

Action Items:

Moderator King asked for authorization for the Town Board to Appropriate Monies to Repair Cemeteries in Disrepair. A motion was made to approve the request by Jenny Jeep Johnson and was seconded by Craig Smith. Motion passed.

Moderator King asked for a motion to set the time of any Special Town meetings at 7:00pm. The motion was made by Rich Dyer for approval and was seconded by Jenny Jeep Johnson. Motion passed.



Moderator King announced that the next Annual Town meeting is scheduled for April 9<sup>th</sup>, 2019 at 7pm.

Announcements and Comments from the floor: There were none.

A motion was made by Rich Dyer to adjourn the meeting, with a second from Jenny Jeep Johnson. Motion passed.

Moderator King ended the meeting in regular manner at 7:09pm.

Submitted by:

Geralynne M. Kunde, DeKalb Township Clerk

TOWNSHIP REGISTERED VOTERS IN ATTENDANCE AT THE  
APRIL 10<sup>th</sup>, 2018 ANNUAL TOWN MEETING

Last Name	First Name	Address	Registered Voter
Dyer	Rich	735 N 10 <sup>th</sup> St., DeKalb, IL 60115	Yes
Flavin	Kevin	140 Charter St., DeKalb, IL 60115	Yes
Jeep Johnson	Jennifer	304 S 7 <sup>th</sup> St., DeKalb, IL 60115	Yes
King	Lisa	1307 W Lincoln Hwy., Apt #2109	Yes
Kunde	Geralynne	703 S 3 <sup>rd</sup> St., Apt #1, DeKalb, IL 60115	Yes
Smith	Craig	118 E Milner Ave., DeKalb, IL 60115	Yes
Teboda	Nancy	130 Cobblestone Trl., DeKalb, IL 60115	Yes

	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	<b>ACCOUNT BALANCES</b>	
	<b>GENERAL TOWN FUND</b>	<b>YEAR</b>
	BEGINNING BALANCE:	\$642,352.24
	REVENUES	\$890,526.25
	EXPENDITURES	\$761,521.06
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$771,357.43</b>
	BALANCES:	
	FMB-CHECKING	\$771,357.43
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$771,357.43</b>
	<b>GENERAL ASSISTANCE FUND</b>	
	BEGINNING BALANCE:	\$373,654.24
	REVENUES:	\$249,122.41
	EXPENDITURES:	\$210,862.33
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$411,914.32</b>
	BALANCES:	
	CHECKING: NATIONAL BANK AND TRUST	\$411,914.32
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$411,914.32</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	REVENUE SUMMARY	YEAR
	FUNDS	
1	GENERAL TOWN	\$890,526.25
3	GENERAL ASSISTANCE	\$249,122.41
		\$1,139,648.66
	EXPENDITURE SUMMARY	
	FUNDS	
1	GENERAL TOWN	\$761,521.06
3	GENERAL ASSISTANCE	\$210,862.33
		\$972,383.39
	REVENUE AND EXPENDITURE SUMMARY BY FUND	
1	GENERAL TOWN FUND	
	REVENUES	YEAR
	Property Tax	\$752,531.56
	Replacement Tax	\$30,923.24
	Interest Income	\$2,922.39
	Toirma dividend	\$4,441.00
	TIF Fund Disbursement	\$77,623.52
	Cemetery Income	\$1,650.00
	Miscellaneous Income	\$941.93
	jsh insurance - cobra	\$17,361.68
	Postage- ga/r	\$130.93
	TOIRMA-cemetery-tree	\$2,000.00
	TOTALS	\$890,526.25
	EXPENDITURES	
1.1	Administration	\$485,460.36
1.2	Social Services / Agency Grants	\$92,217.50
1.3	Assessor's budget	\$144,297.68
1.4	Cemetery Budget	\$39,545.52
1.5	Contingencies	\$0.00
	TOTALS	\$761,521.06
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	<b>GENERAL TOWN FUND</b>	
1.1	ADMINISTRATION- EXPENDITURES	YEAR
	Salaries-(s,rc,a,t,c,os)	\$286,857.40
	Janitorial	\$7,070.00
	Insurance Benefits	\$71,831.30
	Unemployment Insurance	\$4.48
	Social Security	\$17,782.43
	Medicare	\$4,157.32
	IMRF-pension	\$21,531.43
	Audit	\$3,080.00
	Legal Service	\$9,340.00
	Postage	\$297.25
	Telephone	\$3,687.51
	Publishing	\$1,139.59
	Printing	\$26.03
	Subscriptions	\$31.86
	Training / Travel / Education	\$3,484.13
	Liability Insurance / WC	\$11,066.00
	Utilities	\$16,887.54
	Dues & memberships	\$5,285.93
	Equipment Maintenance	\$2,542.44
	Building Maintenance	\$397.24
	COMMODITIES	
	Office Supplies	\$4,636.16
	Operating Expense	\$4,967.99
	CAPITAL OUTLAY	
	Office Equipment	\$4,015.48
	Community Center	\$0.00
	OTHER EXPENDITURES	
	Equipment Leasing	\$22.05
	Internet / Website	\$744.35
	Social Media	\$155.69
	Community Affairs	\$4,418.76
	<b>TOTALS</b>	<b>\$485,460.36</b>
1.2	SOCIAL SERVICES/AGENCY GRANTS	YEAR
	Agency Grants	\$82,400.00
	Committee on Youth	\$3,817.50
	County Nursing Home	\$6,000.00
	Economic Development	\$0.00
	<b>TOTALS</b>	<b>\$92,217.50</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
1.3	<b>ASSESSOR BUDGET- EXPENDITURES</b>	<b>YEAR</b>
	Salaries-D.A.	\$84,658.43
	Social Security Contribution	\$5,247.63
	Medicare	\$1,214.02
	Retirement Contribution	\$6,315.94
	Health Insurance	\$24,214.36
	Unemployment Insurance	\$122.48
	Equipment Maintenance Service	\$440.00
	Postage	\$5.37
	Telephone	\$2,819.68
	Printing	\$0.00
	Dues	\$260.00
	Travel, Training, Education	\$4,039.68
	Legal Services	\$0.00
	Appraisal Fee	\$0.00
	Software Licensing	\$10,675.00
	<b>COMMODITIES</b>	
	Office Supplies	\$347.73
	Operating Supplies	\$78.15
	Office Equipment	\$803.49
	Office Furniture	\$0.00
	<b>CAPITAL OUTLAY</b>	
	Computer Hardware Upgrade	\$1,820.00
	Computer Software	\$239.00
	<b>OTHER EXPENDITURES</b>	
	Miscellaneous Expense	\$496.06
	Internet Access Fee	\$410.66
	Website fee	\$90.00
	Property Online	\$0.00
	<b>TOTALS</b>	<b>\$144,297.68</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
1.4	<b>CEMETERY:</b>	
	<b>CONTRACTUAL</b>	<b>YEAR</b>
	Landscaping	\$945.33
	Snow Removal	\$127.80
	Grave Openings	\$0.00
	Tree Services	\$2,000.00
	Legal	\$0.00
	Cemetery Mapping	\$0.00
	Repairs / Improvements	\$35,521.50
	<b>TOTALS</b>	<b>\$38,594.63</b>
1.2	<b>COMMODITIES</b>	
	Utility	\$364.89
	Audit	\$0.00
	Postage	\$0.00
	Internet	\$410.64
	Website	\$90.00
	Dues	\$0.00
	Publishing / Printing	\$0.00
	Postings	\$0.00
	Equipment	\$35.99
	Supplies	\$49.37
	Training / Travel / Education	\$0.00
	<b>TOTALS</b>	<b>\$950.89</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
2	<b>GENERAL ASSISTANCE FUND</b>	
	REVENUES	YEAR
	Property Tax	\$231,286.85
	Interest Income	\$1,428.87
	Miscellaneous Income	\$760.46
	IGA-	\$7,703.49
	SSI/ St. of Il. -Interim	\$7,942.74
	<b>TOTALS</b>	\$249,122.41
	EXPENDITURES	
3.1	Administration	\$133,802.76
3.2	Home Relief	\$77,059.57
3.3	Contingencies	\$0.00
	<b>TOTALS</b>	\$210,862.33
2.1	ADMINISTRATION- EXPENDITURES	YEAR
	Salaries	\$90,693.70
	Social Security	\$5,523.73
	Medicare	\$1,315.08
	I.M.R.F.	\$6,613.42
	Unemployment	\$155.86
	Insurance Benefits	\$15,868.09
	Workmen's Compensation	\$0.00
	Equipment Maintenance & Supplies	\$3,224.12
	Publishing / Subscriptions	\$327.93
	Printing	\$0.00
	Postage	\$1,677.30
	Legal	\$0.00
	Travel/Training	\$353.36
	Office Supplies	\$3,296.27
	Operating Supplies	\$1,011.78
	Equipment	\$1,590.00
	Visual GA	\$2,152.12
	<b>TOTALS</b>	\$133,802.76
2.2	HOME RELIEF- EXPENDITURES	YEAR
	Medical/Doctor	\$0.00
	Hospital Service I/P	\$0.00
	Hospital Service O/P	\$0.00
	Pharmaceutical Supplies	\$0.00
	Dental	\$0.00
	M.A.C.I.-Medical Catastrophic	\$2,360.00
	Other Medical Services	\$0.00
	Flat Grant Expense-G.A. & Interim	\$56,278.70
	Emergency Assistance	\$17,059.67
	Transient Assistance	\$0.00
	Home Supplies Assistance	\$0.00
	Miscellaneous Expense	\$1,361.20
	<b>TOTALS</b>	\$77,059.57
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	<b>ACCOUNT BALANCES</b>	
	<b>ROAD and BRIDGE FUND</b>	<b>YEAR</b>
	BEGINNING BALANCE:	\$562,169.88
	REVENUE	\$361,237.96
	EXPENDITURES	\$505,133.75
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$418,274.09</b>
	BALANCES:	YEAR
	FMB CHECKING:	\$418,274.09
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$418,274.09</b>
	<b>PERMANENT ROAD</b>	<b>YEAR</b>
	BEGINNING BALANCE:	\$902,191.34
	REVENUE	\$800,742.46
	EXPENDITURES	\$833,548.36
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$869,385.44</b>
	BALANCES:	
	FMB CHECKING:	\$869,385.44
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$869,385.44</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	<b>ACCOUNT BALANCES: (cont'd.)</b>	
	<b>BUILDING &amp; EQUIPMENT</b>	<b>YEAR</b>
	BEGINNING BALANCE	\$33,146.69
	REVENUES	\$113,723.85
	EXPENDITURES	\$59,852.45
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$87,018.09</b>
	BALANCES:	
	FMB CHECKING:	\$87,018.09
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$87,018.09</b>
	<b>SPECIAL BRIDGE FUND</b>	<b>YEAR</b>
	BEGINNING BALANCE:	\$347,464.14
	REVENUES	\$1,252.02
	EXPENDITURES	\$2,026.00
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$346,690.16</b>
	BALANCES:	
	FMB CHECKING:	\$346,690.16
	<b>ACCOUNT BALANCE: MARCH 31, 2019</b>	<b>\$346,690.16</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	REVENUE SUMMARY	
	FUNDS	YEAR
1	ROAD and BRIDGE	\$361,237.96
2	PERMANENT ROAD	\$800,742.46
3	BUILDING & EQUIPMENT	\$113,723.85
4	SPECIAL BRIDGE	\$1,252.02
	<b>TOTALS</b>	<b>\$1,276,956.29</b>
	EXPENDITURE SUMMARY	
	FUNDS	YEAR
1	ROAD and BRIDGE	\$505,133.75
2	PERMANENT ROAD	\$833,548.36
3	BUILDING & EQUIPMENT	\$59,852.45
4	SPECIAL BRIDGE	\$2,026.00
	<b>TOTALS</b>	<b>\$1,400,560.56</b>
	ROAD and BRIDGE FUND	
	REVENUE	YEAR
	Property Tax	\$159,768.57
	Replacement Tax	\$61,453.51
	Interest Income	\$1,786.22
	Miscellaneous Income-Fines etc	\$2,589.09
	Dek. Cty Gov.	\$787.00
	TOIRMA-INS. TOW BILL	\$246.00
	TOIRMA Dividend	\$1,643.00
	TIF Disbursement	\$132,964.57
	<b>TOTALS</b>	<b>\$361,237.96</b>
	EXPENDITURES	
1.1	Administration	\$155,988.26
1.2	Maintenance	\$349,145.49
1.3	Contingencies	\$0.00
	<b>TOTALS</b>	<b>\$505,133.75</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	<b>ROAD and BRIDGE FUND</b>	
1.1	ADMINISTRATION- EXPENDITURES	YEAR
	Salary- Road Crew	\$20,968.95
	Salary-Secretary	\$16,677.69
	Social Security	\$2,261.38
	Medicare	\$545.85
	I.M.R.F.	\$2,494.46
	Unemployment Insurance	\$64.24
	Insurance Benefits	\$2,767.75
	Audit Services	\$4,620.00
	Legal Services	\$56,863.95
	Postage	\$210.89
	Telephone	\$1,905.91
	Publishing/Printing	\$439.27
	Training-Road Commissioner	\$1,202.05
	Insurance-Liability/General/WC	\$12,990.00
	Utilities	\$2,926.44
	Dues-Road Commissioner	\$185.00
	Personal Property	\$25,498.85
	Internet	\$410.65
	Website	\$90.00
	IPWAM- II. Public Works Mutual Aid Network	\$250.00
	COMMODITIES	
	Office supplies	\$1,891.80
	Operating Expense	\$723.13
	<b>TOTALS</b>	\$155,988.26
1.2	MAINTENANCE	YEAR
	Building Maintenance Services	\$24,153.46
	Equipment-Repair/Parts/Maintenance	\$36,807.23
	COMMODITIES	
	Shop Supplies	\$14,526.53
	Small Tools	\$9,863.72
	Fuel	\$1,928.26
	CAPITOL OUTLAY	
	New Mowing Equipment	\$6,349.53
	New Pickup Truck	\$34,083.83
	Other New Equipment	\$24,230.53
	Truck # 4 Payment	\$39,119.59
	New Plow/Dump Truck (est. purch date 2018)	\$146,809.00
	John Huber Pkwy Ext. ( est start date2018)	\$0.00
	OTHER EXPENDITURES	
	Rentals & Uniforms	\$6,479.79
	Miscellaneous Expense	\$4,794.02
	<b>TOTALS</b>	\$349,145.49
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
2	PERMANENT ROAD FUND	
	REVENUES	YEAR
	Property Tax	\$795,336.20
	Interest Income	\$3,656.26
	Miscellaneous Income	\$0.00
	Malta Twp	\$1,750.00
	TOTALS	\$800,742.46
	EXPENDITURES	
1.1	Personnel	\$190,422.13
1.2	Contractual Services	\$615,825.14
1.3	Commodities	\$27,293.35
1.4	Capital Outlay	\$0.00
1.5	Other Expenditures	\$7.74
1.6	Contingencies	\$0.00
	TOTALS	\$833,548.36
	PERMANENT ROAD FUND	
1.1	PERSONNEL	YEAR
	Salaries-Road Crew	\$135,556.67
	Social Security	\$8,386.81
	Medicare	\$1,965.57
	I.M.R.F.	\$9,116.06
	Insurance Benefits	\$35,150.58
	Unemployment	\$246.44
	TOTALS	\$190,422.13
1.2	CONTRACTUAL SERVICES	
	Road Maintenance	\$140,424.15
	Engineering Service / Survey	\$21,452.62
	Rentals	\$2,887.75
	Road Lighting	\$5,002.17
	Contract Labor	\$2,525.00
	Crackfilling	\$36,899.57
	Dirt	\$0.00
	Overlays	\$406,633.88
	Road Sealing / Treating	\$0.00
	TOTALS	\$615,825.14
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	<b>PERMANENT ROAD CONT'D</b>	
1.3	COMMODITIES	YEAR
	Equipment Fuel-Oil	\$27,293.35
	Right of Ways-Roadway	\$0.00
	<b>TOTALS</b>	<b>\$27,293.35</b>
1.4	CAPTIAL OUTLAY	
	John Huber Pkwy Extension	
	(est start date 2018, est. completion date 2023)	\$0.00
	<b>TOTALS</b>	<b>\$0.00</b>
1.5	OTHER EXPENDITURES	
	Miscellaneous Expense	\$7.74
	<b>TOTALS</b>	<b>\$7.74</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
3	<b>BUILDING &amp; EQUIPMENT FUND</b>	
	REVENUES	YEAR
	Property Tax	\$78,940.85
	Interest	\$297.00
	Miscellaneous-	\$0.00
	Afton Township 1/2-WHEEL LOADER	\$30,153.00
	Malta Twp-1/3 DURAPATCHER	\$4,333.00
	<b>TOTALS</b>	<b>\$113,723.85</b>
	EXPENDITURES	
1.1	Equipment	\$59,852.45
1.2	Capital Outlay	\$0.00
	<b>TOTAL EXPENDITURES</b>	<b>\$59,852.45</b>
1.1	<b>EQUIPMENT EXPENDITURES</b>	
	New Lawn Equipment	\$7,652.45
	New Pickup Truck	\$0.00
	Other New Equipment	\$52,200.00
	<b>TOTALS</b>	<b>\$59,852.45</b>
1.2	<b>CAPITAL OUTLAY</b>	
	New Ditch Mowing Tractor- est. purchase date 2019	\$0.00
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0.00</b>
4	<b>SPECIAL BRIDGE FUND</b>	
	REVENUES	YEAR
	Interest	\$1,003.05
	Miscellaneous Income	\$248.97
	<b>TOTALS</b>	<b>\$1,252.02</b>
	EXPENDITURES	YEAR
1.1	Contractual	\$2,026.00
1.2	Capital Outlay	\$0.00
1.3	Contingencies	\$0.00
	<b>TOTALS</b>	<b>\$2,026.00</b>
1.1	<b>CONTRACTUAL</b>	
	Contractual Services	\$607.50
	Bridge Repairs	\$0.00
	New Culverts	\$1,418.50
	<b>TOTALS</b>	<b>\$2,026.00</b>
1.2	<b>CAPITAL OUTLAY</b>	
	Bridge & Culvert Replacement	\$0.00
	Manhole Repair & Replacement	\$0.00
	<b>TOTALS</b>	<b>\$0.00</b>
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	DEKALB TOWNSHIP	
	FY18-19 FISCAL YEAR END REPORT	
	March 31, 2019	
	CHECK WRITING ACCOUNT (CWA)	
	NB&T XXXXXXXXXXXXXXX2585	YEAR
	BEGINNING BALANCE	\$700.00
	TRANSFERS	\$477,619.95
	EXPENDITURES	\$477,624.45
	ACCOUNT BALANCE: MARCH 31, 2019	\$695.50
	BALANCES:	
	FMB CECK WRITING ACCT XXXXXXX2585	\$695.50
	ACCOUNT BALANCE: MARCH 31, 2019	\$695.50
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