



Established 1850

August 18, 2020 @ 7:00 PM
DeKalb Town Hall
2323 S. Fourth Street
DeKalb, Illinois 60115

AGENDA

- I. Meeting called to order
- II. Pledge of Allegiance
- III. Welcome and introduction of elected officials
- IV. Election and Oath for Moderator
- V. Acceptance of Minutes of the 2019 Annual Town Meeting
- VI. Acceptance of Supervisor's Annual Financial Statements
 - A. Town Fund
 - B. Cemetery Fund
 - C. General Assistance Fund
 - D. Road and Bridge Fund
 - E. Permanent Road Fund
 - F. Building and Equipment Fund
 - G. Special Bridge Fund
- VII. Action Items
 - A. Authorize the Town Board to Appropriate Monies to Repair Cemeteries in Disrepair
 - B. Consider, discuss and vote on the purchase of 1.1 acres of real property for DeKalb Township Road District (adjacent to current Township Building)
 - C. Set the time of any Special Town Meetings at 7:00 PM
 - D. Motion to set the pay of the Moderator
- VIII. Announcements from the floor
- IX. Next Annual Meeting on April 13, 2021 at 7:00 PM
- X. Adjournment



**Oath of Moderator
For
Annual Township Meeting**

STATE OF ILLINOIS)
DeKalb Township) SS.
DeKalb County)

I do solemnly swear (affirm) that I will faithfully and impartially discharge the duties of the Moderator at the Township Meeting to the best of my ability, so help me God.

Signed and sworn to before me on August 18, 2020

Geralynne Kunde, Township Clerk

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	ACCOUNT BALANCES	
	GENERAL TOWN FUND	YEAR
	BEGINNING BALANCE:	\$771,357.43
	REVENUES	\$937,371.22
	EXPENDITURES	\$691,925.98
	ACCOUNT BALANCE: March 31, 2020	\$1,016,802.67
	BALANCES:	
	FMB-CHECKING	\$1,016,802.67
	ACCOUNT BALANCE: March 31, 2020	\$1,016,802.67
	GENERAL ASSISTANCE FUND	
	BEGINNING BALANCE:	\$411,914.32
	REVENUES:	\$270,487.58
	EXPENDITURES:	\$255,507.37
	ACCOUNT BALANCE: March 31, 2020	\$426,894.53
	BALANCES:	
	FMB CHECKING	\$426,894.53
	ACCOUNT BALANCE: March 31, 2020	\$426,894.53
	PAGE 1	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	REVENUE SUMMARY	YEAR
	FUNDS	
1	GENERAL TOWN	\$937,371.22
3	GENERAL ASSISTANCE	\$270,487.58
		\$1,207,858.80
	EXPENDITURE SUMMARY	
	FUNDS	
1	GENERAL TOWN	\$691,925.98
3	GENERAL ASSISTANCE	\$255,507.37
		\$947,433.35
	REVENUE AND EXPENDITURE SUMMARY BY FUND	
1	GENERAL TOWN FUND	
	REVENUES	YEAR
	Property Tax	\$771,140.27
	Replacement Tax	\$36,197.25
	Interest Income	\$8,556.08
	Toirma dividend	\$1,893.77
	TIF Fund Disbursement	\$107,077.56
	Cemetery Income	\$2,785.00
	Miscellaneous Income	\$4,562.60
	jsh insurance-cobra	\$4,264.44
	Postage- ga/r	\$894.25
	TOTALS	\$937,371.22
	EXPENDITURES	
1.1	Administration	\$462,256.73
1.2	Social Services / Agency Grants	\$91,745.00
1.3	Assessor's budget	\$130,638.26
1.4	Cemetery Budget	\$6,585.99
1.5	Contingencies	\$700.00
	TOTALS	\$691,925.98
	PAGE 2	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	GENERAL TOWN FUND	
1.1	ADMINISTRATION- EXPENDITURES	YEAR
	Salaries-(s,rc,a,t,c,os)	\$276,764.37
	Janitorial	\$7,315.00
	Insurance Benefits	\$54,256.97
	Unemployment Insurance	\$0.00
	Social Security	\$17,140.07
	Medicare	\$4,004.08
	IMRF-pension	\$13,213.33
	Audit	\$3,925.00
	Legal Service	\$10,260.00
	Postage	\$1,253.11
	Telephone	\$3,690.24
	Publishing	\$2,598.29
	Printing	\$455.45
	Subscriptions	\$1,473.06
	Training / Travel / Education	\$3,765.85
	Liability Insurance / WC	\$11,066.00
	Utilities	\$15,432.70
	Dues & memberships	\$4,942.91
	Equipment Maintenance	\$655.00
	Building Maintenance	\$270.00
	COMMODITIES	
	Office Supplies	\$4,197.16
	Operating Expense	\$3,456.33
	CAPITAL OUTLAY	
	Office Equipment	\$4,740.98
	Community Center	\$0.00
	OTHER EXPENDITURES	
	Equipment Leasing	\$135.28
	Internet / Website	\$4,191.75
	Social Media	\$441.42
	Community Affairs	\$12,612.38
	TOTALS	\$462,256.73
1.2	SOCIAL SERVICES/AGENCY GRANTS	YEAR
	Agency Grants	\$77,995.00
	Committee on Youth	\$7,750.00
	County Nursing Home	\$6,000.00
	Economic Development	\$0.00
	TOTALS	\$91,745.00
	PAGE 3	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
1.3	ASSESSOR BUDGET- EXPENDITURES	YEAR
	Salaries-D.A.	\$84,789.52
	Social Security Contribution	\$5,257.00
	Medicare	\$1,229.42
	Retirement Contribution	\$4,213.98
	Health Insurance	\$19,707.91
	Unemployment Insurance	\$32.76
	Equipment Maintenance Service	\$9.95
	Postage	\$62.62
	Telephone	\$2,899.10
	Printing	\$0.00
	Dues	\$0.00
	Travel, Training, Education	\$4,563.39
	Legal Services	\$0.00
	Appraisal Fee	\$0.00
	Software Licensing	\$5,025.00
	COMMODITIES	
	Office Supplies	\$43.33
	Operating Supplies	\$26.77
	Office Equipment	\$1,698.35
	Office Furniture	\$0.00
	CAPITAL OUTLAY	
	Computer Hardware Upgrade	\$0.00
	Computer Software	\$0.00
	OTHER EXPENDITURES	
	Miscellaneous Expense	\$0.00
	Internet Access Fee	\$414.16
	Website fee	\$90.00
	Property Online	\$575.00
	TOTALS	\$130,638.26
	PAGE 4	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
1.4	CEMETERY:	
	CONTRACTUAL	YEAR
	Landscaping	\$1,027.58
	Snow Removal	\$0.00
	Grave Openings	\$685.00
	Tree Services	\$3,600.00
	Legal	\$0.00
	Cemetery Mapping	\$0.00
	Repairs / Improvements	\$0.00
	TOTALS	\$5,312.58
1.2	COMMODITIES	
	Utility	\$354.41
	Audit	\$36.83
	Postage	\$0.00
	Internet	\$414.13
	Website	\$90.00
	Dues	\$0.00
	Publishing / Printing	\$0.00
	Postings	\$0.00
	Equipment	\$0.00
	Supplies	\$378.04
	Training / Travel / Education	\$0.00
	TOTALS	\$1,273.41
	PAGE 5	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
2	GENERAL ASSISTANCE FUND	
	REVENUES	YEAR
	Property Tax	\$238,631.25
	Interest Income	\$1,408.27
	Miscellaneous Income	\$915.26
	IGA-	\$6,426.22
	SSI/ St. of Il. -Interim	\$23,106.58
	TOTALS	\$270,487.58
	EXPENDITURES	
3.1	Administration	\$178,041.40
3.2	Home Relief	\$59,865.97
3.3	Contingencies	\$17,600.00
	TOTALS	\$255,507.37
2.1	ADMINISTRATION- EXPENDITURES	YEAR
	Salaries	\$108,444.31
	Social Security	\$6,737.57
	Medicare	\$1,572.43
	I.M.R.F.	\$5,083.44
	Unemployment	\$103.16
	Insurance Benefits	\$30,585.80
	Workmen's Compensation	\$0.00
	Equipment Maintenance & Supplies	\$3,225.61
	Publishing / Subscriptions	\$546.54
	Printing	\$437.50
	Postage	\$1,590.60
	Legal	\$7,060.00
	Travel/Training	\$654.44
	Office Supplies	\$4,011.50
	Operating Supplies	\$1,398.90
	Equipment	\$3,589.60
	Visual GA	\$3,000.00
	TOTALS	\$178,041.40
2.2	HOME RELIEF- EXPENDITURES	YEAR
	Medical/Doctor	\$0.00
	Hospital Service I/P	\$0.00
	Hospital Service O/P	\$0.00
	Pharmaceutical Supplies	\$0.00
	Dental	\$0.00
	M.A.C.I.-Medical Catastrophic	\$2,360.00
	Other Medical Services	\$0.00
	Flat Grant Expense-G.A. & Interim	\$54,108.36
	Emergency Assistance	\$2,034.04
	Transient Assistance	\$0.00
	Miscellaneous Expense	\$1,363.57
	TOTALS	\$59,865.97
	PAGE 6	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	ACCOUNT BALANCES	
	ROAD and BRIDGE FUND	YEAR
	BEGINNING BALANCE:	\$418,274.09
	REVENUE	\$337,927.50
	EXPENDITURES	\$296,273.90
	ACCOUNT BALANCE: March 31, 2020	\$459,927.69
	BALANCES:	YEAR
	FMB CHECKING:	\$459,927.69
	ACCOUNT BALANCE: March 31, 2020	\$459,927.69
	PERMANENT ROAD	YEAR
	BEGINNING BALANCE:	\$869,385.44
	REVENUE	\$814,927.89
	EXPENDITURES	\$811,622.90
	ACCOUNT BALANCE: March 31, 2020	\$872,690.43
	BALANCES:	
	FMB CHECKING:	\$872,690.43
	ACCOUNT BALANCE: March 31, 2020	\$872,690.43
	PAGE 7	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	ACCOUNT BALANCES: (cont'd.)	
	BUILDING & EQUIPMENT	YEAR
	BEGINNING BALANCE	\$87,018.09
	REVENUES	\$103,592.39
	EXPENDITURES	\$40,224.23
	ACCOUNT BALANCE: March 31, 2020	\$150,386.25
	BALANCES:	
	FMB CHECKING:	\$150,386.25
	ACCOUNT BALANCE: March 31, 2020	\$150,386.25
	SPECIAL BRIDGE FUND	YEAR
	BEGINNING BALANCE:	\$346,690.16
	REVENUES	\$944.26
	EXPENDITURES	\$934.34
	ACCOUNT BALANCE: March 31, 2020	\$346,700.08
	BALANCES:	
	FMB CHECKING:	\$346,700.08
	ACCOUNT BALANCE: March 31, 2020	\$346,700.08
	PAGE 8	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	REVENUE SUMMARY	
	FUNDS	YEAR
	1 ROAD and BRIDGE	\$337,927.50
	2 PERMANENT ROAD	\$814,927.89
	3 BUILDING & EQUIPMENT	\$103,592.39
	4 SPECIAL BRIDGE	\$944.26
	TOTALS	\$1,257,392.04
	EXPENDITURE SUMMARY	
	FUNDS	YEAR
	1 ROAD and BRIDGE	\$296,273.90
	2 PERMANENT ROAD	\$811,622.90
	3 BUILDING & EQUIPMENT	\$40,224.23
	4 SPECIAL BRIDGE	\$934.34
	TOTALS	\$1,149,055.37
	ROAD and BRIDGE FUND	
	REVENUE	YEAR
	Property Tax	\$163,611.30
	Replacement Tax	\$82,995.24
	Interest Income	\$1,400.98
	Miscellaneous Income-Fines etc	\$4,508.02
	ZIMMERMAN	\$222.00
	TOIRMA Dividend	\$1,906.00
	TIF Disbursement	\$83,283.96
	TOTALS	\$337,927.50
	EXPENDITURES	
	1.1 Administration	\$147,602.09
	1.2 Maintenance	\$148,671.81
	1.3 Contingencies	\$0.00
	TOTALS	\$296,273.90
	PAGE 9	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	ROAD and BRIDGE FUND	
1.1	ADMINISTRATION- EXPENDITURES	YEAR
	Salary- Road Crew	\$29,084.70
	Salary-Secretary	\$11,373.39
	Social Security	\$2,215.41
	Medicare	\$590.70
	I.M.R.F.	\$1,824.25
	Insurance Benefits	\$4,142.03
	Unemployment	\$46.20
	Audit Services	\$3,925.00
	Legal Services	\$32,526.50
	Postage	\$343.58
	Telephone	\$1,904.84
	Publishing/Printing	\$180.00
	Training-Road Commissioner	\$871.48
	Travel	\$978.70
	Insurance-Liability/General/WC	\$12,990.00
	Utilities	\$3,227.75
	Dues-Road Commissioner	\$460.00
	Personal Property	\$33,485.63
	Internet	\$414.16
	Website	\$3,777.50
	IPWAM- II. Public Works Mutual Aid Network	\$0.00
	COMMODITIES	
	Office supplies	\$1,324.76
	Operating Expense	\$1,915.51
	TOTALS	\$147,602.09
1.2	MAINTENANCE	YEAR
	Building Maintenance Services	\$51,969.53
	Equipment-Repair/Parts/Maintenance	\$41,252.43
	COMMODITIES	
	Shop Supplies	\$27,468.03
	Small Tools	\$11,777.20
	Fuel	\$3,683.02
	CAPITOL OUTLAY	
	New Front Parking Lot Lights	\$0.00
	New Salt Shed (est 2000,000; est start date 2024)	\$0.00
	New Hoop Building for salt storage	\$0.00
	New Plow Truck (est 220,000 est purch date 2022)	\$0.00
	New Excavator (est 125000; est purch date 2020)	\$0.00
	John Huber Pkwy Ext. (est 27,000,000 est start date)	\$0.00
	OTHER EXPENDITURES	
	Rentals & Uniforms	\$9,129.06
	Miscellaneous Expense	\$3,392.54
	TOTALS	\$148,671.81
	PAGE 10	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
2	PERMANENT ROAD FUND	
	REVENUES	YEAR
	Property Tax	\$806,998.01
	Interest Income	\$3,200.37
	Miscellaneous Income	\$1,797.31
	Malta Twp	\$2,932.20
	TOTALS	\$814,927.89
	EXPENDITURES	
1.1	Personnel	\$199,724.34
1.2	Contractual Services	\$591,510.26
1.3	Commodities	\$18,775.54
1.4	Capital Outlay	\$0.00
1.5	Other Expenditures	\$1,612.76
1.6	Contingencies	\$0.00
	TOTALS	\$811,622.90
	PERMANENT ROAD FUND	
1.1	PERSONNEL	YEAR
	Salaries-Road Crew	\$143,134.94
	Social Security	\$8,425.51
	Medicare	\$2,075.45
	I.M.R.F.	\$7,525.33
	Insurance Benefits	\$38,563.11
	Unemployment	\$0.00
	TOTALS	\$199,724.34
1.2	CONTRACTUAL SERVICES	
	Road Maintenance	\$129,704.43
	Engineering Service / Survey	\$28,958.31
	Rentals	\$15,225.23
	Road Lighting	\$5,110.12
	Contract Labor	\$110.00
	Crackfilling	\$20,029.55
	Dirt	\$0.00
	Seal Coats & Overlays-Road Construction	\$360,441.11
	Intergovernmental Projects- Road Sealing/Treating (Annie Glidden & overlay of Twp Lots)	\$31,931.51
	Road Striping, Paint, Beads	\$0.00
	TOTALS	\$591,510.26
	PAGE 11	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	PERMANENT ROAD CONT'D	
1.3	COMMODITIES	YEAR
	Equipment Fuel-Oil	\$18,775.54
	Right of Ways-Roadway	\$0.00
	TOTALS	\$18,775.54
1.4	CAPTIAL OUTLAY	
	John Huber Pkwy Extension	
	(est start date 2020, est. completion date 2025)	\$0.00
	TOTALS	\$0.00
1.5	OTHER EXPENDITURES	
	Miscellaneous Expense	\$1,612.76
	TOTALS	\$1,612.76
	PAGE 12	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
3	BUILDING & EQUIPMENT FUND	
	REVENUES	YEAR
	Property Tax	\$79,869.30
	Interest	\$387.09
	Miscellaneous-	\$0.00
	Afton Township-WHEEL LOADER	\$0.00
	Truck Sale South Grove Twp	\$23,000.00
	Zimmerman	\$336.00
	TOTALS	\$103,592.39
	EXPENDITURES	
1.1	Equipment	\$30,581.64
1.2	Capital Outlay	
1.3	Contingencies	\$9,642.59
	TOTAL EXPENDITURES	\$40,224.23
1.1	EQUIPMENT EXPENDITURES	
	New Small Dump / Plow Truck	\$0.00
	New Mowing Tractor	\$0.00
	New Equipment Attachments	\$21,879.18
	Other New Equipment	\$8,702.46
	TOTALS	\$30,581.64
1.2	CAPITAL OUTLAY	
	New Large Plow/Dump Truck (est purch date 2022;	\$0.00
	New Excavator (est purch 2020; est cost 125000)	\$0.00
	TOTAL CAPITAL OUTLAY	\$0.00
4	SPECIAL BRIDGE FUND	
	REVENUES	YEAR
	Interest	\$944.26
	Miscellaneous Income	\$0.00
	TOTALS	\$944.26
	EXPENDITURES	YEAR
1.1	Contractual	\$934.34
1.2	Capital Outlay	\$0.00
1.3	Contingencies	\$0.00
	TOTALS	\$934.34
1.1	CONTRACTUAL	
	Contractual Services	\$0.00
	Bridge Repairs	\$0.00
	New Culverts	\$934.34
	TOTALS	\$934.34
1.2	CAPITAL OUTLAY	
	Bridge & Culvert Replacement	\$0.00
	Manhole Repair & Replacement	\$0.00
	TOTALS	\$0.00
	PAGE 13	

	DEKALB TOWNSHIP	
	FY 19-20 FISCAL YEAR END REPORT	
	March 31, 2020	
	CHECK WRITING ACCOUNT (CWA)	
	FMB	YEAR
	BEGINNING BALANCE	\$695.50
	TRANSFERS	\$450,338.16
	EXPENDITURES	\$450,338.16
	ACCOUNT BALANCE: March 31, 2020	\$695.50
	BALANCES:	
	FMB CECK WRITING ACCT	\$695.50
	ACCOUNT BALANCE: March 31, 2020	\$695.50
	PAGE 14	



**Minutes of the Annual Town Meeting
DeKalb, Illinois
April 9, 2019**

The meeting was called to order at 7:01 p.m. by Jennifer Jeep Johnson at the Township office building located at 2323 South Fourth Street in DeKalb, Illinois. Ms. Jeep Johnson explained that in the Clerk's absence, a chairperson would have to be appointed in order to proceed with the meeting and put forth a motion to perform the role which was seconded by Nancy Teboda. All present voted aye, and the motion carried.

Ms. Jeep Johnson led the electorate in the Pledge of Allegiance.

Chairwoman Johnson asked for a motion to be made to set the Moderator's pay, and Craig Smith motioned to set the fee at \$100.00 for the evening and to nominate Nancy Teboda as Moderator; seconded by Chad McNett. Motion passed.

Chairwoman Jeep Johnson administered the oath to Ms. Teboda, and turned the floor over to the moderator.

Ms. Teboda thanked the electorate for appointing her as the moderator and announced that she'd be donating the moderator fee to the Children's Learning Center.

Moderator Teboda asked for a reading of the minutes from the Annual Town Meeting of 2018, and a motion was made by Jennifer Jeep Johnson to accept as printed and waive the reading of the minutes; seconded by Rich Dyer. Motion passed.

Moderator Teboda then asked for approval and acceptance of the Supervisor's Annual Financial Statements. A motion was made by Chad McNett; seconded by Craig Smith. Motion passed.

Action Items:

Moderator Teboda asked for authorization for the Town Board to Appropriate Monies to Repair Cemeteries in Disrepair. A motion was made to approve the request by Jennifer Jeep Johnson; seconded by Scott McAdams. Motion passed.

Moderator Teboda asked for authorization for the Town Board to create a capital fund for the Road District in order to save for future development. A motion was made to approve the request by Jennifer Jeep Johnson; seconded by Craig Smith. Motion passed.

Moderator Teboda asked for authorization for the Town Board to create a capital fund for the Township in order to save for future development. A motion was made to approve the request by Chad McNett; seconded by Craig Smith. The motion passed.

Moderator Teboda asked for a motion to set the time of any Special Town meetings at 7:00pm. The motion was made by Rich Dyer; seconded by Jennifer Jeep Johnson. Motion passed.

There were no announcements made from the floor.

Moderator Teboda announced that the next Annual Town Meeting would be held April 14, 2020 at 7:00 pm.

A motion to adjourn was made by Jennifer Jeep Johnson; seconded by Craig Smith. Motion passed, and the meeting was adjourned at 8:12 pm.