



**Meeting of the DeKalb Township Board
Wednesday March 11, 2020 at 6:00 PM
2323 S. Fourth Street, DeKalb, Illinois 60115**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Approval of Presented Agenda
- IV. Presentations
 - A. Update from 4C
- V. Town Hall (Public Comments).
- VI. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Highway Commissioner's Report
 - D. Assessor's Report
 - E. Trustees' Reports
- VII. Bill Paying
 - A. Approval of February audit report and March bills to pay
 - B. Receive, file, and approve Treasurer's February budget report
- VIII. Unfinished Business
- IX. New Business
 - A. Approval of Resolution 2020-001 Anti-Harassment Policy
 - B. Approval of Funds (\$500.00) to Support DeKalb Public Library Little Learners Outreach Program
 - C. Approval of Funds (\$750.00) to Support Scouts Troop 4
 - D. Approval of Funds (\$1,000) for Continued Support of Kishwaukee United Way's 211 Program
 - E. Approve, and authorize Supervisor Johnson to execute, a settlement agreement for the litigation, case number 2019 TX 36, in an amount not to exceed \$6,500, in accordance with terms to be finalized by Township's legal counsel
 - F. Discussion on IT/Security Needs
 - G. Discussion of Providing Library Cards to DeKalb Township Residents
 - H. Discussion of FY21 Town Budget
 - I. Discussion of FY21 Road District Budget
 - J. Approve Regular Meeting Minutes of February 12, 2020

X. Old Business

XI. Other Business

A. Next Meeting April 14, 2020 @ 6:00pm

B. Annual Town Meeting April 14, 2020 @ 7:00 pm

C. Next COY Meeting May 28, 2020 @4:00pm

XII. Adjournment

DeKalb Township

Est. 1850

2020 FEBRUARY AUDIT REPORT

FUND	Invoices
TOWN / CEMETERY	\$45,342.63
GENERAL ASSISTANCE	\$20,758.71
ROAD AND BRIDGE	\$13,292.40
PERMANENT ROAD	\$48,743.44
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$128,137.18

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **MARCH 11, 2020** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

Trustee Kevin Flavin

Supervisor Jennifer Johnson

Trustee Lisa King

Trustee Chad McNett

Trustee Nancy Teboda

Clerk GERALYNNE KUNDE

(SEAL)

I, Geralynne Kunde, DeKalb Township Clerk, attest that the attached was presented as expenditures paid for the month of FEBRUARY 2020 at the MARCH 11, 2020 Township board meeting.

Clerk GERALYNNE KUNDE

2020 FEBRUARY AUDIT REPORT ALL FUNDS

2020 FEBRUARY EXPENDITURES DETAIL				
TOWN FUND				
02/01/2020	535	CHAD C. MCNETT	2020 FEBRUARY	132.92
	536	CRAIG A SMITH	2020 FEBRUARY	5,426.48
	537	GERALYNNE M KUNDE	2020 FEBRUARY	283.64
	538	JENNIFER S. J. JOHNSON	2020 FEBRUARY	5,410.13
	539	KEVIN D FLAVIN	2020 FEBRUARY	132.92
	540	LISA R KING	2020 FEBRUARY	132.92
	541	NANCY TEBODA	2020 FEBRUARY	122.92
	542	RICHARD J DYER	2020 FEBRUARY	4,879.80
	543	ANDREW C REININK	01/16/2020-01/31/2020	1,452.01
	544	ERIK V HANSEN	01/16/2020-01/31/2020	1,079.20
	545	JODIE L PETERSON	01/13/2020-01/24/2020	192.53
02/03/2020	PAD	INTERNAL REVENUE SERVICE	S-SS2882.75 /M674.15/F2855.54.;ASSR-SS434.52/M101.62 2020 02012020	6,948.58
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE TX- IL 501 TWN- 2020 02012020	1,265.87
	PAD	IMRF	PENSION-S2606.29/A786.841/VAC76.67 2020 JAN	3,469.80
	1990	AFLAC	hlth-A#-52201; # 108715-T-S-136.06/A48.23 2020 JAN	184.29
	1991	BLUE CROSS BLUE SHIELD	HEALTH-T-S2361.45/A1240.77-2020 FEBRUARY	3,602.22
02/11/2020	1992	RODRIGUEZ,NICOLE	JANITORIAL-#114159 1/26/20,2/2/2020	300.00
02/12/2020	1993	COMED	UTIL.1443084045	36.83
	1994	DEK. CTY. REHAB & NURSING CEN	CTY. HOME- VOL. CONTRIB. 2020 JANUARY	500.00
	1995	FRONTIER COMMUNICATIONS	TELEPHONE-TWN-S-245.62/A184.26	429.88
	1996	JUST SAFETY	TWN- OPER EXP # 34017	10.00
	1997	MARSHALL & SWIFT	A#95281 ASSR. OFCE. EQUIP. VALUATION BOOK/ RESIDENTIAL COST HDBK 5/1/20-4/30/21	1,028.15
	1998	NORTHERN ILLINOIS DISPOSAL, IN	UTILITY- #19567616	49.80
	1999	SMITH, CRAIG	HLTH- DEP. C.S. 2020 FEB	578.44
	2000	DYER, RICH	hlth 2020 FEBRUARY	675.00
	2001	REININK, ANDREW	ASSR HLTH- 2020 FEBRUARY	158.04
2/15/2020	546	ANDREW REINKIN	02/01/2020-02/15/2020	1,452.00
	547	ERIK HANSEN	02/01/2020-02/15/2020	1,079.19
	548	JODIE L PETERSON	01/27/2020-02/07/2020	230.40
	PAD	INTERNAL REVENUE SERVICE	SS-S37.92/M8.87/F349.54;ASSR SS434.53/M101.62	932.48
	PAD	IL DEPT OF REVENUE- STATE W/H	PAYROLL EXPENSE	174.99
	2002	COMCAST	1048076-INTERNET-T-S34.59/A34.59;CEM34.58; 2/15/2020-3/14/2020	103.76
	2003	RODRIGUEZ,NICOLE	JANITOR- 2/9/2020 & 2/16/2020	300.00
	2004	CARDMEMBER SERVICES	9113-SUB15.93/OFSUP768.32;DUES300.00/PRTG417.95/ ASSR-TRNG1085.24	2,587.44
TOTAL TOWN EXPENDITURES TO DATE				45,342.63
GENERAL ASSISTANCE				
02/01/2020	163	ERIKA D BROWN	01/13/2020-01/24/2020	1,664.88
	164	KAREN S GUMINO	01/13/2020-01/24/2020	879.42
	4041	LESA K EAMES	01/13/2020-01/24/2020	1,112.40
	PAD	INTERNAL REVENUE SERVICE	SS611.73/M143.06/F380.00 F941 2020 02012020	1,134.79
	PAD	IL DEPT OF REVENUE	STATE W/H-IL501 2020 02012020	237.75
	PAD	IMRF	pension863.13/VAC74.51 2020 JAN	937.64
	PAD	IL DEPT OF REVENUE	STATE TAKEN FROM WRONG ACCT S/HAVE BEEN PERM RD TFR IN 3/3/2020	459.77
	4042	17GA01086	2020 FEBRUARY	312.00
	4043	19GA01540	2020 FEBRUARY	312.00
	4044	VOID		0.00
	4045	19GA01549	2020 FEBRUARY	312.00
	4046	12GA00003	2020 FEBRUARY	312.00
	4047	19GA01589	2020 FEBRUARY	312.00
	4048	18GA01352	2020 FEBRUARY	312.00
	4049	19GA01807	2020 FEBRUARY	312.00
	4050	17GA01024	2020 FEBRUARY	312.00
	4051	17GA01095	2020 FEBRUARY	312.00
	4052	19GA01819	2020 FEBRUARY	312.00
	4053	15GA00548	2020 FEBRUARY	312.00
02/03/2020	4054	AFLAC	HLTH-# 108715-A#606512 2020 JAN	26.91
	4055	BLUE CROSS BLUE SHIELD	HLTH- 2020 FEBRUARY	3,429.72
	4056	BROWN, ERIKA	MISC. JEWEL	53.79
	4057	NCPERS GROUP LIFE INSURANCE	HLTH-16.00-EB 0705022020	16.00
02/04/2020	4058	MPR PARTNERS LLC	628 HIGH	450.00
	4059	20GA01879	GA-I-01/07/20-02/29/20	563.61
02/11/2020	4060	RICOH USA, INC	EQUIP. MAINT. SUPPLIES-GA-c#3571042-#5058791457	131.51
02/15/2020	165	ERIKA D BROWN	01/27/2020-02/07/2020	1,601.04
	166	KAREN GUMINO	01/27/2020-02/07/2020	922.79
	4061	LESA K EAMES	01/27/2020-02/07/2020	1,119.85
	PAD	INTERNAL REVENUE SERVICE	SS611.79/M143.09/F379.00	1,133.88
	PAD	IL DEPT OF REVENUE- STATE W/H	PAYROLL EXPENSE	237.78
02/24/2020	4062	CARDMEMBER SERVICES	9113-OFSUP1045.53/SUBS15.93/TRNG41.15	1,102.61
	4063	20GA01904	GA-01/22/20-2/29/20	110.57
TOTAL GA EXPENDITURES TO DATE				20,758.71

ROAD AND BRIDGE				
02/01/2020	113	JODIE L PETERSON	01/13/2020-01/24/2020	192.52
		CORRECTION TO CHBK ENTRY		62.94
	PAD	INTERNAL REVENUE SERVICE	SS32.56/M7.62/F26.54 F941 2020 02012020	66.72
	PAD	IL DEPT OF REVENUE- STATE W/H	pyrlt exp. state w/h IL 501 2020 02012020	13.17
	PAD	IMRF	pension= 2020 JAN	306.83
02/03/2020	6076	AFLAC	hlth-A#-52201; i# 108715 2020 JAN	20.35
	6077	TOWNSHIP HWY. COMMISSIONER	2020 DUES	60.00
2/11/2020	6078	AIRGAS US LLC D/B/A/ ENCOMPAS	RENTAL I#9967955128 C#2986196	17.95
	6079	AUTO VALUEBUMPER TO BUMPER	E.M. I#302283	5.49
	6080	CINTAS	A#14946044 2020 JANUARY	589.85
	6081	CIT GROUP INC	E.M. I# 113W3026-294.10/E.R. I#109P32288-9.18	303.28
	6082	CITY OF DEKALB-WATER DEPT.	R-UTILITY A#300313897000 THRU 12/27/19	156.35
	6083	CONSERV FS	FUEL- I#11301-0187	99.50
	6084	DEKALB LAWN & EQUIPMENT CO.,	C# DKLBTWNS- ST # 4636 EM I#69304	4.36
	6085	DEKANE EQUIPMENT CORPORATI	ER. - C# DEKA01 I#1 A 68668, 68669	591.33
	6086	FRONTIER COMMUNICATIONS	TELEPHONE-A#81575856580701675	97.51
	6087	HOTSY EQUIPMENT CO	BLDG MAINT I#98138	150.00
	6088	JUST SAFETY	SS I# 34017	32.10
	6089	NICOR GAS	R-UTIL. #76-03-63-1000 1	235.11
	6090	NORTHERN ILLINOIS DISPOSAL	UTILITY- I#19567616 A# 3086-436769	49.80
	6091	TRANE	BLDG MAINT I#310607041	531.00
	6092	VERIZON	TEL A# 342151176-00001 I#9847070506	61.44
2/15/2020	114	JODIE L PETERSON	1/27/20-2/07/20	230.04
	PAD	INTERNAL REVENUE SERVICE	SS37.88/M8.86/F26.54	73.28
	PAD	IL DEPT OF REVENUE- STATE W/H	PAYROLL EXPENSE STATE W/H	15.30
02/18/2020	6093	WEDO WINDOWS & CARPETS	bldg maint. i#dhd0120	140.00
	6094	COMCAST CABLE	0107756-INTERNET 2/15/20-3/14/20	34.59
02/24/2020	6095	ALFREDO'S IRON WORKS INC	E.R. I#2020-050	100.40
	6096	BARB CITY AUTOMOTIVE	ER I#49613	38.34
	6097	CARDMEMBER SERVICES	9113-OFSUP184.44/MISC180.30/EM418.90/BLDG1660.12	2,443.76
	6098	COMMUNICATIONS 2000 INC	R-E.MAINT.I#8639,40,41,42,43	356.90
	6099	MESCHER LAW OFFICES	VOID: LEGAL I#7220, 7227	0.00
	6100	NEBRASKA-IOWA INDUSTRIAL FAS	SS-I#5950857	453.29
	6101	MESCHER, RINEHART & REDLINGS	LEGAL I#7220, 7227	4,010.00
02/25/2020	6102	ALTORFER INDUSTRIES	1079000	270.00
	6103	BONNELL INDUSTRIES INC	E.R. I#0140991	109.90
	6104	CERTIFIED LABORATORIES	C# 270143 I# 3850201- SS	1,186.10
	6105	FASTENAL COMPANY	EM. I#ILCOR110164	17.63
	6106	NEBRASKA-IOWA INDUSTRIAL FAS	SS-I#5952720	42.87
	6107	WEST SIDE TRACTOR SALES	E.M. I#186907	122.40
TOTAL RB UNPAID BILLS AND EXPENDITURES TO DATE				13,292.40
PERMANENT ROAD				
02/01/2020	190	JACOB A SMITH	01/16/20-01/31/2020	2,293.33
	191	James Poff III	01/16/20-01/31/2020	2,333.13
	192	JEFFREY L HARNESS	01/16/20-01/31/2020	2,183.86
	pad	INTERNAL REVENUE SERVICE	ss1216.01/m284.40/F1268.00 F941 2020 02012020	2,768.41
	pad	IMRF	PENSION-2020 jan	1,730.34
02/03/2020	7523	AFLAC	A#-52201; i# 108715 2020 JAN	154.01
	7524	BLUE CROSS BLUE SHIELD	HEALTH-2020 FEB	2,472.90
2/12/2020	7525	ALFREDO'S IRON WORKS, INC	RM I#2020-011, 2020-019	90.71
	7526	BLAKE OIL CO.	EF I# 394658, 405494	1,815.13
	7527	CARGILL, INCORPORATED	RD. MAINT. I#29052-36339	14,430.17
	7528	CITY OF DEKALB-FINANCE DEPT.	ST LIGHTING C# 1236 I#20-0001411 C#1236	677.97
	7529	COM ED	road lighting #2393002010	383.33
	7530	HARNESS, JEFF	PR-HLTH- DEP. J.H. -2020 FEBRUARY	289.45
	7531	POFF, JAMES	2020 FEBRUARY HLTH	675.00
	7532	SKYLINE CONSTRUCTION	RD. MAINT I#412937	6,760.00
	7533	SMITH. JACOB A	HLTH- 2020 FEBRUARY	587.39
	7534	WAGNER AGGREGATE, INC.	RD. MAINT. I# 26960	307.41
2/15/2020	193	JACOB A SMITH	02/01/2020-02/15/2020	1,826.09
	194	James Poff III	02/01/2020-02/15/2020	1,821.51
	195	JEFF HARNESS	02/01/2020-02/15/2020	1,782.24
	pad	INTERNAL REVENUE SERVICE	SS954.01/M223.11/F892.	2,069.12
	pad	IL DEPT OF REVENUE- STATE W/H	PAYROLL EXPENSES- il 501 2020 02152020	359.88
02/24/2020	7535	CARDMEMBER SERVICES	RD MAINT	32.06
02/25/2020	7536	BOY SCOUT TROOP 4	RD MAINT 2019	900.00
TOTAL PR UNPAID BILLS AND EXPENDITURES TO DATE				48,743.44

DeKalb Township

Est. 1850

2020 MARCH UNPAID BILLS EXPENDITURES REPORT TOTALS

FUND	Invoices
TOWN	\$53,385.91
GENERAL ASSISTANCE	\$19,310.50
ROAD AND BRIDGE	\$7,225.37
PERMANENT ROAD	\$33,473.17
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$113,394.95

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **MARCH 11, 2020** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

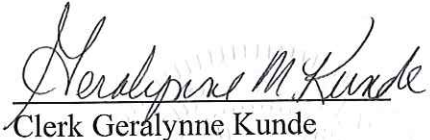
Trustee Kevin Flavin


Supervisor Jennifer Johnson


Trustee Lisa King



Trustee Chad McNett


Trustee Nancy Teboda


Clerk GERALYNNE KUNDE

(SEAL)

I, GERALYNNE KUNDE, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of MARCH 2020 at the MARCH 11, 2020 Township Board meeting.


Clerk GERALYNNE KUNDE

2020 MARCH UNPAID BILLS EXPENDITURES REPORT TOTALS

2020 MARCH UNPAID BILLS AND EXPENDITURES				
		TOWN FUND		
03/01/2020	549	CHAD C. MCNETT	2020 MARCH	132.91
	550	CRAIG A SMITH	2020 MARCH	5,426.47
	551	GERALYNNE M KUNDE	2020 MARCH	283.64
	552	JENNIFER S. J. JOHNSON	2020 MARCH	5,410.13
	553	KEVIN D FLAVIN	2020 MARCH	132.91
	554	LISA R KING	2020 MARCH	132.91
	555	NANCY TEBODA (TRUSTEE)	2020 MARCH	122.91
	556	RICHARD J DYER	2020 MARCH	4,879.79
	557	ANDREW C REININK	02/16/20-02/29/2020	1,452.01
	558	ERIK V HANSEN	02/16/20-02/29/2020	1,079.20
	559	JODIE L PETERSON	02/10/20-02/21/20	187.08
03/02/2020	2005	AFLAC	hlth-A# 52201; # 532089-T-S-136.06/A48.23 2020 FEB	184.29
	2006	BLUE CROSS BLUE SHIELD	HEALTH-T-S2361.45/A1240.77-2020 MARCH	3,602.22
	2007	SWANSON QUALITY SERVICE	op exp 2020 JAN-MAR	239.00
	2008	ZUKOWSKI, ROGERS, FLOOD & MCARDLE	LEGAL- C# 009496 BSS #141775	480.00
	PAD	INTERNAL REVENUE SERVICE	S-SS2881.96 /M674.03F2855.54.;ASSR-SS434.51/M101.62 2020 03012020	6,947.66
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE TX- IL 501 TWN- 2020 03012020	1,265.55
	PAD	IMRF	PENSION-S2606.29/A829.781/VAC80.84 2020 FEB	3,516.91
03/03/2020	2009	DEKALB COUNTY ECONOMIC DEVELOPMENT CORP.	2020 contribution	2,750.00
	2010	FAMILY SERVICE AGENCY OF DEKALB COUNTY	SS GRANT 2019-	4,000.00
	2011	VERIZON	tel-s56.71/a58.41 a#342151176-00003 #9847070507	114.38
03/09/2020	2012	JOHNSON, JENNIFER	HLTH- 2020 feb, mar	1,085.22
	2013	RODRIGUEZ, NICOLE	janitor-3/1/2020- #114163	150.00
	2014	THE STANDARD	TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2020 mar	31.85
		COMED	UTIL.-TWN-2439372006-3317.06; CEM 1443084045-36.83	3,353.89
		DEK. CTY. REHAB & NURSING CENTER	CTY. HOME- VOL. CONTRIB. 2020 feb	500.00
		DYER, RICH	hlth 2020 MARCH	675.00
		FRONTIER COMMUNICATIONS	TELEPHONE-TWN-S-254.17/A190.65	444.82
		REININK, ANDREW	ASSR HLTH- 2020 MARCH	158.04
		SMITH, CRAIG	HLTH- DEP. C.S. 2020 MAR	578.44
		VERIZON	tel-s56.34/a58.04 a#342151176-00003 #9847070507	114.38
3/15/2020		REININK, ANDREW	03/01/20-03/15/20	1,452.02
		HANSEN, ERIK	03/01/20-03/15/20	1,079.19
		PETERSON, JODIE	02/24/20-03/06/20	299.60
		INTERNAL REVENUE SERVICE	SS-S47.74/M11.17/F349.54;ASSR SS434.52/M101.62	944.59
		IL DEPT OF REVENUE	STATE W/H	178.90
			TOTAL TOWN UNPAID BILLS AND EXPEDITURES FOR MARCH	53,385.91
		GENERAL ASSISTANCE		
03/01/2020	167	ERIKA D BROWN	02/10/20-02/21/20	1,567.18
	168	KAREN S GUMINO	02/10/20-02/21/20	925.22
	4064	LESA K EAMES	02/10/20-02/21/20	1,107.02
	PAD	INTERNAL REVENUE SERVICE	SS601.13/M140.57/F369.00 F941 2020 03012020	1,110.70
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H-IL501 2020 03012020	233.70
	PAD	IMRF	pension1168.28/VAC90.52 2020 FEB	1,258.80
	4065	17GA01086	2020 MARCH GA	312.00
	4066	VOID		0.00
	4067	19GA01540	2020 MARCH GA	312.00
	4068	12GA00003	2020 MARCH GA	312.00
	4069	18GA01352	2020 MARCH GA	312.00
	4070	19GA01807	2020 MARCH GA	312.00
	4071	17GA01024	2020 MARCH GA	312.00
	4072	20GA01879	2020 MARCH GA	303.00
	4073	17GA01095	2020 MARCH GA	312.00
	4074	19GA01819	2020 MARCH GA	312.00
	4075	15GA00548	2020 MARCH GA	312.00
03/02/2020	4076	AFLAC	HLTH-# 532089-A#606512 2020 FEB	28.91
	4077	BLUE CROSS BLUE SHIELD	HLTH- 2020 MAR	3,429.72
	4078	NCPERS GROUP LIFE INSURANCE	HLTH-16.00-EB 0705032020	16.00
	4079	SWANSON QUALITY SERVICE	OPEXP-PAYROLL AND SUPPORT 2020 JAN-MAR	239.00
	4080	CARASOFT TECHNOLOGY CORP	DT00004	158.89
03/09/2020	4081	IL TWP OF G A CASEWORKERS	ga-DUES	100.00
	4082	RICOH USA, INC	EQUIP. MAINT. SUPPLIES-GA-c#3571042-#5059034150	133.98
	4083	THE STANDARD	HLTH- 2020 MAR	19.11
	4084	19ga01569	GA-2/19/20-3/31/20	430.34
3/15/2020		ERIKA D BROWN	02/24/20-03/06/20	1581.67
		KAREN S GUMINO	02/24/20-03/06/20	1244.85
		LESA K EAMES	02/24/20-03/06/20	1117.82
	PAD	INTERNAL REVENUE SERVICE	SS663.14/M155.10/F423.00	1241.24
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H	257.35
			TOTAL GA UNPAID BILLS AND EXPENDITURES FOR MARCH	19,310.50

		ROAD AND BRIDGE		
03/01/2020	115	JODIE L PETERSON	02/10/20-02/21/20	186.70
	PAD	INTERNAL REVENUE SERVICE	SS31.72/M7.42/F26.54 F941 2020 03012020	65.68
	PAD	IL DEPT OF REVENUE- STATE W/H	pyrl exp. state w/h IL 501 2020 03012020	12.84
03/02/2020	6108	AFLAC	hlth-A#-52201; i# 532089 2020 feb	20.35
	6109	AIRGAS US LLC D/B/A/ ENCOMPASS	uniforms i#9098534137 C#2986196	39.89
	6110	GORDON HARDWARE	2360	58.96
	6111	KOENIG BODY AND EQUIPMENT INC	1885	5,297.38
	6112	SWANSON QUALITY SERVICES, LLC	OP EXP PYRL AND SUPPORT 2020 jan-mar	239.00
03/09/2020	6113	AMERIGAS	fuel A#202345020 i#662458478	30.56
03/11/2020		AUTO VALUEBUMPER TO BUMPER	E.M. i#302920	10.79
		BRAD MANNING FORD	E.m. i#FOCS98628	348.60
		FRONTIER COMMUNICATIONS	TELEPHONE-A#81575856580701675	97.51
		NICOR GAS	R-UTIL. #76-03-63-1000 1	352.28
		VERIZON	TEL i#9849142660 A#342151176-00001	61.44
3/15/2020		JODIE L PETERSON	02/24/20-03/06/20	298.88
	PAD	INTERNAL REVENUE SERVICE	SS47.64/M11.14/F26.54	85.32
	PAD	IL DEPT OF REVENUE	STATE W/H	19.19
			TOTAL RB MARCH UNPAID BILLS AND EXPENDITURES FOR MARCH	7,225.37
		PERMANENT ROAD		
03/01/2020	196	JACOB A SMITH	02/16/20-02/29/2020	1,985.92
	197	James Poff III	02/16/20-02/29/2020	1,940.29
	198	JEFFREY L HARNESS	02/16/20-02/29/2020	1,840.05
	PAD	INTERNAL REVENUE SERVICE	ss1017.75/m238.02/F983.00 f941 2020 03012020	2,238.77
	PAD	IL DEPT OF REVENUE- STATE W/H	PAYROLL EXPENSES- il 501 2020 03012020	384.18
	PAD	IMRF	PENSION-2020 FEB	2,072.01
03/02/2020	7537	AFLAC	A#-52201; i# 532089 2020 FEB	154.01
	7538	BLUE CROSS BLUE SHIELD	HEALTH-2020 MAR	2,472.90
03/09/2020	7539	VOID		0.00
	7540	BLAKE OIL CO.	EF i# 405540, 402727	1,046.80
	7541	THE STANDARD	HLTH- 2020 MAR	19.11
3/11/2020		CARGILL, INCORPORATED	RD. MAINT.i#29052-90193	10,675.29
		COM ED	road lighting #2393002010	390.21
		HARNESS, JEFF	PR-HLTH- DEP. J.H.-2020 MARCH	270.25
		POFF, JAMES	HLTH- 2020 MARCH	675.00
		SMITH. JACOB A	HLTH- 2020 MARCH	587.39
3/15/2020		JACOB A SMITH	03/01/20-03/15/20	1575.07
		JAMES POFF III	03/01/20-03/15/20	1599.2
		JEFFREY L HARNESS	03/01/20-03/15/20	1541.64
		INTERNAL REVENUE SERVICE	SS817.22/M191.12/F689.	1697.34
		IL DEPT OF REVENUE	STATE W/H	307.74
			TOTAL PR MARCH UNPAID BILLS AND EXPENDITURES FOR MARCH	33,473.17

10. ANTI-HARASSMENT POLICY

A. Introduction

DeKalb Township desires to have a professional working environment for its employees so that they may carry out their duties in productive and positive surroundings. Although conduct may not rise to the level of unlawful harassment from a legal perspective, the Township wants to protect its employees from abuse and to prevent conduct from becoming so severe or pervasive as to alter the conditions of an employee's employment, create an abusive, intimidating or hostile working environment, or result in a tangible employment action. Accordingly, the Township has adopted a "zero tolerance" policy against harassment. Harassment is unwarranted and unwanted verbal or nonverbal conduct that threatens, intimidates, annoys or insults another person where such conduct has the purpose or effect of creating an offensive, intimidating, degrading and/or hostile working environment and/or interferes with and/or adversely affects a person's performance.

The Township prohibits any form of unlawful harassment against its employees and applicants for employment based on actual or perceived factors such as sex (including sexual harassment, gender harassment, and harassment based on pregnancy, childbirth, or related medical conditions), race, color, creed, religion, ancestry, national origin, age, mental or physical disability, marital status, order of protection status, military status, unfavorable discharge from military service, citizenship status, sexual orientation including gender-related identity whether or not traditionally associated with the person's designated sex at birth, or any other basis prohibited by applicable federal, state, or local fair employment laws or regulations.

B. Sexual Harassment

With respect to sexual harassment, the Township prohibits any unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
2. submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
3. such conduct may have the purpose or effect of unreasonably interfering with an individual's work performance; or
4. such conduct may create an intimidating, hostile, or offensive working environment.

Examples of the types of conduct that would violate the Township's policy include the following, non-exhaustive list:

- **Verbal:** sexual innuendos, suggestive comments, insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.

- **Non-verbal:** suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, “catcalls”, “smacking” or “kissing” noises.
- **Visual:** posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.
- **Physical:** touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- **Textual/Electronic:** “sexting” (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a “reasonable person.”

Both opposite sex and same sex harassment are prohibited under this policy.

C. Other Forms of Harassment

With respect to other forms of harassment, the Township prohibits slurs or other verbal or physical conduct relating to matters such as actual or perceived race, color, creed, religion, ancestry, national origin, age, mental or physical disability, marital status, order of protection status, pregnancy, military status, unfavorable discharge from military service, citizenship status, sexual orientation including gender-related identity whether or not traditionally associated with the person’s designated sex at birth, or any other basis prohibited by applicable federal, state, or local fair employment laws or regulations which:

1. may have the purpose or effect of creating an intimidating, hostile, or offensive working environment; or
2. may have the purpose or effect of unreasonably interfering with an individual’s work performance; or
3. otherwise may adversely affect an individual’s employment opportunities.

D. Coverage of the Policy

1. The Township’s “zero-tolerance” policy with respect to harassment applies to conduct in or connected to the workplace, whether it is physical or verbal, and whether it is committed by Township officials, department heads, fellow employees or non-employees (such as customers, vendors, suppliers, or business invitees). The conduct prohibited by this policy is not only unacceptable in the workplace itself but also at any other work-related setting such as holiday parties, gatherings or other work-related social events, on business trips, and at conferences, seminars, educational gatherings, and other meetings. Each Township official and department head is responsible for creating an atmosphere free of harassment,

whether it is sexual or another form of harassment. In addition, all employees are responsible for respecting the rights of their fellow employees and for cooperating in any investigation of alleged harassment.

2. Responsibilities:

Each employee is responsible for assisting in prevention of harassment through the following acts:

- Refraining from participation in, or encouragement of, actions that could be perceived as harassment;
- Reporting acts of harassment; and
- Encouraging any employee, who confides that he/she is being harassed, to report these acts of harassment.

Each supervisor shall be responsible for preventing acts of harassment. These responsibilities include:

- Monitoring the workplace environment on a daily basis for signs that harassment may be occurring.
- Counseling all employees on the types of behavior prohibited and the Township's procedures for reporting and resolving complaints of harassment.
- Stopping any observed acts that may be considered harassment and taking appropriate steps to intervene, whether or not the involved employees are within his/her line of supervision.
- Taking immediate action to limit the work contact between employees where there has been a complaint of harassment, pending investigation.

Each supervisor has the responsibility to assist any employee, who comes to that individual with a complaint of harassment, in documenting and filing a complaint in accordance with this policy.

Failure to take action to stop known harassment will result in disciplinary action up to and including termination of employment.

E. Reporting and Investigating Alleged Harassment

While the Township encourages individuals who believe they are being harassed to firmly and promptly notify the offender that his or her behavior is unwelcome, the Township also recognizes that power and status disparities between an alleged harasser and a target may make such a confrontation impossible. In the event that such informal, direct communication between individuals is either ineffective or impossible, or even when such communication between the individuals has occurred, the following steps should be taken to report a harassment complaint:

1. Reporting of the Incident: All Township employees and officials are urged to report any suspected harassment by another employee or official to the Township Supervisor or Highway Commissioner, whichever is the top of their organizational branch, except where the Township Supervisor or Highway Commissioner is the individual accused of harassment. In that case, the complaint should be reported to a member of the Township Board of Trustees. If the victim prefers to report the suspected harassment to someone of

the opposite sex from that of the Township Supervisor or Highway Commissioner, the complaint can be reported to a member of the Township Board of Trustees. The report may be made initially either orally or in writing, but reports made orally must be reduced to writing before an investigation can be initiated and a resolution achieved.

2. Investigation of the Complaint: When a complaint has been reduced to writing, the Township Supervisor or Highway Commissioner, or member of the Township Board of Trustees who received the complaint, will initiate an investigation of the suspected harassment. The investigation will include an interview with the individual(s) who made the initial report, the person(s) toward whom the suspected harassment was directed, and the individual(s) accused of the harassment. Any other person who may have information regarding the alleged harassment may also be interviewed.
3. Preparation of a Written Report: The person responsible for investigating the complaint shall prepare a written report. The report shall include a finding that harassment occurred, harassment did not occur, or there is inconclusive evidence as to whether harassment occurred. A copy of the report will be given to the individual(s) who made the initial report, the person(s) to whom the suspected harassment was directed, and the individual(s) accused of the harassment.

Where a hostile work environment has been found to exist, the Township will take all reasonable steps to eliminate the conduct creating such an environment.

3. Keeping of Records and the Confidentiality of Such Records: Employees or other persons who report incidents of harassment are encouraged to keep written notes in order to accurately record the offensive conduct. Every effort shall be made to keep all matters related to the investigation and various reports confidential. In the event of a lawsuit, however, the Township advises that those records maintained by the Township and any records maintained by the complainant may not be considered privileged from disclosure.

F. Harassment Allegations by Elected Officials Against Other Elected Officials

Alleged harassment by one elected official against another can be reported to the Township Supervisor or Highway Commissioner. If the Township Supervisor or Highway Commissioner is the person reporting the harassment or is implicated by the allegation, the report can be made to any other Township Trustee. If a complaint is made against an elected official of the Township by another elected official of the Township under this Section, the matter must be referred to the Township's legal counsel. The allegations of the complaint will be thoroughly investigated through an independent review, which may include referring the matter to a qualified, independent attorney or consultant to review and investigate the allegations. Further, reasonable remedial measures will be taken as determine by the other Trustees who are not the complainant or the official who is the subject of the complaint.

G. Time Frame for Reporting Harassment

The Township encourages prompt reporting of complaints so that rapid response and appropriate action may be taken. Thus, all complaints should be reported within six months of the alleged harassment.

H. No Retaliation

No Township official or employee shall take any retaliatory action against any Township employee due to a Township employee's:

1. Disclosure or threatened disclosure of any violation of this policy,
2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any Township employee that is taken in retaliation for a Township employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any Township officer or employee that the Township employee reasonably believes is in violation of a law, rule, or regulation,
2. Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any Township officer or employee, or
3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge – due within 300 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

I. Disciplinary Action

If any Township employee engages in conduct that violates this Anti-Harassment Policy, or other conduct that the Township believes is unprofessional, that employee will be subject to discipline up to and including termination of employment. In addition to any and all other discipline that may be applicable pursuant to municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreement, any person who violates the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense.

J. Consequences for Knowingly Making a False Report of Sexual Harassment Pursuant to 5 ILCS 430/70-5

A false report is a report of sexual harassment made by an accuser using the sexual harassment report to accomplish some end other than stopping sexual harassment or retaliation for reporting sexual harassment. **A false report of sexual harassment is not defined as a report made in good faith but which cannot be proven.** Rather, a false complaint of sexual harassment is defined as an intentionally made false or frivolous report or bad faith allegation. Given the seriousness of the consequences for the accused, any person who intentionally makes a false report alleging sexual harassment shall be subject to discipline up to and including termination of employment.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

K. External Procedures

The Township hopes that any incident of harassment can be resolved through the internal procedures outlined above. Employees of the Township, however, have the right to file formal harassment charges including charges of retaliation with the Illinois Department of Human Rights (the "IDHR") and/or with the Equal Employment Opportunity Commission (the "EEOC"). A charge with the IDHR must be filed within 300 days of the harassing incident. A charge with the EEOC must be filed within 300 days of the incident. It is unlawful for an employer to retaliate against an employee for filing a charge of harassment with the IDHR or the EEOC.

The IDHR may be conducted as follows:

Chicago: (312) 814-6200
Springfield: (217) 785-5100

Chicago TDD: (312) 263-1579
Springfield TDD: (217) 785-5125

The EEOC may be conducted as follows:

Chicago: (312) 353-2713
F: Chicago: (800) 669-4000

Chicago TDD: (312) 353-2421
Chicago TDD: (800) 669-6820

DeKalb Township

A RESOLUTION ADOPTING A REVISED ANTI-HARASSMENT POLICY

#2020-001

WHEREAS, the Illinois General Assembly has recently enacted Public Act 101-0221, an Act concerning government, which signed into law August 9, 2019 and requires municipalities to adopt an ordinance or resolution amending their sexual harassment policy to provide for a mechanism for reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit; and

WHEREAS, pursuant to PA 101-0221, a policy has been drafted that complies with said Public Act and all prior policies prohibiting harassment, including sexual harassment, shall be superseded by the Anti-Harassment Policy adopted by this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township of DeKalb, County of DeKalb, Illinois, that the Anti-Harassment Policy, attached hereto and made a part hereof, is hereby adopted.

PASSED AT DEKALB, ILLINOIS, THIS 11th DAY OF March, 2020 A.D.

Approved:

Supervisor Jennifer Jeep Johnson

Attest:



Clerk GERALYNNE KUNDE





**Committee on Youth
Grant Application**

The purpose of the DeKalb Township Committee on Youth is to advise the Township Board on the provision of programs and services to combat and prevent juvenile delinquency and provide for the well-being of underserved and underprivileged youth and their families who reside in DeKalb Township through partnerships, or the creation of funding of youth activities.

Please complete this application and return the original to the DeKalb Township (2323 S. Fourth Street DeKalb, IL 60115); submit through our online application or e-mail your application to jjohnson@dekaltownship.org. Please print neatly or type. If you have questions, please call the Township at (815) 758-8282. Grant awards are limited to a maximum of \$750.00.

Name of Organization: DeKalb Public Library

Contact Person/Title: Laura Warmke, Children's and Teen Specialist

Address: 309 Oak Street

City/State/Zip: DeKalb, IL 60115

Phone Number: 815-756-9568

Fax Number: _____

Email: lauraw@dkpl.org

Website: dkpl.org

Please describe your current grant request in the box below:

Project/Purpose of Current Grant Request:

Support the Little Learners Outreach Program

Anticipated Project Dates: From: June 2020

To: May 2021

Total Project Cost: \$
2760.40

Amount Requested from the DeKalb Township
Committee on Youth: \$ 500.00

Target population served by the project/purpose, include number of youth participants & adult participants:

300 preschool students in DeKalb, Cortland, and Malta

Approximate number of DeKalb Township youth served by this project/purpose:
300 preschool children and their families

Geographic area served: DeKalb School District 428 boundaries

Laura Warmke
Signature of Applicant

2/20/20
Date

[Signature]
Signature of Agency Director/Representative

2/20/20
Date

DEKALB TOWNSHIP COMMITTEE ON YOUTH GRANT APPLICATION
PROJECT DESCRIPTION

Please include the following in your description: ⇒ General description of the project ⇒ Specific purpose of funds requested
⇒ Target population served (number served & age range) ⇒ Activities planned to meet objectives ⇒ Projected Timeline
⇒ If collaborative, details of collaboration ⇒ How will this benefit/build assets for youth in DeKalb Township
⇒ How will this project reduce juvenile delinquency in DeKalb Township

Attach additional pages if necessary. Please try to limit application to 500-1000 words. Additional information may be asked before grant funds are awarded.

See attached narrative and letter from director of Early Learning and Development Center.

DEKALB TOWNSHIP COMMITTEE ON YOUTH GRANT APPLICATION
Project Budget

To help us understand your entire project, please list all expenses (including those already incurred) and funding (including monies already received) associated with your proposed project. If applicable, please include in-kind donations/non-cash support. Total expenses (Line 10) should not exceed total project funding (Line 17).

A. Project Expenses – Include a description and amount of all costs associated with your project. Be as specific as possible. For each expense, please label the funding source supporting that expense as either **COY** (Committee on Youth) or **Other** (Other source). *While COY funds will not cover personnel expenses or ongoing operating expenses, please list them where applicable.* Call the DeKalb Township office if you need clarification.

Description of Expense	Amount	Other
1. DeKalb Children's Specialist Salary for 32 visits	\$641.20	
2. Parent Handouts (literacy activities and coloring page)	\$64.00	
3. Roundtrip mileage to 1515 S. 4th St DeKalb	\$55.20	
4. Gift books	\$2000.00	
5.	\$	
6.	\$	
7.	\$	
8.	\$	
9.	\$	
10. Total Project Expenses (sum of lines 1-9):	\$2760.40	2760.40

B. Project Funding – Include the source and amount of all funding for your project. Also, please indicate **R** (Received), **C** (Committed, but not yet received), or **A** (Applied for) for each amount. Funding sources could include grants, donations, fundraising income, allocated internal funds, etc.

Revenue Source	Amount	R, C or A
11. COY Grant (Amount requested in this application, cannot exceed \$750)	\$ 500	A
12. DeKalb Public Library Youth Services budget	\$ 760.40	R
13. Friends of the DeKalb Public Library	\$ 1000	R
14. Altrusa (DeKalb-Sycamore)	\$ 500	A✓
15.	\$	
16.	\$	
17. Total Project Funding (sum of lines 11-16):	\$ 2760.40	

*will apply once 2020 grant becomes available

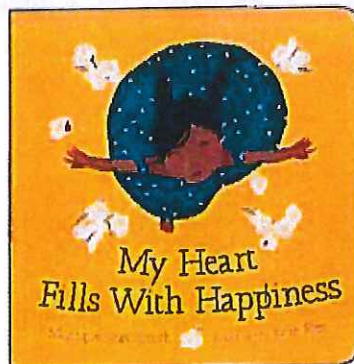
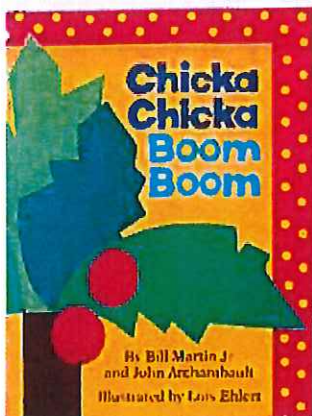
activities that adults can use with their child at home, and a coloring page on the theme for that week.

Except for the cost of the books, the program is financially supported by the DeKalb Public Library, including the salary and gas expenses of the program teacher. This has been an excellent partnership between the DeKalb School District at-risk preschool program, the DeKalb Township COY Grant, the DeKalb County Community Foundation, Altrusa, the Friends of the DeKalb Public Library, and the DeKalb Public Library. With the support of the COY Grant, Altrusa, and the Friends of the DeKalb Public Library, each of the 300 children at ELDC would receive a free book both in the fall and spring semesters of the 2020-2021 school year. Please consider funding this program for the coming school year.



Laura reading to a class at the Early Learning and Development Center during a visit in the fall of 2019.

The two books purchased for the 2019-2020 school year were *Chicka Chicka Boom Boom* (or *Chica Chica Bum Bum* for the bilingual classrooms) and *My Heart Fills With Happiness* (every child got a book that had English and Spanish text). Laura read these books to every class before giving each child a copy to take home.



Early Learning and Development Center

Home of the Bitty Barbs

"Early years are learning years" is a saying that supports the philosophy of the DeKalb School District 428 Prekindergarten Program. For the past 33 years this has guided the practices of the Illinois State Board of Education funded preschool at risk classrooms in our schools. This opportunity enables children to achieve the short and long term benefits from a quality early intervention program. These benefits include but are not limited to an increase in social skills, fewer behavioral difficulties, increased likelihood to graduate from high school, and an increase in further education after graduation.

This program has a strong history in the DeKalb community. The first grant was submitted and accepted in 1987, beginning services for a handful of children ages 3-5. What originated as a class of 10 has grown over the years to offering 300 children and families this opportunity each school year. During the past 33 years over 5,000 children have benefited from a quality learning experience. This effort has started them on the path toward academic and social success in the years to come. The DeKalb Program has also participated in the development of the Early Illinois Learning Standards, piloting the Work Sampling System Assessment tool, and served as a model in its development of its At-Risk-Factors Synthesis Rubric.

In addition to the Pre-K for All Program described above, the 3-5 year old program also serves students with special needs. This continuum includes students with developmental delays, autism and multiple disabilities.

The classroom experience is designed not just for the child but the entire family. The parents play an important role in volunteering in the classroom, attending parent education and social events and seeing the teachers each day to keep the communication ongoing.

Another valuable aspect of the program is the strong collaborative relationships in the community. Our relationship with the DeKalb Library provides students, families and teachers a valuable connection to early literacy. Through DeKalb Community Foundation, DeKalb Township, and Altrusa grants, we have been able to have Laura Warmke come and read books on a weekly basis and give each student a book. Students and teachers eagerly anticipate this visit and the gift of a book for their very own library.

Sincerely,

Lisa M. Gorchels

Principal of the Early Learning and Development Center CUSD #428

Little Learners Outreach Program Description

The DeKalb Public Library (DKPL) Little Learners Outreach Program at the Early Learning and Development Center (ELDC) has been an effective way to enrich an existing program in DeKalb that serves an at-risk population.

The youth services staff at the library was steered toward a partnership with ELDC during the fall of 2016. ELDC serves 300 at-risk DeKalb, Cortland, and Malta preschool students, half in the morning and half in the afternoon. 100% of the students are enrolled because of a qualifying need, as evidenced by pre-school screening or by family financial needs.

Why spend time reading to children and giving them books? According to *The New York Times*,

“Reading, as well as talking and singing, is viewed as important in increasing the number of words that children hear in the earliest years of their lives. Nearly two decades ago, an oft-cited study found that by the age of 3, the children of wealthier professionals have heard words millions more times than have those of less educated, low income parents, giving the children who have heard more words a distinct advantage in school. New research shows that these gaps emerge as early as 18 months (June 21, 2014).”

Early intervention for at-risk students can result in greater reading achievement, which in turn encourages staying in school. This reduces the incidence of dropouts, and subsequent juvenile delinquency.

The goal of the Little Learners Outreach at ELDC is to teach basic early literacy concepts, expand vocabulary, and foster a love of books and reading. The ELDC principal, Lisa Gorchels, has had frequent communications with the DKPL youth services staff to ensure the program's success over its 3 years. Marti Brown (2017-2019) and Laura Warmke (2019-), the Little Learners outreach teachers, have gone to the school each Tuesday morning or afternoon and presented their library programs to one classroom each week. They meet with each classroom one time each semester. Their programs are centered on a different theme each week. Activities include reading books, singing songs, using puppets, finger rhymes, felt board figures, and incorporating movement. The program includes reading aloud the book that will be given to each student that day. Each child is given one of the free books to take home that day.

This COY grant application is an appeal for financial support to purchase children's books for the ELDC students. Free books would be distributed to the students in the morning and afternoon sessions for both semesters of the 2020-2021 school year. The 300 children include bilingual children who would receive children's books that are written in Spanish or in dual language. The estimated cost to purchase 600 books is \$2000 (\$3.33/book). To extend the lesson, each child will take home two sheets: a double-sided page of literacy songs and



**Committee on Youth
Grant Application**

The purpose of the DeKalb Township Committee on Youth is to advise the Township Board on the provision of programs and services to combat and prevent juvenile delinquency and provide for the well-being of underserved and underprivileged youth and their families who reside in DeKalb Township through partnerships, or the creation of funding of youth activities.

Please complete this application and return the **original** to the DeKalb Township (2323 S. Fourth Street DeKalb, IL 60115), submit through our online application or e-mail your application to jjohnson@dekalbtownship.org. Please print neatly or type. If you have questions, please call the Township at (815) 758-8282. Grant awards are limited to a maximum of \$750.00.

Name of Organization: Scouts BSA Troop 4

Contact Person/Title: James Zarek, Scoutmaster

Address: 317 N. 4th

City/State/Zip: DeKalb, IL 60115

Phone Number: 815-761-7009 **Fax Number:** _____

Email: Bczman556@gmail.com **Website:** <https://sites.google.com/site/troop4dekalb/>

Please describe your current grant request in the box below:

Project/Purpose of Current Grant Request:	
To replace aging cooking equipment used by the troop on campouts and events	
Anticipated Project Dates: From: <u>Immediate</u>	To: <u>06/30/2020</u>
Total Project Cost: \$ <u>\$1,250</u>	Amount Requested from the DeKalb Township Committee on Youth: \$ <u>750</u>
Target population served by the project/purpose, include number of youth participants & adult participants:	
22 Youth & 18 Adults in troop that is based in DeKalb Township	
Approximate number of DeKalb Township youth served by this project/purpose:	
<u>22</u>	
Geographic area served: <u>City of DeKalb area</u>	


Signature of Applicant

2/19/2020
Date

Signature of Agency Director/Representative

Date

DEKALB TOWNSHIP COMMITTEE ON YOUTH GRANT APPLICATION
PROJECT DESCRIPTION

Please include the following in your description: ⇒ General description of the project ⇒ Specific purpose of funds requested
⇒ Target population served (number served & age range) ⇒ Activities planned to meet objectives ⇒ Projected Timeline
⇒ If collaborative, details of collaboration ⇒ How will this benefit/build assets for youth in DeKalb Township
⇒ How will this project reduce juvenile delinquency in DeKalb Township

Attach additional pages if necessary. Please try to limit application to 500-1000 words. Additional information may be asked before grant funds are awarded.

See attached narrative and letter from director of Early Learning and Development Center.

Scout BSA Troop 4

DeKalb Township

Committee on the Youth Grant Application Narrative

The purpose of these funds is to replace 2 older "Patrol Boxes" in our troop and some other cooking supplies. A patrol box is used to house all of the necessary items that we might need in order to prepare, serve, and cleanup meals while on a campout or event. In addition, we are also looking to replace many of our worn out and broken utensils that are used for the same purpose. This serves the youth of the troop to teach them how to properly plan, prepare, serve, and cleanup meals. This in turn will help to prepare the youth to take care of themselves when they become adults. Our troop participates in a campout or event at least once every month. We would expect these "patrol boxes" to last 10 to 15 years easily if not longer. Because of the life of these boxes the impact on the youth will only increase as new boys enter into the troop as the time moves forward. The implementation plan will be to purchase the boxes then take a detailed inventory of the utensils we need. Once we have that inventory, we then will purchase what we need locally. When all equipment and supplies are in our possession, we then will put it together and place it on our troop trailer.

DEKALB TOWNSHIP COMMITTEE ON YOUTH GRANT APPLICATION
Project Budget

To help us understand your entire project, please list all expenses (including those already incurred) and funding (including monies already received) associated with your proposed project. If applicable, please include in-kind donations/non-cash support. Total expenses (Line 10) should not exceed total project funding (Line 17).

A. Project Expenses – Include a description and amount of all costs associated with your project. Be as specific as possible. For each expense, please label the funding source supporting that expense as either **COY** (Committee on Youth) or **Other** (Other source). *While COY funds will not cover personnel expenses or ongoing operating expenses, please list them where applicable.* Call the DeKalb Township office if you need clarification.

<i>Description of Expense</i>	<i>Amount</i>	<i>Other</i>
1. Patrol Boxes (2) Includes cost of boxes and approx. S&H	\$ 750	COY
2. Misc Utensils and equipment	\$ 500	Other
3.	\$	
4.	\$	
5.	\$	
6.	\$	
7.	\$	
8.	\$	
9.	\$	
10. Total Project Expenses (sum of lines 1-9):	\$ 1,250	1,250

B. Project Funding – Include the source and amount of all funding for your project. Also, please indicate **R** (Received), **C** (Committed, but not yet received), or **A** (Applied for) for each amount. Funding sources could include grants, donations, fundraising income, allocated internal funds, etc.

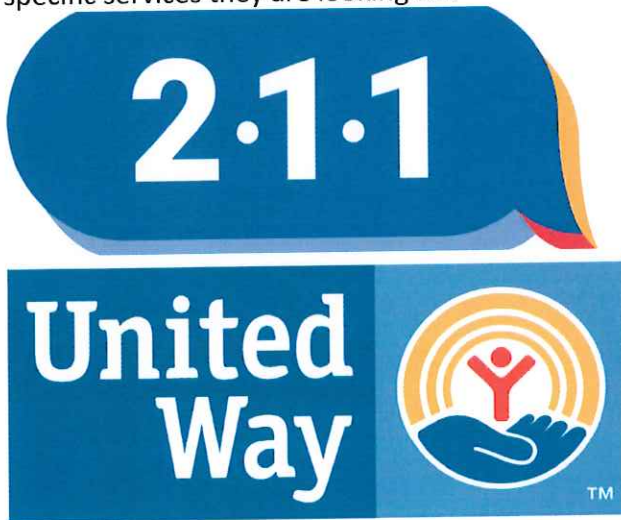
<i>Revenue Source</i>	<i>Amount</i>	<i>R,C or A</i>
11. COY Grant (Amount requested in this application, cannot exceed \$750)	\$ 750	A
12. Troop Funds (funraisor efforts)	\$ 500	c
13.	\$	
14.	\$	
15.	\$	
16.	\$	
17. Total Project Funding (sum of lines 11-16):	\$ 1,250	

What is 2-1-1?

211 is a nation wide service that connects over 14 million people to services available in their communities each year.

Kishwaukee United Way brought 211 to DeKalb County in 2017. Local nonprofits, government agencies, and other service providers can register with 211 to have their services listed.

211 is a free service to callers. Just by dialing 211, they are connected to operators who can provide contact information to agencies that provide the specific services they are looking for.



Kishwaukee United Way

Strengthening Level \$1000

Sustaining Level \$500

Supporting Level \$250

Supporting Level : \$250– company's name recognition in the program and 2 tickets to Annual Meeting

Sustaining Level : \$500– half page (5.5"x4.25") ad in program , 4 tickets to Annual Meeting, and podium mention

Strengthening Level : \$1000– full page (5.5" x 8.5") in program, 8 tickets to Annual Meeting, and podium mention

211 Sponsorship Form

Company Name	Contact Name
Phone	E-mail
Address	
City, State	ZIP

Sponsorship Levels | Please check one.

- ☐ Supporting Level \$250
- ☐ Sustaining Level \$500
- ☐ Strengthening Level \$1000

*Sponsorship is tax deductible to the full extent of the law.
Please consult with your tax advisor.*

*By signing this form, I have agreed to join in supporting Kishwaukee United Way's **211 program** and give permission for a representative to contact me to process my gift.*

Date	Signature
------	-----------

Return form to dawn@kishwaukeeunitedway.com
or mail to: KUW, 115 N. First Street, DeKalb, IL 60115
Upon receipt of form, KUW will send **sponsorship invoice** using the included contact information.

Checks payable to: **Kishwaukee United Way**

COUNTY OF DEKALB

Taxpayer, 1020 WEST LLC., et al.,

Plaintiffs,

VS.

Christine J. Johnson, DeKalb County
Treasurer and Ex-Officio DeKalb
County Collector,

Defendant.

Case No. 2019TX36

2018 Tax Rate Objection Complaint

A compromise agreement has been reached between the parties regarding the 2018 DeKalb County tax rate objections, DeKalb Township, (the "District") by its attorney, JENNIFER J. GIBSON of Zukowski, Rogers, Flood & McArdle, and EVAN B. KARNES, II and EVERARDO MARTINEZ, both of Karnes Law Chartered, negotiated and appeared for 1020 West LLC, et al., (the "Objectors").

The District and the Objectors agreed to file with the Court (pursuant to Section 23-30 of the Property Tax Code [35 ILCS 200/23-30]) this Second Compromise Agreement which includes the following resolutions, agreements, stipulations and supporting facts pertaining to the objections listed as settled on Exhibit "A" attached hereto:

1. The Objectors have made a *prima facie* case.
2. Objectors timely paid their 2018 real estate taxes on their real property in DeKalb County, Illinois in full and under protest before they filed their tax rate objection complaint.

3. The District and the Objectors considered all of the issues and matters raised by the tax rate objections, negotiated a partial settlement of the objections and those Objections identified on Exhibit "A" in the amount of \$6,500.00 are sustained in the Objector's favor.

4. Pursuant to this Second Compromise Agreement the Collector, on behalf of the District, shall pay to the Objectors a refund of taxes in the sum of \$6,500.00 identified above. The individual objections that have been settled or marked as withdrawn shall be withdrawn and considered overruled in all other aspects.

5. The Parties stipulate that this Court shall issue its Order to confirm this Second Compromise Agreement and Settlement of the Objections and approve the Collector's payment, on behalf of the District, to refund and return to the Objectors, through their counsel, **Karnes Law Chartered Client Trust Account**, the sum of \$6,500.00. The Parties stipulate that this Compromise Agreement and settlement shall not be subject to any additional statutory interest under 35 ILCS 200/23-20. The Parties negotiated the refunds in gross, and the refund payment shall not be subject to verification or adjustments by the Collector or any other agency or Court.

6. Payment by the Collector of \$6,500.00 under this Second Compromise Agreement and the contemporaneous Court Order shall release and forever discharge the District from only those debts, claims, demands, actions, and causes of action in connection with the collection of 2018 DeKalb County real property taxes which the Objectors might otherwise have as to these specific objections identified as compromised or settled herein and shall not release any other debts, claims, demands, actions, and causes of action with regard to any other objections not listed on Exhibit "A".

The Parties stipulate that the amounts negotiated and set forth in this Second Compromise Agreement shall not constitute admission(s) of fact by any party, but rather reflect the culmination of arm's length negotiations by the Parties to compromise, settle and resolve the specified


disputes over tax rate objection(s) identified on Exhibit "A" for the amounts shown and withdrawn.

Dated this _____ day of _____, 2020.

DeKalb Township,

1020 WEST LLC, et al.,
Taxpayers/Objectors,

By: _____
DeKalb Township Supervisor


By: _____
Evan B. Karnes, II,
Attorney for the Objectors

Evan B. Karnes II #3122359
Everardo Martinez #6281970
KARNES LAW, CHARTERED
177 North State Street
Chicago, Illinois 60601
Phone: (312) 629-8900
FAX: (312) 629-0109
Evan@karnes-law.com
Attorneys for the Objectors

1020 WEST LLC v. Collector -- Case 18TX19
2018 Tax Levy Year Tax Rate Objection Complaint
Second Compromise Agreement

EXHIBIT A

<u>Taxing District</u>	<u>Objection</u>	<u>Settlement Amount</u>	<u>Refund</u>
DeKalb Township	#3 GENERAL ASSISTANCE	\$ 650.00	\$ 6,500.00
<u>Total</u>			<u>\$ 6,500.00</u>

EXHIBIT A

STATE OF ILLINOIS

COUNTY OF DEKALB

IN THE CIRCUIT COURT OF THE TWENTY-THIRD JUDICIAL DISTRICT
DEKALB COUNTY, ILLINOIS

Taxpayer, 1020 WEST LLC., et al.,

Plaintiffs,

vs.

Christine J. Johnson, DeKalb County
Treasurer and Ex-Officio DeKalb
County Collector,

Defendant.

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Case No. 2019TX36

2018 Tax Rate
Objection Complaint

SECOND AGREED ORDER

This cause came before the Court on the agreement of the parties that certain of the tax rate objections should be resolved by a negotiated settlement, DeKalb Township, (the "District"), by its attorney, JENNIFER J. GIBSON of Zukowski, Rogers, Flood & McArdle, and 1020 WEST LLC, et al., (the "Objectors"), by its counsel, EVAN B. KARNES, II, and KARNES LAW CHARTERED, it appearing to the Court that it has jurisdiction of both the subject matter and the parties, the Court having examined the Second Compromise Agreement filed on or about _____, 2020, regarding the Objectors' 2018 tax rate objection, and otherwise being fully advised;

THE COURT FINDS THAT the Second Compromise Agreement between the District and the Objectors is a fair and just disposition of certain of the Objectors' 2018 identified tax rate objections, the Court approves that agreement and further,

THE COURT ORDERS THAT:

1. An agreed judgment is entered for the Objectors in the amount of **\$6,500.00** for their tax rate objections identified in the Second Compromise Agreement, in complete and final settlement of such objections. Any of Objectors' tax objections not previously settled or withdrawn, or otherwise adjudicated on the merits, are preserved except as identified in this or prior orders as "withdrawn" on Exhibit "A" of the compromise agreement.

2. The Collector, on behalf of the district, shall refund to the Objectors, through and payable to their counsel, **Karnes Law Chartered Client Trust Account**, 177 North State Street, Third Floor, Chicago, Illinois 60601-3607, the sum of **\$6,500.00**, without addition of any additional interest, to be charged against each taxing district involved as shown in Exhibit "A" of the Second Compromise Agreement. The District and Objectors represent that the amounts of refund to the Objectors have been negotiated at arm's length with the advice and recommendations of their respective lawyers. The Court reserves jurisdiction to resolve any dispute(s) that may arise relative to payment and the refund required by the Second Compromise Agreement and Exhibit "A". The Parties negotiated the refunds in gross, and the refund payment shall not be subject to verification or adjustments by the Collector or any other agency or Court.

3. The Court specifically finds pursuant to Rule 304(a) that no just reason exists for delaying the enforcement of or any appeal from this Order, which disposes

of all claims Objectors raise by the 2018 objections listed on Exhibit "A" as attached to the Second Compromise Agreement.

ENTER:

J U D G E

Date: _____

Evan B. Karnes, II 3122359
Everardo Martinez #6281970
KARNES LAW CHARTERED
177 N. State Street, 3rd Floor
Chicago, Illinois 60601
Phone: (312) 629-8900
FAX: (312) 629-0109
evan@karnes-law.com
Attorneys for Objectors

DeKalb Township Board

AN ORDINANCE BUDGETING AND APPROPRIATING FOR ALL TOWN PURPOSES FOR DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING APRIL 1, 2020 AND ENDING MARCH 31, 2021

#2020-001

BE IT ORDAINED by the Town Board of DeKalb Township, DeKalb County, Illinois.

SECTION I: that the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the DeKalb Township, be and the same are hereby appropriated for the town purposes of DeKalb Township, DeKalb County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

GENERAL TOWN FUND:

EST. BEGINNING BALANCE: April 1, 2020 \$997,000.00

ESTIMATED REVENUES:

Property Tax	\$834,000.00
Replacement Tax	\$25,000.00
Interest Income	\$500.00
TORMIA	\$1,000.00
TIF Fund Disbursement	\$10,000.00
Cemetery Income	\$1,000.00
Miscellaneous	\$2,500.00

TOTAL ESTIMATED REVENUES: \$874,000.00

TOTAL ESTIMATED FUNDS AVAILABLE: \$1,871,000.00

BUDGETED EXPENDITURES:

1.1	Administration	\$730,943.00
1.2	Social Services/Agency Grants	\$123,750.00
1.3	Assessor's Budget	\$253,000.00
1.4	Cemetery Budget	\$235,600.00
1.5	Contingencies	\$50,000.00

TOTAL EXPENDITURES/APPROPRIATIONS: \$1,393,293.00

ENDING BALANCE: MARCH 31ST, 2021 \$477,707.00

1.1 ADMINISTRATION:

PERSONNEL

Salaries (S,C,TR,HC,ASSR, OS)	\$318,808.00	
Janitorial	\$10,000.00	
Insurance Benefits	\$78,000.00	
Unemployment Insurance	\$2,500.00	
Social Security	\$19,000.00	
Medicare	\$5,000.00	
I.M.R.F.-Pension	\$31,185.00	
TOTAL PERSONNEL		\$464,493.00

CONTRACTUAL SERVICES

Audit	\$4,500.00	
Legal Services	\$22,000.00	
Postage	\$2,000.00	
Telephone	\$4,800.00	
Newsletter	\$5,000.00	
Publishing	\$3,000.00	
Printing	\$3,000.00	
Subscriptions	\$1,500.00	
Training/Travel/Education	\$10,000.00	
Liability Insurance/WC	\$15,000.00	
Utilities	\$15,000.00	
Dues and Memberships	\$6,500.00	
Equipment Maintenance/Software	\$2,750.00	
Building Maintenance	\$5,000.00	

IT/Security	\$25,000.00
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TOTAL CONTRACTUAL	\$125,050.00
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SERVICES:

COMMODITIES

Office Supplies	\$6,000.00
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Operating Expense	\$5,000.00
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TOTAL COMMODITIES:	\$11,000.00
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GENERAL TOWN FUND:

Continued

1.1 ADMINISTRATION:

CAPITAL OUTLAY

Office Equipment	\$20,000.00
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Community Center	\$70,000.00
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TOTAL CAPITAL OUTLAY	\$90,000.00
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OTHER EXPENDITURES

Equipment leasing	\$650.00
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Internet /Website	\$7,000.00
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Social Media	\$2,750.00
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Community Affairs	\$20,000.00
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Emergency Relief	\$10,000.00
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TOTAL OTHER	\$40,400.00
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EXPENDITURES:

TOTAL ADMINISTRATION:	\$730,943.00
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1.2 SOCIAL SERVICE/AGENCY GRANTS

Agency Grants	\$100,000.00
Committee on Youth	\$15,000.00
County Nursing Home	\$6,000.00
Economic Development	\$2,750.00

TOTAL SOCIAL SERVICE/AGENCY GRANTS	\$123,750.00
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PERSONNEL

Salaries	\$144,500.00
Social Security	\$8,500.00
Medicare	\$2,100.00
I.M.R.F.	\$11,000.00
Insurance Benefits	\$36,000.00
Unemployment Insurance	\$900.00

TOTAL PERSONNEL	\$203,000.00
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CONTRACTUAL SERVICES:

Equipment Maintenance	\$1,000.00
Postage	\$300.00
Telephone	\$4,500.00
Printing	\$800.00
Dues	\$350.00
Travel/Training/Education	\$6,000.00

Legal Services	\$3,000.00
Appraisal Fee	\$2,700.00
Software Licensing	\$7,200.00
IT Services/Security	\$11,000.00

TOTAL CONTRACTUAL	\$36,850.00
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SERVICES

COMMODITIES

Office Supplies	\$1,700.00
Operating Supplies	\$1,400.00
Office Equipment	\$1,500.00
Office Furniture	\$2,000.00

TOTAL COMMODITIES	\$6,600.00
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CAPITAL OUTLAY

Computer Hardware	\$2,800.00
Computer Software	\$1,000.00

TOTAL CAPITAL OUTLAY	\$3,800.00
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OTHER EXPENDITURES

Miscellaneous Expense	\$1,000.00
Internet Access Fees	\$550.00
Website	\$200.00
Property Online	\$1,000.00

TOTAL CAPITAL OUTLAY	\$2,750.00
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TOTAL ASSESSOR'S BUDGET:

\$253,000.00

CONTRACTUAL

Cemetery Management Staff	\$10,000.00
Landscaping	\$40,000
Snow Removal	\$5,000
Grave Openings	\$2,000
Tree Services	\$20,000
Legal	\$3,500
Software	\$12,000
Cemetery Mapping Labor	\$10,000
Restoration	\$80,000
Seal Coat/Road Construction/Maintenance	\$25,000

TOTAL CONTRACTUAL SERVICES: \$207,500.00

COMMODITIES

Utility	\$400.00
Audit	\$100.00
Signage	\$5,000.00
Fencing	\$8,500.00
Flagpole/Flags	\$2,000.00
Postage	\$500.00
Internet	\$500.00
Website	\$100.00
Dues	\$500.00

Publishing / Printing	\$2,500.00
Postings	\$2,000.00
Equipment	\$3,000.00
Supplies	\$1,000.00
Training/Travel/Education	\$2,000.00

TOTAL	\$ 28,100.00
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COMMODITIES:

TOTAL CEMETERY BUDGET	\$235,600.00
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2. GENERAL ASSISTANCE FUND

EST. BEGINNING BALANCE: April 1, 2020	\$466,000.00
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ESTIMATED REVENUES:

Property Tax	\$236,000.00
Interest	\$725.00
Miscellaneous Income	\$500.00
IGA Income	\$5,000.00
SSI/St. of Illinois-Interim Assistance	\$5,000.00

TOTAL ESTIMATED REVENUES:	\$247,225.00
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TOTAL ESTIMATED FUNDS AVAILABLE:	\$713,225.00
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BUDGETED EXPENDITURES:

2.1	Administration	\$201,250.00
2.2	Services	\$100,000.00
2.3	Home Relief	\$201,500.00
2.4	Contingencies	\$25,000.00

TOTAL EXPENDITURES/APPROPRIATIONS: \$527,750.00

ENDING BALANCE: **March 31st, 2021** **\$285,475.00**

2.1 ADMINISTRATION

Salaries	\$115,000.00
Social Security	\$7,500.00
Medicare	\$1,800.00
I.M.R.F.	\$12,500.00
Unemployment	\$600.00
Insurance Benefits	\$28,000.00
Worker's Compensation	\$3,000.00
Equipment Maintenance &	\$3,000.00
Supplies	
Publishing / Subscriptions	\$600.00
Printing	\$3,000.00
Postage	\$2,750.00
Legal	\$5,000.00
Travel/Training	\$1,000.00
Office Supplies	\$3,500.00
Operating Supplies	\$4,000.00

Equipment	\$5,000.00
Visual GA	\$5,000.00

TOTAL ADMINISTRATION

\$201,250.00

2.2 SERVICES

AID Services	\$50,000.00
Food Pantry	\$40,000.00
Emergency Food Services	\$10,000.00

TOTAL SERVICES

\$100,000.00

2.3 HOME RELIEF

Medical/Doctor	\$11,000.00
Hospital Service/ In-Patient	\$10,000.00
Hospital Service/Out-Patient	\$10,000.00
Pharmaceutical Supplies	\$20,000.00
Dental Service	\$1,000.00
M.A.C.I. - Medical Catastrophic	\$3,500.00
Other Medical Services	\$3,000.00
Flat Grant Expense-G.A. & Interim	\$117,500.00
Emergency Assistance	\$22,500.00
Transient Assistance	\$1,000.00
Miscellaneous	\$2,000.00

TOTAL HOME RELIEF

\$201,500.00

2.4 CONTINGENCIES

Contingencies

\$25,000.00

TOTAL CONTINGENCIES

\$25,000.00

TOTAL EXPENDITURES/APPROPRIATIONS:

\$527,750.00

SECTION 3: That the amount appropriated for Town purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

1	GENERAL TOWN	\$1,393,293.00
2	GENERAL ASSISTANCE	\$527,750.00
TOTAL APPROPRIATIONS:		\$1,921,043.00

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriation in the amount ONE MILLION, NINE HUNDRED TWENTY-ONE THOUSAND, FORTY THREE AND NO/100-----Dollars (\$1,921,043.00) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: That Section 3 shall be and is a summary of the Annual Appropriation Ordinance of this Township, passed by the Town Board of DeKalb as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 14th day of April , 2020 pursuant to a roll call vote by the Town Board of DeKalb Township, DeKalb County, Illinois.

<u>Town Board</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Chad McNett	_____	_____	_____
Kevin Flavin	_____	_____	_____
Lisa King	_____	_____	_____
Nancy Teboda	_____	_____	_____
Jennifer Jeep Johnson	_____	_____	_____

Jennifer Jeep Johnson, Supervisor

Geralynne Kunde, Clerk

(Seal)

**CERTIFICATION OF BUDGET & APPROPRIATIONS ORDINANCE
DEKALB TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of the DeKalb Township, DeKalb County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget and Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2020 and ending March 31, 2021, as adopted this 14th day of April, 2020.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of DeKalb Township, DeKalb County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 14th day of April, 2020

Geraldynne Kunde, Township Clerk

Filed this _____ day of _____ 2020.

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWN FUND AND GENERAL ASSISTANCE FUND

The undersigned, Supervisor (Chief Fiscal Officer) of DeKalb Township, DeKalb County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCAS 200/18-50 and on behalf of DeKalb Township, DeKalb County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation ordinance.

DATED this 14th day of April, 2020

Jennifer Jêep Johnson, Supervisor

FILED this _____ day of _____ 2020

(County Clerk)

Budget & Appropriation Ordinance

ROAD DISTRICT

ORDINANCE NO. 2020-002

An ordinance appropriating for all road purposes for **DEKALB TOWNSHIP** Road District, **DEKALB** County, Illinois, for the fiscal year beginning **APRIL 1, 2020** and ending **MARCH 31, 2021**.

BE IT ORDAINED by the Board of Trustees of **DEKALB** Township, **DEKALB** County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of **DEKALB TOWNSHIP** Road District, be and the same are hereby appropriated for the road purposes of **DEKALB TOWNSHIP** Road District, **DEKALB** County, Illinois as hereinafter specified for the fiscal year beginning **APRIL 1, 2020** and ending **MARCH 31, 2021**.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL ROAD FUND

PERMANENT ROAD FUND

BUILDING & EQUIPMENT FUND

SPECIAL BRIDGE FUND

GENERAL ROAD FUND:

BEGINNING BALANCE: FEBRUARY 29, 2020:

\$403,389.85

ESTIMATED REVENUES:

Property Tax-Total	<u>\$317,593.00</u>
Less: Municipal Share	<u>\$158,796.50</u>

Property Tax-Net	<u>\$158,796.50</u>
Replacement Tax-State of Illinois	<u>\$91,800.00</u>
Interest Income	<u>\$1,575.00</u>
Miscellaneous-Fines-Etc.	<u>\$3,500.00</u>
TOIRMA Insurance Dividend	<u>\$500.00</u>
TIF Disbursement	<u>\$35,000.00</u>
Cemetery maintenance reimbursement	<u>\$35,000.00</u>

TOTAL ESTIMATED REVENUES: \$326,171.50

TOTAL ESTIMATED FUNDS AVAILABLE: \$729,561.35

BUDGETED EXPENDITURES:

1.1 Administration	<u>\$232,725.00</u>
1.2 Maintenance	<u>\$80,000.00</u>
1.3 Commodities	<u>\$35,000.00</u>
1.4 Capital Outlay	<u>\$300,000.00</u>
1.5 Other Expenditures	<u>\$17,000.00</u>
1.6 Contingencies	<u>\$29,836.35</u>

TOTAL EXPENDITURES/APPROPRIATIONS: \$694,561.35

ENDING BALANCE: MARCH 31, 2021:

\$35,000.00

ROAD AND BRIDGE FUND:**1.1 ADMINISTRATION:****PERSONNEL**

Salaries - Road Crew	\$29,000.00	
Salaries-(Secretary)	\$25,000.00	
Social Security	\$3,000.00	
Medicare	\$850.00	
I.M.R.F.-Pension	\$3,500.00	
Insurance Benefits	\$11,500.00	
Unemployment	\$150.00	
TOTAL PERSONNEL		\$73,000.00

CONTRACTUAL SERVICES

Accounting	\$4,500.00	
Legal Services	\$65,000.00	
Postage	\$625.00	
Telephone	\$2,400.00	
Printing / Publishing	\$500.00	
Training- Road Commiss. - Road Crew	\$1,800.00	
Travel	\$1,500.00	
Insurance:(Liability/General/Bonding/Work.Comp.)	\$14,000.00	
Utilities-(waste mgmt./gas/water)	\$3,100.00	
Dues-Road Commissioner	\$500.00	
Personal Property	\$39,500.00	
Internet	\$500.00	
Website	\$8,000.00	
New - I T service	\$7,500.00	
Ipwman-II. Public Works Mutual Aid Network	\$2,500.00	
TOTAL CONTRACTUAL SERVICES:		\$151,925.00

COMMODITIES

Office- Computer, Supplies	\$6,000.00	
Operating Expense	\$1,800.00	
TOTAL COMMODITIES:		\$7,800.00

TOTAL ADMINISTRATION:\$232,725.00

ROAD AND BRIDGE FUND:

1.2 MAINTENANCE:

CONTRACTUAL SERVICES:

Building Maintenance Services	<u>\$35,000.00</u>	
Equipment Maintenance, Repair, Parts	<u>\$45,000.00</u>	
TOTAL CONTRACTUAL MAINTENANCE:		<u>\$80,000.00</u>

1.3 COMMODITIES:

Shop Supplies	<u>\$18,000.00</u>	
Small Tools	<u>\$12,000.00</u>	
Fuel	<u>\$5,000.00</u>	
TOTAL COMMODITIES:		<u>\$35,000.00</u>

1.4 CAPITAL OUTLAY:

New Fuel Tank & Pad	<u>\$10,000.00</u>	
Replace Shop Floor Drains	<u>\$25,000.00</u>	
Purchase Land -Pin # 083427701	<u>\$70,000.00</u>	
New Pavement- Rear Lot	<u>\$20,000.00</u>	
New Plow Truck	<u>\$50,000.00</u>	
New Excavator	<u>\$150,000.00</u>	
Small Equipment	<u>\$10,000.00</u>	
TOTAL CAPITAL OUTLAY:		<u>\$300,000.00</u>

1.5 OTHER EXPENDITURES:

Rentals & Uniforms	<u>\$12,000.00</u>	
Miscellaneous Expense	<u>\$5,000.00</u>	
TOTAL OTHER EXPENDITURES:		<u>\$17,000.00</u>

TOTAL MAINTENANCE:

\$432,000.00

PERMANENT ROAD FUND:**BEGINNING BALANCE: FEBRUARY 29, 2020:**\$905,594.24**ESTIMATED REVENUES:**

Property Tax

\$824,961.00

Interest

\$2,800.00

Miscellaneous:

\$1,800.00

Malta Twp salt treatment reimbursement

\$2,900.00**TOTAL ESTIMATED REVENUES:**\$832,461.00**TOTAL ESTIMATED FUNDS AVAILABLE:**\$1,738,055.24**BUDGETED EXPENDITURES:**

1.1 Personnel

\$260,550.00

1.2 Contractual

\$1,155,000.00

1.3 Commodities

\$182,000.00

1.4 Other Expenditures

\$20,000.00

1.5 Contingencies

\$65,000.00**TOTAL EXPENDITURES/APPROPRIATIONS:**\$1,682,550.00**ENDING BALANCE: MARCH 31, 2021:**\$55,505.24**BUDGETED EXPENDITURES:**

1.1 ADMINISTRATION: PERSONNEL

Salaries-Road Crew

\$179,000.00

Social Security

\$10,750.00

Medicare

\$2,400.00

IMRF

\$14,000.00

Insurance Benefits

\$54,000.00

Unemployment

\$400.00**TOTAL ADMINISTRATION:**\$260,550.00

1.2 CONTRACTUAL SERVICES

Road Maintenance

\$200,000.00

Engineering Services / surveying services / appraisals

\$70,000.00

Rental

\$15,000.00

Road Lighting

\$7,500.00

Contract Labor

\$10,000.00

Crackfilling

\$30,000.00

Dirt

\$1,500.00

Road Projects

\$700,000.00

Road Striping-Paint-Beads

\$25,000.00

Road Sealing-Rejuvenator

\$11,000.00

Road Salt-Chips-Treatment

\$75,000.00

Road Sign Replacement-Repair

\$10,000.00**TOTAL CONTRACTUAL SERVICES**\$1,155,000.00

PERMANENT ROAD FUND:

1.3 COMMODITIES

Equipment Fuel	<u>\$32,000.00</u>	
Right of Way	<u>\$150,000.00</u>	
TOTAL COMMODITIES		<u>\$182,000.00</u>

1.4 OTHER EXPENDITURES

Miscellaneous	<u>\$20,000.00</u>	
TOTAL CAPITAL OUTLAY		<u>\$20,000.00</u>

1.5 CONTINGENCIES

\$65,000.00

TOTAL EXPENDITURES/APPROPRIATIONS:		<u><u>\$1,682,550.00</u></u>
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BUILDING & EQUIPMENT FUND:

BEGINNING BALANCE: FEBRUARY 28, 2020:

\$150,378.05

ESTIMATED REVENUES:

Property Tax	<u>\$81,694.00</u>
Miscellaneous:	<u>\$100.00</u>
Loader Sale- Afton Twp	<u>\$30,000.00</u>
Truck Sale South Grove Twp	<u>\$15,000.00</u>
Other Equipment Sale	<u>\$10,000.00</u>
Interest	<u>\$400.00</u>

TOTAL ESTIMATED REVENUES: \$137,194.00

TOTAL ESTIMATED FUNDS AVAILABLE: \$287,572.05

BUDGETED EXPENDITURES:

1.1 Equipment	<u>\$277,000.00</u>
1.2 Contingencies	<u>\$10,000.00</u>

TOTAL EXPENDITURES/APPROPRIATIONS: \$287,000.00

ENDING BALANCE: MARCH 31, 2021:

\$572.05

BUDGETED EXPENDITURES

1.1 EQUIPMENT EXPENDITURES

New Ditch Mowing Tractor	<u>\$45,000.00</u>
New Pull Type Ditch Mower	<u>\$12,000.00</u>
New Road Stripper	<u>\$50,000.00</u>
New Plow/ Dump Truck	<u>\$145,000.00</u>
New Equipment Attachments	<u>\$25,000.00</u>

TOTAL EQUIPMENT EXPENDITURES \$277,000.00

1.3 CONTINGENCIES \$10,000.00

TOTAL EXPENDITURES/APPROPRIATIONS: \$287,000.00

SPECIAL BRIDGE FUND:

BEGINNING BALANCE: FEBRUARY 29, 2020:

\$346,681.18

ESTIMATED REVENUES:

Interest Income

\$800.00

Misc.

\$100.00

TOTAL ESTIMATED REVENUES:

\$900.00

TOTAL ESTIMATED FUNDS AVAILABLE:

\$347,581.18

BUDGETED EXPENDITURES:

1.1 Contractual

\$90,000.00

1.2 Capital Outlay

\$125,000.00

1.3 Contingencies

\$10,000.00

TOTAL EXPENDITURES/APPROPRIATIONS:

\$225,000.00

ENDING BALANCE: MARCH 31, 2021

\$122,581.18

1.1 CONTRACTUAL SERVICES:

Contractual Services

\$50,000.00

Bridge Repairs

\$20,000.00

New Culverts / Drain Pipes

\$20,000.00

TOTAL CONTRACTUAL SERVICES

\$90,000.00

1.2 CAPITAL OUTLAY

Bridge & Culvert Replacement

\$100,000.00

Manhole Repair & Replacement

\$25,000.00

TOTAL CAPITAL OUTLAY

\$125,000.00

1.3 Contingencies

\$10,000.00

TOTAL EXPENDITURES/APPROPRIATIONS:

\$225,000.00

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning

APRIL 1, 2020 AND ENDING MARCH 31, 2021 by fund shall be as follows:

1	GENERAL ROAD FUND	<u>\$694,561.35</u>
2	PERMANENT ROAD FUND	<u>\$1,682,550.00</u>
3	BUILDING & EQUIPMENT FUND	<u>\$287,000.00</u>
4	SPECIAL BRIDGE FUND	<u>\$225,000.00</u>
	TOTAL APPROPRIATIONS:	<u><u>\$2,889,111.35</u></u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of Two Million, Eight Hundred Eighty-Nine, One Hundred Eleven and 35/100-----Dollars (\$2,889,111.35) for the fiscal year beginning **APRIL 1, 2020** and ending **MARCH 31, 2021**.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Town Board as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 2020 pursuant to a roll call vote by the Board of Trustees of **DEKALB** Township, **DEKALB** County, Illinois.

BOARD OF TRUSTEES

AYE

NAY

ABSENT

Kevin Flavin

Lisa King

Chad McNett

Nancy Teboda

Jennifer J Johnson

Geraldynne Kunde, Town Clerk

Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

The undersigned, duly elected, qualified and acting Clerk, of **DEKALB** Township, **DEKALB** County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget and Appropriation Ordinance of said Road District for the fiscal year beginning **APRIL 1, 2020** and ending **MARCH 31, 2021**, as adopted this _____ day of _____, **2020**

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of **DEKALB** Township Road District, **DEKALB** County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, **2020**

Geralynne Kunde, Township Clerk

Filed this _____ day of _____ 20____.

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

ROAD DISTRICT

The undersigned, Supervisor, Chief Fiscal Officer of **DEKALB** Township, **DEKALB** County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of **DEKALB** Township Road District, **DEKALB** County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 2020

Chief Fiscal Officer

Filed this _____ day of _____, 20____

County Clerk



MINUTES, TOWNSHIP BOARD
DEKALB, ILLINOIS
February 12th, 2020

The meeting was called to order by Supervisor Johnson at 6:00pm at the Township offices located at 2323 S. Fourth Street in DeKalb, Illinois. Roll was taken, those present were: Supervisor Johnson, Highway Commissioner Smith, Assessor Dyer, Trustees Flavin, King, McNett. Trustee Teboda arrived at 6:17p.

The Pledge of Allegiance was conducted by Supervisor Johnson and all in attendance.

Members of the Public Present: None.

Presentations: None

A motion was made by Trustee King to approve the agenda and was seconded by Trustee Flavin.

Reports:

Supervisor Johnson: The Township is working on a comprehensive year long calendar with community events. The plan is to do smaller events more often in our community. Thank you to the General Assistance staff for attending the many events they have recently. There are plans to have Census training in our board room after Early Voting has concluded. Tomorrow morning Supervisor Johnson is going to be attending the Triad meeting, the Senior Vehicle Check may not be held at the Township this year. There are future plans to have a laptop in the Annie Glidden North vicinity to remotely aid our General Assistance clients. Development of the website was put on hold this month. Highway Commissioner Smith will be conducting a tour with a group of children from CLC, the kids will get to climb on the trucks and beep the horns.

Clerk Kunde: Early Voting has started at the DeKalb County Sycamore complex.

Highway Commissioner Smith: The new plow truck has arrived, after the purchase from a year ago. The Highway district will be declaring the International Truck as surplus and will be sold to South Grove Township. A new 1-ton truck has been ordered. The lawsuit has been settled. Working on establishing a salt consortium for better pricing. Pricing for summer projects has come in around \$700,000 and Annie Glidden will be included this summer.

Assessor Dyer: Attended the County Review Board, all Township assessments were approved.

Trustee Flavin: Might be absent from March meeting.

Trustee King: It's Black History month and tomorrow is her birthday.



Trustee McNett: Took part in “Point in Time” through the DeKalb Police Department, one homeless individual was located.

Trustee Teboda: Nothing

Bill Paying:

A motion to approve the January Audit Report and February bills to pay was made by Trustee Flavin and seconded by Trustee King. A roll call vote was taken: Supervisor Johnson: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye and Trustee Teboda: Aye. Motion passed.

A motion to approve and file the January Treasurer’s budgetary report was made by Trustee McNett and seconded by Trustee Teboda. A roll call vote was taken: Supervisor Johnson: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; and Trustee Teboda: Aye. Motion passed.

Old Business: Lawsuit is circling down to an amount to settle.

New Business: Supervisor Johnson will be captain of the Township bowling team and Highway Commissioner Smith will be the captain for the Highway District bowling team. They will be competing against one another during Bowl for Kid’s Sake at Mardi Gras Lanes.

Approval of the regular Town minutes: a motion was made by Supervisor Johnson to approve the minutes from the January 8th, 2020 meeting and was seconded by Trustee King. Motion passed.

Other Business: Next Regular Meeting will be March 11th, 2020 at 6pm in the Township Offices located at 2323 S. Fourth Street in DeKalb.

The Committee on Youth meeting is scheduled for February 26th, 2020, there are no grant applications this month.

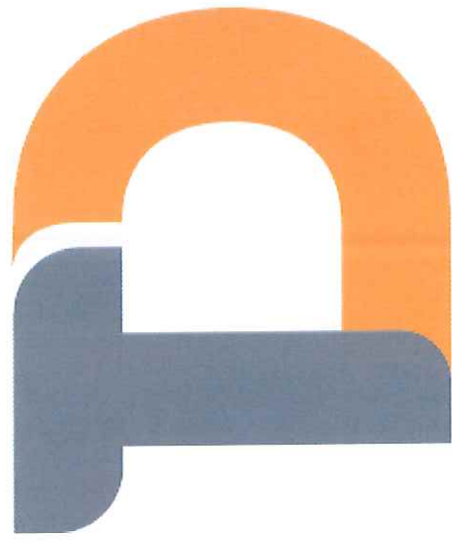
A motion to adjourn was made by Trustee Teboda and seconded by Trustee King. Motion passed.

The meeting adjourned at 6:39p.

Respectfully submitted,
Geraldynne Kunde
DeKalb Township Clerk

Geraldynne M. Kunde, Clerk

Jennifer Jeep Johnson, Supervisor



DeKalb
TOWNSHIP