



**MEETING OF THE DEKALB TOWNSHIP BOARD  
JUNE 9, 2021 6:00 P.M.  
2323 SOUTH FOURTH STREET, DEKALB, IL 60115**

**Due to the State of Illinois moving to the Bridge Phase of the Restore Illinois Plan, including lifting the face mask mandate for vaccinated individuals, DeKalb Township will return to normal meeting procedures. The public is invited to join our in-person meetings and members of the public may address the Township Board during Public Comment by submitting a speaker request form prior to the start of the meeting. If room capacity exceeds 60%, additional seating will be available in the lobby.**

**As a convenience to the public, the Township is also providing remote viewing of the meeting. Remote viewing mode does not provide for public participation.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88393333430?pwd=ZTFiajBTWXJyMFArazkxVGVBTHlvZz09>

**Meeting ID:** 883 9333 3430

**Passcode:** 315559

**One tap mobile:** +13126266799,,88393333430#,,,,\*315559# US (Chicago)

- A. Call to Order – Roll Call
- B. Pledge of Allegiance
- C. Motion to Appoint Recording Secretary for this Meeting
- D. Approval of Agenda
- E. Clerk Vacancy and Appointment
  - a. Motion to declare vacancy in position of Township Clerk
  - b. Interview Township Clerk applicants
  - c. Discussion of Clerk applicants and motion to approve warrant of appointment of Township Clerk to fill vacancy in term of office expiring on or about May 19, 2025.
- F. Presentations

- a. Dan Keeney, DeKalb County Community Gardens
- G. Public Comment
- H. Reports
  - a. Supervisor's Report
  - b. Clerk's Report
  - c. Highway Commissioner's Report
  - d. Assessor's Report
  - e. Trustees' Reports
- I. Bill Paying
  - a. Approval of May audit report and June bills to pay
  - b. Receive, file, and approve Treasurer's May budget report
- J. Unfinished Business
- K. New Business
  - a. Approve Regular Meeting Minutes of May 12, 2021
  - b. Approve Special Meeting Minutes of May 17, 2021
  - c. Discussion and Approval of Updated COVID-19 Policy
  - d. Ordinance to Ratify and Approve Aggregation Program with Dynegy Energy Services, LLC, dated May 24, 2021, for 36 months.
  - e. Resolution to Approve Mary Hess, DeKalb Township Supervisor, as Authorized Agent for IMRF
  - f. Approval of Funds (\$2750.00) for continued support of DeKalb County Economic Development Corporation.
- L. Old Business
- M. Other Business
  - a. Next Regular DeKalb Township Board Meeting July 14, 2021 at 6:00 pm
- N. Adjournment

10th of May, 2021

From: Nicole Crespo

To: DeKalb Township Board/ Voters of DeKalb Township  
2323 S 4th Street  
DeKalb, Illinois, 60115

To the DeKalb Township Board and the voters of DeKalb Township,

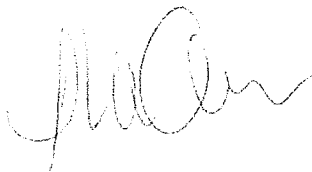
It is with my most sincere apology that I will not be able to fulfill my duties as DeKalb Township Clerk as elected, due to an opportunity that has been given to me out of state. I had full intention of committing myself to the role of clerk, but could not pass up an opportunity to advance myself academically and professionally.

I would like to thank the voters of DeKalb Township for electing me. It was a great honor, and I know there will be a fitting citizen to step up and fill the position.

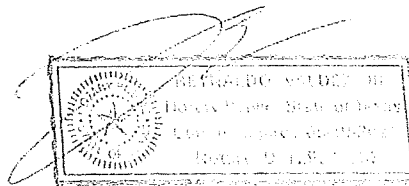
In summation, I do hereby step down as DeKalb Township Clerk Elect, effective immediately.

Thank you and good luck in the future,

Sincerely,



Nicole Crespo



5.10.2021

## Mary Hess

---

**From:** Mary Hess  
**Sent:** Thursday, May 20, 2021 3:43 PM  
**To:** Barbara  
**Subject:** RE: Clerk position  
**Attachments:** Township Clerk Information.pdf

Good afternoon Barb,

Thank you for your interest in the clerk position. This position is part time and serves in the capacity of an elected official. The position requires a handful of hours each month, coinciding with the monthly meetings. I have attached the packet of information with details about the clerks duties and responsibilities. Please contact me if you have any additional questions.

Thank you,

Mary Hess | Supervisor  
DeKalb Township  
2323 S. 4th Street | DeKalb, IL 60115  
815.758.8282 (o) | 815.758.0124 (f)  
Supervisor@dekalbtownship.org  
Dekalbtownship.com

-----Original Message-----

From: Barbara <thebeasleyfam2@gmail.com>  
Sent: Thursday, May 20, 2021 3:25 PM  
To: Mary Hess <supervisor@dekalbtownship.org>  
Subject: Clerk position

Dear Mary Hess,

My name is Barbara (Barb) Beasley and would like to learn more regarding this position. I have lived in Dekalb since 2002 and recently retired from St. Charles school district after 22 years. Can you also let me know if this position is full or part time?

Thank you,  
Barb

Andrew "Ondrew" Tillotson  
☎ 779-212-9820  
✉ andrew.ryan.tillotson@gmail.com

6/1/2021

DeKalb Township

To the Public Servants of the DeKalb Township,

It is with great excitement that I write this letter of interest to become the DeKalb Township Clerk. I have lived in DeKalb for nearly all of my life, and in being proud to call it home, I have volunteered at food pantries from Barb Food Mart to St. Mary's, trash cleanups solo and with the Trash Squirrels, and have coordinated mutual aid drives during the heart of the pandemic. Along the way, I have had the pleasure of doing a great deal of record keeping as a data scientist and non-profit leader.

It is high time that I gave back to the city of barbed wire and beer nuggets by serving in Township Government. With my experience, I know I have what it takes to not only stay organized and keep track of any Township records that come my way, but also set in place processes that bring the Township into the twenty first century. My digital archiving abilities, my years of experience in physical and digital database management, my numerous encounters with paperwork, and my high attention to detail make me perfect for this position.

It would be an honor to serve at this post in Township government, and I thank you for your time in processing this application. If you are looking for a hardworking, innovative, and passionate DeKalb Township clerk, look no further. Please reach out to me if you have any questions regarding my application.

With Great Respect,

Andrew "Ondrew" Tillotson



## Mary Hess

---

**From:** Julie Jesmer <julie.jesmer@gmail.com>  
**Sent:** Friday, June 4, 2021 1:22 PM  
**To:** Mary Hess  
**Subject:** Andrew Tillotson's Candidacy for DeKalb Township Clerk

ATTN: Mary Hess

Mary,

I'm writing today to express my strong endorsement for the candidacy of Andrew Tillotson for the clerkship position for DeKalb Township.

I have had the pleasure of working with Andrew since July 2020 with an organization called Sunrise DeKalb, which he co-leads with Joseph Rathke and for which I am the Treasurer. Andrew has demonstrated responsible leadership, attention to detail, understanding of the issues facing the organization and energy to put ideas into action. He has marshalled the resources of Sunrise DeKalb to campaign for local candidates for public office and to support tenants' rights with tireless hours volunteering on the ground. He is tech savvy, enthusiastically creative in problem-solving, and always the first to do the work that others may not want to do while at the same time being the bright light that encourages and inspires others to action. Andrew is willing, ready and able to make things happen and do what needs to be done. Additionally, he has volunteered alongside me and my group Trash Squirrels picking up trash in our fair city.

I wholeheartedly support Andrew in his goal to take on this clerkship position and to exercise a very positive, practical influence on our community.

If you have any questions or concerns, feel free to contact me.

Kind regards,

Julie

--  
Julie Jesmer  
Mobile: (630)715-1179

## Mary Hess

---

**From:** Mary Hess  
**Sent:** Tuesday, June 1, 2021 3:22 PM  
**To:** TIMOTHY SCHULZ  
**Subject:** RE: Specific Duties of Township Clerk  
**Attachments:** Township Clerk Information.pdf

Tim,

Thank you for your interest in the township clerk position. The attached packet of information provides details on the duties and responsibilities of the clerk. Please let me know if you have any questions once you have an opportunity to read the materials.

Thank you,

**Mary Hess | Supervisor**  
DeKalb Township  
2323 S. 4<sup>th</sup> Street | DeKalb, IL 60115  
815.758.8282 (o) | 815.758.0124 (f)  
[Supervisor@dekalbtownship.org](mailto:Supervisor@dekalbtownship.org)  
[Dekalbtownship.com](http://Dekalbtownship.com)



The information in this email and any attachment transmitted may be confidential and may be legally privileged. It is intended solely for the addressee. Access to this email by anyone else is unauthorized, and any review, retransmission or dissemination or other use of, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer.

**From:** TIMOTHY SCHULZ <tjstrat2@comcast.net>  
**Sent:** Tuesday, June 1, 2021 3:12 PM  
**To:** Mary Hess <supervisor@dekalbtownship.org>  
**Subject:** Specific Duties of Township Clerk

Good afternoon,

I'd like to learn about the specific duties of the township clerk. If you have a .pdf or other document outlining them I'd love to receive a copy. Otherwise, any sort of documentation would be wonderful.

Best Regards,

Tim Schulz

## Mary Hess

---

**From:** Mary Hess  
**Sent:** Friday, June 4, 2021 3:58 PM  
**To:** Tammie Shered  
**Subject:** RE: Letter of Interest  
**Attachments:** Township Clerk Information.pdf

Good afternoon Tammie,

Thank you for your interest in the clerk position. Attached is a packet of information which provides details on the duties and responsibilities of the clerk role. Please let me know if you have any questions once you have an opportunity to read the materials.

Thank you,

**Mary Hess | Supervisor**  
DeKalb Township  
2323 S. 4<sup>th</sup> Street | DeKalb, IL 60115  
815.758.8282 (o) | 815.758.0124 (f)  
[Supervisor@dekalbtownship.org](mailto:Supervisor@dekalbtownship.org)  
[Dekalbtownship.com](http://Dekalbtownship.com)



The information in this email and any attachment transmitted may be confidential and may be legally privileged. It is intended solely for the addressee. Access to this email by anyone else is unauthorized, and any review, retransmission or dissemination or other use of, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer.

**From:** Tammie Shered <sheredtammie@aol.com>  
**Sent:** Wednesday, June 2, 2021 5:35 PM  
**To:** Mary Hess <supervisor@dekalbtownship.org>  
**Subject:** Letter of Interest

Good Evening,

My name is Tammie Williams-Shered and I interested in applying for the clerk vacancy.

[Sent from the all new AOL app for iOS](#)



June 2, 2021

Mary Hess  
Supervisor  
DeKalb Township  
Township Building  
2323 S. 4<sup>th</sup> St.  
DeKalb, IL 60115

Ms. Hess,

I am interested in being considered for the appointment of the DeKalb Township Board of Trustees Clerk position.

I have lived in DeKalb Township for 26 years. I have served on a number of committees including the Founders Elementary School PTA, the DeKalb County Association of Human Resource Professionals, and the DeKalb Municipal Airport Advisory Board.

I would like to continue to support my community by serving as the DeKalb Township Board of Trustees Clerk.

Please let me know if you require any additional information regarding my credentials. Thank you.

Best regards,  
Melissa Gallagher

June 3, 2021

Mary Hess  
Supervisor  
DeKalb Township  
2323 S. 4<sup>th</sup> Street  
DeKalb, IL 60115

Dear Ms. Hess,

This is a letter to express my interest in an appointment to the position of Township Clerk. After reviewing the agendas and minutes of the Township Board meetings from the last six months and the video presentation "Clerk Duties" on the Township Officials of Illinois web site I believe that I could make a positive contribution to DeKalb Township government.

Having served 12 years on the DeKalb City Council (1995-2007) and 3 years as City Clerk (2009-2012) I have a good understanding of the functions of local government. The Township Clerk duties described in the video are very similar to those of City Clerk. For the past 9 years I have been employed full time as the Scan Coordinator / File Maintenance Clerk for Jewel Foods where my duties involve maintaining the address system of the more than 40,000 products within the store. I also coordinate the twice weekly price changes within the store.

My full-time job schedule frees up weekday evenings and some flexibility during business hours as well. I would appreciate the opportunity to demonstrate my ability and dedication to DeKalb Township government.

Thank you for your consideration.

Sincerely,  
Steve Kapitan  
1228 Sycamore Rd.  
DeKalb, IL 60115  
815-508-0955  
steve.kapitan@yahoo.com



2323 South Fourth Street  
DeKalb, IL 60115  
Phone: 815-758-8282  
Fax: 815-758-0124

May 20, 2021

Thank you for your interest in the DeKalb Township Clerk position. The Board will take action at the June 9, 2021 meeting to fill the vacancy by appointment. The newly appointed Clerk will serve in the position for the term that concludes in 2025.

If you haven't already done so, please submit a letter of interest to Mary Hess no later than Thursday, June 3. Letters of interest will be shared with the Township Trustees in advance of the June meeting.

All interested candidates are asked to attend the June 9 meeting and be prepared to introduce themselves to the Board (limited to 3 minutes each). Following the introduction of candidates, the board will vote to appoint a clerk. Immediately following the vote, the appointed clerk will take the Oath of Office and assume their responsibilities.

The following pages provide information on the duties and responsibilities of the Township Clerk, 2021 meeting dates and the Clerk's compensation figures.

Please direct questions regarding this subject to Mary Hess, Supervisor

email: [supervisor@dekalbtownship.org](mailto:supervisor@dekalbtownship.org)

phone: 815-758-8282.

**Meeting Details:**

Date: June 9, 2021

Time: 6:00 p.m.

Location: DeKalb Township Building, 2323 South 4th Street, DeKalb



## Township Clerk Duties and Responsibilities

Presented by TOI Clerks Division  
President Lisa Hodge  
Immediate Past President Sherry Tite  
Director Pam Bruner

## Basic Township Clerk Responsibilities

1. Records, Minutes
2. Oaths of Office
3. Annual Township Meeting
4. Road District Clerk
5. Public Notices
6. Attestation of Township Payments
7. Other Responsibilities
8. Points to Consider
9. Resources
10. Questions

### 1. Records, Minutes

- A. Retains custody of all records, books, ledgers, ordinances, resolutions, levies, budgets, postings, historical documents, proclamations, papers, etc.
- B. Records minutes of all meetings
- C. Makes a verbatim recording of all closed session meetings (tape and/or video – keep for 18 months)
- D. Records all actions of the Board

### 2. Oaths of Office

The Clerk may administer oaths of office and take affidavits in all cases required by law to be administered or taken by Township officers.

A notary or judge may also administer oaths of office.

A signed/certified copy of the oath to be retained in the Clerk's custody.

### 3. Annual Township Meeting

1. Post date of Annual Town Meeting at the beginning of the year when other meeting dates are posted.
2. Accept items requested to be on the ATM agenda for consideration by electors.
3. Receive the Supervisor's Annual Financial Statement thirty (30) days prior to the ATM.
4. Offer the ATM agenda for approval by the Town Board no less than (fifteen) 15 days before the Annual Town Meeting.
5. Publish and post notices of the ATM not less than fifteen (15) days prior to the Annual Town Meeting.
6. Post Supervisor's Annual Financial Statement two (2) days prior to the ATM.
7. Prepare documents for the Annual Town Meeting.
8. Obtain a current list of registered voters in the Township.
9. Call the Annual Town Meeting to order.
  - a) Call for nominations for a Moderator of the Annual Town Meeting.
  - b) May also call for nominations for a Sergeant-At-Arms, and administer oath, as well.
  - c) Call for a vote for Moderator.
  - d) Administer the oath of office to the Moderator.
  - e) Record actions/take minutes of the Annual Town Meeting.

### 4. Road District Clerk

- A. Ex-Officio (by virtue of Office)
- B. Custodian of all Records of the Road District
- C. Countersigns and keeps copy of all warrants and bills
- D. Accepts Tentative Budget & Appropriation Ordinance for Highway Commissioner
  - Makes available for 30 days prior to public hearing in at least five places in the Township;
  - Publishes a notice 30 days prior to hearing.
- E. Places advertisement for Bid Openings, receives sealed bids, attends bid openings, and opens and records bids received.



## 5. Public Notices

- Provide public notice of the schedule of regular Board meetings and ATM at the beginning of each calendar or fiscal year.
- Agenda of ATM must be published 15 days in advance and posted in three public places in the Township 48 hours in advance.
- Agendas of Board meetings must be posted at least 48 hours in advance at three places in the Township.
- Bid publication notices must be made at least 10 days prior to bid opening
- Hearings, Budgets, Levies, Committee Meetings, Workshops, special Town meetings, etc. must be posted.

## 6. Attestation of Township Payments

This law, effective January 1, 2019, states that if a township Supervisor issues a payment from the township treasury for any purpose described in the act, the township Clerk shall attest to all moneys paid out.

- ✓ Hard copy/actual checks
- ✓ Warrant of bills
- ✓ Use of a stamp by Clerk, permission for deputy to sign/stamp, electronic signature, etc.
- ✓ All payouts for township from township treasury (cemetery, road, general fund, etc.)

## 7. Other Responsibilities

- Certifies to County clerk the annual tax levy for township, mental health board, road district, etc.
- Publishes Annual Treasurer's Report within 6 months after the end of the fiscal year.
- Approves Supervisor's bond and files.
- Non-voting member of the Board except in event of a tie in filling a vacancy on the Board.
- Attests to Supervisor's signature on resolutions, ordinances, levies, budgets, etc.
- Duties specific to YOUR township may include financial duties, County filing duties, etc.

## 8. Points to Consider

- Appointment of a Deputy Clerk
- FOIA Officer
- Website postings, necessity of
- Safe place to store records (bank vault, fire-proof cabinets, etc.)
- Responsibility to Archive records and why
- SEI Filings
- Local Election Official duties

## 9. Resources

T.O.I. Clerks Handbook  
 Laws & Duties Handbook  
[www.ilga.gov](http://www.ilga.gov), Legislation & Laws  
 Township Officials of Illinois  
 Your County offices (for filings)  
 Your Township attorney  
 T.O.I. Clerks Division Board

## Township Clerk Duties and Responsibilities

### QUESTIONS?

*Presented by*  
 T.O.I. Clerks Division  
 President Lisa Hodge  
 Immediate Past President Sherry Tite  
 Director Pam Bruner

**Information maintained by the Legislative Reference Bureau**

Updating the database of the Illinois Compiled Statutes (ILCS) is an ongoing process. Recent laws may not yet be included in the ILCS database, but they are found on this site as [Public Acts](#) soon after they become law. For information concerning the relationship between statutes and Public Acts, refer to the [Guide](#).

Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

## **TOWNSHIPS**

### **(60 ILCS 1/) Township Code.**

(60 ILCS 1/Art. 75 heading)

#### ARTICLE 75. TOWNSHIP CLERK

(60 ILCS 1/75-5)

Sec. 75-5. Custodian of records.

(a) The township clerk shall have the custody of all records, books, and papers of the township and shall duly file all certificates or oaths and other papers required by law to be filed in the clerk's office. This Section is subject to the Local Records Act.

(b) The clerk may administer oaths and take affidavits in all cases required by law to be administered or taken by township officers. The clerk may administer oaths for absent voters as required by the general election law.

(Source: P.A. 82-783; 88-62.)

(60 ILCS 1/75-10)

Sec. 75-10. Township meeting records. The township clerk shall record in the book of records of the township the minutes of the proceedings of every township meeting held in the township and shall enter in the book every order or direction and all by-laws, rules, and regulations made by the electors at any township meeting.

(Source: P.A. 82-783; 88-62.)

(60 ILCS 1/75-15)

Sec. 75-15. Copies of vote entries. The township clerk shall deliver to the supervisor, before the annual meeting of the county board of the county, in each year, certified copies of all entries of votes for raising money made since the last annual meeting of the county board.

(Source: P.A. 82-783; 88-62.)

(60 ILCS 1/75-20)

Sec. 75-20. Certification of taxes. The township clerk shall annually, at the time required by Section 18-15 of the Property Tax Code, certify to the county clerk the amount of taxes required to be raised for all township purposes.

(Source: P.A. 88-62; 88-670, eff. 12-2-94.)

(60 ILCS 1/75-25)

Sec. 75-25. Failure to make return; petty offense. If a township clerk wilfully omits to make a return required by this Article, he or she is guilty of a petty offense and shall be fined, for each offense, not more than \$10.

(Source: P.A. 82-783; 88-62.)

(60 ILCS 1/75-30)

Sec. 75-30. Deputy registration officer. The township clerk, upon appointment as a deputy registration officer by the county clerk under the Election Code, shall have the powers and duties provided in the Election Code.

(Source: P.A. 88-62.)

(60 ILCS 1/75-35)

Sec. 75-35. Member of board of health. The township clerk shall be a member of the board of health for a public health district as provided in the Public Health District Act.

(Source: P.A. 88-62.)

(60 ILCS 1/75-40)

Sec. 75-40. Road district clerk. In each road district comprised of a single township, the township clerk shall be ex officio clerk for the highway commissioner and shall have the powers and duties as provided in Article 6 of the Illinois Highway Code.

(Source: P.A. 88-62.)

(60 ILCS 1/75-45)

Sec. 75-45. Deputy clerk.

(a) The township clerk, when authorized by the township board, may appoint one deputy clerk.

(b) The deputy clerk has the power and duty to do the following:

(1) Execute all documents required by law to be executed by the township clerk and affix the township clerk's seal to those documents when required by law. In signing a document, the deputy clerk shall sign the name of the clerk followed with the word "By" and the deputy clerk's own name and the words "Deputy Clerk".

(2) Attend bid openings with respect to the sale, purchase, or lease of goods or services by the township or the road district comprised of that township.

(3) Attend township meetings and township board meetings and take minutes of those meetings.

(c) The deputy clerk shall exercise the powers authorized under this Section only in the absence of the township clerk from the place where the clerk's office is maintained (in the case of powers described in paragraphs (1) and (2) of subsection (b)) and only when (i) the clerk has directed the deputy clerk, in writing, to exercise that power or (ii) the township board has determined by resolution that the township clerk is temporarily or permanently incapacitated to perform that function.

(Source: Incorporates P.A. 88-360; 88-670, eff. 12-2-94.)



DeKalb  
TOWNSHIP

**BOARD OF TRUSTEES  
2021 MEETING DATES  
6 PM**

January 13  
February 10  
March 10  
April 13  
April 13 – Annual \*  
May 12  
June 9  
July 14  
August 11  
September 8  
October 13  
November 10  
December 8

Meetings are held on the 2nd Wednesday of the month at 6 PM except in April which is on Tuesday at 6 PM before the \* Annual Meeting at 7 PM.



**TOWNSHIP CLERK**

**ANNUAL COMPENSATION FOR THE FOUR-YEAR TERM BEGINNING MAY 17, 2021**

|                             |           |
|-----------------------------|-----------|
| May 17, 2021 – May 16, 2022 | \$4525.00 |
| May 16, 2022 – May 15, 2023 | \$4600.00 |
| May 15, 2023 – May 20, 2024 | \$4700.00 |
| May 20, 2024 – May 18, 2025 | \$4800.00 |

# DeKalb Township Board

## WARRANT APPOINTING TOWNSHIP CLERK

**WHEREAS**, DeKalb Township had a vacancy in the position of Township Clerk due to the duly elected Clerk, Nicole Crespo, being unable to meet the residency requirements to take the oath of office, with the Clerk-elect's resignation having been accepted and the vacancy in the Clerk position having been declared by the Township Board on June 9, 2021, pursuant to 60 ILCS 1/60-5, 60 ILCS 1/60-20 and all applicable law; and

**WHEREAS**, no person has been identified who is of the same political party of the duly elected Clerk, who is qualified and/or willing to fill the vacancy, pursuant to 60 ILCS 1/60-5(d); and

**WHEREAS**, the Township Board has identified Andrew Tillotson, as the person whom it wishes to appoint to fill the vacancy of Township Clerk; and

**WHEREAS**, pursuant to 60 ILCS 1/60-5, the appointment to fill a vacancy of an elected office shall be made by a Warrant documenting that such actions were taken.

**NOW, THEREFORE**, BE IT ORDERED BY THIS WARRANT OF THE TOWNSHIP OF DEKALB, COUNTY OF DEKALB, ILLINOIS:

Andrew Tillotson is hereby appointed to fill the vacancy in the position of Township Clerk for the remaining term, based on and incorporating the statements in the preamble.

ADOPTED THIS 9th day of June, 2021

|                      | Ayes     | Nays  | Absent   | Abstain  |
|----------------------|----------|-------|----------|----------|
| Trustee Lisa King    | <u>X</u> | _____ | _____    | _____    |
| Trustee Chad McNett  | <u>X</u> | _____ | _____    | _____    |
| Trustee Nancy Bradlo | <u>X</u> | _____ | _____    | _____    |
| Trustee Dale Thurman | <u>X</u> | _____ | _____    | _____    |
| Supervisor Mary Hess | _____    | _____ | <u>X</u> | <u>X</u> |

(error)  
as

ADOPTED THIS 9<sup>TH</sup> day of June 2021

By:

Mary Hess  
Mary Hess, Supervisor

Attest:

Andrew Tillotson  
Andrew Tillotson, Clerk





## DEKALB COUNTY COMMUNITY GARDENS



# Community Food & Education Center

DeKalb County Community Gardens is gearing up to launch the **Community Food & Education Center**, the first-of-its-kind in Northern Illinois. The Center will address the root causes of poverty and bring economic vitality that will transform the Annie Glidden North neighborhood for years to come.

DeKalb County Community Gardens' innovative **Community Food & Education Center** will be well aligned and will work collaboratively with the newly announced Northern Illinois Center for Community Sustainability (NICCS), in partnership with Northern Illinois University and the Illinois Innovation Network.

The **Community Food & Education Center** addresses the substantial need to bring fresh food into an area defined as a food desert with high unemployment and low income by offering:

- **Emergency food access programs** that meet the immediate nutritional needs of low-income residents while at the same time providing social connections.
- **Cooking and gardening programming**, along with affordable produce markets, to promote healthy eating and build community connections.
- **Civic engagement programming** to connect residents to the issues that affect their lives and empower them to make their voices heard.
- **Experiential education programming** — for those with or without disabilities — on a wide range of topics from water resource conservation to social entrepreneurship to non-profit management; also allowing community food systems researchers real world testing opportunities.
- **Community resources**, such as social services, after-school activities, money management assistance, job training and small business startup education.



Program components of the **Community Food & Education Center** include:

1. **Urban farm and greenhouse.** A multi-acre fresh vegetable farm with a modern 10,000 square foot heated, fully automated greenhouse.
2. **Regional food hub.** A packing and warehouse area used to connect regional growers to Chicago and greater Chicago markets.
3. **Shared use kitchen.** A 6,000 square-foot commercial shared-use incubator kitchen provides space for job training, instruction and demonstration in the preparation, use and preservation of healthy fresh foods.
4. **Food market.** A 10,000 square-foot market selling locally-sourced food items from local food entrepreneurs, as well as offering local food donations such as from grocery stores.
5. **Restaurant.** A farm-to-table restaurant seating 150 diners doubles by day as a community restaurant serving meals on a pay-as-you-are-able basis.

For more information, contact:

Dan Kenney,

DeKalb County Community Gardens

Executive Director 815-793-0950

[dkenney@dekalbgardens.org](mailto:dkenney@dekalbgardens.org)





# *Township Officials of Illinois*

3217 Northfield Drive • Springfield, Illinois 62702

**BRYAN E. SMITH**  
Executive Director

Toll Free (866) 897-4688  
Telephone (217) 744-2212  
Fax (217) 744-7419  
Website [www.toi.org](http://www.toi.org)

**DANNY HANNING**  
President

June 4, 2021

Honorable Craig Smith  
Highway Commissioner, DeKalb Township  
2323 S. 4th St.  
DeKalb, IL 60115

Dear Craig:

Your name has been given to me from your Division as someone they want to name to the TOI Board of Directors to fill a vacancy from your division. Welcome aboard!

The TOI Board of Directors does not meet again until August 27, 2021 and at that meeting your appointment to the Board will be ratified. Please put this date on your calendar so you can attend and immediately take your seat on the board after being ratified. Details on the meeting location and time will be sent out in July.

Enclosed is a form with information we need from you. Please complete the form and either email or mail it back to me as soon as possible. Also, we will need a photograph of yourself sent to the TOI Office.

Congratulations on being named to the board from your division. If you have any questions, please feel free to contact me.

Sincerely,

Bryan E. Smith  
Executive Director

BES:pb  
Enc.





Est. 1850

**2021 JUNE TOTALS TO DATE PENDING INVOICES / EXPENDITURES MADE  
REPORT**

| FUND                 | Invoices    |
|----------------------|-------------|
| TOWN                 | \$45,586.39 |
| GENERAL ASSISTANCE   | \$10,911.40 |
| ROAD AND BRIDGE      | \$11,751.22 |
| PERMANENT ROAD       | \$22,236.12 |
| BUILDING & EQUIPMENT | \$0.00      |
| SPECIAL BRIDGE       | \$0.00      |
| All Funds-Total      | \$90,485.13 |

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **JUNE 9, 2021** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

\_\_\_\_\_  
Trustee Nancy Bradlo

\_\_\_\_\_  
Supervisor Mary Hess

\_\_\_\_\_  
Trustee Lisa King

\_\_\_\_\_  
Trustee Chad McNett

\_\_\_\_\_  
Clerk Kevin Flavin

\_\_\_\_\_  
Trustee Dale Thurman

(SEAL)

I, Kevin Flavin, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of JUNE 2021 at the JUNE 9, 2021 Township Board meeting.

\_\_\_\_\_  
Clerk Kevin Flavin

2021 JUNE TOTALS TO DATE PENDING INVOICES EXPENDITURES MADE REPORT

| 2021 JUNE WARRANT FOR EXPENDITURES TO DATE |      |                                  |   |            |
|--|------|----------------------------------|---|------------|
| TOWN FUND                                  |      |                                  |   |            |
| 06/01/2021                                 | 755  | CHAD C. MCNETT                   | 2021 JUNE   | 136.57     |
| 06/01/2021                                 | 756  | CRAIG A SMITH                    | 2021 JUNE   | 5,588.04   |
| 06/01/2021                                 | 757  | DALE L THURMAN                   | 2021 JUNE   | 209.34     |
| 06/01/2021                                 | 758  | KEVIN D FLAVIN                   | 2021 JUNE   | 249.26     |
| 06/01/2021                                 | 759  | LISA R KING                      | 2021 JUNE   | 136.57     |
| 06/01/2021                                 | 760  | MARY HESS                        | 2021 JUNE   | 5,131.51   |
| 06/01/2021                                 | 761  | RICHARD J DYER                   | 2021 JUNE   | 5,023.35   |
| 06/01/2021                                 | 762  | ANDREW C REININK                 | 05/16/2021-05/31/2021   | 1,481.92   |
| 06/01/2021                                 | 763  | ERIK V HANSEN                    | 05/16/2021-05/31/2021   | 1,117.49   |
| 06/01/2021                                 | 764  | JODIE L PETERSON                 | 05/09/21-05/22/21   | 309.44     |
| 06/01/2021                                 | 2366 | AFLAC                            | hlth-A#-52201; i# 719368-T-S-136.07/A48.24 2021 MAY               | 184.31     |
| 06/01/2021                                 | 2367 | BLUE CROSS BLUE SHIELD           | HEALTH-SUPR1845.04/a1317.15 2021 JUNE                             | 3,162.19   |
| 06/01/2021                                 | 2368 | THE STANDARD                     | TWN HLTH INS. BENEFITS-EYE-T-S12.74/A12.74 2021 JUNE              | 25.48      |
| 06/01/2021                                 | 2369 | DEK. CTY. REHAB & NURSING CENTER | CTY. HOME- VOL. CONTRIB. 2021 APR                                 | 500.00     |
| 06/01/2021                                 | 2370 | RESOURCE BANK                    | tfr-OPEN ACCT   | 545,088.00 |
| 06/01/2021                                 | 2371 | FRONTIER COMMUNICATIONS          | TELEPHONE-TWN-S-1085.271/A265.07                                  | 1,350.34   |
| 06/07/2021                                 | 2372 | TOWNSHIP SUPERVISORS OF ILLINOIS | TRNG 6/18/21  | 40.00      |
| 06/02/2021                                 | PAD  | INTERNAL REVENUE SERVICE         | S-SS3335.26 /M780.00/F3363.54; ASSR-SS446.15/M104.34F941 06012021 | 8,029.29   |
| 06/02/2021                                 | PAD  | IL DEPT OF REVENUE- STATE W/H    | STATE TX- IL 501 TWN- 2021 06012021                               | 1,271.23   |
| 06/02/2021                                 | PAD  | IMRF                             | PENSION-S1866.92/A888.69/VAC82.50 2021 MAY                        | 2,838.11   |
| 6/9/2021                                   |      | DEK. CTY. REHAB & NURSING CENTER | CTY. HOME- VOL. CONTRIB. 2021 MAY                                 | 500.00     |
|  |      | JUST SAFETY                      | OPER EXP I#2021 26  | 18.50      |
|  |      | NORTHERN ILLINOIS DISPOSAL, INC. | UTILITY- A # 3086-436769 ;I#20454987                              | 65.88      |
|  |      | REDEEMED FURNITURE OUTLET        | OFCE EQUIP., I#24766  | 3,453.77   |
|  |      | SMITH, CRAIG                     | HLTH- DEP. C.S. 2021 JUNE   | 617.38     |
|  |      | VERIZON                          | tel-s49.60/a51.38 a#342151176-00003 I#9880571641                  | 100.98     |
| 6/15/2021                                  |      | SALARIES 06/15/2021              |   | 2,893.55   |
|  |      | INTERNAL REVENUE SERVICE         |   | 968.98     |
|  |      | IL DEPT OF REVENUE- STATE W/H    |   | 182.91     |
|  |      |                                  | TOTAL TOWN JUNE WARRANT FOR EXPENDITURES TO DATE                  | 590,674.39 |
| GENERAL ASSISTANCE                         |      |                                  |   |            |
| 06/01/2021                                 | 218  | ERIKA D BROWN                    | 05/09/21-05/22/21   | 1,569.56   |
| 06/01/2021                                 | 4396 | LESA K EAMES                     |   | 1,105.20   |
| 06/02/2021                                 | PAD  | INTERNAL REVENUE SERVICE         | SS453.18/M105.99/F302.00 F941 2021 06012021                       | 861.17     |
| 06/01/2021                                 | PAD  | IL DEPT OF REVENUE- STATE W/H    | STATE W/H-IL501 2021 06012021                                     | 177.20     |
| 06/02/2021                                 | PAD  | IMRF                             | pension917.19VAC88.72 2021 MAY                                    | 1,005.91   |
| 06/01/2021                                 | 4387 | 17GA01086                        | 2011 JUNE   | 319.00     |
| 06/01/2021                                 | 4388 | 12GA00003                        | 2011 JUNE   | 319.00     |
| 06/01/2021                                 | 4389 | 18GA01352                        | 2011 JUNE   | 319.00     |
| 06/01/2021                                 | 4390 | 19GA01525                        | 2011 JUNE   | 319.00     |
| 06/01/2021                                 | 4391 | AFLAC                            | HLTH-I# 719368-A#606512 2021 MAY                                  | 26.92      |
| 06/01/2021                                 | 4392 | BLUE CROSS BLUE SHIELD           | HLTH- 2021 JUNE   | 2,237.76   |
| 06/01/2021                                 | 4393 | CARAHSOFT TECHNOLOGY CORP        | DT00004   | 10.00      |
| 06/01/2021                                 | 4394 | NCPERS GROUP LIFE INSURANCE      | 0706052021  | 16.00      |
| 06/01/2021                                 | 4395 | THE STANDARD                     | HLTH- 2021 JUNE   | 12.74      |
| 06/01/2021                                 | 4397 | RESOURCE BANK                    | TFR-TO OPEN ACCOUNT NOT EXPENSE                                   | 193,226.00 |
| 06/01/2021                                 | 4398 | GRAPHIC MATTERS                  | PRINTING I#020106   | 105.00     |
| 06/07/2021                                 | 4399 | BROWN, ERIKA                     | OP SUPPL CAMP POWER 6/3/21  | 15.12      |
| 6/9/2021                                   |      | BROWN ERIKA                      | HLTH 2021 JUNE  | 198.50     |
| 6/15/2021                                  |      | SALARIES 6/15/2021               |   | 1,650.88   |
|  |      | INTERNAL REVENUE SERVICE         |   | 535.50     |
|  |      | IL DEPT OF REVENUE- STATE W/H    |   | 107.94     |
|  |      |                                  | TOTAL G A JUNE WARRANT FOR EXPENDITURES TO DATE                   | 204,137.40 |

|                      |      |                               |   |            |
|----------------------|------|-------------------------------|---|------------|
| ROAD AND BRIDGE      |      |                               |   |            |
| 06/01/2021           | 182  | JODIE L PETERSON              | 05/09/21-05/22/21                                       | 309.05     |
| 06/01/2021           | 183  | KAREN S GUMINO                | 05/09/21-05/22/21                                       | 921.04     |
| 06/01/2021           | 184  | KYLER KLAPPRODT               | 05/09/21-05/22/21                                       | 393.30     |
| 06/02/2021           | PAD  | INTERNAL REVENUE SERVICE      | SS284.49M66.53/F164.54 F941 2021 06012021               | 515.56     |
| 06/02/2021           | PAD  | IL DEPT OF REVENUE- STATE W/H | pyrl exp. state w/h IL 501 2021 06012021                | 110.52     |
| 06/02/2021           | PAD  | IMRF                          | pension= IMRF354.62/VAC287.14 2021 MAY                  | 641.76     |
| 06/01/2021           | 6594 | AFLAC                         | hlth-A#-52201; i# 719368 2021 MAY                       | 20.35      |
| 06/01/2021           | 6595 | BLUE CROSS BLUE SHIELD        | HEALTH-KG. 2021 JUNE                                    | 1,526.76   |
| 06/01/2021           | 6596 | NICOR GAS                     | UTIL. DUE 7/07/2021 ACT 979                             | 126.97     |
| 06/01/2021           | 6597 | THE STANDARD                  | hlth - 2021 JUNE  | 6.37       |
| 06/01/2021           | 6598 | BLAKE OIL CO                  | E9997-5513-07   | 192.42     |
| 06/01/2021           | 6599 | RESOURCE BANK                 | TO OPEN ACCT NOT EXPENSE                                | 50,000.00  |
| 6/9/2021             |      | ALTORFER INDUSTRIES           | a# 5624360; i# TM500463274 E.M.                         | 1,199.12   |
|                      |      | BRAD MANNING FORD             | E.m. i# FOW144049                                       | 2.64       |
|                      |      | DEKANE EQUIPMENT CORPORATION  | em i# IA772901  | 98.58      |
|                      |      | JUST SAFETY                   | SS i# 2021 (26) C# A109                                 | 15.25      |
|                      |      | NORTHERN ILLINOIS DISPOSAL    | UTILITY- i#20454987 A# 3086-436769                      | 61.53      |
|                      |      | UNITED LABORATORIES           | c# 304667 SS-i#INV319557                                | 3,387.56   |
|                      |      | VERIZON                       | TEL i#9880571640  | 54.94      |
| 6/15/2021            |      | SALARIES 06/15/2021           |   | 1,556.97   |
|                      |      | INTERNAL REVENUE SERVICE      |   | 503.81     |
|                      |      | IL DEPT OF REVENUE- STATE W/H |   | 106.72     |
|                      |      |                               | TOTAL JUNE ROAD WARRANT FOR EXPENDITURES TO DATE        | 61,751.22  |
| PERMANENT ROAD       |      |                               |   |            |
| 06/01/2021           | 274  | JACOB A SMITH                 | 05/16/21-05/31/21                                       | 1,844.41   |
| 06/01/2021           | 275  | James Poff III                | 05/16/21-05/31/21                                       | 1,532.18   |
| 06/01/2021           | 276  | JEFFREY L HARNESS             | 05/16/21-05/31/21                                       | 1,462.92   |
| 06/01/2021           | 7798 | AFLAC                         | A#-52201; i# 719368 2021 MAY                            | 396.12     |
| 06/01/2021           | 7799 | BLUE CROSS BLUE SHIELD        | HLTH-2021 JUNE  | 2,683.21   |
| 06/01/2021           | 7800 | THE STANDARD                  | HLTH- 2021 JUNE   | 19.11      |
| 06/01/2021           | 7801 | RESOURCE BANK                 | PERMANENT ROAD TO OPEN ACCT NOT EXPENSE                 | 150,000.00 |
| 06/07/2021           | 7802 | DEKALB TOWNSHIP ROAD FUND     | RD MAINT i#31028  | 538.49     |
| 06/02/2021           | PAD  | INTERNAL REVENUE SERVICE      | ss884.32/m206.82/F677.00 f941 2021 06012021             | 1,768.14   |
| 06/02/2021           | PAD  | IL DEPT OF REVENUE- STATE W/H | PAYROLL EXPENSES- il 501 2021 06012021                  | 332.47     |
| 06/02/2021           | PAD  | IMRF                          | PENSION-1557.48/VAC-396.7 2021 MAY                      | 1,954.18   |
| 6/9/2021             |      | BLAKE OIL CO.                 | EF i# 410345  | 740.35     |
|                      |      | COM ED                        | road lighting #2393002010                               | 360.36     |
|                      |      | HARNESS, JEFF                 | PR-HLTH- DEP. J.H.-2021 JUNE                            | 278.79     |
|                      |      | MACKLIN INC                   | RD. MAINT A#010409-i#48707                              | 472.02     |
|                      |      | MARTENSON TURF PRODUCTS, INC  | RD MAINT i# 881669                                      | 171.00     |
|                      |      | SMITH, JACOB                  | HLTH 2021 JUNE  | 675.00     |
|                      |      | UNITED LABORATORIES           | RD. MAINT i# 14512 C#304667                             | 859.69     |
| 6/15/2021            |      | SALARIES 06/15/2021           |   | 4,321.78   |
|                      |      | INTERNAL REVENUE SERVICE      |   | 1,530.89   |
|                      |      | IL DEPT OF REVENUE- STATE W/H |   | 295.01     |
|                      |      |                               | TOTAL JUNE PERM RD WARRANT FOR EXPENDITURES TO DATE     | 172,236.12 |
| BUILDING & EQUIPMENT |      |                               |   |            |
| 6/1/2021             | 9043 | RESOURCE BANK                 | OPEN ACCT NOT EXPENSE                                   | 50000.00   |
|                      |      |                               | TOTAL JUNE B & E WARRANT FOR EXPENDITURES TO DATE       | 50000.00   |
| SPECIAL BUILDING     |      |                               |   |            |
| 6/1/2021             | 9504 | RESOURCE BANK                 | OPEN ACCT NOT EXPENSE                                   | 170919.00  |
|                      |      |                               | TOTAL JUNE SPEC BRIDGE WARRANT FOR EXPENDITURES TO DATE | 170919.00  |



Est. 1850

## 2021 MAY TOTALS EXPENDITURES REPORT

| FUND                 | Invoices     |
|----------------------|--------------|
| TOWN                 | \$54,314.29  |
| GENERAL ASSISTANCE   | \$17,855.30  |
| ROAD AND BRIDGE      | \$44,548.40  |
| PERMANENT ROAD       | \$26,553.53  |
| BUILDING & EQUIPMENT | \$0.00       |
| SPECIAL BRIDGE       | \$0.00       |
| All Funds-Total      | \$143,271.52 |

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **JUNE 9, 2021** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

\_\_\_\_\_  
Trustee Nancy Bradlo

\_\_\_\_\_  
Supervisor Mary Hess

\_\_\_\_\_  
Trustee Lisa King

\_\_\_\_\_  
Trustee Chad McNett

\_\_\_\_\_  
Clerk Kevin Flavin

\_\_\_\_\_  
Trustee Dale Thurman

(SEAL)

I, Kevin Flavin, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of MAY 2021 at the JUNE 9, 2021 Township Board meeting.

\_\_\_\_\_  
Clerk Kevin Flavin

2021 MAY TOTALS EXPENDITURES REPORT



| 2021 MAY EXPENDITURES           |      |                                  |   |           |
|---------------------------------|------|----------------------------------|---|-----------|
| TOWN FUND                       |      |                                  |   |           |
| 05/01/2021                      | 742  | CHAD C. MCNETT                   | 2021 MAY  | 136.56    |
|                                 | 743  | CRAIG A SMITH                    | 2021 MAY  | 5,588.04  |
|                                 | 744  | KEVIN D FLAVIN                   | 5/1/2021-5/17/2021  | 184.23    |
|                                 | 745  | LISA R KING                      | 2021 MAY  | 136.56    |
|                                 | 746  | MARY HESS                        | 2021 MAY  | 2,606.91  |
|                                 | 747  | NANCY JS TEBODA                  | 5/1/2021-5/17/2021  | 1,385.67  |
|                                 | 748  | RICHARD J DYER                   | 2021 MAY  | 5,023.35  |
|                                 | 749  | ANDREW C REININK                 | 4/16/21-4/30/21   | 1,481.92  |
|                                 | 750  | ERIK V HANSEN                    | 4/16/21-4/30/21   | 1,117.50  |
|                                 | 751  | JODIE L PETERSON                 | 04/11/21-04/24/21   | 280.67    |
| 05/15/2021                      | 752  | ANDREW C REININK                 | 05/01/21-05/15/21   | 1,481.94  |
|                                 | 753  | ERIK V HANSEN                    | 05/01/21-05/15/21   | 1,117.48  |
|                                 | 754  | JODIE L PETERSON                 | 04/25/21-05/08/21   | 294.13    |
| 05/04/2021                      | PAD  | INTERNAL REVENUE SERVICE         | S-SS2739.78 /M640.76/F3406.54; ASSR-SS446.14/M104.34F941 05012021               | 7,337.56  |
| 05/04/2021                      | PAD  | IL DEPT OF REVENUE- STATE W/H    | STATE TX- IL 501 TWN- 2021 05012021   | 1,191.20  |
| 05/04/2021                      | PAD  | IMRF                             | PENSION-S1866.91/A888.69/VAC82.50 2021 APR                                      | 2,838.10  |
| 05/18/2021                      | pad  | INTERNAL REVENUE SERVICE         | S-SS46.97 /M10.99/F358.54; ASSR-SS446.14/M104.34F941 05152021                   | 966.98    |
| 05/18/2021                      | PAD  | IL DEPT OF REVENUE- STATE W/H    | STATE TX- IL 501 TWN- 2021 05152021   | 182.91    |
| 05/01/2021                      | 2347 | AFLAC                            | hlth-A#-52201; i# 319638-T-S-136.07/A48.24 2021 APR                             | 184.31    |
|                                 | 2348 | BLUE CROSS BLUE SHIELD           | HEALTH-SUPR1845.04/a1317.15 2021 APRIL  | 3,162.19  |
| 05/04/2021                      | 2349 | NORTHERN ILLINOIS DISPOSAL, INC. | UTILITY- A # 3086-436769 ;i#20418129  | 65.24     |
| 005/12/2021                     | 2350 | COMED                            | UTILITY-TWN-854.70/CEM-37.36  | 892.06    |
| 05/12/2021                      | 2351 | DEKALB COUNTY COLLECTOR          | C-0814352001-06/07/21 and 090721 installment                                    | 147.88    |
|                                 | 2352 | DYER, RICH                       | HLTH- 2021 MAY  | 675.00    |
|                                 | 2353 | HANSEN, ERIK                     | ASSR- D.A.-TRVL-2021 APR 108 MI X .56   | 60.48     |
|                                 | 2354 | JADE HANNA SURVEYORS LLC         | CEMETERY MAPPING I#28560  | 600.00    |
|                                 | 2355 | MERRY MAIDS                      | JANITOR- 2021 APRIL   | 740.00    |
|                                 | 2356 | REININK, ANDREW                  | ASSR HLTH- 2021 MAY   | 191.10    |
|                                 | 2357 | SMITH, CRAIG                     | HLTH- DEP. C.S. 2021 MAY  | 617.38    |
|                                 | 2358 | THE STANDARD                     | TWN HLTH INS. BENEFITS-EYE-T-S12.74/A12.74 2021 MAY                             | 25.48     |
|                                 | 2359 | VERIZON                          | tel-s49.60/a51.38 a#342151176-00003 I#9878426261                                | 100.98    |
|                                 | 2360 | CARDMEMBER SERVICES              | 9113-s-op sup187.31/membrshp374.93/security29.97/cem-sup19.99; assr. i/t 249.50 | 861.70    |
| 05/17/2021                      | 2361 | DEKALB PUBLIC LIBRARY            | AGENCY SUPPORT- 2021 COY  | 500.00    |
|                                 | 2362 | OC CREATIVE, INC                 | WEBSITE-I#1653 6/1/21-5/31/22   | 240.00    |
| 05/25/2021                      | 2363 | ALUMNI AWARD SERVICES            | OPER SUP I#3909-  | 139.50    |
|                                 | 2364 | CITY OF DEKALB-WATER DEPT.       | UTILITY A#300313897000-3/05/21-04/27/21   | 140.28    |
|                                 | 2365 | TOIRMA INS.                      | BLDG. INS. 6/1/21-6/30/21   | 11,619.00 |
| TOTAL TOWN EXPENDITURES FOR MAY |      |                                  |   | 54,314.29 |
| GENERAL ASSISTANCE              |      |                                  |   |           |
| 05/01/2021                      | 216  | ERIKA D BROWN                    | 04/11/21-04/24/21   | 1,556.01  |
|                                 | 4372 | LESA K EAMES                     | 04/11/21-04/24/21   | 1,106.36  |
| 05/15/2021                      | 217  | ERIKA D BROWN                    | 04/25/21-05/08/21   | 1,650.88  |
|                                 | 4385 | LESA K EAMES                     | 04/25/21-05/08/21   | 1,102.42  |
| 05/04/2021                      | PAD  | INTERNAL REVENUE SERVICE         | SS450.96/M105.47/F300.00 F941 2021 05012021                                     | 856.43    |
|                                 | PAD  | IL DEPT OF REVENUE- STATE W/H    | STATE W/H-IL501 2021 05012021   | 176.36    |
|                                 | PAD  | IMRF                             | pension1169.65VAC144.07 2021 APR  | 1,313.72  |
| 05/18/2021                      | PAD  | INTERNAL REVENUE SERVICE         | SS469.94/M109.90/F317.00 F941 2021 05152021                                     | 896.84    |
|                                 | PAD  | IL DEPT OF REVENUE- STATE W/H    | STATE W/H-IL501 2021 05152021   | 183.59    |
| 05/01/2021                      | 4373 | 17GA01086                        | 2021 MAY  | 319.00    |
|                                 | 4374 | 12GA00003                        | 2021 MAY  | 319.00    |
|                                 | 4375 | 18GA01352                        | 2021 MAY  | 319.00    |
|                                 | 4376 | 19GA01525                        | 2021 MAY  | 319.00    |
|                                 | 4377 | AFLAC                            | HLTH-I# 319638-A#606512 2021 apr  | 26.92     |
|                                 | 4378 | BLUE CROSS BLUE SHIELD           | HLTH- 2021 MAY  | 2,237.76  |
|                                 | 4379 | NCPERS GROUP LIFE INSURANCE      | PAYROLL EXPENSE LIFE- EB 2021 MAY   | 16.00     |
| 05/04/2021                      | 4380 | CARAHOSFT TECHNOLOGY CORP        | DTO0004   | 10.00     |
| 05/12/2021                      | 4381 | ALLIED BENEFIT SYSTEMS, INC      | CATASTROPHIC INS. 7/1/21-6/30/22  | 2,360.00  |
|                                 | 4382 | BROWN, ERIKA                     | HLTH- 2021 MAY  | 198.50    |
|                                 | 4383 | NJS ENTERPRISES, INC.            | GA- VISUAL I#0210351  | 2,800.00  |
|                                 | 4384 | THE STANDARD                     | HLTH- 2021 may  | 12.74     |
| 05/17/2021                      | 4386 | CARDMEMBER SERVICES              | OPSUP   | 74.77     |
| TOTAL GA EXPENDITURES FOR MAY   |      |                                  |   | 17,855.30 |

| ROAD AND BRIDGE                            |      |                                   |   |           |
|--|------|-----------------------------------|---|-----------|
| 05/01/2021                                 | 176  | JODIE L PETERSON                  | 04/11/21-04/24/21   | 280.30    |
|  | 177  | KAREN S GUMINO                    | 04/11/21-04/24/21   | 907.95    |
|  | 178  | KYLER KLAPPRODT                   | 04/11/21-04/24/21   | 393.29    |
| 05/15/2021                                 | 179  | JODIE L PETERSON                  | 04/25/21-05/08/21   | 294.15    |
|  | 180  | KAREN S GUMINO                    | 04/25/21-05/08/21   | 918.68    |
|  | 181  | KYLER KLAPPRODT                   | 04/25/21-05/08/21   | 344.14    |
| 05/04/2021                                 | PAD  | INTERNAL REVENUE SERVICE          | SS277.66M64.95/F161.54 F941 2021 05012021                             | 504.15    |
|  | PAD  | IL DEPT OF REVENUE- STATE W/H     | pyrl exp. state w/h IL 501 2021 05012021                              | 107.85    |
|  | PAD  | IMRF                              | pension= IMRF494.46/VAC400.37 2021 APR                                | 894.83    |
| 05/18/2021                                 | PAD  | INTERNAL REVENUE SERVICE          | SS274.97M64.30/F164.54 F941 2021 05152021                             | 503.81    |
|  | PAD  | IL DEPT OF REVENUE- STATE W/H     | pyrl exp. state w/h IL 501 2021 05152021                              | 106.72    |
| 05/01/2021                                 | 6557 | AFLAC                             | hlth-A#-52201; i# 319638 2021 apr                                     | 20.35     |
|  | 6558 | BLUE CROSS BLUE SHIELD            | HEALTH-KG. 2021 MAY   | 1,526.76  |
| 05/03/2021                                 | 6559 | C.S.R. BOBCAT INC                 | BM i#01-2674  | 150.00    |
|  | 6560 | NEBRASKA-IOWA INDUSTRIAL FASTEN   | i# 6044187- UNIFORMS  | 92.67     |
|  | 6561 | BOCKMAN'S TRUCK & FLEET           | EM i#41998, 41999   | 80.00     |
| 05/04/2021                                 | 6562 | NORTHERN ILLINOIS DISPOSAL        | UTILITY i#20418129  | 56.79     |
|  | 6563 | WEDO WINDOWS & CARPETS            | BLDG MAINT. i# DHD0421  | 70.00     |
| 05/12/2021                                 | 6564 | AIRGAS US LLC D/B/A/ ENCOMPASS    | rentals C# 2986196 i#9979074795                                       | 18.10     |
|  | 6565 | AUTO VALUEBUMPER TO BUMPER        | E.M. i#320091, 320209   | 27.08     |
|  | 6566 | BLAKE OIL CO                      | FUEL i#410110   | 547.38    |
|  | 6567 | BOCKMAN'S TRUCK & FLEET           | EM i#42069  | 59.50     |
|  | 6568 | BONNELL INDUSTRIES INC            | E R. i#0199052-IN   | 29.34     |
|  | 6569 | CINTAS                            | UNIFORMS 2021 APRIL   | 588.85    |
|  | 6570 | CITY OF DEKALB                    | replacement tax. allocation-collected 2021 APR- allocated 2021 MAY;   | 10,434.96 |
|  | 6571 | CITY OF SYCAMORE                  | replacement tax allocation.-COLLECTED 2021 APR - ALLOCATED 2021 MAY   | 666.96    |
|  | 6572 | DEKALB COUNTY COLLECTOR           | MISC. 08-34-277-001 BOTH INSTALLMENTS                                 | 62.98     |
|  | 6573 | DEKALB LAWN & EQUIPMENT CO., INC. | C# DKLBTWNS- ST # 5550-i#77740, 77784, 77990                          | 101.74    |
|  | 6574 | DEKANE EQUIPMENT CORPORATION      | em i# IAIA76582   | 16.63     |
|  | 6575 | LAWSON PRODUCTS, INC              | SS i#9308419566   | 64.77     |
|  | 6576 | MACKENZIE JOHNSON DESIGNS         | RENTALS/ UNIFORMS i#115,116   | 382.00    |
|  | 6577 | NICOR GAS                         | UTIL. DUE 6/07/2021 ACT 867   | 260.76    |
|  | 6578 | STRAN'S GARDEN CENTER & LANDSCP   | BLDG. MAINT. -SPRING CLNG   | 1,130.20  |
|  | 6579 | THE STANDARD                      | hlth - 2021 MAY   | 6.37      |
|  | 6580 | TRANE                             | C# 561554 i#311688939 bldg maint                                      | 546.75    |
|  | 6581 | VERIZON                           | TELEPHONE   | 54.94     |
| 05/17/2021                                 | 6582 | CARDMEMBER SERVICES               | 9113- OFSUP-240.77/MISC252.69/SM TLS 210.98/TRNG 122.00/UNIFORMS39.99 | 866.43    |
|  | 6583 | CIT TRUCKS-PERU 3030              | EQUIP MAINT i# 113W6741   | 391.50    |
|  | 6584 | MESCHER, RINEHART & REDLINGSHAF   | LEGAL i# 7890   | 209.00    |
|  | 6585 | NEBRASKA-IOWA INDUSTRIAL FASTEN   | i# 6049891- SS  | 34.91     |
| 05/18/2021                                 | 6586 | CERTIFIED LABORATORIES            | C# 270143 i# 7360838 EM   | 2,409.53  |
|  | 6587 | CIT TRUCKS-PERU 3030              | EQUIP MAINT i#113W6758  | 1,002.62  |
| 05/25/2021                                 | 6588 | ALARM DETECTION SYSTEMS INC       | BLDG MAINT. A# 219088 i# SI-549466                                    | 178.06    |
|  | 6589 | ASSA ABLOY DOOR SYSTEMS           | BLDG MAINT i# 895901 JOB #73704                                       | 1,095.25  |
|  | 6590 | BARB CITY AUTOMOTIVE              | Em i# 52657   | 21.90     |
|  | 6591 | LAWSON PRODUCTS, INC              | SHOP SUPPLIES i#9308457783  | 1,908.96  |
|  | 6592 | TOIRMA INS.                       | BLDG. INS. 6/1/21-6/1/22  | 13,640.00 |
|  | 6593 | WAGNER AGGREGATE, INC.            | RD. MAINT. i# 31028   | 538.49    |
| TOTAL ROAD AND BRIDGE EXPENDITURES FOR MAY |      |                                   |   | 44,548.40 |
| PERMANENT ROAD                             |      |                                   |   |           |
| 05/01/2021                                 | 268  | JACOB A SMITH                     | 04/16/21-04/30/21   | 1,599.54  |
|  | 269  | James Poff III                    | 04/16/21-04/30/21   | 1,381.40  |
|  | 270  | JEFFREY L HARNESS                 | 04/16/21-04/30/21   | 1,294.64  |
| 05/15/2021                                 | 271  | JACOB A SMITH                     | 05/01/21-05/15/21   | 1,645.72  |
|  | 272  | James Poff III                    | 05/01/21-05/15/21   | 1,381.41  |
|  | 273  | JEFFREY L HARNESS                 | 05/01/21-05/15/21   | 1,294.65  |
| 05/04/2021                                 | pad  | INTERNAL REVENUE SERVICE          | ss777.74/m181.88/F553.00 f941 2021 05012021                           | 1,512.62  |
| 05/04/2021                                 | PAD  | IL DEPT OF REVENUE- STATE W/H     | PAYROLL EXPENSES- il 501 2021 05012021                                | 291.83    |
| 05/04/2021                                 | PAD  | IMRF                              | PENSION-1965.11/VAC-485.64 2021 APR                                   | 2,450.75  |
| 05/18/2021                                 | PAD  | INTERNAL REVENUE SERVICE          | ss786.05/m183.84/F561.00 f941 2021 05152021                           | 1,530.89  |
| 05/18/2021                                 | PAD  | IL DEPT OF REVENUE- STATE W/H     | PAYROLL EXPENSES- il 501 2021 05152021                                | 295.01    |
| 05/01/2021                                 | 7784 | AFLAC                             | A#-52201; i#319638 2021 APR   | 379.48    |
|  | 7785 | BLUE CROSS BLUE SHIELD            | HLTH-2021 MAY   | 2,683.21  |
| 05/12/2021                                 | 7786 | BLAKE OIL CO.                     | EF i# 391165  | 564.04    |
|  | 7787 | C.S.R. BOBCAT INC                 | i#01-2793 RENTAL-72" BRUSH MOWER ATTACHMENT                           | 500.00    |
|  | 7788 | COM ED                            | road lighting #2393002010   | 355.62    |
|  | 7789 | DEKALB COUNTY COLLECTOR           | MISC. 08-08-200-003 (HUBER PKWY) BOTH INSTALLMENTS @ 3.87 EACH        | 7.74      |
|  | 7790 | FEHR GRAHAM ENGINEERING & ENVIR   | ENGINEERING- i# 100326 (HEALTH SERVICES DR)                           | 5,520.00  |
|  | 7791 | HARNESS, JEFF                     | PR-HLTH- DEP. J.H.-2021 MAY   | 278.79    |
|  | 7792 | SMITH, JACOB                      | HLTH 2021 MAY   | 675.00    |
|  | 7793 | THE STANDARD                      | HLTH- 2021 MAY  | 19.11     |
|  | 7794 | WAGNER AGGREGATE, INC.            | RD. MAINT. i# 30850   | 235.77    |
| 05/18/2021                                 | 7795 | RB DUMPSTERS, LLC                 | RD MAINT. i#578   | 250.00    |
| 05/25/2021                                 | 7796 | void                              | VOID: EF i# 391050, 410248  | 0.00      |
|  | 7797 | BLAKE OIL CO.                     | EF i# 410248  | 406.31    |
| TOTAL PERM RD EXPENDITURES FOR MAY         |      |                                   |   | 26,553.53 |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                                      |                       |                       |                       |
|--------------------------------------|-----------------------|-----------------------|-----------------------|
| <b>ACCOUNT BALANCES</b>              |                       |                       |                       |
| <b>GENERAL TOWN FUND</b>             | <b>MONTH</b>          | <b>YEAR</b>           |                       |
| BEGINNING BALANCE:                   | \$1,062,007.80        | \$1,103,551.07        |                       |
| REVENUES                             | \$89,292.50           | \$99,753.99           |                       |
| EXPENDITURES                         | \$54,314.29           | \$106,319.05          |                       |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> | <b>\$1,096,986.01</b> | <b>\$1,096,986.01</b> |                       |
|                                      |                       |                       |                       |
| BALANCES:                            |                       |                       | BALANCES:             |
| FMB-CHECKING                         |                       |                       | \$1,096,986.01        |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> |                       |                       | <b>\$1,096,986.01</b> |
|                                      |                       |                       |                       |
| <b>GENERAL ASSISTANCE FUND</b>       | <b>MONTH</b>          | <b>YEAR</b>           |                       |
| BEGINNING BALANCE:                   | \$384,578.49          | \$393,876.36          |                       |
| REVENUES:                            | \$21,285.76           | \$27,048.79           |                       |
| EXPENDITURES:                        | \$17,855.30           | \$32,916.20           |                       |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> | <b>\$388,008.95</b>   | <b>\$388,008.95</b>   |                       |
|                                      |                       |                       |                       |
| BALANCES:                            |                       |                       | BALANCES:             |
| CHECKING: FMB                        |                       |                       | \$388,008.95          |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> |                       |                       | <b>\$388,008.95</b>   |
|                                      |                       |                       |                       |
|                                      |                       | PAGE 1                |                       |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|   |              |              |                |                |        |
|---|--------------|--------------|----------------|----------------|--------|
| REVENUE SUMMARY                         |              |              |                |                |        |
| FUNDS                                   | MONTH        | YEAR         | BUDGET         | BALANCE        | '%     |
| 1 GENERAL TOWN                          | \$89,292.50  | \$99,753.99  | \$882,000.00   | \$782,246.01   | 11.31% |
| 3 GENERAL ASSISTANCE                    | \$21,285.76  | \$27,048.79  | \$250,225.00   | \$223,176.21   | 10.81% |
|   | \$110,578.26 | \$126,802.78 | \$1,132,225.00 | \$1,005,422.22 | 11.20% |
| EXPENDITURE SUMMARY                     |              |              |                |                |        |
| FUNDS                                   | MONTH        | YEAR         | BUDGET         | BALANCE        | '%     |
| 1 GENERAL TOWN                          | \$54,314.29  | \$106,319.05 | \$1,362,800.00 | \$1,256,480.95 | 7.80%  |
| 3 GENERAL ASSISTANCE                    | \$17,855.30  | \$32,916.20  | \$531,100.00   | \$498,183.80   | 6.20%  |
|   | \$72,169.59  | \$139,235.25 | \$1,893,900.00 | \$1,754,664.75 | 7.35%  |
| REVENUE AND EXPENDITURE SUMMARY BY FUND |              |              |                |                |        |
| 1 GENERAL TOWN FUND                     |              |              |                |                |        |
| REVENUES                                | MONTH        | YEAR         | BUDGET         | BALANCE        | '%     |
| Property Tax                            | \$74,967.37  | \$74,967.37  | \$842,000.00   | \$767,032.63   | 8.90%  |
| Replacement Tax                         | \$13,459.24  | \$23,903.07  | \$25,000.00    | \$1,096.93     | 95.61% |
| Interest Income                         | \$15.89      | \$33.55      | \$500.00       | \$466.45       | 6.71%  |
| Toirma dividend                         | \$0.00       | \$0.00       | \$1,000.00     | \$1,000.00     | 0.00%  |
| TIF Fund Disbursement                   | \$0.00       | \$0.00       | \$10,000.00    | \$10,000.00    | 0.00%  |
| Cemetery Income                         | \$0.00       | \$0.00       | \$1,000.00     | \$1,000.00     | 0.00%  |
| Miscellaneous Income                    | \$0.00       | \$0.00       | \$2,500.00     | \$1,650.00     | 0.00%  |
| Postage- ga/r                           | \$0.00       | \$0.00       |                |                |        |
| Ricoh                                   | \$850.00     | \$850.00     |                |                |        |
|   | \$0.00       | \$0.00       |                |                |        |
| TOTALS                                  | \$89,292.50  | \$99,753.99  | \$882,000.00   | \$782,246.01   | 11.31% |
| EXPENDITURES                            | MONTH        | YEAR         | BUDGET         | BALANCE        | '%     |
| 1.1 Administration                      | \$42,963.38  | \$76,646.57  | \$700,500.00   | \$623,853.43   | 10.94% |
| 1.2 Social Services                     | \$500.00     | \$1,000.00   | \$120,000.00   | \$119,000.00   | 0.83%  |
| 1.3 Assessor's budget                   | \$10,193.56  | \$26,502.77  | \$268,500.00   | \$241,997.23   | 9.87%  |
| 1.4 Cemetery Budget                     | \$657.35     | \$2,169.71   | \$223,800.00   | \$221,630.29   | 0.97%  |
| 1.5 Contingencies                       | \$0.00       | \$0.00       | \$50,000.00    | \$50,000.00    | 0.00%  |
| TOTALS                                  | \$54,314.29  | \$106,319.05 | \$1,362,800.00 | \$1,256,480.95 | 7.80%  |
| PAGE 2                                  |              |              |                |                |        |



|   |   |                    |                    |                     |                     |               |
|---|---|--------------------|--------------------|---------------------|---------------------|---------------|
| <b>GENERAL TOWN FUND</b>                  |   |                    |                    |                     |                     |               |
| 1.1                                       | ADMINISTRATION- EXPENDITURES              | MONTH              | YEAR               | BUDGET              | BALANCE             | %             |
|   | Salaries-(s,rc,a,t,c,os)                  | \$22,473.75        | \$43,160.55        | \$329,000.00        | \$285,839.45        | 13.12%        |
|   | Janitorial                                | \$740.00           | \$1,665.00         | \$12,000.00         | \$10,335.00         | 13.88%        |
|   | Insurance Benefits                        | \$3,150.16         | \$6,394.82         | \$79,000.00         | \$72,605.18         | 8.07%         |
|   | Unemployment Insurance                    | \$0.00             | \$0.00             | \$2,000.00          | \$2,000.00          | 0.00%         |
|   | Social Security                           | \$1,183.63         | \$2,467.41         | \$20,000.00         | \$17,532.59         | 12.34%        |
|   | Medicare                                  | \$276.82           | \$576.78           | \$6,000.00          | \$5,423.22          | 9.61%         |
|   | IMRF-pension                              | \$1,290.61         | \$2,476.06         | \$33,000.00         | \$30,523.94         | 7.50%         |
| <b>CONTRACTUAL</b>                        |   |                    |                    |                     |                     |               |
|   | Audit                                     | \$0.00             | \$0.00             | \$5,000.00          | \$5,000.00          | 0.00%         |
|   | Legal Service                             | \$0.00             | \$1,680.00         | \$25,000.00         | \$23,320.00         | 6.72%         |
|   | Postage                                   | \$0.00             | \$0.00             | \$1,500.00          | \$1,500.00          | 0.00%         |
|   | Telephone                                 | \$49.60            | \$438.19           | \$5,000.00          | \$4,561.81          | 8.76%         |
|   | Printing                                  | \$0.00             | \$0.00             | \$7,000.00          | \$7,000.00          | 0.00%         |
|   | Subscriptions/Memberships                 | \$522.81           | \$2,438.74         | \$6,000.00          | \$3,561.26          | 40.65%        |
|   | Training / Travel / Education             | \$0.00             | \$25.00            | \$9,000.00          | \$8,975.00          | 0.28%         |
|   | Liability Insurance / WC                  | \$11,619.00        | \$11,619.00        | \$16,000.00         | \$4,381.00          | 72.62%        |
|   | Utilities                                 | \$1,060.22         | \$2,125.90         | \$18,000.00         | \$15,874.10         | 11.81%        |
|   | Equipment Maintenance/Software            | \$0.00             | \$0.00             | \$2,500.00          | \$2,500.00          | 0.00%         |
|   | Building Maintenance                      | \$0.00             | \$0.00             | \$6,000.00          | \$6,000.00          | 0.00%         |
|   | I T/ Security                             | \$29.97            | \$90.57            | \$20,000.00         | \$19,909.43         | 0.45%         |
| <b>COMMODITIES</b>                        |   |                    |                    |                     |                     |               |
|   | Operating Supplies                        | \$326.81           | \$906.85           | \$10,000.00         | \$9,093.15          | 9.07%         |
| <b>OTHER EXPENDITURES</b>                 |   |                    |                    |                     |                     |               |
|   | Office Equipment/Equipment Leasing        | \$0.00             | \$89.95            | \$18,000.00         | \$17,910.05         | 0.50%         |
|   | Internet / Website                        | \$240.00           | \$321.85           | \$9,000.00          | \$8,678.15          | 3.58%         |
|   | Social Media                              | \$0.00             | \$169.90           | \$1,500.00          | \$1,330.10          | 11.33%        |
|   | Community Outreach Services               | \$0.00             | \$0.00             | \$50,000.00         | \$50,000.00         | 0.00%         |
|   | Emergency Relief                          | \$0.00             | \$0.00             | \$10,000.00         | \$10,000.00         | 0.00%         |
|   | <b>TOTAL ADMINISTRATION</b>               | <b>\$42,963.38</b> | <b>\$76,646.57</b> | <b>\$700,500.00</b> | <b>\$623,853.43</b> | <b>10.94%</b> |
| <b>1.2 SOCIAL SERVICES/AGENCY SUPPORT</b> |   |                    |                    |                     |                     |               |
|   | SocialServices/Agency Support             | \$500.00           | \$1,000.00         | \$120,000.00        | \$119,000.00        | 0.83%         |
|   | <b>TOTAL SOCIAL SERVICE/AGENCY GRANTS</b> | <b>\$500.00</b>    | <b>\$1,000.00</b>  | <b>\$120,000.00</b> | <b>\$119,000.00</b> | <b>0.83%</b>  |
| PAGE 3                                    |   |                    |                    |                     |                     |               |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|     |                                      |                    |                    |                     |                     |              |
|-----|--------------------------------------|--------------------|--------------------|---------------------|---------------------|--------------|
| 1.3 | <b>ASSESSOR BUDGET- EXPENDITURES</b> | <b>MONTH</b>       | <b>YEAR</b>        | <b>BUDGET</b>       | <b>BALANCE</b>      | <b>%</b>     |
|     | Salaries-D.A.                        | \$7,195.84         | \$14,391.68        | \$149,000.00        | \$134,608.32        | 9.66%        |
|     | Social Security Contribution         | \$446.14           | \$892.28           | \$9,500.00          | \$8,607.72          | 9.39%        |
|     | Medicare                             | \$104.34           | \$208.68           | \$2,500.00          | \$2,291.32          | 8.35%        |
|     | IMRF                                 | \$564.89           | \$1,129.77         | \$12,000.00         | \$10,870.23         | 9.41%        |
|     | Health Insurance                     | \$1,520.99         | \$3,136.48         | \$50,000.00         | \$46,863.52         | 6.27%        |
|     | Unemployment Insurance               | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 0.00%        |
|     | <b>CONTRACTUAL</b>                   |                    |                    |                     |                     |              |
|     | Equipment Maintenance                | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 0.00%        |
|     | Postage                              | \$0.00             | \$0.00             | \$300.00            | \$300.00            | 0.00%        |
|     | Telephone                            | \$51.38            | \$357.02           | \$4,500.00          | \$4,142.98          | 7.93%        |
|     | Printing                             | \$0.00             | \$0.00             | \$800.00            | \$800.00            | 0.00%        |
|     | Dues                                 | \$0.00             | \$0.00             | \$350.00            | \$350.00            | 0.00%        |
|     | Travel, Training, Education          | \$60.48            | \$60.48            | \$4,000.00          | \$3,939.52          | 1.51%        |
|     | Legal Services                       | \$0.00             | \$0.00             | \$3,000.00          | \$3,000.00          | 0.00%        |
|     | Appraisal Fee                        | \$0.00             | \$0.00             | \$2,700.00          | \$2,700.00          | 0.00%        |
|     | Software Licensing                   | \$0.00             | \$6,025.00         | \$13,000.00         | \$6,975.00          | 46.35%       |
|     | IT Services/Security                 | \$249.50           | \$249.50           | \$2,000.00          | \$1,750.50          | 12.48%       |
|     | <b>COMMODITIES</b>                   |                    |                    |                     |                     |              |
|     | Office Supplies                      | \$0.00             | \$0.00             | \$1,700.00          | \$1,700.00          | 0.00%        |
|     | Operating Supplies                   | \$0.00             | \$0.00             | \$1,400.00          | \$1,400.00          | 0.00%        |
|     | Office Equipment                     | \$0.00             | \$0.00             | \$1,500.00          | \$1,500.00          | 0.00%        |
|     | Office Furniture                     | \$0.00             | \$0.00             | \$2,000.00          | \$2,000.00          | 0.00%        |
|     | <b>CAPITAL OUTLAY</b>                |                    |                    |                     |                     |              |
|     | Computer Hardware                    | \$0.00             | \$0.00             | \$2,800.00          | \$2,800.00          | 0.00%        |
|     | Computer Software                    | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 0.00%        |
|     | <b>OTHER EXPENDITURES</b>            |                    |                    |                     |                     |              |
|     | Miscellaneous Expense                | \$0.00             | \$0.00             | \$700.00            | \$700.00            | 0.00%        |
|     | Internet Access Fee                  | \$0.00             | \$51.88            | \$550.00            | \$498.12            | 9.43%        |
|     | Website fee                          | \$0.00             | \$0.00             | \$200.00            | \$200.00            | 0.00%        |
|     | Property Online                      | \$0.00             | \$0.00             | \$1,000.00          | \$1,000.00          | 0.00%        |
|     | <b>TOTALS</b>                        | <b>\$10,193.56</b> | <b>\$26,502.77</b> | <b>\$268,500.00</b> | <b>\$241,997.23</b> | <b>9.87%</b> |
|     |                                      |                    | PAGE 4             |                     |                     |              |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|   |                 |                   |                     |                     |              |
|---|-----------------|-------------------|---------------------|---------------------|--------------|
| 1.4 CEMETERY:                           |                 |                   |                     |                     |              |
| <b>CONTRACTUAL</b>                      | <b>MONTH</b>    | <b>YEAR</b>       | <b>BUDGET</b>       | <b>BALANCE</b>      | <b>%</b>     |
| Cemetery Staff                          | \$0.00          | \$0.00            | \$17,000.00         | \$17,000.00         | 0.00%        |
| Landscaping                             | \$0.00          | \$0.00            | \$20,000.00         | \$20,000.00         | 0.00%        |
| Snow Removal                            | \$0.00          | \$0.00            | \$5,000.00          | \$5,000.00          | 0.00%        |
| Grave Openings                          | \$0.00          | \$0.00            | \$2,000.00          | \$2,000.00          | 0.00%        |
| Tree Services                           | \$0.00          | \$1,475.00        | \$15,000.00         | \$13,525.00         | 9.83%        |
| Legal                                   | \$0.00          | \$0.00            | \$3,000.00          | \$3,000.00          | 0.00%        |
| Software                                | \$0.00          | \$0.00            | \$10,000.00         | \$10,000.00         | 0.00%        |
| Cemetery Mapping Labor                  | \$600.00        | \$600.00          | \$5,000.00          | \$4,400.00          | 12.00%       |
| Restoration/ Repairs/ Improvements      | \$0.00          | \$0.00            | \$60,000.00         | \$60,000.00         | 0.00%        |
| Seal Coat/Road Construction/Maintenance | \$0.00          | \$0.00            | \$50,000.00         | \$50,000.00         | 0.00%        |
| <b>COMMODITIES</b>                      |                 |                   |                     |                     |              |
| Utility                                 | \$37.36         | \$74.72           | \$500.00            | \$425.28            | 14.94%       |
| Signage / Fencing/ Postings             | \$0.00          | \$0.00            | \$10,000.00         | \$10,000.00         | 0.00%        |
| Postage                                 | \$0.00          | \$0.00            | \$100.00            | \$100.00            | 0.00%        |
| Website                                 | \$0.00          | \$0.00            | \$4,000.00          | \$4,000.00          | 0.00%        |
| Dues                                    | \$0.00          | \$0.00            | \$200.00            | \$200.00            | 0.00%        |
| Publishing / Printing                   | \$0.00          | \$0.00            | \$2,000.00          | \$2,000.00          | 0.00%        |
| Equipment / Supplies (flagpole)         | \$19.99         | \$19.99           | \$10,000.00         | \$9,980.01          | 0.20%        |
| Training / Travel / Education           | \$0.00          | \$0.00            | \$10,000.00         | \$10,000.00         | 0.00%        |
| <b>TOTALS</b>                           | <b>\$657.35</b> | <b>\$2,169.71</b> | <b>\$223,800.00</b> | <b>\$221,630.29</b> | <b>0.97%</b> |
| Page 5                                  |                 |                   |                     |                     |              |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                                       |             |             |              |              |         |
|---------------------------------------|-------------|-------------|--------------|--------------|---------|
| <b>2 GENERAL ASSISTANCE FUND</b>      |             |             |              |              |         |
| REVENUES                              | MONTH       | YEAR        | BUDGET       | BALANCE      | %       |
| Property Tax                          | \$21,280.01 | \$21,280.01 | \$239,000.00 | \$217,719.99 | 8.90%   |
| Interest Income                       | \$5.75      | \$12.11     | \$725.00     | \$712.89     | 1.67%   |
| Miscellaneous Income                  | \$0.00      | \$649.27    | \$500.00     | (\$149.27)   | 129.85% |
| IGA-                                  | \$0.00      | \$0.00      | \$5,000.00   | \$5,000.00   | 0.00%   |
|                                       | \$0.00      | \$0.00      | \$0.00       | \$0.00       | 0.00%   |
| SSI/ St. of Il. -Interim              | \$0.00      | \$5,107.40  | \$5,000.00   | (\$107.40)   | 102.15% |
| <b>TOTALS</b>                         | \$21,285.76 | \$27,048.79 | \$250,225.00 | \$223,176.21 | 10.81%  |
| EXPENDITURES                          | MONTH       | YEAR        | BUDGET       | BALANCE      | %       |
| 2.1 Administration                    | \$14,209.30 | \$27,994.20 | \$262,600.00 | \$234,605.80 | 10.66%  |
| 2.2 Services                          | \$0.00      | \$0.00      | \$50,000.00  | \$50,000.00  | 0.00%   |
| 2.3 Home Relief                       | \$3,646.00  | \$4,922.00  | \$193,500.00 | \$188,578.00 | 2.54%   |
| 2.4 Contingencies                     | \$0.00      | \$0.00      | \$25,000.00  | \$25,000.00  | 0.00%   |
| <b>TOTALS</b>                         | \$17,855.30 | \$32,916.20 | \$531,100.00 | \$498,183.80 | 6.20%   |
| 2.1 ADMINISTRATION- EXPENDITURES      | MONTH       | YEAR        | BUDGET       | BALANCE      | %       |
| Salaries                              | \$7,426.60  | \$16,897.52 | \$158,600.00 | \$141,702.48 | 10.65%  |
| Social Security                       | \$460.45    | \$1,186.78  | \$8,500.00   | \$7,313.22   | 13.96%  |
| Medicare                              | \$107.68    | \$330.31    | \$2,200.00   | \$1,869.69   | 15.01%  |
| I.M.R.F.                              | \$890.80    | \$1,712.32  | \$14,000.00  | \$12,287.68  | 12.23%  |
| Unemployment                          | \$0.00      | \$0.00      | \$600.00     | \$600.00     | 0.00%   |
| Insurance Benefits                    | \$2,449.00  | \$4,992.50  | \$40,000.00  | \$35,007.50  | 12.48%  |
| Workmen's Compensation                | \$0.00      | \$0.00      | \$2,500.00   | \$2,500.00   | 0.00%   |
| Equipment Maintenance & Supplies      | \$0.00      | \$0.00      | \$3,200.00   | \$3,200.00   | 0.00%   |
| Publishing / Subscriptions / Printing | \$0.00      | \$0.00      | \$2,500.00   | \$2,500.00   | 0.00%   |
| Postage                               | \$0.00      | \$0.00      | \$2,000.00   | \$2,000.00   | 0.00%   |
| Legal                                 | \$0.00      | \$0.00      | \$5,000.00   | \$5,000.00   | 0.00%   |
| Travel/Training                       | \$0.00      | \$0.00      | \$1,000.00   | \$1,000.00   | 0.00%   |
| Operating Supplies                    | \$74.77     | \$74.77     | \$7,500.00   | \$7,425.23   | 1.00%   |
| Equipment                             | \$0.00      | \$0.00      | \$10,000.00  | \$10,000.00  | 0.00%   |
| Visual GA                             | \$2,800.00  | \$2,800.00  | \$5,000.00   | \$2,200.00   | 56.00%  |
| <b>TOTAL ADMINISTRATION</b>           | \$14,209.30 | \$27,994.20 | \$262,600.00 | \$234,605.80 | 10.66%  |
| 2.2 SERVICES                          |             |             |              |              |         |
| Food Pantry/Food Insecurity Support   | \$0.00      | \$0.00      | \$50,000.00  | \$50,000.00  | 0.00%   |
| <b>TOTAL SERVICES</b>                 | \$0.00      | \$0.00      | \$50,000.00  | \$314,731.03 | 0.00%   |
| 2.3 HOME RELIEF- EXPENDITURES         | MONTH       | YTD         | BUDGET       | BALANCE      | %       |
| Medical                               | \$0.00      | \$0.00      | \$50,000.00  | \$50,000.00  | 0.00%   |
| M.A.C.I.-Medical Catastrophic         | \$2,360.00  | \$2,360.00  | \$3,500.00   | \$1,140.00   | 67.43%  |
| Flat Grant Expense-G.A. & Interim     | \$1,276.00  | \$2,552.00  | \$118,000.00 | \$115,448.00 | 2.16%   |
| Emergency Assistance                  | \$0.00      | \$0.00      | \$20,000.00  | \$20,000.00  | 0.00%   |
| Miscellaneous Expense                 | \$10.00     | \$10.00     | \$2,000.00   | \$1,990.00   | 0.50%   |
| <b>TOTALS</b>                         | \$3,646.00  | \$4,922.00  | \$193,500.00 | \$188,578.00 | 2.54%   |
| PAGE 6                                |             |             |              |              |         |



DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                                      |                     |                     |                     |
|--------------------------------------|---------------------|---------------------|---------------------|
| <b>ACCOUNT BALANCES</b>              |                     |                     |                     |
| <b>ROAD and BRIDGE FUND</b>          | <b>MONTH</b>        | <b>YEAR</b>         |                     |
| BEGINNING BALANCE:                   | \$229,831.56        | \$243,113.54        |                     |
| REVENUE                              | \$42,125.58         | \$63,661.55         |                     |
| EXPENDITURES                         | \$44,548.40         | \$79,366.35         |                     |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> | <b>\$227,408.74</b> | <b>\$227,408.74</b> |                     |
| BALANCES:                            |                     |                     | BALANCES:           |
| FMB CHECKING                         |                     |                     | \$227,408.74        |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> |                     |                     | <b>\$227,408.74</b> |
| <b>PERMANENT ROAD</b>                |                     |                     |                     |
|                                      | <b>MONTH</b>        | <b>YEAR</b>         |                     |
| BEGINNING BALANCE:                   | \$846,696.08        | \$884,983.15        |                     |
| REVENUE                              | \$73,151.60         | \$73,165.74         |                     |
| EXPENDITURES                         | \$26,553.53         | \$64,854.74         |                     |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> | <b>\$893,294.15</b> | <b>\$893,294.15</b> |                     |
| BALANCES:                            |                     |                     | BALANCES:           |
| FMB CHECKING:                        |                     |                     | \$893,294.15        |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> |                     |                     | <b>\$893,294.15</b> |
| PAGE 7                               |                     |                     |                     |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                                      |                     |                     |                     |
|--------------------------------------|---------------------|---------------------|---------------------|
|                                      |                     |                     |                     |
|                                      |                     |                     |                     |
|                                      |                     |                     |                     |
| <b>ACCOUNT BALANCES: (cont'd.)</b>   |                     |                     |                     |
| <b>BUILDING &amp; EQUIPMENT</b>      | <b>MONTH</b>        | <b>YEAR</b>         |                     |
| BEGINNING BALANCE                    | \$120,969.46        | \$120,967.27        |                     |
| REVENUES                             | \$9,204.57          | \$9,206.76          |                     |
| EXPENDITURES                         | \$0.00              | \$0.00              |                     |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> | <b>\$130,174.03</b> | <b>\$130,174.03</b> |                     |
| BALANCES:                            |                     |                     | BALANCES:           |
| FMB CHECKING:                        |                     |                     | \$130,174.03        |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> |                     |                     | <b>\$130,174.03</b> |
|                                      |                     |                     |                     |
| <b>SPECIAL BRIDGE FUND</b>           | <b>MONTH</b>        | <b>YEAR</b>         |                     |
| BEGINNING BALANCE:                   | \$341,834.32        | \$341,828.70        |                     |
| REVENUES                             | \$5.24              | \$10.86             |                     |
| EXPENDITURES                         | \$0.00              | \$0.00              |                     |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> | <b>\$341,839.56</b> | <b>\$341,839.56</b> |                     |
| BALANCES:                            |                     |                     | BALANCES:           |
| FMB CHECKING:                        |                     |                     | \$341,839.56        |
| <b>ACCOUNT BALANCE: MAY 31, 2021</b> |                     |                     | <b>\$341,839.56</b> |
|                                      |                     |                     |                     |
|                                      |                     | PAGE 8              | 2021 MAY BR         |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                                    |                     |                     |                       |                       |               |
|------------------------------------|---------------------|---------------------|-----------------------|-----------------------|---------------|
| REVENUE SUMMARY                    |                     |                     |                       |                       |               |
| FUNDS                              | MONTH               | YEAR                | BUDGET                | BALANCE               | %             |
| 1 ROAD and BRIDGE                  | \$42,125.58         | \$63,661.55         | \$341,097.00          | \$277,435.45          | 18.66%        |
| 2 PERMANENT ROAD                   | \$73,151.60         | \$73,165.74         | \$824,260.00          | \$751,094.26          | 8.88%         |
| 3 BUILDING & EQUIPMENT             | \$9,204.57          | \$9,206.76          | \$108,372.00          | \$99,165.24           | 8.50%         |
| 4 SPECIAL BRIDGE                   | \$5.24              | \$10.86             | \$100.00              | \$89.14               | 10.86%        |
| <b>TOTALS</b>                      | <b>\$124,486.99</b> | <b>\$146,044.91</b> | <b>\$1,273,829.00</b> | <b>\$1,127,784.09</b> | <b>11.47%</b> |
| EXPENDITURE SUMMARY                |                     |                     |                       |                       |               |
| FUNDS                              | MONTH               | YEAR                | BUDGET                | BALANCE               | %             |
| 1 ROAD and BRIDGE                  | \$44,548.40         | \$79,366.35         | \$471,880.00          | \$392,513.65          | 16.82%        |
| 2 PERMANENT ROAD                   | \$26,553.53         | \$64,854.74         | \$1,774,050.00        | \$1,709,195.26        | 3.66%         |
| 3 BUILDING & EQUIPMENT             | \$0.00              | \$0.00              | \$260,000.00          | \$260,000.00          | 0.00%         |
| 4 SPECIAL BRIDGE                   | \$0.00              | \$0.00              | \$240,000.00          | \$240,000.00          | 0.00%         |
| <b>TOTALS</b>                      | <b>\$71,101.93</b>  | <b>\$144,221.09</b> | <b>\$2,745,930.00</b> | <b>\$2,601,708.91</b> | <b>5.25%</b>  |
| ROAD and BRIDGE FUND               |                     |                     |                       |                       |               |
| REVENUE                            | MONTH               | YEAR                | BUDGET                | BALANCE               | %             |
| Property Tax                       | \$15,078.21         | \$15,078.21         | \$161,972.00          | \$146,893.79          | 9.31%         |
| Replacement Tax                    | \$26,745.69         | \$47,499.27         | \$60,000.00           | \$12,500.73           | 79.17%        |
| Interest Income                    | \$3.59              | \$8.85              | \$125.00              | \$116.15              | 7.08%         |
| Miscellaneous Income-Fines etc     | \$298.09            | \$338.22            | \$3,500.00            | \$3,161.78            | 0.00%         |
| TOIRMA Dividend                    | \$0.00              | \$0.00              | \$500.00              |                       | 0.00%         |
| TIF Disbursement                   | \$0.00              | \$0.00              | \$70,000.00           |                       | 0.00%         |
| Cemetery Maintenance Reimbursement | \$0.00              | \$0.00              | \$45,000.00           | \$45,000.00           | 0.00%         |
| toirma insur. Equip. rpr           | \$0.00              | \$737.00            | \$0.00                |                       | 0.00%         |
|                                    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | 0.00%         |
|                                    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | 0.00%         |
|                                    | \$0.00              | \$0.00              | \$0.00                | \$0.00                | 0.00%         |
| <b>TOTALS</b>                      | <b>\$42,125.58</b>  | <b>\$63,661.55</b>  | <b>\$341,097.00</b>   | <b>\$277,435.45</b>   | <b>18.66%</b> |
| EXPENDITURES                       | MONTH               | YEAR                | BUDGET                | BALANCE               | %             |
| 1.1 Administration                 | \$32,495.53         | \$49,140.46         | \$185,380.00          | \$136,239.54          | 26.51%        |
| 1.2 Maintenance                    | \$7,310.10          | \$18,673.90         | \$85,000.00           | \$66,326.10           | 21.97%        |
| 1.3 Commodities                    | \$2,767.00          | \$9,059.50          | \$37,000.00           |                       |               |
| 1.4 Capital Outlay                 | \$0.00              | \$0.00              | \$125,000.00          |                       |               |
| 1.5 Other Expenditures             | \$1,975.77          | \$2,492.49          | \$19,500.00           |                       |               |
| 1.6 Contingencies                  | \$0.00              | \$0.00              | \$20,000.00           | \$20,000.00           | 0.00%         |
| <b>TOTALS</b>                      | <b>\$44,548.40</b>  | <b>\$79,366.35</b>  | <b>\$471,880.00</b>   | <b>\$392,513.65</b>   | <b>16.82%</b> |
| PAGE 9                             |                     |                     |                       |                       |               |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                       |  |             |             |              |              |        |
|-----------------------|--|-------------|-------------|--------------|--------------|--------|
| ROAD and BRIDGE FUND  |  |             |             |              |              |        |
| 1.1                   | ADMINISTRATION- EXPENDITURES               | MONTH       | YEAR        | BUDGET       | BALANCE      | %      |
|                       | Salary- Road Crew                          | \$843.75    | \$1,068.75  | \$29,000.00  | \$27,931.25  | 3.69%  |
|                       | Salary-Secretary                           | \$3,613.05  | \$8,556.75  | \$25,000.00  | \$16,443.25  | 34.23% |
|                       | Social Security                            | \$276.32    | \$596.78    | \$3,300.00   | \$2,703.22   | 18.08% |
|                       | Medicare                                   | \$64.62     | \$139.56    | \$850.00     | \$710.44     | 16.42% |
|                       | I.M.R.F.                                   | \$478.48    | \$478.48    | \$3,500.00   | \$3,021.52   | 13.67% |
|                       | Insurance Benefits                         | \$1,533.13  | \$2,532.97  | \$20,000.00  | \$17,467.03  | 12.66% |
|                       | Unemployment                               | \$0.00      | \$0.00      | \$130.00     | \$130.00     | 0.00%  |
|                       | TOTAL PERSONNEL                            | \$6,809.35  | \$13,373.29 | \$81,780.00  | \$68,406.71  | 16.35% |
| CONTRACTUAL SERVICES  |  |             |             |              |              |        |
|                       | Accounting Services                        | \$0.00      | \$0.00      | \$4,500.00   | \$4,500.00   | 0.00%  |
|                       | Legal Services                             | \$209.00    | \$475.00    | \$30,000.00  | \$29,525.00  | 1.58%  |
|                       | Postage                                    | \$0.00      | \$0.00      | \$550.00     | \$550.00     | 0.00%  |
|                       | Telephone                                  | \$54.94     | \$247.62    | \$2,200.00   | \$1,952.38   | 11.26% |
|                       | Publishing/Printing                        | \$0.00      | \$0.00      | \$250.00     | \$250.00     | 0.00%  |
|                       | Training-Road Commissioner-Road Crew       | \$122.00    | \$172.00    | \$1,800.00   | \$1,628.00   | 9.56%  |
|                       | Travel                                     | \$0.00      | \$0.00      | \$1,500.00   | \$1,500.00   | 0.00%  |
|                       | Insurance-Liability/General/WC             | \$13,640.00 | \$13,640.00 | \$14,500.00  | \$860.00     | 94.07% |
|                       | Utilities                                  | \$317.55    | \$989.86    | \$2,000.00   | \$1,010.14   | 49.49% |
|                       | Dues-Road Commissioner                     | \$0.00      | \$120.00    | \$500.00     | \$380.00     | 24.00% |
|                       | Personal Property                          | \$11,101.92 | \$19,716.56 | \$30,000.00  | \$10,283.44  | 65.72% |
|                       | Internet                                   | \$0.00      | \$34.59     | \$500.00     | \$465.41     | 6.92%  |
|                       | New I T Service                            | \$0.00      | \$0.00      | \$5,000.00   | \$5,000.00   | 0.00%  |
|                       | IPWAM- II. Public Works Mutual Aid Network | \$0.00      | \$0.00      | \$2,500.00   | \$2,500.00   | 0.00%  |
|                       | TOTAL CONTRACTUAL SERVICES                 | \$25,445.41 | \$35,395.63 | \$95,800.00  | \$60,404.37  | 36.95% |
| COMMODITIES           |  |             |             |              |              |        |
|                       | Office-Computer, Supplies                  | \$240.77    | \$371.54    | \$6,000.00   | \$5,628.46   | 6.19%  |
|                       | Operating Expense                          | \$0.00      | \$0.00      | \$1,800.00   | \$1,800.00   | 0.00%  |
|                       | TOTAL COMMODITIES                          | \$240.77    | \$371.54    | \$7,800.00   | \$7,428.46   | 4.76%  |
|                       | TOTAL ADMINISTRATION                       | \$32,495.53 | \$49,140.46 | \$185,380.00 | \$136,239.54 | 26.51% |
| 1.2                   | MAINTENANCE                                | MONTH       | YEAR        | BUDGET       | BALANCE      | %      |
| CONTRACTUAL SERVICES: |  |             |             |              |              |        |
|                       | Building Maintenance Services              | \$3,170.26  | \$8,730.43  | \$35,000.00  | \$26,269.57  | 24.94% |
|                       | Equipment-Repair/Parts/Maintenance         | \$4,139.84  | \$9,943.47  | \$50,000.00  | \$40,056.53  | 19.89% |
|                       | TOTAL MAINTENANCE                          | \$7,310.10  | \$18,673.90 | \$85,000.00  | \$66,326.10  | 21.97% |
| COMMODITIES           |  |             |             |              |              |        |
|                       | Shop Supplies                              | \$2,008.64  | \$4,696.48  | \$18,000.00  | \$13,303.52  | 26.09% |
|                       | Small Tools                                | \$210.98    | \$3,815.64  | \$12,000.00  | \$8,184.36   | 31.80% |
|                       | Fuel                                       | \$547.38    | \$547.38    | \$7,000.00   | \$6,452.62   | 7.82%  |
|                       | TOTAL COMMODITIES                          | \$2,767.00  | \$9,059.50  | \$37,000.00  | \$27,940.50  | 24.49% |
| CAPITOL OUTLAY        |  |             |             |              |              |        |
|                       | Rear Parking Lot Paving                    | \$0.00      | \$0.00      | \$15,000.00  | \$15,000.00  | 0.00%  |
|                       | New Building Sign                          | \$0.00      | \$0.00      | \$35,000.00  | \$35,000.00  | 0.00%  |
|                       | Small Equipment                            | \$0.00      | \$0.00      | \$10,000.00  | \$10,000.00  | 0.00%  |
|                       | Refinishing Shop Floors                    | \$0.00      | \$0.00      | \$25,000.00  | \$25,000.00  | 0.00%  |
|                       | New Plow/Dump Truck                        | \$0.00      | \$0.00      | \$40,000.00  | \$40,000.00  | 0.00%  |
|                       | TOTAL CAPITOL OUTLAY                       | \$0.00      | \$0.00      | \$125,000.00 | \$125,000.00 | 0.00%  |
| OTHER EXPENDITURES    |  |             |             |              |              |        |
|                       | Rentals & Uniforms                         | \$1,121.61  | \$1,611.24  | \$12,000.00  | \$10,388.76  | 13.43% |
|                       | Miscellaneous Expense                      | \$854.16    | \$881.25    | \$7,500.00   | \$6,618.75   | 11.75% |
|                       | TOTAL OTHER EXPENDITURES                   | \$1,975.77  | \$2,492.49  | \$19,500.00  | \$17,007.51  | 12.78% |
|                       | TOTAL MAINTENANCE:                         | \$12,052.87 | \$30,225.89 | \$266,500.00 | \$236,274.11 | 11.34% |
| PAGE 10               |  |             |             |              |              |        |



DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                                 |   |             |             |                |                |        |
|---------------------------------|---|-------------|-------------|----------------|----------------|--------|
| 2 PERMANENT ROAD FUND           |   |             |             |                |                |        |
| REVENUES                        |   | MONTH       | YEAR        | BUDGET         | BALANCE        | '%     |
| Property Tax                    |   | \$73,138.84 | \$73,138.84 | \$821,460.00   | \$748,321.16   | 8.90%  |
| Interest Income                 |   | \$12.76     | \$26.90     | \$200.00       | \$173.10       | 13.45% |
| Miscellaneous Income            |   | \$0.00      | \$0.00      | \$100.00       | \$100.00       | 0.00%  |
| Malta Twp-salt treatment reimb. |   | \$0.00      | \$0.00      | \$2,500.00     | \$2,500.00     | 0.00%  |
| TOTALS                          |   | \$73,151.60 | \$73,165.74 | \$824,260.00   | \$751,094.26   | 8.88%  |
|                                 |   |             |             |                |                |        |
| EXPENDITURES                    |   | MONTH       | YEAR        | BUDGET         | BALANCE        | '%     |
| 1.1                             | Personnel   | \$18,714.05 | \$41,222.77 | \$260,550.00   | \$219,327.23   | 15.82% |
| 1.2                             | Contractual Services                                | \$6,861.39  | \$21,848.50 | \$1,246,500.00 | \$1,224,651.50 | 1.75%  |
| 1.3                             | Commodities   | \$970.35    | \$1,775.73  | \$182,000.00   | \$180,224.27   | 0.98%  |
| 1.4                             | Other Expenditures                                  | \$7.74      | \$7.74      | \$20,000.00    | \$19,992.26    | 0.04%  |
| 1.5                             | Contingencies                                       | \$0.00      | \$0.00      | \$65,000.00    | \$65,000.00    | 0.00%  |
| TOTALS                          |   | \$26,553.53 | \$64,854.74 | \$1,774,050.00 | \$1,709,195.26 | 3.66%  |
|                                 |   |             |             |                |                |        |
| PERMANENT ROAD FUND             |   |             |             |                |                |        |
| 1.1                             | PERSONNEL   | MONTH       | YEAR        | BUDGET         | BALANCE        | '%     |
|                                 | Salaries-Road Crew                                  | \$12,611.20 | \$28,523.05 | \$179,000.00   | \$150,476.95   | 15.93% |
|                                 | Social Security                                     | \$781.89    | \$1,842.93  | \$10,750.00    | \$8,907.07     | 17.14% |
|                                 | Medicare  | \$182.86    | \$413.59    | \$2,400.00     | \$1,986.41     | 17.23% |
|                                 | I.M.R.F.  | \$1,481.99  | \$2,989.23  | \$14,000.00    | \$11,010.77    | 21.35% |
|                                 | Insurance Benefits                                  | \$3,656.11  | \$7,453.97  | \$54,000.00    | \$46,546.03    | 13.80% |
|                                 | Unemployment  | \$0.00      | \$0.00      | \$400.00       | \$400.00       | 0.00%  |
|                                 | TOTAL ADMINISTRATION                                | \$18,714.05 | \$41,222.77 | \$260,550.00   | \$219,327.23   | 15.82% |
| 1.2                             | CONTRACTUAL SERVICES                                | MONTH       | YEAR        | BUDGET         | BALANCE        | '%     |
|                                 | Road Maintenance                                    | \$485.77    | \$1,077.72  | \$175,000.00   | \$173,922.28   | 0.62%  |
|                                 | Engineering Service / Surveying services/Appraisals | \$5,520.00  | \$8,102.00  | \$75,000.00    | \$66,898.00    | 10.80% |
|                                 | Rentals   | \$500.00    | \$1,232.00  | \$15,000.00    | \$13,768.00    | 8.21%  |
|                                 | Road Lighting                                       | \$355.62    | \$720.44    | \$7,500.00     | \$6,779.56     | 9.61%  |
|                                 | Contract Labor                                      | \$0.00      | \$0.00      | \$7,500.00     | \$7,500.00     | 0.00%  |
|                                 | Crackfilling  | \$0.00      | \$0.00      | \$30,000.00    | \$30,000.00    | 0.00%  |
|                                 | Dirt  | \$0.00      | \$0.00      | \$1,500.00     | \$1,500.00     | 0.00%  |
|                                 | Road Projects                                       | \$0.00      | \$0.00      | \$800,000.00   | \$800,000.00   | 0.00%  |
|                                 | Road Striping-Paint-Beads                           | \$0.00      | \$245.99    | \$25,000.00    | \$24,754.01    | 0.98%  |
|                                 | Road Sealing-Rejuvenator                            | \$0.00      | \$0.00      | \$25,000.00    | \$25,000.00    | 0.00%  |
|                                 | Road Salt-Chips-Treatment                           | \$0.00      | \$10,021.05 | \$75,000.00    | \$64,978.95    | 13.36% |
|                                 | Road Sign Replacement-Repair                        | \$0.00      | \$449.30    | \$10,000.00    | \$9,550.70     | 4.49%  |
|                                 | TOTAL CONTRACTUAL                                   | \$6,861.39  | \$21,848.50 | \$1,246,500.00 | \$1,224,651.50 | 1.75%  |
| 1.3                             | COMMODITIES   | MONTH       | YEAR        | BUDGET         | BALANCE        | '%     |
|                                 | Equipment Fuel-Oil                                  | \$970.35    | \$1,775.73  | \$32,000.00    | \$30,224.27    | 5.55%  |
|                                 | Right of Way  | \$0.00      | \$0.00      | \$150,000.00   | \$150,000.00   | 0.00%  |
|                                 | TOTAL COMMODITIES                                   | \$970.35    | \$1,775.73  | \$182,000.00   | \$180,224.27   | 0.98%  |
| 1.5                             | OTHER EXPENDITURES                                  |             |             |                |                |        |
|                                 | Miscellaneous Expense                               | \$7.74      | \$7.74      | \$20,000.00    | \$19,992.26    | 0.04%  |
|                                 | TOTALS  | \$7.74      | \$7.74      | \$20,000.00    | \$19,992.26    | 0.04%  |
| PAGE 11                         |   |             |             |                |                |        |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|                              |                |            |            |              |              |        |
|------------------------------|----------------|------------|------------|--------------|--------------|--------|
| 3 BUILDING & EQUIPMENT FUND  |                |            |            |              |              |        |
| REVENUES                     |                | MONTH      | YEAR       | BUDGET       | BALANCE      | %      |
| Property Tax                 |                | \$9,202.52 | \$9,202.52 | \$103,327.00 | \$94,124.48  | 8.91%  |
| Interest                     |                | \$2.05     | \$4.24     | \$45.00      | \$40.76      | 9.42%  |
| Miscellaneous-               |                | \$0.00     | \$0.00     | \$0.00       | \$0.00       | 0.00%  |
| Other Equipment Sale         |                | \$0.00     | \$0.00     | \$5,000.00   | \$5,000.00   | 0.00%  |
|                              |                | \$0.00     | \$0.00     | \$0.00       | \$0.00       | 0.00%  |
|                              |                | \$0.00     | \$0.00     | \$0.00       | \$0.00       | 0.00%  |
|                              |                | \$0.00     | \$0.00     | \$0.00       | \$0.00       | 0.00%  |
|                              |                | \$0.00     | \$0.00     | \$0.00       | \$0.00       | 0.00%  |
| TOTALS                       |                | \$9,204.57 | \$9,206.76 | \$108,372.00 | \$99,165.24  | 8.50%  |
| EXPENDITURES                 |                |            |            |              |              |        |
| 1.1                          | Equipment      | \$0.00     | \$0.00     | \$250,000.00 | \$250,000.00 | 0.00%  |
| 1.2                          | Contingencies  | \$0.00     | \$0.00     | \$10,000.00  | \$10,000.00  | 0.00%  |
| TOTAL EXPENDITURES           |                | \$0.00     | \$0.00     | \$260,000.00 | \$260,000.00 | 0.00%  |
| 1.1 EQUIPMENT EXPENDITURES   |                | MONTH      | YEAR       | BUDGET       | BALANCE      | %      |
| New Plow/Dump Truck          |                | \$0.00     | \$0.00     | \$200,000.00 | \$200,000.00 | 0.00%  |
| New Road Stripper            |                | \$0.00     | \$0.00     | \$25,000.00  | \$25,000.00  | 0.00%  |
| New Small Equipment          |                | \$0.00     | \$0.00     | \$25,000.00  | \$25,000.00  | 0.00%  |
| TOTALS                       |                | \$0.00     | \$0.00     | \$250,000.00 | \$250,000.00 | 0.00%  |
| 4 SPECIAL BRIDGE FUND        |                |            |            |              |              |        |
| REVENUES                     |                | MONTH      | YEAR       | BUDGET       | BALANCE      | %      |
| Interest                     |                | \$5.24     | \$10.86    | \$60.00      | \$49.14      | 18.10% |
| Miscellaneous Income         |                | \$0.00     | \$0.00     | \$40.00      | \$40.00      |        |
| TOTALS                       |                | \$5.24     | \$10.86    | \$100.00     | \$89.14      | 10.86% |
| EXPENDITURES                 |                | MONTH      | YEAR       | BUDGET       | BALANCE      | %      |
| 1.1                          | Contractual    | \$0.00     | \$0.00     | \$90,000.00  | \$90,000.00  | 0.00%  |
| 1.2                          | Capital Outlay | \$0.00     | \$0.00     | \$130,000.00 | \$130,000.00 | 0.00%  |
| 1.3                          | Contingencies  | \$0.00     | \$0.00     | \$20,000.00  | \$20,000.00  | 0.00%  |
| TOTALS                       |                | \$0.00     | \$0.00     | \$240,000.00 | \$240,000.00 | 0.00%  |
| 1.1 CONTRACTUAL              |                |            |            |              |              |        |
| Contractual Services         |                | \$0.00     | \$0.00     | \$50,000.00  | \$50,000.00  | 0.00%  |
| Bridge Repairs               |                | \$0.00     | \$0.00     | \$20,000.00  | \$20,000.00  | 0.00%  |
| New Culverts/Drain Pipes     |                | \$0.00     | \$0.00     | \$20,000.00  | \$20,000.00  | 0.00%  |
| TOTALS                       |                | \$0.00     | \$0.00     | \$90,000.00  | \$90,000.00  | 0.00%  |
| 1.2 CAPITAL OUTLAY           |                |            |            |              |              |        |
| Bridge & Culvert Replacement |                | \$0.00     | \$0.00     | \$100,000.00 | \$100,000.00 | 0.00%  |
| Manhole Repair & Replacement |                | \$0.00     | \$0.00     | \$30,000.00  | \$30,000.00  | 0.00%  |
| TOTALS                       |                | \$0.00     | \$0.00     | \$130,000.00 | \$130,000.00 | 0.00%  |
| PAGE 12                      |                |            |            |              |              |        |

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MAY 2021

|  |                                      |  |                 |                 |                 |
|--|--------------------------------------|--|-----------------|-----------------|-----------------|
|  |                                      |  |                 |                 |                 |
|  |                                      |  |                 |                 |                 |
|  | <b>CHECK WRITING ACCOUNT (CWA)</b>   |  |                 |                 |                 |
|  | NB&T XXXXXXXXXXXXXXX2585             |  | MONTH           |                 |                 |
|  | BEGINNING BALANCE                    |  | \$661.00        | \$665.50        |                 |
|  | TRANSFERS                            |  | \$35,777.72     | \$73,664.01     |                 |
|  | EXPENDITURES                         |  | \$35,777.72     | \$73,668.51     |                 |
|  | <b>ACCOUNT BALANCE: MAY 31, 2021</b> |  | <b>\$661.00</b> | <b>\$661.00</b> |                 |
|  |                                      |  |                 |                 |                 |
|  | BALANCES:                            |  |                 |                 | BALANCES:       |
|  | FMB CECK WRITING ACCT XXXXXXX2585    |  |                 |                 | \$661.00        |
|  |                                      |  |                 |                 |                 |
|  | <b>ACCOUNT BALANCE: MAY 31, 2021</b> |  |                 |                 | <b>\$661.00</b> |
|  |                                      |  |                 |                 |                 |
|  |                                      |  | PAGE 13         |                 |                 |



**DEKALB TOWNSHIP BOARD  
MEETING MINUTES  
May 12, 2021**

The meeting was called to order at 6:02 pm by Supervisor Teboda, and she stated for the record that due to the Governor's order restricting gatherings of people and in an effort to minimize the potential spread of COVID-19, the May Township Board meeting is being conducted virtually through Zoom for public health safety. The Zoom Meeting ID was 851 9922 2189 with Passcode 557413. Roll call was taken by Clerk Flavin as follows: Supervisor Teboda-Present, Highway Commissioner Smith-Absent, Assessor Dyer-Absent, Trustee Hess-Present via Zoom, Trustee King-Present, Trustee McNett-Present.

The Pledge of Allegiance was said by all in attendance.

**Town Hall (Public Comments):**

No public comments.

**Presentations:**

None

**Reports:**

**Supervisor Teboda:**

This last month has been spent tidying up and preparing for the transition to the new supervisor, Mary Hess. They have been meeting to discuss several open items including the electric aggregation program with Rock River Energy, which will be ending shortly and will need to be renegotiated and voted on at the June 2021 board meeting. Supervisor Teboda has been working on the Special Meeting for May 17, 2021, swearing in ceremony. She has contacted the Chronicle and invited them, and Judge Thomas Doherty will be doing the swearing in. She thanked Trustee King for her work on the appointment of the new Police Chief. OC Creative will complete new portraits for elected officials if they wish, which will be fulfilled per the remaining contract. Trustee Hess asked if Supervisor Teboda has communicated this to the new Trustees and about the special meeting, and she had not. Trustee Hess asked if the meeting would be in the garage as her family is coming, and Supervisor Teboda stated that was the plan. Trustee Hess agreed to send Nancy Bradlo and Dale Thurman formal email invites per Lisa King's request with a copy to Supervisor Teboda.

**Clerk Flavin:**

The National Association of Letter Carriers did not have their food drive this year and were asking that people donate money to the local food banks as they can buy in bulk at better prices.





**Highway Commissioner Smith:**

Absent

**Assessor Dyer:**

Absent

**Trustee McNett:**

The new Police Chief is in his 2<sup>nd</sup> week and they have high hopes for him, otherwise nothing to report.

**Lisa King:**

The students will be moving back August 18-20 and orientation starts in June. She's feeling better. Trustee King stated Larry Appleton of HRC won't be returning, but they are working with the tenants like Mike Pittsley and others as there are other DeKalb properties that could be managed better.

**Trustee Hess:**

Nothing to report but preparing for the transition on Tuesday and excited for it to happen.

There was some discussion about upcoming opportunities from TOI for elected official training.

Supervisor Teboda stated it would be beneficial to continue with Zoom meetings for those people who are not able to attend meetings in person.

**Bill Paying:**

A motion to approve the April Audit Report and May Bills to Pay was made by Trustee McNett and seconded by Trustee King. Trustee Hess asked how the Pines Consulting bills were being split up and Supervisor Teboda explained how the bills were split between the different funds. Clerk Flavin took a roll call vote: Trustee Hess: Yes; Trustee King: Yes; Trustee McNett: Yes; and Supervisor Teboda: Yes. Motion carried.

A motion to receive, file, and approve the April Treasurer's Budget Report was made by Trustee King and seconded by Trustee Hess. Clerk Flavin took a roll call vote: Trustee King: Yes; Trustee McNett: Yes; Supervisor Teboda: Yes; Trustee Hess: Yes. Motion carried.

**Unfinished Business:** None.

**New Business:**

- A. A motion to approve the regular board meeting minutes from April 13, 2021 was made by Trustee Hess and seconded by Trustee McNett. Clerk Flavin took a roll call vote: Trustee





McNett: Yes; Supervisor Teboda: Yes; Trustee Hess: Yes; Trustee King: Yes. Motion carried.

- B. Discussion and Action to Open Depository Accounts with Resource Bank and Transfer Existing Funds. Supervisor Teboda explained the course of action is as follows, the swearing in will take place Monday night and Trustee Hess and Supervisor Teboda will meet with First Midwest Bank to sign signature cards. If the Board chooses to transfer existing funds to Resource Bank, that would all be done by Trustee Hess after she takes office as Supervisor Hess. A motion was made to Open Depository Accounts with Resource Bank and Transfer Existing Funds after the new Township Board is sworn in was made by Supervisor Teboda and seconded by Trustee Hess. Clerk Flavin took a roll call vote: Supervisor Teboda: Yes; Trustee Hess: Yes; Trustee King: Yes; and Trustee McNett: Yes. Motion carried. Supervisor Teboda will contact Katrina Taylor of Resource Bank to let her know how we are proceeding.
- C. DeKalb Public Library COY Grant Request to Support the Library's early learning outreach program. Grant was explained by Supervisor Teboda, and she was in support of the grant. If the grant is approved, Supervisor Teboda suggested the board reach out to the library and do a subgrant amount since they wrote the grant on an old COY grant form, and the amount has increased since then, but she is not suggesting we approve them for more than they are asking. Discussion ensued explaining they are requesting \$500 from DeKalb Township through COY and the rest from other resources. The \$500 will go directly for the books per Supervisor Teboda. Trustee McNett asked if the board could approve them for \$750 and Supervisor Teboda didn't feel the board should go above what they are requesting because that would set a precedence for future requests. Trustee McNett asked if they could reapply for \$250 next month and Supervisor Teboda said they could or they could apply next month for \$500 because each grant is for as much as \$750. Supervisor Teboda stated books are an expendable item, and they might be reaching out to us again for another portion of the grant. A motion to approve the COY Grant was made by Trustee King and Seconded by Trustee McNett. Clerk Flavin took a roll call vote: Trustee King: Yes; Trustee McNett: Yes; Supervisor Teboda: Yes; and Trustee Hess: Yes.
- D. Discussion and Approval of COVID-19 Policy. Trustee Hess explained this evolved from a webinar she took and offers employees the opportunity to get the vaccine on work time. The lawyers assured them this is not a HIPAA violation. Employees are being asked if they are fully vaccinated and if they are not, they will be allowed to go during work. The safeguards are listed in the policy, and starting May 18, 2021 the building will be open to all members of the public including GA/EA clients. Trustee King asked if social spacing would be observed and if the conference room will be used for that purpose. Trustee King asked if an employee can opt out of a vaccination. Trustee Hess said we are not requiring them to get it, we are just asking them if they received it. Supervisor Teboda stated a lot of these things have been in place at least since August when she took over. Plexiglass was installed in the reception area because of early voting. A lot of it isn't new but just being put into a written policy. A motion to approve the COVID-19 policy as presented was made by Trustee Hess and seconded by Trustee King. Further discussion continued as Trustee King





asked if the staff had seen it yet and Trustee Hess stated she notified the GA staff that they would receive a copy of the policy later this week if the board approves it tonight. Trustee Hess stated Craig and Rich have reviewed it and are in agreement with it, so it will be across all departments. The Township Attorney Brad Stewart is the one who originally drafted the policy, and he copied Road District Attorney John Redlingshafer and each of the department heads. Trustee King stated the last page says DeKalb Township is recommending that you receive a COVID-19 vaccine as part of your employment so that doesn't sound real optional. Trustee King wondered how the staff will feel when they read this as it doesn't sound optional and Trustee McNett said it's recommended not mandated. Trustee King again asked if the staff had seen this because recommended doesn't sound as optional as optional. Trustee Hess said you can't really share it with the staff until it's approved. Supervisor Teboda speaking to Trustee King said she thought the same thing when she read through the final version but when you get to the end it states the township is not requiring it. It's almost like yes this is really what we would like you to do but then we are going to soften the blow by saying you don't have to do it. Trustee King said that's all she's concerned about and wants people to know that they have options, and she thinks it's better than people feeling pushed to do something that may not align with themselves because she knows people who are against vaccinations, and whatever her opinion is, people have a right to be against it and not be forced to do it. Supervisor Teboda stated she likes that it does give them the option to make the choice. After no further discussion, Clerk Flavin took a roll call vote: Trustee Hess: Yes; Trustee King: Yes; Trustee McNett: Yes; and Supervisor Teboda: Yes. Motion carried. Discussion continued as Trustee King said to Trustee McNett that she thinks when authorities say we recommend, they don't interpret it as I have an option. Supervisor Teboda stated she has been encouraging and recommending, and there are a small group of people who are taking it as Nancy's going to be mad at me if I don't get it, and she has been trying to be as soft and nonjudgmental as possible. Trustee King related recommending to how NIU recommends courses and how students interpret recommendations for classes, and they often feel they have to take those classes but she tells them, no, it's recommended, although it might increase the outcome of their performance if they do take it. It depends on the person hearing it how they experience and interpret it, what that word means to them. Trustee McNett said we need to go to the definition of the word and it's pretty spelled out. Trustee King stated it's not the literal language but that it's coming from the authority/employer. Trustee McNett stated if they read through it, they should quickly realize even if initially they thought oh gosh they are going to make me do it, once they get to that paragraph we talked about. Supervisor Teboda stated sometimes when you read through things, you do it very, very quickly and let me just sign my name, but no, I did not see that. Trustee King stated this is really what they want me to do, they are just not saying it so what are the implications and what will happen if I don't do it. How will they respond to me and treat me because I'm not saying it happens here, but workplace bullying and all that stuff does happen when people don't fall in line with what the expectation is. Then they become subject and honestly as a black person marginalization is a real thing and as a woman marginalization is a real thing,





so if you don't go what the flow is and because somebody else read it and understood it to be one way doesn't mean that the other people who read it understood it that way. So, I just like to be clear about it and if I ever get a question about it like when students say to me if I don't take the class what happens, and I say nothing. Oh, so why do they recommend it. They recommend it because blah blah blah and so that conversation is not bizarre or unusual or adversarial. It's about clarity. Trustee McNett stated he hopes the follow up paragraph helps with the clarity you're talking about. Trustee King said, well, let's hope. Trustee McNett said you can only do so much. Supervisor Teboda stated, you're going to have department heads like Mary as a Supervisor and Rich and Craig who would hopefully provide that support and clarity. Trustee McNett stated if the question is asked, they can say no it says right here. Supervisor Teboda stated it's not an either or I have to tow this line or that line.

- E. Motion to authorize Township Supervisor and Attorney to execute settlement agreement for challenge to General Assistance tax levy, not to exceed \$12,000. Supervisor Teboda stated if it's passed by this Board, it is not something Supervisor Teboda will be part of because of the transition. When Attorney Stewart was here and discussed the General Assistance Tax Levy challenge, this is an ongoing process and it's not going to happen before Monday, May 17, 2021, but it will probably hopefully happen shortly thereafter. A motion to authorize Township Supervisor and Attorney to execute settlement agreement for challenge to General Assistance tax levy, not to exceed \$12,000 was made by Trustee King and seconded by Trustee Hess. Trustee King asked if they could come back and change it. Supervisor Teboda stated once the settlement is agreed upon, that's pretty much it. Trustee King stated she didn't think they had agreed upon a settlement. Supervisor Teboda stated she thinks that preliminary this is the direction it is moving in and that's why Attorney Brad Stewart wanted to have this on the agenda. Clerk Flavin took a roll call vote: Trustee McNett: Yes; Supervisor Teboda: Yes. Trustee Hess: Yes; and Trustee King: Yes. Motion carried.
- F. Discussion of Vacancy in the Clerk Position. The Township is in receipt of a letter that the Township Attorney Brad Stewart said could be read aloud (see attached letter from Nicole Crespo). Supervisor Teboda stated there is no action on this it's just a discussion of the clerk position. Trustee Hess stated she was made aware of this right around the election time but we needed her to officially let us know that she was not going to be able to take the oath of office. She has actually moved out of the state already so we can't really take any action on this until after the swearing in on May 17, 2021. Trustee Hess suggest that when she does not take office on May 17<sup>th</sup> that the Board could direct the supervisor to submit a press release to various news outlets in the community and use social media to announce this vacancy and open it up to any resident of DeKalb Township who is interested and ask that in preparation for making the June board packet that anyone who is interested in the position submit a letter briefly explaining why they are interested in the position, make sure that they meet all residency requirements, confirm that they are a registered voter, and so forth. We could even potentially send a letter to individual candidates who ran for office within the city to different taxing bodies letting them know



about this vacancy, just to make sure that it's widely known in the community that this is available, but again Trustee Hess stated I can't do anything until May 18, 2021. Supervisor Teboda reached out to Attorney Brad Stewart as to the resignation in the interim without having a clerk sworn in on June 9, 2020 in the hopes that we would have the acceptance of the resignation by the Board and the appointment of a new clerk, and he explained that Clerk Flavin is considered a holdover until the new clerk is sworn in. Supervisor Teboda has had a conversation with Clerk Flavin that if there is anything that needs to be signed or sealed in the interim that he is still the Clerk for DeKalb Township. He will not need to be sworn in and Clerk Flavin is in agreement with this plan. Trustee Hess stated our intention is to have it done on June 9, 2020.

**Old Business:** None

**Other Business:**

- A. Special Township Board Meeting scheduled for Monday, May 17, 2021, at 6:00 pm in the garage.
- B. The next regular meeting will be on Wednesday, June 9, 2021, at 6:00 pm.

Trustee King thanked Supervisor Teboda for stepping up to the Supervisor position. Trustee McNett thanked Clerk Flavin for stepping up as well. Some reminiscing took place and thankfulness regarding everyone's service to the community.

**Adjournment:** A motion to adjourn was made by Trustee King and seconded by Supervisor Teboda. Clerk Flavin took a roll call vote: Supervisor Teboda: Yes; Trustee Hess: Yes; Trustee King: Yes; and Trustee McNett: Yes. Motion carried. Meeting adjourned at 7:00 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kevin Flavin', written over a horizontal line.

Kevin Flavin, Township Clerk

A handwritten signature in black ink, appearing to read 'Nancy Teboda', written over a horizontal line.

Nancy Teboda, Supervisor





10th of May, 2021

From: Nicole Crespo

To: DeKalb Township Board/ Voters of DeKalb Township  
2323 S 4th Street  
DeKalb, Illinois, 60115

To the DeKalb Township Board and the voters of DeKalb Township,

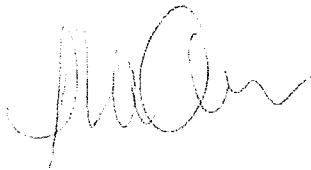
It is with my most sincere apology that I will not be able to fulfill my duties as DeKalb Township Clerk as elected, due to an opportunity that has been given to me out of state. I had full intention of committing myself to the role of clerk, but could not pass up an opportunity to advance myself academically and professionally.

I would like to thank the voters of DeKalb Township for electing me. It was a great honor, and I know there will be a fitting citizen to step up and fill the position.

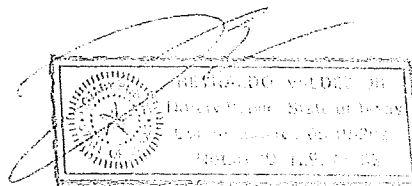
In summation, I do hereby step down as DeKalb Township Clerk Elect, effective immediately.

Thank you and good luck in the future,

Sincerely,



Nicole Crespo



5.10.2021



**TOWNSHIP BOARD  
SPECIAL MEETING MINUTES  
May 17, 2021**

The meeting was called to order at 6:02 pm by Supervisor Teboda in the DeKalb Township Highway Garage. Roll call was taken by Clerk Flavin: Supervisor Teboda-Present, Highway Commissioner Smith-Present, Assessor Dyer-Present, Trustee Hess-Present, Trustee King-Present, Trustee McNett-Present.

The Pledge of Allegiance was said by all in attendance.

**Town Hall (Public Comments):**

No public comments.

Supervisor Teboda stated that the Honorable Judge Thomas Doherty will be doing the swearing in during the recess. A motion to recess was made by Trustee King and seconded by Trustee McNett. Motion carried.

**Recess (Adjourn Sine Die)**

**Oaths of Office for Elected Officials administered by Judge Thomas Doherty as follows:**

Mary Hess – Supervisor  
Richard Dyer – Assessor  
Craig Smith – Highway Commissioner  
Nancy Bradlo – Trustee  
Lisa King – Trustee  
Chad McNett – Trustee  
Dale Thurman – Trustee

Meeting reconvened and Roll Call was taken by Clerk Flavin: Supervisor Hess-Present, Highway Commissioner Smith-Present, Assessor Dyer-Present, Trustee McNett-Present, Trustee King-Present, Trustee Thurman-Present, Trustee Bradlo-Present.

**Adjournment:** A motion to adjourn the meeting was made by Trustee King and seconded by Trustee Thurman. Motion carried and meeting adjourned at 6:13 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kevin Flavin'.

Kevin Flavin, Township Clerk

A handwritten signature in black ink, appearing to read 'Mary Hess'.

Supervisor, Mary Hess



# DeKalb Township: COVID-19 Policy

---

|                        |   |
|------------------------|---|
| <b>Effective Date:</b> | June 11, 2021   |
| <b>Applies To:</b>     | All Township and Road District Employees                          |
| <b>Approved By:</b>    | Township Board, Highway Commissioner Smith                        |
| <b>Duration:</b>       | Until Rescinded or Modified by the Board and Highway Commissioner |

---

## BRIEF DESCRIPTION OF POLICY

This policy is an official directive for all staff, which details specific policy and/or procedures as it relates to the operations and reopening of DeKalb Township offices, including to the public, pursuant to the Governor's Restore Illinois Plan. Safety protocols being implemented are based on recommendations of the CDC, IDPH, OSHA, the DeKalb County Health Department, and other reliable resources, as well as all applicable State requirements, with the intent of keeping employees and the public safe from potential spread of COVID-19. This policy will be reviewed continuously as new information becomes available on how to best protect employees, public and other visitors. The safety protocols herein were established to mitigate the spread of COVID-19 and may be loosened or become more restrictive as new information about the disease is made available. Failure to follow these established policies and/or procedures may subject an employee to discipline consistent with the Township's Personnel Policy. Procedures stated are subject to change at any time.

Nothing in this Policy (or any other Township Policy) shall be interpreted as a contract for employment nor shall it be interpreted to be in conflict with or modify/eliminate in any way, the at-will employment status of Township employees.

## POLICY GUIDELINES

### Self-Monitoring

All employees will be required to self-monitor their overall wellness and notify Department Head (Highway Commissioner for Road District employees, Assessor for employees in the Assessor's office, and Township Supervisor for all other employees) of any of the following symptoms prior to arriving at work. If it is determined that the employee is exhibiting Covid-19 related symptoms, the employee will remain at home and will be required to follow the protocol in the Return to Work/Medical Clearance section below.

1. Have you exhibited any combination of the following COVID-19 related symptoms within the last 24 hours?
  - a. Subjective Fever
  - b. Cough
  - c. Sore Throat
  - d. Shortness of Breath or Difficulty Breathing
  - e. Congested/Runny Nose
  - f. Chills
  - g. Unexplained Muscle Aches
  - h. Headache

# DeKalb Township: COVID-19 Policy

---

- i. Unexplained Fatigue
- j. Abdominal Pain
- k. Nausea/Vomiting
- l. Diarrhea
- m. Loss of Taste or Smell

## **Return to Work/Medical Clearance**

The Department Head should be notified immediately if an employee does not report to work or goes home ill with any COVID-19 related symptoms. The Department Head will be updated daily until a definite follow up date (medical appointment or end of quarantine period) is established.

“Close contact” as defined by the CDC is someone who was within six feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from two days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the time the patient is isolated.

“Fully vaccinated” for purposes of this policy, means a person who is at least 2 weeks after their last COVID-19 vaccination (2 dose Pfizer/Moderna) or (1 dose Johnson& Johnson).

“Known exposure” in this policy shall mean close contact with a person with COVID-19 who has symptoms (in the period from 2 days before symptom onset until they meet criteria for discontinuing home isolation; can be laboratory-confirmed or a clinically compatible illness), or a person who has tested positive for COVID-19 (laboratory confirmed) but has not had any symptoms (in the 2 days before the date of specimen collection until they meet criteria for discontinuing home isolation).

### No Known Exposure with Symptoms (Non-Vaccinated Employee)

An employee with no known exposure and any combination of symptoms as described above whose illness lasts 72 hours/three (3) days or less may return under the following conditions:

- Employee has been fever free for 24 hours without the use of fever-reducing medicine.
- Employee is free of any other COVID-19 related symptoms.

An employee with no known exposure and any combination of symptoms for more than 72 hours/three (3) days will not be allowed to return to work until they are symptom free and have been medically cleared by a treating medical provider.

### Known Exposure With or Without Symptoms (Non-Vaccinated Employee)

An employee with known exposure, **with or without** COVID-19 related symptoms, will not be allowed to return to work until after 14 days from the last known exposure and they must be medically cleared by a treating physician. “Medically cleared” can be either proof of a non-rapid negative COVID-19 test or a medical note from a treating physician.

# DeKalb Township: COVID-19 Policy

---

If the known exposure occurs in the workplace, employees in close contact, as defined by the CDC, will be required to seek a COVID-19 test within 24 hours of being notified and will communicate the status of results as soon as they are received. If requested, employees who work closely with an infected person, but do not meet the definition of close contact, may also seek a COVID-19 test. Employees will use health insurance to cover the cost of the test, and any out of pocket costs will be reimbursed by the Township.

Tests results and/or medical clearance from a treating physician will be submitted to the Department Head prior to returning to work. Receipts from COVID-19 testing will also be turned into the Department Head for reimbursement of any out of pocket costs.

All other employees will be notified of a positive COVID-19 case, but the employee will not be identified, to the extent possible, due to HIPAA regulations.

The work areas impacted will be closed and thoroughly cleaned in compliance with CDC protocols before being reopened to employees and/or the public.

## Known Exposure without Symptoms (Fully Vaccinated Employee)

An employee is not required to quarantine if they have been fully vaccinated and are without symptoms even if they have been in close contact with a person who has tested positive for COVID-19.

## No Known Exposure with Symptoms (Fully Vaccinated Employee)

A fully vaccinated employee with no known exposure and any combination of symptoms, as described above, may return to work when all symptoms have subsided, although if a symptom includes fever, the employee must be fever free for 24 hours without the use of fever-reducing medicine.

## Known Exposure with Symptoms (Fully Vaccinated Employee)

An employee who has been fully vaccinated with a known exposure and is symptomatic for COVID-19 must follow the protocol of testing and quarantining, as described for "Known Exposure with or without Symptoms (Non-Vaccinated Employee)."

## **Social Distancing and Mandatory Hygiene Practices**

Social distancing protocol will remain in place in the following ways:

- When possible, employees will be assigned their own vehicle and workspace.
- Kitchen equipment will be cleaned after every use by the employee using the equipment.
- Meetings and face-to face interactions between employees (including Township and Road District officials) may take place in common areas or offices, so long as 6 feet of distance can be maintained and most recent State guidelines for capacity limits are followed. If all employees (including Township and Road District officials) in a meeting or interaction



# DeKalb Township: COVID-19 Policy

---

consent to one or more persons present not wearing a mask, subject to the other provisions, those persons are not required to wear a mask.

- Employees who are meeting in person with one of more persons who are not employees ("employees" to include Township and Road District officials), must wear a mask during the meeting/interaction, maintain 6 feet of distance, and ensure that the most recent State guidelines for capacity limits are followed.
- Employees should otherwise limit congregating, but if they do, to maintain 6' of distance and following the most recent State guidelines for capacity limits.
- Continued hygiene practices of washing hands frequently (recommended at least every two hours); covering cough and sneezing with tissues and utilizing hand sanitizer are being strongly encouraged.

## **PPE Requirements**

Department Heads have the discretion to allow for a deviation from the face covering requirements set forth in this policy, if circumstances allow for that deviation, so long as it does not violate State guidelines.

## **Cleaning and Sanitation**

The facility will continue to be professionally cleaned by the cleaning contractor. This additional cleaning will not replace regular and routine cleaning that has been in place since the outbreak began. Employees will be responsible for cleaning personal workspaces at the beginning and end of each work day. It will be the responsibility of all employees, as directed by the Department Head, to regularly disinfect common work areas, shared workspaces and vehicles that are in regular use. This could be after each use and at a minimum on a daily basis. Employees have an affirmative obligation to request any regular cleaning supplies if for any reason they are not available or sufficient.

## **Vaccination Availability**

To promote workplace safety and our employees' health, an employee can request time off during the workday, which will be paid, subject to Department Head approval, to schedule and receive a COVID-19 vaccination.

## **Physical Barriers**

Plexiglas barriers may be in place to mitigate the risk of contagion. This physical barrier will provide an added level of protection to employees who are subject to more interaction with other employees and/or members of the public.

## **Other Physical Controls**

- The entry way furniture in the facility has been spaced out to adhere to social distancing (6 feet or more) and/or removed temporarily.
- Signs have been posted at the entryway informing the public and other visitors that masks/face coverings are required in the facility.

# DeKalb Township: COVID-19 Policy

---

- Unless an emergency, the public and other visitors will be required to enter and exit through the front door.

## **Public**

The Road District and Township's services will remain generally available to the public, including access to the building for regular services, including without limitation General Assistance services. Everyone will be required to wear a mask/face covering upon entering the building, unless they are not medically able to do so.

To minimize unnecessary confrontation with members of the public or other visitors, a Department Head will request that the mask/face covering be worn while conducting business in the Township facility. If the individual refuses, the Department Head will walk outside of the building and remain social distanced from the individual, while attempting to satisfy their need for service in a peaceful and safe manner. If at any point, the Department Head is uncomfortable or feel threatened, they should call the police for assistance.

## **COVID-19 Acknowledgement Form & Confidentiality:**

Employees who wish to update the "Acknowledgement Form for COVID-19 Vaccine," distributed with the May 18, 2021 COVID-19 policy, may do so at any time by requesting and submitting an updated Form to their Department Head. Employees are otherwise subject to the "Return to Work/Medical Clearance" section, based on the most up to date Form on file with the Department Head.

The Township and Road District respect and acknowledge that information related to individual employee's vaccination status is obtained for the purpose of optimizing safety protocols to reasonably minimize the risk of contagion to employees and members of the public. The Township and Road District understand that there are reasons that employees may choose to be vaccinated or may not be vaccinated, including but not limited to sincerely-held religious beliefs, medical reasons, and/or personal beliefs, and that the Township and Road District are specifically not interested in obtaining an employee's reasoning for their vaccination decision. Employees (including Township and Road District officials) shall not ask, discuss, speculate, or comment on any other individual employee's vaccination status in the workplace, except for the limited purpose of those individuals responsible for administering and/or enforcing this policy in the performance of those duties. If any employee believes another employee (including Township and Road District officials) is in violation of this provision, then the employee should report the violation to their Department Head. Nothing in this provision shall prohibit an employee from voluntarily disclosing their own vaccination status, if the employee wishes to do so.

## **DeKalb Township Board**

### **ORDINANCE TO RATIFY AND APPROVE AGGREGATION PROGRAM WITH DYNEGY ENERGY SERVICES, LLC, DATED MAY 24, 2021, FOR 36 MONTHS**

**Ordinance #2021-006 T**

**WHEREAS**, the Illinois Power Agency Act, Chapter 20, Illinois Compiled Statutes, Act 3855, added Section 1-92 entitled Aggregation of Electrical Load by Municipalities and Counties (hereinafter referred to as the “Act”).

**WHEREAS**, under the Act, the Township may operate the aggregation program under the Act as an opt-out program for certain residential and small commercial retail customers, pursuant to the requirements under the Act.

**WHEREAS**, the Township has taken all actions necessary to proceed in entering an agreement for electrical aggregation services, with an opt-out provision, pursuant to the Act.

**WHEREAS**, the corporate authorities hereby find that it is in the best interest of the Township to operate the aggregation program under the Act as an opt-out program and to enter this Agreement according to the terms of the Act, and that doing so is in the best interests of the residents of the Township.

**NOW THEREFORE**, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. The preambles of this Ordinance are adopted and incorporated by reference.

SECTION 2. The Township Board hereby ratifies the Township Supervisor’s execution of the “Aggregation Program Agreement” between the Township and Dynegy Energy Services, LLC, dated May 24, 2021, for a term of 36 months at \$0.06004 per kilowatt hour, effective from the meter read dates beginning August 2021 through August 2024, and otherwise approves the Agreement.

SECTION 3: This ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form.

|                      | Ayes     | Nays  | Absent | Abstain |
|----------------------|----------|-------|--------|---------|
| Trustee Lisa King    | <u>X</u> | _____ | _____  | _____   |
| Trustee Chad McNett  | <u>X</u> | _____ | _____  | _____   |
| Trustee Nancy Bradlo | <u>X</u> | _____ | _____  | _____   |
| Trustee Dale Thurman | <u>X</u> | _____ | _____  | _____   |
| Supervisor Mary Hess | <u>✓</u> | _____ | _____  | _____   |

ADOPTED THIS 9th day of June 2021

By:

Mary Hess

Mary Hess, Supervisor

Attest:

Andrew Tillotson  
Andrew Tillotson, Clerk

(SEAL)

### CERTIFICATION

I, Andrew Tillotson, do hereby certify that I am the duly appointed, acting and qualified Clerk of DeKalb Township, DeKalb County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Board of Trustees of said DeKalb Township.

I do further certify that at a regular meeting of the Board of Trustees of DeKalb Township, held on the 9th day of June, 2021, the foregoing Ordinance entitled **ORDINANCE TO RATIFY AND APPROVE AGGREGATION PROGRAM WITH DYNEGY ENERGY SERVICES, LLC, DATED MAY 24, 2021, FOR 36 MONTHS**, as duly passed by the Board of Trustees of DeKalb Township.

The pamphlet form of Ordinance No. 2021-\_\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance is available at the Township office, commencing on the 9th day of June, 2021, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Township for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of DeKalb Township this 9th day of June, 2021.

Andrew Tillotson  
Andrew Tillotson, Township Clerk  
 DeKalb Township  
 DeKalb County, Illinois

(SEAL)





## Aggregation Program Agreement

This Aggregation Program Agreement is entered into as of this 24<sup>th</sup> day of May, 2021 ("**Agreement**"), by and between **Township of DeKalb, IL ("Municipality")**, an Illinois municipal corporation, and **Dynegy Energy Services, LLC ("Supplier")**, an Illinois corporation with an office located at **1500 Eastport Plaza Drive, Collinsville, Illinois 62234**. Supplier and Aggregator are sometimes hereinafter referred to individually as a "Party" or collectively as the "Parties".

### WITNESSETH

**WHEREAS**, Section 1-92 of the Act authorizes the corporate authorities of a municipality to establish a program to aggregate electrical loads of residential and small commercial retail customers and to solicit bids and enter into service agreements to facilitate the sale and purchase of electricity and related services for those electrical loads; and

**WHEREAS**, pursuant to the Act, municipalities may, if authorized by referendum, operate an Electricity Aggregation Program as an "opt-out" program that applies to all residential and small commercial retail electrical customers who do not affirmatively choose not to participate; and

**WHEREAS**, Aggregator has received authorization through its referendum to proceed with an "opt-out" Aggregation Program pursuant to the Act; and

**WHEREAS**, Aggregator has issued a Request for Proposal on May 7, 2021; and

**WHEREAS**, Supplier is an ARES registered with and certified by the ICC; and

**WHEREAS**, Aggregator has selected Supplier as the supplier for the Aggregation Program; and

**WHEREAS**, Aggregator and Supplier desire to establish the rights and obligations of the Parties with respect to the Aggregation, including but not limited to determining a price and supplying the Aggregation and related services.

**NOW, THEREFORE**, the Parties, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree as follows:

### ARTICLE 1: RECITALS

The foregoing recitals are, by this reference, fully incorporated into and made part of this Agreement for all purposes.

### ARTICLE 2: DEFINITIONS

Whenever used in this Agreement, the following terms shall have the meanings defined below except where the context indicates otherwise:

- A. "**Affiliate**" shall mean any person, firm, corporation (including, without limitation, service corporation and professional corporation), partnership (including, without limitation, general partnership, limited partnership and limited liability partnership), limited liability company, joint venture, business trust, association or other entity that now or in the future directly or indirectly controls, is controlled by, or is under common control with Supplier.
- B. "**Act**" shall mean the Illinois Power Agency Act, 20 ILCS 3855/1-1 *et seq.*
- C. "**Aggregation**" or "**Municipal Aggregation**" shall mean the pooling of residential and small commercial retail electrical loads located within the Aggregator's jurisdiction for the purpose of soliciting bids and entering into service agreements to facilitate for those loads the sale and purchase of electricity and related services, all in accordance with Section 1-92 of the Act.
- D. "**Aggregation Consultant**" or "**Consultant**" shall refer to Rock River Energy Services; the independent consultant with demonstrated expertise in electric supply contracting that has been retained by Aggregator to assist with the implementation of the Aggregation Program.
- E. "**Aggregation Member**" or "**Member**" shall mean a residential or small commercial retail electric account enrolled in the Aggregation Program, and shall be consistent with the definition of "Eligible Retail Customer" as provided for herein.



- F. **"Aggregation Program"** or **"Program"** shall mean the program adopted by Aggregator pursuant to Section 1-92 of the Act to facilitate for the applicable residential and small commercial customers the sale and purchase of electricity and related services.
- G. **"Aggregator"** shall mean Municipality, acting by and through its corporate authorities, and authorized Aggregator employees.
- H. **"Aggregator Designee"** shall mean the person (or persons) empowered by Aggregator through ordinance to authorize and execute a contract price lock for electricity supply on behalf of the Aggregator's governing authority or body.
- I. **"Alternative Retail Electric Supplier"** or **"ARES"** shall mean an entity certified by the ICC to offer electric power or energy for sale, lease or in exchange for other value received to one or more retail customers, or that engages in the delivery or furnishing of electric power or energy to such retail customers, and shall include, without limitation, resellers, aggregators and power marketers but shall not include the Utility or the Aggregation Members. For purposes of this Agreement, the definition of Alternative Retail Electric Supplier is more completely set forth in 220 ILCS 5/16-102.
- J. **"Ancillary Services"** shall mean the necessary services that shall be provided in the generation and delivery of electricity. As defined by the Federal Energy Regulatory Commission, "Ancillary Services" include, without limitation: coordination and scheduling services (load following, energy imbalance service, control of transmission congestion); automatic generation control (load frequency control and the economic dispatch of plants); contractual agreements (loss compensation service); and support of system integrity and security (reactive power, or spinning and operating reserves).
- K. **"Commonwealth Edison"** or **"ComEd"** or **"Utility"** shall mean Commonwealth Edison Company (ComEd), or its successor, as the entity that has a franchise, license, permit or right to distribute, furnish or sell electricity to retail customers within its service area and within the Aggregator's jurisdiction.
- L. **"Customer Information"** shall mean information specific to individual Members, and/or Eligible Retail Customers, as applicable, including customer name, address, account number, and usage information.
- M. **"Distribution Service Provider"** or **"DSP"** shall mean the entity responsible for providing local distribution service to Members.
- N. **"Eligible Retail Customer"** shall mean a residential and small commercial retail customer of the Utility that is eligible for participation in the Aggregation Program pursuant to 220 ILCS 5/16-102, Section 1-92 of the Act, as well as applicable rules, regulations and utility service tariffs pertaining to retail electric supply, purchase of receivables, and consolidated billing.
- O. **"Extended Term"** is defined in Section 3.B of this Agreement.
- P. **"Force Majeure Event"** is defined in Section 6.D of this Agreement.
- Q. **"ICC"** shall mean the Illinois Commerce Commission as described in 220 ILCS 5/2-101.
- R. **"IPA"** shall mean the Illinois Power Agency as described in 220 ILCS 3855, Section 1-5.
- S. **"Load"** shall mean the total demand for electric energy required to serve the Aggregation Members.
- T. **"Opt-Out"** shall mean the process by which a Member who would be included in the Aggregation Program chooses not to participate in the Aggregation Program.
- U. **"PIPP"** shall mean a Percentage of Income Payment Plan created by the Energy Assistance Act, 305 ILCS 20-18, to provide a bill payment assistance program for low-income residential customers.
- V. **"PJM"** shall mean PJM Interconnection LLC, a Regional Transmission Organization ("**RTO**") that coordinates the movement of wholesale electricity in all or parts of thirteen states and the District of Columbia, including the ComEd service territory.
- W. **"Plan of Operation and Governance"** shall mean the Aggregation Plan of Operation and Governance adopted by Aggregator pursuant to the requirements set forth in Section 1-92 of the Act.
- X. **"Point of Delivery"** shall be the interconnection between the RTO transmission's and DSP's distribution system to which Supplier shall deliver the electricity under the Aggregation Program for delivery by the Utility to the Aggregation Members.
- Y. **"REC"** shall mean Illinois Renewable Portfolio Standard eligible Renewable Energy Credits.
- Z. **"Regulatory Event"** is defined in Section 6.B of this Agreement.
- AA. **"Retail Power"** is defined in Section 5.D.
- BB. **"Retail Power Price"** is defined in Section 5.D.
- CC. **"Services"** is defined in Article 5 of this Agreement.
- DD. **"Small Commercial Retail Customer"** shall mean those retail customers with an annual consumption of less than 15,000 kWh per 220 ILCS 5/16-102, provided, however, that the definition of Small Commercial Retail Customer will include such other definition or description as may become required by law or tariff.

EE. "Term" is defined in Section 3.A of this Agreement.

FF. "Terms and Conditions" is defined in Section 5.B of this Agreement.

### ARTICLE 3: TERM

**A. Term of Agreement.** This Agreement commences on the date first written above, provided however, the supply service to Aggregation Members shall not commence until the Utility's confirmation of Member enrollment with Supplier and shall continue through the billing cycle of the last month of the Term, as elected by Aggregator and set forth in Exhibit A.

**B. Extension.** Aggregator and Supplier may extend the Term of this Agreement for additional periods of time by written mutual agreement approved and executed by each of them (each an "**Extended Term**"). Any such extension may, among other things, provide for an opportunity to refresh the price. Any price modification in an Extended Term shall require Supplier issuance of a new opt-out notice for the Extended Term to all Aggregation Members. Nothing in this Article related to the Term, or the possibility of agreement to an Extended Term may be construed or applied in any manner to create any expectation that any right or authority related to this Agreement granted by Aggregator to Supplier shall continue beyond the Term or an approved Extended Term.

**C. Notification.** In the event Aggregator decides either (a) the Aggregation Program will terminate upon expiration, or (b) that it would like to renew the Aggregation Program with an ARES other than Supplier, then Aggregator must provide notice to Supplier at least 90 days prior to the first expiration date (billing cycle) of any Aggregation Member in the last month of the Term, as elected by Aggregator and set forth in Exhibit A. In the event such notification is not received by Supplier by the applicable date, the Parties will in good faith negotiate an extension for a price no later than sixty (60) days prior to the first expiration date (billing cycle) of any Aggregation Member in the last month of the Term, as elected by Aggregator and set forth in Exhibit A. In the event no extension is agreed upon by the Parties, the Parties will have no obligation to each other to extend the Aggregation Program.

**D. Term of Enrollment.** Members shall remain enrolled in the Aggregation Program until the Member exercises the right to opt-out, or they otherwise terminate their participation in the Aggregation Program, their participation in the Aggregation is terminated by Aggregator, their participation in the Aggregation Program is terminated by Supplier or the Utility, or until this Aggregation Program is terminated, whichever occurs first.

**E. Interaction Between Termination Dates of this Agreement and Contracts with its Members.** Members initially enrolled in the Aggregation Program shall receive Electric Supply at the Retail Power Price set forth in this Agreement. If this Agreement is terminated prior to the end of the Term due to a Regulatory Event, then Electric Supply will terminate early and the Members will be switched to the Utility's Rate BES default rate, where applicable, provided by the Utility as required by 220 ILCS 5/16-103 and defined by its rates on file with the ICC pursuant to 200 ILCS 5/Art. IX. ("**Tariff Service**") in accord with the standard switching rules and applicable notices. If this Agreement is terminated pursuant to the terms of this Agreement, the Aggregation Program will terminate early and the Aggregation Member may choose another ARES or will be switched to Utility default service in accord with the standard switching rules and applicable notices. The Members are responsible for arranging for their supply of energy upon expiration or termination of this Agreement. If this Agreement is terminated prior to the end of the Term and a Member has not selected another supplier, such Member will be switched to Utility default service.

### ARTICLE 4: PROGRAM RESPONSIBILITIES

#### **A. Aggregator Responsibilities.**

**1. Program Responsibilities.** Aggregator shall perform those duties related to the Aggregation Program as required by Section 1-92 of the Act, e.g. adopting an ordinance authorizing aggregation, submitting a referendum to its residents, abiding by notice and conduct requirements of general election law, developing a plan of operation and governance, holding public hearings, and informing residents of opt-out rights.

**2. Customer Information.** Aggregator Consultant or Aggregator Designee shall obtain the Customer Information from Aggregator or Utility directly, and provide the Customer Information to Supplier for use in the enrollment and opt-out process set forth in Article 5. Aggregator acknowledges that Supplier is not liable for the completeness or accuracy of the account information included on, or excluded from, the Customer Information data files provided for this purpose. Aggregator further acknowledges that Supplier is not liable for any incremental costs associated with performing additional services to correct errors or omissions resulting from Customer Information data provided by Aggregator or ComEd.

3. **Notices from Utility.** Aggregator shall promptly forward to Supplier any notices received by Aggregator from ComEd concerning the account(s) of Aggregation Member(s).

4. **No Aggregator Obligations to Provide Services.** The Parties acknowledge and agree that Aggregator is not responsible to provide, and this Agreement shall not be construed to create any responsibility for Aggregator to provide, the Services to any person or entity, including without limitation Supplier, ComEd, or any Aggregation Member.

5. **No Aggregator Financial Responsibility.** The Parties acknowledge and agree that this Agreement does not impose or create, and shall not be construed to create, any financial obligation of Aggregator to any other person or entity, including without limitation Supplier, ComEd, or any Aggregation Member.

6. **Compliance with Applicable Law.** Aggregator shall comply with all applicable laws in providing the Service pursuant to this Agreement.

**B. Supplier Obligations.**

1. **Provision of Services.** Supplier shall provide all of the Services described in Article 5 of this Agreement throughout the Term.

2. **Compliance with Applicable Law.** Supplier shall comply with all applicable requirements of Illinois state law, including the Act, rules and regulations of the ICC, tariffs applicable to the Utility and PJM, and all other applicable federal and state laws, orders, rules and regulations, including the terms and conditions for providing the Services pursuant to this Agreement.

**ARTICLE 5: SUPPLIER SERVICES**

Supplier shall supply all of the following services in support of the Program (collectively, the "**Services**"):

**A. Electricity Supply.**

**1. Electricity Supply.**

- a. **Transmission.** Supplier will acquire and pay all necessary transmission services up to the Point of Delivery to deliver electricity supply to Members, including all electricity commodity costs, PJM charges, congestion charges, distribution and transmission losses, and capacity charges. Supplier does not have responsibility for any delivery of services supplied by the Utility or RTO, or for the consequences of the failure to provide such services. Supplier shall not be responsible to Member in the event the Utility or RTO disconnects, suspends, curtails or reduces services to Member for any reason.
  - b. **Billing.** To the extent allowed by law and the ComEd tariff, Supplier shall make all arrangements for Aggregation Members to receive a single monthly bill from ComEd during the Term. As part of such arrangement, it is expected that the following fees will continue to be collected and processed by ComEd: monthly payments, late payments, delivery charges, monthly service fee, and applicable taxes.
  - c. **Data.** Supplier shall maintain a confidential database recording historical account information for Member accounts that has been provided to Supplier by ComEd, Aggregator, and/or Consultant or Aggregator Designee. Supplier will provide to the Aggregator and/its Consultant the initial account list for all Eligible Retail Customers who have been enrolled in the program. Furthermore, Supplier will also provide a list of the Eligible Retail Customers who have initially opted-out of the program. Both lists will be transmitted together in a text-based, comma-delineated file (.csv). At a minimum, but not limited to, the files should contain: account number, account name, premise address Line 1, premise address Line 2, premise address Line 3, premise address City, premise address State, premise address Zip Code.
  - d. **Title.** Title to and risk of loss for the electricity sold and delivered to Members shall pass to the purchasing Member upon delivery at the Point of Delivery;
2. **Supply Mix.** Supplier shall be capable of providing the supply mix of traditional and renewable sources in Exhibit A, if applicable.
3. **Delivery Specifications**

- a. **Quality and Measurement.** Supplier agrees that all electricity sold pursuant to this Agreement shall be delivered in accordance with applicable PJM and ComEd rules and tariffs and suitable for delivery to Members.
- b. **Title.** Supplier warrants that it possesses or will possess good marketable title to all electricity sold pursuant to this Agreement, and that such electricity will be free from all liens and adverse claims when delivered to the Point of Delivery.
- c. **Delivery.** Supplier shall deliver all electricity sold pursuant to this Agreement at the Point of Delivery to be delivered to the Aggregation Members.

**B. Program Implementation.**

**1. Member Service.** Supplier shall maintain certain minimum levels of customer service including:

- a. **Program Management and Documentation.** Supplier program management and documentation shall be in accordance with this Agreement and Supplier's response to Aggregator's Request for Proposals.
- b. **Confidentiality.** Supplier and Aggregator shall maintain the confidentiality of customer information pursuant to Article 10 of this Agreement and as required by law.
- c. **Customer Service.** Supplier shall assist Aggregation Members with their inquiries. Concerns regarding service reliability should be directed to ComEd, billing questions should be directed to ComEd or Supplier, as applicable, and any unresolved disputes should be directed to the ICC. Inquiries from Aggregation Members should be managed within the following performance parameters:
  - i. **Telephone Inquiries.** Supplier shall maintain a toll-free telephone access line which shall be available to Aggregation Members 24 hours a day, seven days a week. Trained company representatives shall be available to respond to customer telephone inquiries during normal business hours. After normal business hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after normal business hours shall be responded to by a trained company representative within two business days.
  - ii. **Internet and Electronic Mail.** Supplier shall establish and maintain a web page providing information to the Aggregation Members. The website shall provide basic information concerning the Aggregation Program and facilitate customer inquiries by providing contact information for questions.
  - iii. **Multi-Lingual Services.** Supplier shall provide reasonable customer service for Members requiring verbal and/or written assistance in Spanish.
  - iv. **Hearing Impaired.** Supplier shall provide reasonable customer service for hearing impaired Members.

**2. Enrollments.** Supplier shall perform the following Aggregation account enrollment tasks:

- a. **Opt-Out Period.** Supplier shall conduct an initial Opt-Out Period, which shall be a twenty-one (21) calendar day period, from the date of postmark, during which eligible residents and small commercial retail customers may opt-out of the Aggregation Program prior to enrollment.

After the initial Opt-Out Process is completed, the Aggregator and Supplier may establish protocols and procedures to hold additional Opt-Out Periods for Eligible Retail Customers that were not mailed Opt-Out notices in earlier Opt-Out Periods within the term of the ongoing aggregation. Any new Eligible Retail Customers shall be able to enroll in the Aggregation Program under the same terms, conditions, and pricing as accounts that were initially enrolled during prior Opt-Out Periods. However, newly enrolled Eligible Retail Customers will only have the ability to participate in the Aggregation Program for the time remaining in the term of this Agreement. Costs (for example for printing and mailing) associated with subsequent Opt-Out Periods will be paid in the same manner as for the initial Opt-Out Period.

- b. **Opt-Out Notifications.** Supplier shall manage the Opt-Out Period Notification process in cooperation with Aggregator and the Consultant or Aggregator Designee.
- c. **New Accounts.** Supplier shall facilitate the addition of new customer accounts to the Aggregation Program during the Term of this Agreement. Members wishing to opt-in to the Aggregation Program may contact Supplier to obtain enrollment information. Supplier will make every effort to provide new customers with the same pricing available to initial enrollees; however, such pricing cannot be

- guaranteed. Supplier shall clearly state the rate to be charged for new accounts prior to enrollment.
- d. **Moving Within the Aggregator's Jurisdiction.** Supplier shall continue service at the same rate and under the same terms and conditions for any Member who relocates within the Aggregator's jurisdiction prior to the expiration of the Term of this Agreement, providing that the Member notifies Supplier of its desire to do so with 30 days' notice.
  - e. **Credit/Deposit Requirements.** Collection and credit procedures are to be the responsibility of ComEd and the individual Member. Members will be required to comply with the payment terms of ComEd. Aggregator is not responsible for late payment or non-payment of any Member account. Neither Aggregator nor Supplier shall have a separate credit or deposit policy concerning Member accounts.
  - f. **Reliability of Power Supply.** The Parties acknowledge that the Aggregation Program only affects pricing for the electricity sold pursuant to this Agreement up to the Point of Delivery and further acknowledge ComEd will continue to deliver power through its transmission and distribution systems. Responsibility for maintaining system reliability continues to rest with ComEd. If Members have service reliability problems, they should contact ComEd for repairs. The ICC has established "Minimum Reliability Standards" for all utilities operating distribution systems in Illinois. Member outages, duration of outages, interruptions, etc., are monitored to ensure reliability remains at satisfactory levels. In addition to maintaining the "wires" system, ComEd is required to be the "Provider of Last Resort," meaning that should Supplier fail for any reason to deliver any or all of the electricity needed to serve the Members' needs, ComEd will immediately provide any supplemental electricity to the Members as may be required. ComEd would then bill Supplier for the power provided on Supplier's behalf, and the Members would incur no additional cost therefor over and above that which the Member would have paid had Supplier delivered the power.
  - g. **Fees Imposition.** Neither Aggregator nor Supplier shall impose any conditions, terms, fees, or charges on any Member served by the Program unless the particular term, condition, fee, or charge, or the possibility of a change in the same, is clearly disclosed.
  - h. **Enrollment and Disenrollment Charges.** Supplier shall not assess any enrollment, switching, or relocation fees on Aggregation Members. Customers may terminate services from Supplier without penalty if they relocate outside of the Aggregator's governmental boundary. Members who did not opt-out of the Aggregation Program during the opt-out period and who later leave the Aggregation Program for other reasons may be assessed an early termination fee of \$0.00.
  - i. **Enrollment in Supplier Programs.** Supplier agrees not to solicit or contract with Aggregation Program Members outside the Aggregation Program and agrees not to use Aggregation Program Member data and information for any other marketing purposes without written consent from the Aggregator. Nothing herein shall prevent Supplier from soliciting and entering into agreements with retail customers for the supply and delivery of electricity who have not enrolled in the Aggregation Program or who have opted-out. Aggregator recognizes Supplier may have affinity programs or other opportunities to sell and deliver to retail customers located in Aggregator's jurisdiction, and this Agreement does not bar such actions by Supplier.

**C. Cooperation at the Conclusion of the Aggregation.** Aggregator shall request and Supplier may provide, if legally permissible, from the Utility, those account numbers, names, and addresses of residential and small commercial retail customers in the aggregate area that are reflected in the Utility's records that may be needed to continue the Program with another ARES. Supplier has no obligation to request such information on behalf of Aggregator or another Alternate Retail Electric Supplier.

**D. Retail Power Price.** The Retail Power Price is set forth in Exhibit A. The Retail Power Price is based on Aggregation Members' historical or projected load data which is considered representative of the combined electricity requirements ("Retail Power") for the proposed Term. The Retail Power Price applies to all Retail Power covered under this Agreement. Retail Power Price also includes charges for distribution energy losses, capacity, PJM transmission charges, and energy, including scheduling and load forecasting associated with the delivery of the Retail Power. The Retail Power Price does not include any charges by the DSP, which are the responsibility of the Member, including but not limited to charges for services under the applicable delivery service tariffs and riders, such as delivery service charge, facilities charges, taxes (either billed for by the Utility or Member self-assessed), environmental, public purpose program, or switching charges as may be applicable from time to time.



## ARTICLE 6: REMEDIES AND TERMINATION

A. **Remedies.** In addition to every other right or remedy provided to a Party under this Agreement, if the other Party fails to comply with any of the provisions of this Agreement (for reason other than an order, rule, or regulations of a governmental agency or court having jurisdiction over the defaulting Party), then the non-defaulting Party may give notice to the defaulting Party specifying that failure.

1. **Cure Period.** The defaulting Party will have 15 business days after the date of that notice to take all necessary steps to comply fully with this Agreement, unless (a) this Agreement specifically provides for a shorter cure period or (b) an imminent threat to the public health, safety, or welfare arises that requires a shorter cure period, in which case the notice must specify the cure period, or (c) compliance cannot reasonably be achieved within 15 business days but the defaulting party promptly commences a cure and diligently pursues the cure to completion.
2. **Failure to Cure.** If the defaulting Party fails to comply within that 15-day period, or the shorter period if an imminent threat, or if the defaulting Party fails to promptly commence a cure and diligently pursue the cure to completion, then the non-defaulting Party, subject to the limits of applicable federal or State of Illinois law, may take any one or more of the following actions:
  - a. Seek specific performance of any provision of this Agreement or seek other equitable relief, and institute a lawsuit against the defaulting Party for those purposes.
  - b. Institute a lawsuit against the defaulting Party for breach of this Agreement and seek remedies and damages as the court may award.
  - c. Terminate this Agreement as provided in Section B and Section C below.

B. **Circumstance Leading to Termination.** This Agreement may be terminated early in the following circumstances:

1. **Non-Compliance.** By the non-defaulting Party if the defaulting Party fails to comply with any material term or condition of this Agreement, provided the failure continues beyond the Cure Period and written Notice of such failure is provided to the defaulting Party.

Material terms and conditions include but are not limited to:

- a. A breach of the confidentiality provisions in Article 10 of this Agreement;
- b. Supplier's disqualification as an ARES due to a lapse or revocation of any license or certification required to perform the obligations set forth herein; or
- c. Any act or omission that constitutes a willful or wanton deception by affirmative statement or practice, or by omission, fraud, misrepresentation, or a bad faith practice.

2. **Regulatory Event.** The following shall constitute a "Regulatory Event":
  - a. **Illegality.** It becomes unlawful for a Party to perform any obligation under this Agreement due to the adoption of, change in, or change in the interpretation of any applicable law by any judicial or government authority with competent jurisdiction.
  - b. **Adverse Government Action.** A regulatory, legislative or judicial body (A) requires a material change to the terms of this Agreement that materially or adversely affects a Party or (B) takes action that adversely and materially impacts a Party's ability to perform, or requires a delay in the performance of this Agreement that either Party determined to be unreasonable or (C) orders a change or modification that affects the Program such that either Party's obligations hereunder are materially changed, and the charge is not deemed a Force Majeure Event.
  - c. **Occurrence of Regulatory Event.** Upon the occurrence of a Regulatory Event, the adversely affected Party shall give notice to the other Party that such event has occurred. Within thirty (30) days, or such other period as the Parties may agree in writing, the Parties shall enter into good faith negotiations to amend or replace this Agreement so that the adversely affected Party is restored as nearly as possible to the economic position it would have been in but for the occurrence of the Regulatory Event. If the Parties are unable to agree upon an amendment to this Agreement, within the prescribed time after entering negotiations, the adversely affected Party shall have the right, upon ten (10) days prior written notice, to terminate this Agreement. Upon termination of this Agreement as a result of a Regulatory

Event, the obligations of Supplier and each Aggregation Member set forth in the Terms and Conditions shall survive termination.

3. **Failure to Schedule and Deliver.** The failure of Supplier to schedule electricity supply to ComEd for the Aggregation Members, except as permitted under Force Majeure Events.

C. **Termination Procedure.** Aggregator will give written notice to Supplier of Aggregator's intent to terminate this Agreement pursuant to the provisions of this Agreement ("**Termination Notice**"). The Termination Notice will set forth with specificity the nature of the noncompliance. Supplier will have 30 calendar days after receipt of the notice to object in writing to termination, to state its reasons for such objection, and to propose a remedy for the circumstances. If Aggregator has not received a response from Supplier, or if Aggregator does not agree with Supplier's response or any remedy proposed by Supplier, then Aggregator will conduct a hearing on the proposed termination. Aggregator will serve notice of that hearing on Supplier at least 10 business days prior to the hearing, specifying the time and place of the hearing and stating Aggregator's intent to terminate this Agreement.

1. **Hearing.** At the hearing, Supplier will have the opportunity to state its position on the matter, present evidence, and question witnesses. Thereafter, Aggregator will determine whether or not this Agreement will be terminated. The hearing must be public and held on record.
2. **Reimbursement.** The decision of Aggregator must be in writing and delivered to Supplier by certified mail. If the rights and privileges granted to Supplier under this Agreement are terminated, then Supplier, within 14 calendar days after Aggregator's demand, must reimburse Aggregator for all costs and expenses incurred by Aggregator, including, without limitation, reasonable attorneys' fees, in connection with that termination of rights or with any other enforcement action undertaken by Aggregator.

D. **Force Majeure Events.** Supplier shall not be held in default under, or in noncompliance with, the provisions of this Agreement, nor suffer any enforcement or penalty relating to noncompliance or default (including termination, cancellation or revocation of the Program), where such noncompliance or alleged defaults occurred or were caused by a "**Force Majeure Event**," defined as a strike, riot, war, earthquake, flood, tidal wave, unusually severe rain or snow storm, hurricane, tornado or other catastrophic act of nature, labor disputes, governmental, administrative or judicial order or regulation or other event that is reasonably beyond Supplier's ability to anticipate or control.

#### ARTICLE 7: INDEMNIFICATION, INSURANCE, DISCLAIMER, AND LIMITATION OF LIABILITY

A. **Indemnification.** Member assumes full responsibility for the electricity delivered to the Member, and Supplier has no liability for any claims, losses, expenses, damages, demands, judgments, causes of action, and suits of any kind, including claims for personal injury, death, or damages to property, resulting or arising from the electric energy delivered to Member or its use by Member or any other person. Supplier agrees to indemnify and hold Aggregator harmless from any claims, causes of action, damages, judgments and financial obligations solely to the extent arising out of Supplier's gross negligence or willful misconduct.

B. **Insurance.** Supplier shall provide certificates of its current insurance upon request.

C. **Limitation of Liability.** EXCEPT AS OTHERWISE SPECIFICALLY PROVIDED HEREIN, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY UNDER THIS CONTRACT FOR INCIDENTAL, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES IRRESPECTIVE OF WHETHER SUCH CLAIMS ARE BASED UPON BREACH OF WARRANTY, TORT (INCLUDING NEGLIGENCE OF ANY DEGREE), STRICT LIABILITY, CONTRACT, OPERATION OF LAW OR OTHERWISE.

D. **Disclaimer.** SUPPLIER DOES NOT WARRANT OR GUARANTEE THE UNINTERRUPTED DELIVERY OF RETAIL POWER TO AGGREGATION PROGRAM MEMBERS DURING FORCE MAJEURE EVENTS. SUPPLIER WILL HAVE NO LIABILITY OR RESPONSIBILITY FOR THE OPERATIONS OF THE UTILITY, INCLUDING BUT NOT LIMITED TO, THE INTERRUPTION, TERMINATION, FAILURE TO DELIVER, OR DETERIORATION OF UTILITY'S TRANSMISSION OR DISTRIBUTION SERVICE. EXCEPT AS MAY BE SPECIFICALLY PROVIDED HEREIN, NO WARRANTIES OF ANY KIND, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE SHALL BE APPLICABLE TO THIS AGREEMENT.

#### ARTICLE 8: MISCELLANEOUS

A. **Entire Agreement.** This Agreement, including all Exhibits, constitutes the entire Agreement and understanding between the Parties with respect to the Services, which are included herein. All prior written and verbal agreements

and representations with respect to these Services are merged into and superseded by this Agreement.

**B. Amendment.** All amendments or modifications to this Agreement shall be made in writing and signed by both Parties before they become effective.

**C. Ownership of Data and Documents.** All data and information, regardless of its format, developed or obtained under this Agreement ("**Data**"), other than Supplier's confidential information, will be and remain the sole properties of Aggregator. Supplier must promptly deliver all Data in Supplier's possession or control to Aggregator at Aggregator's request. Supplier is responsible for the care and protection of the Data in Supplier's possession or control until that delivery. Supplier may retain one copy of the Data for Supplier's records subject to Supplier's continued compliance with the provisions of this Agreement. Upon expiration of the Agreement, Supplier shall provide Aggregator with an electronic copy of data specified in Section 5.A.1.c at no cost to Aggregator.

**D. Customer Data and Load Forecast Information.** Municipality and Governmental Aggregator shall cooperate to obtain the consent of Participating Customers to obtain all available Eligible Customers' data and historical load and load forecast information, related to the Participating Customer's load and consumption, from any entity in possession of such data, subject to the limitations on disclosure of customer information described in Section 16-122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Business Practices Act and any other applicable laws or regulations. Additional costs for Participating Customer(s) that are interval metered shall be borne by the Participating Customer(s).

**E. Assignment.** This Agreement shall not be transferred or assigned by either Party without prior written consent of the other Party, which shall not be unreasonably withheld, provided, however, that Supplier may 1) assign this Agreement to an Affiliate without the express authorization of Aggregator, or 2) transfer or assign this Agreement to any person or entity succeeding to all or substantially all of the assets of Supplier, within any independent transmission system (e.g., MISO or PJM).

**F. Notices.** Any notices, requests or demands regarding the Services provided under this Agreement and the Attachments shall be deemed to be properly given or made (i) if by hand delivery, on the day and at the time on which delivered to the intended recipient at its address set forth in this Agreement; (ii) if sent by U.S. Postal Service mail certified or registered mail, postage prepaid, return receipt requested, addressed to the intended recipient, from the date of postmark; or (iii) if by Federal Express or other reputable express mail service, on the next business day after delivery to such express service, addressed to the intended recipient at its address set forth in this Agreement. The address of a Party to which notices or other communications shall be mailed may be changed from time to time by giving written notice to the other Party of such change.

**G. Waivers.** The failure of either Party to insist upon strict performance of such requirements or provisions or to exercise any right under this Agreement shall not be construed as a waiver or relinquishment of such requirements, provisions or rights. Nothing in this Agreement shall be construed as a waiver of any rights, substantive or procedural, that Aggregator may have under federal or state law unless such waiver is expressly stated herein.

**H. Applicable Law and Choice of Venue.** This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Illinois, without regard to principles of conflict of laws. Except as to any matter within the jurisdiction of the ICC, all judicial actions relating to any interpretation, enforcement, dispute resolution or any other aspect of this Agreement shall be brought in a Circuit Court of the State of Illinois, or if brought pursuant to the jurisdiction of the federal courts, the United States District Court of the Central District of Illinois.

**I. Exhibits.** Exhibits attached to this Agreement are, by this reference, incorporated into and made part of this Agreement.

**J. Controlling Provisions.** In the event of any inconsistency between the text of this Agreement and the terms of the Exhibits hereto, the text of the Exhibits shall control.

**K. Severability.** Any provision in this Agreement that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions or affecting the validity or enforceability of such provision in any other jurisdiction. The non-enforcement of any provision by either Party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or the remainder of this Agreement.

**L. No Third-Party Beneficiaries.** Nothing in this Agreement is intended to confer third-party beneficiary status on any person, individual, corporation or member of the public for any purpose.

**M. Validity of Agreement.** The Parties acknowledge and agree in good faith on the validity of the provisions, terms and conditions of this Agreement, in their entirety, and each Party expressly warrants that it has the power and authority to enter into the provisions, terms, and conditions of this Agreement.

**N. Binding Effect.** This Agreement shall inure to the benefit of, and be binding upon, Aggregator and Supplier and their respective successors, grantees, lessees, and assigns throughout the Term of this Agreement.

**O. Counterparts.** The Parties agree that this Agreement may be executed in separate counterparts and delivered by facsimile, or as an attachment to an electronic message (such as a pdf, tif or other mutually acceptable type of file attachment), each of which when so executed and delivered shall constitute but one and the same original document.

**P. Subcontractors.** Supplier agrees to employ only those subcontractors that it determines are reasonably necessary. Subcontractors shall be held to the confidentiality standards applicable to Supplier pursuant to Article 10, and shall be required to otherwise comply with the requirements of this Agreement. The use of subcontractors shall not relieve Supplier from the duties, terms and conditions in this Agreement. For purposes of this Agreement, regional transmission organizations, independent system operators, local utilities, and renewable energy certificate counterparties are not considered subcontractors.

**Q. Forward Contract.** The Parties agree this Agreement is construed and understood to be a "forward contract" as defined by the U.S. Bankruptcy Code.

#### **ARTICLE 9: REPRESENTATIONS AND WARRANTIES**

**A. Mutual Representations and Warranties.** Each Party represents and warrants to the other Party, as of the date of this Agreement, that:

1. It is duly organized and validly existing under the laws of the jurisdiction of its organization or incorporation, and if relevant under such laws, in good standing;
2. It has the corporate, governmental and/or other legal capacity, authority and power to execute, deliver and enter into this Agreement and any other related documents, and perform its obligations under this Agreement, and has taken all necessary actions and made all necessary determinations and findings to authorize such execution, delivery and performance;
3. The individual signing this Agreement on behalf of such Party is authorized to execute this Agreement in the name of such Party.
4. The execution, delivery and performance of this Agreement does not violate or conflict with any law applicable to it, any provision of its constitutional documents, any order or judgment of any court or other agency of government applicable to it or any of its assets or any contractual restriction binding on or affecting it or any of its assets;
5. It has reviewed and understands this Agreement and has independently assessed the merits of this Agreement;
6. It shall comply with all federal, state, and local laws, regulations, licensing, and disclosure requirements; and
7. It shall maintain the confidentiality of Aggregation Members' account information, as required by 815 ILCS 505/2HH;

**B. Additional Representation by Supplier.** Supplier hereby further represents to Aggregator that, as of the date of this Agreement, Supplier shall maintain all of the qualifications, certifications, approvals, and other authorizations required by law to provide the Services pursuant to this Agreement.

#### **ARTICLE 10: CONFIDENTIALITY**

Supplier shall preserve the confidentiality of the account information it receives as a result of the performance of its obligations set forth herein.

**A.** Supplier and Aggregator shall not disclose, use, sell or provide customer account information to any person, firm or entity for a purpose outside of the operation of the Program. This provision shall survive the termination of this Agreement.

**B.** Notwithstanding the foregoing, Supplier and Aggregator may disclose confidential account information as required by law, and any such disclosure shall not be a violation of this Agreement. However, such disclosure shall not terminate the obligations of confidentiality with respect to that or any other information.

**C.** Each Party shall give the other Party prompt notice of any discovery request or order, subpoena, or other legal process requiring disclosure of any confidential account information or the confidential information of the other Party.

D. To the extent legally permissible and practicable, Supplier shall provide Aggregator and Aggregator shall provide Supplier with sufficient advance notice as to give the other Party an opportunity, at the other Party's discretion and sole cost, to seek to quash the subpoena, obtain a protective order or similar relief.

E. In response to an order, subpoena, or other legal process, Supplier and Aggregator shall furnish only that portion of the confidential account information that is required or necessary in the opinion of Supplier's legal counsel. In addition, Supplier and Aggregator shall use reasonable efforts to obtain reasonable assurances that any account information so disclosed will be treated as confidential.

F. Notwithstanding the foregoing, nothing herein shall prevent the use by Supplier or Aggregator of such customer account information for the purpose of communicating with its customers or former customers. In addition, nothing herein shall prevent Supplier or Aggregator from using information in the public domain now or in the future.

G. Supplier acknowledges Aggregator's obligation to provide certain information subject to Freedom of Information Act requests, provided that such requests are within the bounds of the applicable law(s). Supplier expressly reserves the right to protect the confidentiality of all proprietary, confidential, or commercially sensitive information that is not subject to Freedom of Information Act requests or which is exempt therefrom.

IN WITNESS WHEREOF, the Parties have duly executed this agreement to be effective on the date first written above.

**Dynegy Energy Services, LLC:**

Signed: Linda Ponikwia  
Name: Linda Ponikwia  
Title: Manager  
Date: May 24, 2021

**Aggregator: Township of DeKalb, IL**

Signed: Mary Hess  
Name: Mary Hess  
Title: Supervisor  
Date: 5/24/21

**Notices to Supplier:**

Mark Fanning  
Senior Director  
1500 Eastport Plaza Dr.  
Collinsville, IL 62234  
Phone: 618-343-7734  
E-mail: Mark.Fanning@vistraenergy.com

**With a Copy to:**

Dynegy Energy Services, LLC  
6555 Sierra Drive  
Irving, Texas 75039  
Attn: Retail Contract Administration

**Notices to Aggregator:**

Name & Title: Mary Hess, Supervisor  
Street: 2323 S. 4th Street  
City, ST ZIP: DeKalb, IL 60115  
Phone: 815-758-8282  
E-mail: Supervisor@dekalb-township.org





**EXHIBIT A: PRICING CONFIRMATION**  
**(Traditional Power Option)**

|   |                           |  |
|---|---------------------------|--|
| This Exhibit A applies to the fully executed Aggregation Program Agreement dated <b>May 24, 2021</b> between <b>Dynegy Energy Services, LLC</b> and the <b>Township of DeKalb, IL</b> and forms a part thereof. |                           |  |
| <b>Customer Initial ONE box below to Elect Term and Price</b>   |                           |  |
|   | <b>Retail Power Price</b> | <b>Delivery Term: 12 months</b>                                    |
|   | \$0.06062/kWh             | August 2021 meter read date through<br>August 2022 meter read date |
|   | <b>Retail Power Price</b> | <b>Delivery Term: 24 months</b>                                    |
|   | \$0.05686/kWh             | August 2021 meter read date through<br>August 2023 meter read date |
| MH  | <b>Retail Power Price</b> | <b>Delivery Term: 36 months</b>                                    |
|   | \$0.05648/kWh             | August 2021 meter read date through<br>August 2024 meter read date |

The Retail Power Price indicated above for the traditional power option will be applicable for all Aggregation Members, unless an Aggregation Member elects to participate in the Renewable Power Option, if applicable.



**EXHIBIT A: PRICING CONFIRMATION**  
**(100% Renewable Power Option)**

|   |                           |  |
|---|---------------------------|--|
| This Exhibit A applies to the fully executed Aggregation Program Agreement dated <b>May 24, 2021</b> between <b>Dynegy Energy Services, LLC</b> and the <b>Township of DeKalb, IL</b> and forms a part thereof. |                           |  |
| <b>Customer Initial ONE box below to Elect Term and Price</b>   |                           |  |
|   | <b>Retail Power Price</b> | <b>Delivery Term: 12 months</b>                                    |
|   | \$0.06422/kWh             | August 2021 meter read date through<br>August 2022 meter read date |
|   | <b>Retail Power Price</b> | <b>Delivery Term: 24 months</b>                                    |
|   | \$0.06046/kWh             | August 2021 meter read date through<br>August 2023 meter read date |
| <i>MH</i>   | <b>Retail Power Price</b> | <b>Delivery Term: 36 months</b>                                    |
|   | \$0.06004/kWh             | August 2021 meter read date through<br>August 2024 meter read date |

\*In addition to the provisions in Section 5.D, the Retail Power Price shall be associated with the generation of electricity from a renewable energy resource, through purchases of RECs on Aggregation Members' behalf, such that the percentage shall equal 100%. The Retail Power Price indicated above reflects energy that is procured from 100% renewable resources and will be made available to Aggregation Members upon request.

*Candace M. Williams*  
Candace M. Williams (May 24, 2021 17:49 CDT)

## **DeKalb Township Board**

### **RESOLUTION TO APPOINT TOWNSHIP SUPERVISOR HESS AS THE AUTHORIZED AGENT FOR THE ILLINIOS MUNICIPAL RETIREMENT FUND**

#2021-007 T

**WHEREAS**, DeKalb Township has adopted its 2021 annual fiscal year budget in accordance with all applicable state laws, on June 10, 2020, and as amended;

**WHEREAS**, DeKalb Township participates in the Illinois Municipal Retirement Fund ("IMRF"), a pension plan that provides retirement, disability, and death benefits to its employees, pursuant to Section 7-132 of the Illinois Pension Code, 40 ILCS 5/7-132; and

**WHEREAS**, Section 7-135 of the Illinois Pension Code, 40 ILCS 5/7-135, authorizes each participating unit of government to appoint an authorized agent to act on behalf of the unit of government with respect to the IMRF, in accordance with the powers and duties set forth in such section; and

**WHEREAS**, the Township Board, after due consideration, finds that the appointment of the Supervisor of the Township as the IMRF authorized agent is in the best interests of the Township and is desirable for the welfare of the Township's government and affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE AND OF THE TOWNSHIP OF DEKALB,  
COUNTY OF DEKALB, ILLINOIS AS FOLLOWS:

SECTION 1. The preambles of this Resolution are adopted and incorporated by reference.

SECTION 2: The Township Supervisor, Mary Hess, is hereby appointed to serve as the authorized agent to act on behalf of DeKalb Township in connection with the Illinois Municipal Retirement Fund.

SECTION 3. The Township Supervisor is hereby vested with the power to execute all necessary documents with the IMRF incidental to administration of the plan and all of the powers and duties set forth in Section 7-135 of the Illinois Pension Code, including but not limited to the power to file petitions for nominations of an executive trustee of the IMRF and to cast a ballot for election of an executive trustee of the IMRF.

SECTION 4. Upon approval of this Resolution, the Township Clerk is directed to (a) certify by signature on IMRF Form 2.20, "Notice of Appointment of Authorized Agent," that the Township Supervisor is appointed as the authorized agent for DeKalb Township; and (b) transmit a certified copy of this Resolution and the completed Form 2.20 to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337.



|                      | Ayes     | Nays  | Absent | Abstain |
|----------------------|----------|-------|--------|---------|
| Trustee Lisa King    | <u>X</u> | _____ | _____  | _____   |
| Trustee Chad McNett  | <u>X</u> | _____ | _____  | _____   |
| Trustee Nancy Bradlo | <u>X</u> | _____ | _____  | _____   |
| Trustee Dale Thurman | <u>X</u> | _____ | _____  | _____   |
| Supervisor Mary Hess | <u>X</u> | _____ | _____  | _____   |

ADOPTED THIS 9<sup>TH</sup> day of June 2021

By:

Mary Hess

Mary Hess, Supervisor

Attest:

Andrew Tillorson

Andrew Tillorson Clerk





2179 Sycamore Road ■ Unit #102  
DeKalb, IL 60115  
815.895.2711 Office ■ 815.895.8713 Fax  
www.dcedc.org ■ hoyle@dcedc.org

**YES, I/we would like to champion economic transformation in DeKalb County! Please accept this tax-deductible donation/contribution to continue the work of attracting and growing more businesses, increasing the size of the workforce, strengthening the business climate, and enhancing the tax base to increase prosperity in DeKalb County.**

## CONTRIBUTOR LEVELS

|  |                   |                                    |                 |
|--|-------------------|------------------------------------|-----------------|
| <input type="checkbox"/> STRATEGIC PARTNER | \$45,000 & UP     | <input type="checkbox"/> MARKETER  | \$2,500-\$4,999 |
| <input type="checkbox"/> VISIONARY         | \$30,000-\$44,999 | <input type="checkbox"/> PRODUCER  | \$1,000-\$2,499 |
| <input type="checkbox"/> LEADER            | \$15,000-\$29,999 | <input type="checkbox"/> BUILDER   | \$500-\$999     |
| <input type="checkbox"/> DEVELOPER         | \$10,000-\$14,999 | <input type="checkbox"/> SUPPORTER | \$300-\$499     |
| <input type="checkbox"/> PLANNER           | \$5,000-\$9,999   | <input type="checkbox"/> ASSOCIATE | \$200-\$299     |

## CONTRIBUTION/PAYMENT FOR 2021

Category: \_\_\_\_\_

Payment: \_\_\_\_\_

Checks Payable to DeKalbCountyEDC  
OR pay online at [dcedc.org/members-area](https://www.dcedc.org/members-area)

## PLEDGE FOR 2021

Keep it continuous and simple! Make your 2022 Pledge now & pay next year!

Circle the preferred Quarter for invoice/and \$ amount

Q1 2021 - \$

Q2 2021- \$

Q3 2021-\$

2022 Pledge Q4-2021 - \$

Q1-2022 - \$

Q2-2022 - \$

Q3-2022 - \$

## CONTRIBUTOR LISTING PREFERENCE:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone & Email: \_\_\_\_\_

Website: \_\_\_\_\_ Social Media Channels: \_\_\_\_\_

### PLEASE LIST ALL OF YOUR SOCIAL MEDIA USER NAMES ABOVE

List us under the following category -please check only one:

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Agriculture         | <input type="checkbox"/> Contractors            | <input type="checkbox"/> Individuals      | <input type="checkbox"/> Professional Services       |
| <input type="checkbox"/> Auto                | <input type="checkbox"/> Developers             | <input type="checkbox"/> Local Government | <input type="checkbox"/> Real Estate/Industrial Park |
| <input type="checkbox"/> Banking/Finance     | <input type="checkbox"/> Distribution           | <input type="checkbox"/> Manufacturing    | <input type="checkbox"/> Recruitment                 |
| <input type="checkbox"/> Chambers            | <input type="checkbox"/> Education/Job Training | <input type="checkbox"/> Medical          | <input type="checkbox"/> Technology                  |
| <input type="checkbox"/> Commercial Business | <input type="checkbox"/> Engineers              | <input type="checkbox"/> Non-Profits      | <input type="checkbox"/> Transportation              |
|  |   |   | <input type="checkbox"/> Utilities                   |
|  |   |   | Other: _____   |

PLEASE FOLLOW US ON OUR



SOCIAL MEDIA CHANNELS