



**MINUTES TOWNSHIP BOARD
DEKALB, ILLINOIS
July 14, 2021**

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00pm at the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee Bradlo: Present; Trustee King: Present; Trustee Thurman: Present; Trustee McNett: Absent.

Also present were Executive Administrative Assistant Karen Gumino, Highway Commissioner Craig Smith, and Assessor Rich Dyer.

Supervisor Hess lead everyone in the pledge of allegiance.

Supervisor Hess presented the agenda. Trustee King seconded Trustee Thurman's motion to approve the agenda. A voice vote was taken. Ayes: 4; Nays: 0. The motion passed.

Town Hall (Public Comments)

Mark Charvat expressed a want for greater transparency at the Township. He requested that the board meeting packets and videos of the meetings be posted publicly.

Presentations: None.

Reports:

Supervisor Hess: The Township worked with the Troop 4 Eagle Scouts on June 6th to install a fence at Oakwood Cemetery. The supervisor discussed the history of collaboration between the Township and the Eagle Scouts and proposed further collaboration.

All elected Township officials have been registered for the Township Training Bootcamp. These trainings will be recorded and will be emailed to township officials starting August 12th.

The Supervisor discussed the FOIA requests that the Township had recently processed.

To ensure the Township building is accessible for those with transportation barriers, a bus stop has been added across the street from the Township.

This past month, Supervisor Hess explained that the auditor began collecting information for this year's audit of DeKalb Township.

Social Service grants opened 1st and are to close July 31st. Supervisor Hess called upon one of the trustees help her look through these applications, to which Trustee Thurman later volunteered.

Joann Rouse, who oversees the city's social service grants, met with Supervisor Hess. They discussed coordinating the dispersal of the Township and City's social service grant funding.

Supervisor Hess reached out to Urbana's Township Supervisor for advice on Township matters.

Supervisor Hess is in talks with Facebook to regain access to the Township's official Facebook page and ensure it will not be lost to forthcoming Township administrations. She hoped to resolve the issue of a Facebook page labelled as DeKalb Township, given that no DeKalb Township officials are in charge of said page.

The Township's General Assistance program's application process is being streamlined, as many previous applicants have had trouble with this process.

Supervisor Hess shared a different Township's newsletter that is mailed to all residents of that Township, proposing that DeKalb Township could do the same.

A link to an Open Meetings Act training was emailed to all the appropriate Township officials. It was addressed that Certificates of Completion from it should be sent to Clerk Tillotson for record-keeping purposes.

Supervisor Hess will be serve on the Family Service Agency Board and on the DeKalb County Economic Development Corporation as an ex-officio member.

will continue to serve on the DeKalb County Economic Development Committee.

Supervisor Hess explained that, starting August 1, for a household of one, the Township's Emergency Assistance will be raised from up to \$350 per month to up to \$995 per month. For households with more than one person, it increases as household size increases. Attorney Stewart stated that there may be an influx of requests for this aid given the upcoming eviction moratorium's expiration on August 31st.

Trustee King discussed transient housing in Chicago that DeKalb could mimic. A discussion regarding if and how this could be accomplished by the Township ensued.

The Township plans to have quarterly Shredding Days, where Township residents can have up to two boxes of paper shredded. The event will last two hours and ink cartridges, hearing aids, and other items will be donated to Lions Club and Cell Phones will be donated to Cell Phones for soldiers.

How the township might fill in any gaps in DeKalb Township's waste collection services was discussed.

Supervisor Hess mentioned that she and Commissioner Smith will be attending a cemetery training together.

Clerk Tillotson: The Clerk expressed an interest in having a Township YouTube account or other streaming service, where meetings will be livestreamed, and public meetings will be recorded and later posted in an archive.

Highway Commissioner Smith: Commissioner Smith estimated that the Township will be saving \$75,000 through his plan to create ditches and fix other roadway issues.

He explained the reasoning and research that convinced him of the safety of making the Township office mask policy adhere to CDC guidelines.

He shared that he has received a great many requests for the Township to collect grass and tree clippings, as had been done in the past.

He mentioned that he is in the process of acquiring a new plow truck.

He discussed working on new permitting for the Road District that he and Executive Administrative Assistant Gumino will complete. He expected they will be done by this September.

Assessor Dyer: The assessment workbooks have been turned in, so Assessor Dyer is excited to move on and fulfill his job by keeping Township officials up to date on trainings.

Trustee Thurman: No report.

Trustee Bradlo: She brought up that Facebook was an outreach tool that the Township should pursue.

Trustee King: She talked about how the City of DeKalb's Human Relations Commission, which she serves on, is having a faculty change with JJ Wett joining and Joe Gastiger becoming the chair. Trustee King was excited to finally get vaccinated. She reiterated her support for the Township addressing

transient housing, which she had brought up during the Supervisor's report. A discussion ensued regarding transient housing.

Trustee McNett: No report.

Bill paying:

A motion to approve the June audit report and July bills to pay in the amount of \$136,500.22 was made by Trustee King and seconded by Trustee Bradlo in the amount of \$130,658.38. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's June budget report was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

Unfinished business: None.

New business:

- A. A motion to approve the Regular Meeting Minutes of June 9, 2021 was made by Trustee Thurman and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.
- B. The board discussed what modifying the Township's COVID-19 Policy to mirror applicable state or federal requirements would entail.

The motion to adopt the most stringent federal and/or state COVID policies was made by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

- C. A discussion of the format of future meetings took place.

A non-binding straw poll vote was proposed to determine whether meeting videos should be recorded and then stored on a video-hosting site or livestreamed, recorded, and stored on a video-hosting site. The non-binding consensus was that the Township should record and then store meeting videos on a video-hosting site. The board concluded that the matter would be discussed at the next regular Township meeting.

Old Business: None.

Executive Session: A motion to hold an Executive Session for discussion and review of past closed meeting minutes as provided for in 5 ILCS (120/2)(c)(21) was made by Trustee King and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

Time entered into Executive Session: 8:09pm

Time re-entered Public Session: 8:33pm

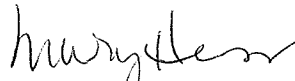
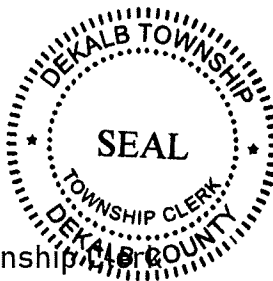
Other Business: The next Regular Township Board Meeting will occur on August 11, 2021 at 6:00 pm in the DeKalb Township Board Room.

Adjournment: Trustee Thurman seconded Supervisor Hess' motion to adjourn. Clerk Tillotson took a roll call vote: Supervisor Hess: Aye; Trustee Thurman: Aye; Trustee King: Aye; Trustee Bradlo: Aye; and Trustee McNett was absent. Ayes: 4; Nays: 0. The motion passed.

Respectfully submitted,



Andrew "Ondrew" Tillotson, Township Clerk



Mary Hess, Township Supervisor



TOWNSHIP BOARD
CLOSED SESSION MINUTES
DEKALB, ILLINOIS
July 14, 2021

The executive session was called to order at 8:09pm on July 14, 2021 after the board voted to discuss and review past closed meeting minutes as provided for in 5 ILCS (120/2)(c)(21). Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee Thurman: Present; and Trustee McNett: Absent. Attorney Stewart was also present.

The board reviewed and discussed closed session minutes. Attorney Stewart answered the board's questions regarding closed sessions and what can be done procedurally with the minutes from them. The board reached the general consensus that the notes were appropriate to be released as written after discussion about the impact of their release.

Trustee Thurman made a motion to adjourn the executive session which Trustee Bradlo seconded. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye; Trustee McNett: absent. Ayes: 4; Nays: 0. The motion passed. The closed meeting adjourned at 8:33pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Andrew Tillotson', written over a horizontal dashed line.

Andrew "Ondrew" Tillotson, Township Clerk

A handwritten signature in cursive script, appearing to read 'Mary Hess', written over a horizontal dashed line.

Mary Hess, Township Supervisor

Approved by motion of the Township Board this 8 day of December, 2021

