



MARCH 9, 2022 6:00 P.M.
MEETING OF THE DEKALB TOWNSHIP BOARD
2323 SOUTH FOURTH STREET - DEKALB, IL 60115

The public is invited to join our in-person meetings and members of the public may address the Township Board during Public Comment by submitting a speaker request form prior to the start of the meeting. As a convenience to the public, the Township provides remote viewing of monthly meetings. Remote viewing mode does not provide for public participation.

Join Zoom Meeting

<https://us02web.zoom.us/j/85626817109?pwd=U3lNYmFLZng1Y2REYVROZ0xQTWFuQT09>

Meeting ID: 856 2681 7109

Passcode: 870472

Dial in: 13126266799

- A. Call to Order – Roll Call
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Public Comment
- E. Presentations
- F. Reports
 - a. Supervisor’s Report
 - b. Clerk’s Report
 - c. Highway Commissioner’s Report
 - d. Assessor’s Report
 - e. Trustees Reports
- G. Bill Paying
 - a. Approval of February Audit Report and March Bills to Pay
 - b. Receive, File, and Approve Treasurer’s February Budget Report
- H. Unfinished Business
- I. New Business
 - a. Discussion and Approval of Expenditure for Community Outreach/Public Safety Initiatives serving DeKalb Township.
 - b. Discussion and Approval of Authorization for Supervisor to Approve and Execute a Three-Year Agreement for Professional Auditing Services with Newkirk and Associates, Inc.

- c. Proclamation Recognizing March 2022 to be the 50th Anniversary of the National Senior Nutrition Program and the 48th anniversary of Voluntary Action Center.
- d. Approval of Minutes of the Regular Board of Trustees meeting of February 9, 2022.
- e. Approval of Annual Town Meeting Agenda for April 12, 2022 at 7:00 p.m.

J. Executive Session

K. Other Business

- a. Next Regular Meeting April 12, 2022 at 6:00 p.m.
- b. Annual Town Meeting April 12, 2022 at 7:00 p.m.

L. Adjournment



Est. 1850

2022 FEBRUARY WARRANT FOR TOTAL EXPENDITURES REPORT

FUND	Invoices
TOWN	\$59,987.42
GENERAL ASSISTANCE	\$34,877.93
ROAD AND BRIDGE	\$17,384.05
PERMANENT ROAD	\$84,366.60
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$196,616.00

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **MARCH 9, 2022** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

Trustee Nancy Bradlo

Supervisor Mary Hess

Trustee Lisa King

Trustee Chad McNett

Clerk Andrew Tillotson

Trustee Dale Thurman

(SEAL)

I, _____, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of FEBRUARY 2022 at the MARCH 9, 2022 Township Board meeting.

Clerk Andrew Tillotson

2022 FEBRUARY WARRANT FOR TOTAL EXPENDITURES REPORT

			2022 FEBRUARY WARRANT EXPENDITURES	
TOWN FUND				
02/01/2022	866	ANDREW TILLOTSON	2022 FEBRUARY	339.57
	867	CHAD C. MCNETT	2022 FEBRUARY	136.57
	868	CRAIG A SMITH	2022 FEBRUARY	5,597.03
	869	DALE L THURMAN	2022 FEBRUARY	144.30
	870	LISA R KING	2022 FEBRUARY	136.57
	871	MARY HESS	2022 FEBRUARY	5,149.71
	872	NANCY G BRADLO	2022 FEBRUARY	144.30
	873	RICHARD J DYER	2022 FEBRUARY	4,293.85
	874	ANDREW C REININK	01/16/22-01/31/22	1,538.57
	875	ERIK V HANSEN	01/16/22-01/31/22	1,174.56
	876	JODIE L PETERSON	01/09/22-01/22/22	204.54
	PAD	INTERNAL REVENUE SERVICE	S-SS2970.23/M694.63/F3331.54; ASSR-SS465.26/M108.81 F941 02012022	7,570.47
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE WH/ IL 501 2022 02012022 1ST QTR	1,265.31
	PAD	IMRF	pension-s2514.66/VAC-747.50; a-pension832.21/vac85.58 2022 FEB	4,179.95
02/01/2022	1176	AFLAC	pyrl exp-A#-52201; i# 873249-T-S-136.07/A48.24 2022 FEB	184.31
	1177	ALLIANCE OF ILLINOIS CEMETERIANS	CEM- DUES 2022-MH -25.00/TRNG 95.00	120.00
	1178	BLUE CROSS BLUE SHIELD	HEALTH-SUPR3007.90/a1409.08 2022 FEB	4,416.98
	1179	HALVERSON FARMS	LANDSCAPING- 2021 LEAF P/UP OAKWOOD	270.00
	1180	THE STANDARD	TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2022 FEB	31.85
	1181	NORTHERN ILLINOIS DISPOSAL, INC.	UTILITY- A # 3086-436769 ;i# 21177400T086	70.02
02/07/2022	1182	CARDMEMBER SERVICES	S-OPSUP181.15/IT108.50/SUB/PUB72.98;ASSR IT32.37/OPSUP45.00	440.00
02/08/2022	1183	PURCHASE POWER-PITNEY BOWES	POSTAGE	89.36
02/09/2022	1184	COMED	UTIL S1779.72/CEM 38.22	1,817.94
	1185	DEK CTY REHAB NSG CTR	2022 JAN	500.00
	1186	DYER, RICH	2022 HLTH FEB	675.00
	1187	MARSHALL & SWIFT/BOECKH, LLC	ASSR OFCE EQUIP A# 95281	371.95
	1188	METRONET	S-INT47.55/IT36.51/TEL74.54; ASSR INT47.55/IT36.52/TEL 43.48	286.15
	1189	REININK, ANDREW	2022 HLTH FEB	324.32
	1190	SMITH, CRAIG	2022 HLTH FEB	655.74
	1191	KRUIS INC (SPARKLE JANITORIAL SERV	FEBITORIAL i# 1453 2022 FEBRUARY	540.00
	1192	VERIZON	TEL. S49.43/A51.14 i#9898126939	100.57
	1193	RAMAKER	CEM MAPPING i#107989	2,887.50
02/14/2022	1194	JUST SAFETY	OPER SUPPL i#37031	26.65
	1195	OC CREATIVE	WEBSITE MAINTENANCE i# 1957	195.00
02/15/2022	877	ANDREW C REININK	2/1/22-2/15/22	1,538.55
	878	ERIK V HANSEN	2/1/22-2/15/22	1,174.56
	879	JODIE L PETERSON	01/23/22-02/05/22	283.21
	PAD	INTERNAL REVENUE SERVICE	S-SS45.42/M10.62/F371.54;ASSR-SS465.26/M108.83	1,001.67
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL 501 1ST QTR 02152022	189.48
	1196	ZUKOWSKI, ROGERS, FLOOD & MCARDI	LEGAL i#153999 2022 JAN	920.00
02/22/2022	1197	DEKALB PUBLIC LIBRARY	COMM. OUTREACH LIBRARY CARDS 3 X138.07, 7X 136.37	1,361.80
	1198	KARNES LAW CHARTERED CLIENT TRU	CONTING. SETTLEMEN CASE # 2021 TX19	7,500.00
	1199	TWP OFFICIALS OF IL	TRNG- SUPR. 4/6/22 LOBBY DAY	75.00
	1200	PITNEY BOWES GLOBAL FINANCIAL SE	S-EL 49.11/ASSR POSTAGE5.45	54.56
	pad	resource bank	service fee	9.95
			TOTAL TOWN EXPENDITURES FOR 2022 FEBRUARY	59,987.42

GENERAL ASSISTANCE			
02/01/2022	246	ERIKA D BROWN	1,553.99
	247	KAREN S GUMINO	1,007.27
	PAD	INTERNAL REVENUE SERVICE	879.01
	PAD	IL DEPT OF REVENUE- STATE W/H	174.84
	PAD	IMRF	1,267.33
	2147	21GA02307	322.00
	2148	19GA01540	322.00
	2149	21GA02266	322.00
	2150	21GA02266	322.00
	2151	12GA00003	322.00
	2152	20GA02080	322.00
	2153	21GA02261	313.00
	2154	21GA02268	322.00
	2155	22GA02317	446.65
	2156	VOID	0.00
	2157	21GA02292	322.00
	2158	VOID	0.00
	2159	AFLAC	26.92
	2160	BLUE CROSS BLUE SHIELD	2,820.19
	2161	CARAHSOFT TECHNOLOGY CORP	10.00
	2162	IL TWP ASSOC OF G A CASEWOR	25.00
	2163	THE STANDARD	12.74
	2164	21GA02255	322.00
	2165	VOID	0.00
	2166	PERKINS, JEAN	995.00
2/7/2022	2167	CARDMEMBER SERVICES	264.83
02/09/2022	2168	BROWN, ERIKA	198.50
	2169	NCPERS GROUP LIFE	16.00
02/14/21022	2170	SALVATION ARMY	15,000.00
	2171	GATI	100.00
2/15/2022	248	BROWN, ERIKA	1,523.94
	249	GUMINO, KAREN	1,007.26
	PAD	INTERNAL REVENUE SERVICE	874.02
	PAD	IL DEPT OF REVENUE- STATE W/H	173.90
	2172	VOID	0.00
	2173	VOID	0.00
	2174	GATI	100.00
	2175	ZUKOWSKI, ROGERS,FLOOD & MCARDI	320.00
	2176	DNJ PROPERTIES	995.00
	2177	LK RESIDENTIAL PROPERTIES CORP	1,095.00
2/22/2022	2178	22GA02326	215.71
	2179	22GA02314	467.42
	2180	CARAHSOFT TECHNOLOGY CORP	10.00
	2181	PITNEY BOWES GLOBAL FINANCIAL SE	54.56
	1180	THE STANDARD	31.85
TOTAL GA EXPENDITURES FOR 2022 FEBRUARY			\$ 34,877.93

ROAD AND BRIDGE				
02/01/2022	215	JODIE L PETERSON	01/09/22-01/22/22	204.92
	pad	INTERNAL REVENUE SERVICE	ss34.30/m8.02/F26.54-2022 f941 02012022	68.86
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il501 2022 02012022 1ST QTR	13.87
02/01/2022	3205	AFLAC	PYRLL EXP-A#-52201; i# 873249 2022 JAN	20.35
	3206	BRAD MANNING FORD	ER-# FOCS114871	363.88
	3207	C.S.R. BOBCAT INC	ER. i# 01-6281	454.14
	3208	NORTHERN ILLINOIS DISPOSAL	UTILITY- i#21177400T086 A# 3086-436769	62.64
	3209	NORTHWEST ILLINOIS HIGHWAY COMM	R-trng 4/1/21-TRNG\$80.00/DUES\$30	110.00
02/07/2022	3210	CARDMEMBER SERVICES	OPEXP750.12/TRNG25.00/FUEL70./EQM86.89/MISC225.75/OFSUP15.93/IT21.58	1,195.27
	3211	AUTO VALUEBUMPER TO BUMPER	E.M. i#333567	9.58
	3212	CIT TRUCKS-ROCKFORD	E.M. i#109P129225	246.73
	3213	CITY OF DEKALB-WATER DEPT.	R-UTILITY A#300313897000 10/21/21 THRU 12/22/2021	166.52
	3214	JOHNSON SEAT & CANVAS SHOP	SM EQUIP i#40832	292.00
	3215	METRONET	INT47.55/IT36.52/TEL 0	84.07
	3216	NICOR GAS	UTIL. DUE 03/08/2022 ACT 2852	842.36
	3217	PHYSICIANS IMMEDIATE CARE	R-MISC A#1466466 STMT#4244096-JH	80.00
	3218	SUPERIOR DIESEL, INC.	E.M. i#W1-21870	1,172.09
	3219	TRANE	BLDG MAINT C# 561554 i#11499532, 2191402	774.69
	3220	VERIZON	TEL i# 9898126938	54.62
02/14/2022	3221	JUST SAFETY	SS i# 37031	37.60
	3222	KARNES LAW CHARTERED CLIENT TRU	LEGAL SETTLEMENT 2021TX19	3,170.00
	3223	CINTAS	UNITIFORMS 2022 JANUARY	564.36
	3224	DEKALB LAWN & EQUIP	EQUIP MAINT i# 82719, 82974	468.96
	3225	AIRGAS	RENTALS i# 9985683469	20.21
	3226	BARB CITY AUTOMATIVE	E.R. i# 54458	199.52
	3227	LAWSON PRODUCTS	i# 9309246179, 53570 SM TLS 883.26/ SS i# 9309248567 224.00	1,107.26
	3228	TOWNSHIP OFFICIALS OF IL	DUES - LOBBY DAY	75.00
02/15/2022	216	PETERSON, JODIE	01/23/22-02/05/22	283.21
	PAD	INTERNAL REVENUE SERVICE	SS45.42/M10.62/F26.54	82.58
	PAD	IL DEPT OF REVENUE	state w/h il501 2022 01012022 1ST QTR	18.31
02/22/2022	3229	CERTIFIED LABORATORIES	BLDG MAINT i#7670167	1,021.49
	3230	MRR LAW	LEGAL SETTLEMENT 2021TX19-2136.00/LEGAL1463.00	3,599.00
	3231	PITNEY BOWES GLOBAL FIN. SERV.	POSTAGE i# 3105327797	54.56
	3232	POMP'S TIRE	E.M. O#330179935	465.40
TOTAL R&B 2022 FEBRUARY EXPENDITURES				17,384.05
PERMANENT ROAD				
02/01/2022	322	JACOB A SMITH	01/16/22/01/31/22	2,192.13
	323	James Poff III	01/16/22/01/31/22	1,834.21
	324	JEFFREY L HARNESS	01/16/22/01/31/22	1,806.59
	PAD	INTERNAL REVENUE SERVICE	SS1070.57/M250.37/F875.00 F941 2022 02012022 1ST qtr	2,195.94
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL501 2022 02012022 1ST QTR	402.84
	PAD	IMRF	pension1786.44/vac507.02 2022 JAN	2,293.46
02/01/2022	4120	AFLAC	A#-52201; i# 873249 2022 JAN	396.12
02/01/2022	4121	BLUE CROSS BLUE SHIELD	HLTH-2022 FEB	2,937.23
02/01/2022	4122	CITY OF DEKALB-FINANCE DEPT.	ST LIGHTING C# 1236 i#22-0003452 1/1/21-12/31/21	918.30
02/01/2022	4123	DEKALB COUNTY TREASURER	ENGINEERING RE: RE: 21-04125-00-RS TWOMBLY RD	17,843.30
02/01/2022	4124	HALVERSON FARMS	ROAD MAINT 2021 LEAF PICKUP	180.00
02/01/2022	4125	N-TRAK GROUP LLC	RD PROJ. RE: 21-04125-00-RS-TWOMBLY ROAD	26,888.29
02/01/2022	4126	THE STANDARD	HLTH- 2022 FEB	19.11
02/01/2022	4127	WAGNER AGGREGATE, INC.	RD. MAINT. i# 33813	34.52
02/09/2022	4128	BLAKE OIL CO.	FUEL i# 409026, 1409049	2,088.14
	4129	COM ED	road lighting #2393002010	191.26
	4130	DEKALB COUNTY TREASURER	RD SALT i# 13162	10,587.89
	4131	HARNES, JEFF	PR-HLTH- DEP. J.H.-2022 FEB	302.21
	4132	SMITH, JACOB	HLTH 2022 FEB	675.00
2/15/2022	325	SMITH, JACOB	2/1/22-2/15/22	2,326.53
	326	POFF, JAMES III	2/1/22-2/15/22	1,857.39
	327	HARNES, JEFF	2/1/22-2/15/22	1,872.17
	PAD	INTERNAL REVENUE SERVICE	SS-1111.54/M259.96/F916.00	2,287.50
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL501 2022 02012022 1ST QTR	418.46
2/22/2022	4133	BLAKE OIL CO.	FUEL i#1403804, 1408990 2/1/22-2/15/22	1,818.01
TOTAL PERM RD 2022 FEBRUARY EXPENDITURES				84,366.60

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

ACCOUNT BALANCES					
GENERAL TOWN FUND		MONTH	YEAR		
BEGINNING BALANCE:		\$1,348,163.85	\$1,103,551.07		
REVENUES		\$42,584.87	\$943,630.25		
EXPENDITURES		\$59,987.42	\$716,420.02		
ACCOUNT BALANCE: FEBRUARY 28, 2022		\$1,330,761.30	\$1,330,761.30		
				BALANCES:	
FMB-CHECKING					\$0.00
RESOURCE BANK-CHECKING					\$1,330,761.30
ACCOUNT BALANCE: FEBRUARY 28, 2022					\$1,330,761.30
GENERAL ASSISTANCE FUND		MONTH	YEAR		
BEGINNING BALANCE:		\$453,020.63	\$393,876.36		
REVENUES:		\$13.32	\$253,175.39		
EXPENDITURES:		\$34,877.93	\$228,895.73		
ACCOUNT BALANCE: FEBRUARY 28, 2022		\$418,156.02	\$418,156.02		
				BALANCES:	
CHECKING: FMB					\$0.00
CHECKING: RESOURCE BANK					\$418,156.02
ACCOUNT BALANCE: FEBRUARY 28, 2022					\$418,156.02
			PAGE 1		

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

REVENUE SUMMARY					
FUNDS	MONTH	YEAR	BUDGET	BALANCE	%
1 GENERAL TOWN	\$42,584.87	\$943,630.25	\$918,000.00	(\$25,630.25)	102.79%
3 GENERAL ASSISTANCE	\$13.32	\$253,175.39	\$250,225.00	(\$2,950.39)	101.18%
	\$42,598.19	\$1,196,805.64	\$1,168,225.00	(\$28,580.64)	102.45%
EXPENDITURE SUMMARY					
FUNDS	MONTH	YEAR	BUDGET	BALANCE	%
1 GENERAL TOWN	\$59,987.42	\$716,420.02	\$1,422,800.00	\$706,379.98	50.35%
3 GENERAL ASSISTANCE	\$34,877.93	\$228,895.73	\$531,100.00	\$302,204.27	43.10%
	\$94,865.35	\$945,315.75	\$1,953,900.00	\$1,008,584.25	48.38%
REVENUE AND EXPENDITURE SUMMARY BY FUND					
1 GENERAL TOWN FUND					
REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
Property Tax	\$0.00	\$827,371.43	\$842,000.00	\$14,628.57	98.26%
Replacement Tax	\$0.00	\$67,132.81	\$34,000.00	(\$33,132.81)	197.45%
Interest Income	\$40.41	\$444.51	\$500.00	\$55.49	88.90%
Toirma dividend	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
TIF Fund Disbursement	\$42,544.46	\$42,544.46	\$35,000.00	(\$7,544.46)	121.56%
Cemetery Income	\$0.00	\$4,300.00	\$3,000.00	(\$1,300.00)	143.33%
Miscellaneous Income	\$0.00	\$161.00	\$2,500.00	\$812.81	6.44%
Postage- ga/r	\$0.00	\$311.69			
voided ch# 2330 Intermedia	\$0.00	\$149.85			
Ricoh	\$0.00	\$850.00			
St. of IL-Assessor Bonus	\$0.00	\$364.50			
TOTALS	\$42,584.87	\$943,630.25	\$918,000.00	(\$25,630.25)	102.79%
EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
1.1 Administration	\$37,719.33	\$424,056.92	\$750,500.00	\$326,443.08	56.50%
1.2 Social Services	\$500.00	\$117,850.00	\$130,000.00	\$12,150.00	90.65%
1.3 Assessor's budget	\$10,952.37	\$123,058.90	\$268,500.00	\$145,441.10	45.83%
1.4 Cemetery Budget	\$3,315.72	\$43,954.20	\$223,800.00	\$179,845.80	19.64%
1.5 Contingencies	\$7,500.00	\$7,500.00	\$50,000.00	\$42,500.00	15.00%
TOTALS	\$59,987.42	\$716,420.02	\$1,422,800.00	\$706,379.98	50.35%
PAGE 2					

GENERAL TOWN FUND						
1.1 ADMINISTRATION- EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%	
PERSONNEL						
Salaries-(s,rc,a,t,c,os)	\$24,319.58	\$262,511.41	\$329,000.00	\$66,488.59	79.79%	
Janitorial	\$540.00	\$7,280.00	\$12,000.00	\$4,720.00	60.67%	
Insurance Benefits	\$4,357.75	\$44,340.85	\$79,000.00	\$34,659.15	56.13%	
Unemployment Insurance	\$0.00	\$27.70	\$2,000.00	\$1,972.30	1.39%	
Social Security	\$1,507.82	\$16,186.25	\$20,000.00	\$3,813.75	80.93%	
Medicare	\$352.63	\$3,767.38	\$6,000.00	\$2,232.62	62.79%	
IMRF-pension	\$1,494.28	\$15,922.69	\$33,000.00	\$17,077.31	48.25%	
CONTRACTUAL						
Audit	\$0.00	\$4,250.00	\$5,000.00	\$750.00	85.00%	
Legal Service	\$920.00	\$15,217.00	\$25,000.00	\$9,783.00	60.87%	
Postage	\$89.36	\$850.40	\$1,500.00	\$649.60	56.69%	
Telephone	\$123.97	\$2,884.87	\$5,000.00	\$2,115.13	57.70%	
Printing	\$59.99	\$402.88	\$7,000.00	\$6,597.12	5.76%	
Subscriptions/Memberships	\$12.99	\$4,325.88	\$6,000.00	\$1,674.12	72.10%	
Training / Travel / Education	\$75.00	\$2,291.24	\$9,000.00	\$6,708.76	25.46%	
Liability Insurance / WC	\$0.00	\$11,619.00	\$16,000.00	\$4,381.00	72.62%	
Utilities	\$1,849.74	\$10,062.15	\$18,000.00	\$7,937.85	55.90%	
Equipment Maintenance/Software	\$0.00	\$170.94	\$2,500.00	\$2,329.06	6.84%	
Building Maintenance	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%	
I T/ Security	\$145.01	\$6,507.14	\$20,000.00	\$13,492.86	32.54%	
COMMODITIES						
Operating Supplies	\$217.75	\$6,162.97	\$10,000.00	\$3,837.03	61.63%	
OTHER EXPENDITURES						
Office Equipment/Equipment Leasing	\$49.11	\$4,421.33	\$16,000.00	\$11,578.67	27.63%	
Internet / Website	\$242.55	\$1,425.20	\$9,000.00	\$7,574.80	15.84%	
Social Media	\$0.00	\$235.90	\$1,500.00	\$1,264.10	15.73%	
Community Outreach Services	\$1,361.80	\$3,193.74	\$50,000.00	\$46,806.26	6.39%	
Emergency Relief	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%	
TOTAL ADMINISTRATION	\$37,719.33	\$424,056.92	\$700,500.00	\$276,443.08	60.54%	
CAPITAL OUTLAY						
Building	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%	
TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%	
1.2 SOCIAL SERVICES/AGENCY SUPPORT						
SocialServices/Agency Support	\$500.00	\$117,850.00	\$130,000.00	\$12,150.00	90.65%	
TOTAL SOCIAL SERVICE/AGENCY GRANTS	\$500.00	\$117,850.00	\$130,000.00	\$12,150.00	90.65%	
PAGE 3						

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

1.3	ASSESSOR BUDGET- EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
	PERSONNEL					
	Salaries-D.A.	\$7,504.16	\$80,387.52	\$149,000.00	\$68,612.48	53.95%
	Social Security Contribution	\$465.26	\$4,984.02	\$9,500.00	\$4,515.98	52.46%
	Medicare	\$108.82	\$1,165.66	\$2,500.00	\$1,334.34	46.63%
	IMRF	\$494.53	\$6,177.86	\$12,000.00	\$5,822.14	51.48%
	Health Insurance	\$1,746.14	\$18,247.10	\$50,000.00	\$31,752.90	36.49%
	Unemployment Insurance	\$0.00	\$29.24	\$1,000.00	\$970.76	2.92%
	CONTRACTUAL					
	Equipment Maintenance	\$0.00	\$37.61	\$1,000.00	\$962.39	3.76%
	Postage	\$5.45	\$114.61	\$300.00	\$185.39	38.20%
	Telephone	\$94.62	\$1,670.77	\$4,500.00	\$2,829.23	37.13%
	Printing	\$0.00	\$0.00	\$800.00	\$800.00	0.00%
	Dues	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
	Travel, Training, Education	\$0.00	\$1,475.50	\$4,000.00	\$2,524.50	36.89%
	Legal Services	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
	Appraisal Fee	\$0.00	\$0.00	\$2,700.00	\$2,700.00	0.00%
	Software Licensing	\$0.00	\$6,025.00	\$13,000.00	\$6,975.00	46.35%
	IT Services/Security	\$68.89	\$1,664.56	\$2,000.00	\$335.44	83.23%
	COMMODITIES					
	Office Supplies	\$0.00	\$0.00	\$1,700.00	\$1,700.00	0.00%
	Operating Supplies	\$45.00	\$112.61	\$1,400.00	\$1,287.39	8.04%
	Office Equipment	\$371.95	\$374.30	\$1,500.00	\$1,125.70	24.95%
	Office Furniture	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
	CAPITAL OUTLAY					
	Computer Hardware	\$0.00	\$0.00	\$2,800.00	\$2,800.00	0.00%
	Computer Software	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
	OTHER EXPENDITURES					
	Miscellaneous Expense	\$0.00	\$33.12	\$700.00	\$666.88	4.73%
	Internet Access Fee	\$47.55	\$559.42	\$550.00	(\$9.42)	101.71%
	Website fee	\$0.00	\$0.00	\$200.00	\$200.00	0.00%
	Property Online	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
	TOTALS	\$10,952.37	\$123,058.90	\$268,500.00	\$145,441.10	45.83%
			PAGE 4			

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

[illegible]

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

2 GENERAL ASSISTANCE FUND						
REVENUES		MONTH	YEAR	BUDGET	BALANCE	%
Property Tax		\$0.00	\$234,855.10	\$239,000.00	\$4,144.90	98.27%
Interest Income		\$13.32	\$151.51	\$725.00	\$573.49	20.90%
Miscellaneous Income		\$0.00	\$649.27	\$500.00	(\$149.27)	129.85%
IGA-		\$0.00	\$5,653.14	\$5,000.00	(\$653.14)	113.06%
FP MAILING REFUND		\$0.00	\$200.42	\$0.00	(\$200.42)	0.00%
CWA-FMB closed g.a. portion		\$0.00	\$100.00	\$0.00	\$0.00	0.00%
VOIDED CHECK		\$0.00	\$200.00	\$0.00	\$0.00	0.00%
SSI/ St. of Il. -Interim		\$0.00	\$11,365.95	\$5,000.00	(\$6,365.95)	227.32%
TOTALS		\$13.32	\$253,175.39	\$250,225.00	(\$2,950.39)	101.18%
EXPENDITURES		MONTH	YEAR	BUDGET	BALANCE	%
2.1	Administration	\$12,432.15	\$137,108.60	\$262,600.00	\$125,491.40	52.21%
2.2	Services	\$15,000.00	\$36,000.00	\$50,000.00	\$14,000.00	72.00%
2.3	Home Relief	\$7,445.78	\$55,787.13	\$193,500.00	\$137,712.87	28.83%
2.4	Contingencies	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
TOTALS		\$34,877.93	\$228,895.73	\$531,100.00	\$302,204.27	43.10%
2.1	ADMINISTRATION- EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
Salaries		\$7,405.43	\$86,183.70	\$158,600.00	\$72,416.30	54.34%
Social Security		\$459.14	\$5,481.97	\$8,500.00	\$3,018.03	64.49%
Medicare		\$107.38	\$1,334.96	\$2,200.00	\$865.04	60.68%
I.M.R.F.		\$532.53	\$6,745.25	\$14,000.00	\$7,254.75	48.18%
Unemployment		\$0.00	\$41.46	\$600.00	\$558.54	6.91%
Insurance Benefits		\$3,063.28	\$28,122.02	\$40,000.00	\$11,877.98	70.31%
Workmen's Compensation		\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Equipment Maintenance & Supplies		\$54.56	\$1,611.85	\$3,200.00	\$1,588.15	50.37%
Publishing / Subscriptions / Printing		\$0.00	\$460.60	\$2,500.00	\$2,039.40	18.42%
Postage		\$25.00	\$790.39	\$2,000.00	\$1,209.61	39.52%
Legal		\$320.00	\$360.00	\$5,000.00	\$4,640.00	7.20%
Travel/Training		\$225.00	\$1,023.94	\$1,000.00	(\$23.94)	102.39%
Operating Supplies		\$180.26	\$2,092.89	\$7,500.00	\$5,407.11	27.91%
Equipment		\$59.57	\$59.57	\$10,000.00	\$9,940.43	0.60%
Visual GA		\$0.00	\$2,800.00	\$5,000.00	\$2,200.00	56.00%
TOTAL ADMINISTRATION		\$12,432.15	\$137,108.60	\$262,600.00	\$125,491.40	52.21%
2.2	SERVICES					
Food Pantry/Food Insecurity Support		\$15,000.00	\$36,000.00	\$50,000.00	\$14,000.00	72.00%
TOTAL SERVICES		\$15,000.00	\$36,000.00	\$50,000.00	\$14,000.00	72.00%
2.3	HOME RELIEF- EXPENDITURES	MONTH	YTD	BUDGET	BALANCE	%
Medical		\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
M.A.C.I.-Medical Catastrophic		\$0.00	\$2,360.00	\$3,500.00	\$1,140.00	67.43%
Flat Grant Expense-G.A. & Interim		\$4,340.78	\$27,008.14	\$73,000.00	\$45,991.86	37.00%
Emergency Assistance		\$3,085.00	\$24,997.71	\$65,000.00	\$40,002.29	38.46%
Miscellaneous Expense		\$20.00	\$1,421.28	\$2,000.00	\$578.72	71.06%
TOTALS		\$7,445.78	\$55,787.13	\$193,500.00	\$137,712.87	28.83%
				PAGE 6		

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

ACCOUNT BALANCES			
ROAD and BRIDGE FUND	MONTH	YEAR	
BEGINNING BALANCE:	\$292,249.51	\$243,113.54	
REVENUE	\$33.91	\$309,602.09	
EXPENDITURES	\$17,384.05	\$277,816.26	
ACCOUNT BALANCE: FEBRUARY 28, 2022	\$274,899.37	\$274,899.37	
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE BANK			\$274,899.37
ACCOUNT BALANCE: FEBRUARY 28, 2022			\$274,899.37
PERMANENT ROAD	MONTH	YEAR	
BEGINNING BALANCE:	\$885,142.13	\$884,983.15	
REVENUE	\$80.87	\$825,440.11	
EXPENDITURES	\$84,366.60	\$909,566.86	
ACCOUNT BALANCE: FEBRUARY 28, 2022	\$800,856.40	\$800,856.40	
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE			\$800,856.40
ACCOUNT BALANCE: FEBRUARY 28, 2022			\$800,856.40
PAGE 7			

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

ACCOUNT BALANCES: (cont'd.)			
BUILDING & EQUIPMENT		MONTH	YEAR
BEGINNING BALANCE		\$202,984.43	\$120,967.27
REVENUES		\$7,393.34	\$111,736.34
EXPENDITURES		\$0.00	\$22,325.84
ACCOUNT BALANCE: FEBRUARY 28, 2022		\$210,377.77	\$210,377.77
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE			\$210,377.77
ACCOUNT BALANCE: FEBRUARY 28, 2022			\$210,377.77
SPECIAL BRIDGE FUND		MONTH	YEAR
BEGINNING BALANCE:		\$330,689.17	\$341,828.70
REVENUES		\$10.15	\$202.69
EXPENDITURES		\$0.00	\$11,332.07
ACCOUNT BALANCE: FEBRUARY 28, 2022		\$330,699.32	\$330,699.32
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE			\$330,699.32
ACCOUNT BALANCE: FEBRUARY 28, 2022			\$330,699.32
		PAGE 8	2022 FEBRUARY B R

[illegible]

[illegible]

DEKALB TOWNSHIP
FY 2021-2022 BUDGET REPORT
FOR THE MONTH OF FEBRUARY 2022

2 PERMANENT ROAD FUND					
REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
Property Tax	\$0.00	\$824,957.99	\$821,460.00	(\$3,497.99)	100.43%
Interest Income	\$25.87	\$327.12	\$200.00	(\$127.12)	163.56%
Miscellaneous Income	\$0.00	\$0.00	\$100.00	\$0.00	0.00%
CWA-FMB closed Perm Rd share	\$0.00	\$100.00			
Malta Twp-salt treatment reimb.	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Wagner Refund	\$55.00	\$55.00			
TOTALS	\$80.87	\$825,440.11	\$824,260.00	(\$1,180.11)	100.14%
EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
1.1 Personnel	\$23,816.89	\$231,370.38	\$260,550.00	\$29,179.62	88.80%
1.2 Contractual Services	\$56,643.56	\$651,443.94	\$1,246,500.00	\$595,056.06	52.26%
1.3 Commodities	\$3,906.15	\$25,420.86	\$182,000.00	\$156,579.14	13.97%
1.4 Other Expenditures	\$0.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
1.5 Contingencies	\$0.00	\$0.00	\$65,000.00	\$65,000.00	0.00%
TOTALS	\$84,366.60	\$909,566.86	\$1,774,050.00	\$864,483.14	51.27%
PERMANENT ROAD FUND					
1.1 PERSONNEL	MONTH	YEAR	BUDGET	BALANCE	%
Salaries-Road Crew	\$17,597.72	\$164,457.50	\$179,000.00	\$14,542.50	91.88%
Social Security	\$1,083.81	\$10,259.99	\$10,750.00	\$490.01	95.44%
Medicare	\$255.17	\$2,384.64	\$2,400.00	\$15.36	99.36%
I.M.R.F.	\$946.64	\$12,698.56	\$14,000.00	\$1,301.44	90.70%
Insurance Benefits	\$3,933.55	\$41,569.69	\$54,000.00	\$12,430.31	76.98%
Unemployment	\$0.00	\$0.00	\$400.00	\$400.00	0.00%
TOTAL ADMINISTRATION	\$23,816.89	\$231,370.38	\$260,550.00	\$29,179.62	88.80%
1.2 CONTRACTUAL SERVICES	MONTH	YEAR	BUDGET	BALANCE	%
Road Maintenance	\$214.52	\$55,885.27	\$175,000.00	\$119,114.73	31.93%
Engineering Service / Surveying services/Appraisals	\$17,843.30	\$44,424.59	\$75,000.00	\$30,575.41	59.23%
Rentals	\$0.00	\$5,112.50	\$15,000.00	\$9,887.50	34.08%
Road Lighting	\$1,109.56	\$4,703.57	\$7,500.00	\$2,796.43	62.71%
Contract Labor	\$0.00	\$2,750.00	\$7,500.00	\$4,750.00	36.67%
Crackfilling	\$0.00	\$11,160.61	\$30,000.00	\$18,839.39	37.20%
Dirt	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Road Projects	\$26,888.29	\$455,780.76	\$800,000.00	\$344,219.24	56.97%
Road Striping-Paint-Beads	\$0.00	\$14,430.25	\$25,000.00	\$10,569.75	57.72%
Road Sealing-Rejuvenator	\$0.00	\$21,042.00	\$25,000.00	\$3,958.00	84.17%
Road Salt-Chips-Treatment	\$10,587.89	\$29,348.94	\$75,000.00	\$45,651.06	39.13%
Road Sign Replacement-Repair	\$0.00	\$6,805.45	\$10,000.00	\$3,194.55	68.05%
TOTAL CONTRACTUAL	\$56,643.56	\$651,443.94	\$1,246,500.00	\$595,056.06	52.26%
1.3 COMMODITIES	MONTH	YEAR	BUDGET	BALANCE	%
Equipment Fuel-Oil	\$3,906.15	\$25,420.86	\$32,000.00	\$6,579.14	79.44%
Right of Way	\$0.00	\$0.00	\$150,000.00	\$150,000.00	0.00%
TOTAL COMMODITIES	\$3,906.15	\$25,420.86	\$182,000.00	\$156,579.14	13.97%
1.5 OTHER EXPENDITURES					
Miscellaneous Expense	\$0.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
TOTALS	\$0.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
PAGE 11					

3	BUILDING & EQUIPMENT FUND					
	REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
	Property Tax	\$0.00	\$103,798.35	\$103,327.00	(\$471.35)	100.46%
	Interest	\$6.34	\$60.99	\$45.00	(\$15.99)	135.53%
	Miscellaneous-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Other Equipment Sale	\$7,387.00	\$7,387.00	\$5,000.00	(\$2,387.00)	0.00%
	Zimmerman	\$0.00	\$390.00	\$0.00	(\$390.00)	0.00%
	CWA-FMB closed B&e share	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	TOTALS	\$7,393.34	\$111,736.34	\$108,372.00	(\$3,364.34)	103.10%
	EXPENDITURES					
1.1	Equipment	\$0.00	\$22,201.77	\$250,000.00	\$227,798.23	8.88%
1.2	Contingencies	\$0.00	\$124.07	\$10,000.00	\$9,875.93	1.24%
	TOTAL EXPENDITURES	\$0.00	\$22,325.84	\$260,000.00	\$237,674.16	8.59%
1.1	EQUIPMENT EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
	New Plow/Dump Truck	\$0.00	\$0.00	\$200,000.00	\$200,000.00	0.00%
	New Road Stripper	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
	New Small Equipment	\$0.00	\$22,201.77	\$25,000.00	\$2,798.23	88.81%
	TOTALS	\$0.00	\$22,201.77	\$250,000.00	\$227,798.23	8.88%
4	SPECIAL BRIDGE FUND					
	REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
	Interest	\$10.15	\$102.69	\$60.00	(\$42.69)	171.15%
	Miscellaneous Income-CWA-FMB closed sp br share	\$0.00	\$100.00	\$40.00	(\$60.00)	
	TOTALS	\$10.15	\$202.69	\$100.00	(\$102.69)	202.69%
	EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
1.1	Contractual	\$0.00	\$11,208.00	\$90,000.00	\$78,792.00	12.45%
1.2	Capital Outlay	\$0.00	\$0.00	\$130,000.00	\$130,000.00	0.00%
1.3	Contingencies	\$0.00	\$124.07	\$20,000.00	\$19,875.93	0.62%
	TOTALS	\$0.00	\$11,332.07	\$240,000.00	\$228,667.93	4.72%
1.1	CONTRACTUAL					
	Contractual Services	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
	Bridge Repairs	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
	New Culverts/Drain Pipes	\$0.00	\$11,208.00	\$20,000.00	\$8,792.00	56.04%
	TOTALS	\$0.00	\$11,208.00	\$90,000.00	\$78,792.00	12.45%
1.2	CAPITAL OUTLAY					
	Bridge & Culvert Replacement	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
	Manhole Repair & Replacement	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
	TOTALS	\$0.00	\$0.00	\$130,000.00	\$130,000.00	0.00%
			PAGE 12			

CHECK WRITING ACCOUNT (CWA)		MONTH	
NB&T XXXXXXXXXXXXXXX2585			
BEGINNING BALANCE	\$0.00	\$665.50	
TRANSFERS	\$0.00	\$109,441.73	
EXPENDITURES	\$0.00	\$110,107.23	
ACCOUNT BALANCE: FEBRUARY 28, 2022	\$0.00	\$0.00	
BALANCES:		BALANCES:	
FMB CECK WRITING ACCT XXXXXXXX2585		\$0.00	
ACCOUNT BALANCE: FEBRUARY 28, 2022		\$0.00	
PAGE 13			



Est. 1850

2022 MARCH WARRANT FOR TOTAL EXPENDITURES REPORT

FUND	Invoices
TOWN	\$72,715.50
GENERAL ASSISTANCE	\$16,829.28
ROAD AND BRIDGE	\$6,657.65
PERMANENT ROAD	\$34,220.14
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$130,422.57

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **MARCH 9, 2022** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

Trustee Nancy Bradlo

Supervisor Mary Hess

Trustee Lisa King

Trustee Chad McNett

Clerk Andrew Tillotson

Trustee Dale Thurman

(SEAL)

I, _____, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of MARCH 2022 at the MARCH 9, 2022 Township Board meeting.

Clerk Andrew Tillotson

2022 MARCH WARRANT FOR TOTAL EXPENDITURES REPORT

			2022 MARCH EXPENDITURES TO DATE	
TOWN FUND				
03/01/2022	880	ANDREW TILLOTSON	SALARY 2022 MARCH	339.58
	881	CHAD C. MCNETT	SALARY 2022 MARCH	136.57
	882	CRAIG A SMITH	SALARY 2022 MARCH	5,597.05
	883	DALE L THURMAN	SALARY 2022 MARCH	144.30
	884	LISA R KING	SALARY 2022 MARCH	136.57
	885	MARY HESS	SALARY 2022 MARCH	5,149.69
	886	NANCY G BRADLO	SALARY 2022 MARCH	144.30
	887	RICHARD J DYER	SALARY 2022 MARCH	4,293.86
	888	ANDREW C REININK	02/16/22-02/28/22	1,538.57
	889	ERIK V HANSEN	02/16/22-02/28/22	1,174.56
	890	JODIE L PETERSON	02/06/22-02/19/22	279.56
	pad	INTERNAL REVENUE SERVICE	S-SS2980.83/M697.14/F3331.54; ASSR-SS465.26/M108.81 F941 03012022	7,583.58
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H/ IL 501 2022 03012022 1ST QTR	1,269.56
	PAD	IMRF	pension-s2514.66/VAC-747.50; a-pension832.21/vac85.58 2022 FEB	4,179.95
	1201	AFLAC	pyrl exp-A#-52201; i# 26061-T-S-136.07/A48.24 2022 FEB	184.31
	1202	BLUE CROSS BLUE SHIELD	HEALTH-SUPR3007.90/a1409.08 2022 MAR	4,416.98
	1203	THE STANDARD	TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2022 MAR	31.85
	1204	VOID		0.00
	1205	DEKALB TOWNSHIP ROAD DISTRICT	SALARIES-4827.06 (O-3762.42/E1064.64); FUEL 910.00/SALT-35.00	5,772.06
	1206	EWORLDINX	WEBSITE I#2056 S127.50/A127.50/C127.50 1/1/22-1/1/23	382.50
	1207	NORTHERN IL DISPOSAL	UTIL I# 21218517T086	71.56
03/09/2022	1208	COMED	UTIL.2439372006-1513.43; 1443084045-38.22	1,551.65
	1209	DEK. CTY. REHAB & NURSING CENTER	AGCY GRANTS 2022 FEB	500.00
	1210	DYER, RICH	2022 MAR HLTH	675.00
	1211	FEHR GRAHAM ENGINEERING & ENVIR	RD CONST/MAINT-10000.00/OTHER PROF SERV 9400.00	19,400.00
	1212	GUIO, MEREDITH	PUBL/PRTG I#001	110.00
	1213	METRONET	A# 1653538 S-INT 47.41; I/T-36.40/TEL127.22/ASSR; INT47.41; I/T-36.41/TEL95.60	390.45
	1214	METROPOLITAN TOWNSHIP ASSOCIATI	dues 4/1/22-3/31/2023	1,900.00
	1215	SMITH, CRAIG	HLTH- DEP. C.S. 2022 MAR	636.56
	1216	SPARKLE JANITORIAL SERVICE	JANITORIAL I#1490 2022 FEBRUARY	540.00
	1217	VERIZON	tel-s49.43/a51.14 a#342151176-00003 I#9900379292	100.57
3/15/2022		ANDREW REININK	3/1/22-3/15/22	1538.57
		ERIK HANSEN	3/1/22-3/15/22	1174.57
		JODIE L PETERSON	2/20/22-3/5/22	199.47
		INTERNAL REVENUE SERVICE	S-SS33.53/M7.84/F371.54;A-SS465.25/A108.81	986.97
		IL DEPT OF REVENUE	STATE W/H IL501 03152022	184.73
			TOTAL MARCH TOWN EXPENDITURES TO DATE	72,715.50
GENERAL ASSISTANCE				
03/01/2022	250	ERIKA D BROWN	02/06/22-02/19/22	1,550.78
	251	KAREN S GUMINO	02/06/22-02/19/22	1,007.26
	pad	INTERNAL REVENUE SERVICE	ss459.87/m107.56/F311.00 f941 2022 03012022 1ST qtr	878.43
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il 501 2022 03012022 1ST qtr	174.65
	PAD	IMRF	pension-821.27/vac401.55 2022 FEB	1,222.82
	2182	22GA02326	2022 MAR	302.00
	2183	21GA02307	2022 MAR	322.00
	2184	19GA01540	2022 MAR	322.00
	2185	21GA02266	2022 MAR	322.00
	2186	12GA00003	2022 MAR	322.00
	2187	20GA02080	2022 MAR	322.00
	2188	21GA02261	2022 MAR	322.00
	2189	21GA02268	2022 MAR	322.00
	2190	21GA02268	2022 MAR	322.00
	2191	22GA02314	2022 MAR	322.00
	2192	21GA02292	2022 MAR	322.00
	2193	AFLAC	PAYROLL EXP-I#260061-A#606512 2022 FEB	26.92
	2194	BLUE CROSS BLUE SHIELD	HLTH- 2022 MAR	2,820.19
	2195	NCPERS GROUP LIFE INSURANCE	0705032022 2022 MAR	16.00
	2196	THE STANDARD	HLTH- 2022 MAR	12.74
	2197	21GA02291	3/1/22-3/7/22	74.13
	2198	ARBURTO-MARTINEZ, BLANCA	EA-RENT	995.00
	2199	21GA02255	2022 MARCH	322.00
	2200	CITY OF DEKALB -WATER DEPT	EA-UTIL	146.74
	2201	VOID		0.00
	2202	DAILY CHRONICLE	SUBSCRIPTION 4/8/23-SUB364.00/52.00 T	416.00
3/15/2022		ERIKA BROWN	2/20/22-3/5/22	1568.67
		KAREN GUMINO	2/20/22-3/5/22	1007.26
		INTERNAL REVENUE SERVICE	SS-465.83/M108.94/F316.00	890.77
		IL DEPT OF REVENUE	STATE W/H IL 501 2022 03152022 1ST QTR	176.92
			TOTAL MARCH G A EXPENDITURES TO DATE	16,829.28

ROAD AND BRIDGE				
03/01/2022	217	JODIE L PETERSON		279.56
	PAD	INTERNAL REVENUE SERVICE	ss44.90/m10.50/F26.54-2022 f941 03012022	81.94
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il501 2022 03012022 1ST QTR	18.10
	3233	AFLAC	PYRLL EXP-A#-52201; i# 260061 2022 feb	20.35
	3234	BARB CITY AUTOMOTIVE	ER i# 54512	28.69
	3235	BONNELL INDUSTRIES INC	EM i# 0203938-IN	24.96
	3236	CERTIFIED LABORATORIES	C# 270143 i#7677284 BLDG MAINT	1,863.79
	3237	CIT TRUCKS-ROCKFORD	E.M. i#109P126174	38.42
	3238	GORDON HARDWARE	A# 2360 i# 914117, 914229- SS 7.98 DISCOUNT TAKEN	71.81
	3239	NEBRASKA-IOWA INDUSTRIAL FASTENERS	i# 6110140, 6110451 SS	1,214.73
	3240	CHARLES WEEDEN	E.R. LEAF VAC	894.75
3/7/2022	3241	EWORLDLINX	WEBSITE # 2056 1/1/22-1/1/23	127.50
	3242	NORTHERN IL DISPOSAL	UTILITYU i# 21218517T086	70.79
03/09/2022	3243	ARCHER ALIGNMENT INC	E.M. i#88080	533.90
	3244	HI VIZ INC	i# 10337 uniforms	180.00
	3245	METRONET	A# 1653538 INTERNET47.40/IT-36.41/PHONE-28.98 0232/22-04/01/22	112.79
	3246	NICOR GAS	UTIL. DUE 03/08/2022 ACT 3829	803.40
	3247	SUPERIOR DIESEL INC. 2	E.M. i# S1-16275	11.68
3/15/2022		JODIE L PETERSON	2/20/22-3/5/22	199.09
		INTERNAL REVENUE SERVICE	SS33.48/M7.84/F26.54	67.86
		IL DEPT OF REVENUE	state w/h il501 2022 03152022 1ST QTR	13.54
TOTAL MARCH ROAD AND BRIDGE EXPENDITURES TO DATE				6,657.65
PERMANENT ROAD				
03/01/2022	328	JACOB A SMITH	02/16/22-02/28/22	1,824.46
	329	James Poff III	02/16/22-02/28/22	1,548.72
	330	JEFFREY L HARNESS	02/16/22-02/28/22	1,483.80
	pad	INTERNAL REVENUE SERVICE	SS885.90/M207.18/F660.00 F941 2022 03012022 1ST qtr	1,753.08
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL501 2022 03012022 1ST QTR	332.44
	PAD	IMRF	pension1951.59/vac554.91 2022 FEB	2,506.50
	4134	AFLAC	A#-52201; i# 26061 2022 FEB	396.12
	4135	BLUE CROSS BLUE SHIELD	HLTH-2022 MAR	2,937.23
	4136	THE STANDARD	HLTH- 2022 MAR	19.11
	4137	N-TRAK GROUP LLC	RD PROJ RE: 21-04124-00-RS	15,502.52
3/15/2022		JACOB SMITH	3/1/22-3/11/22	1,571.04
		James Poff III	3/1/22-3/11/22	1,344.72
		JEFFREY L HARNESS	3/1/22-3/11/22	1,262.42
		INTERNAL REVENUE SERVICE	SS758.64/M177.43/F518.0	1,454.07
		IL DEPT OF REVENUE	STATE W/H IL501 2022 03152022 1ST QTR	283.91
TOTAL MARCH PERM RD EXPENDITURES TO DATE				34,220.14

DeKalb Township Board

RESOLUTION TO AUTHORIZE EXPENDITURE OF SUMS OF MONEY FOR COMMUNITY OUTREACH/PUBLIC SAFETY INITIATIVES SERVING DEKALB TOWNSHIP

#2022-003

WHEREAS, DeKalb Township has adopted its 2022 annual fiscal year budget in accordance with all applicable state laws;

WHEREAS, DeKalb Township has made provision therein for the granting of monies for community outreach and that the Township is additionally authorized by 60 ILCS 1/85-13(a) to expend funds, directly or indirectly, for public safety;

WHEREAS, DeKalb Township has appropriated monies in the current fiscal year for the purpose of community outreach, and the agencies listed herein have indicated a request for funding to improve community relations and public safety for Township residents;

NOW, THEREFORE, BE IT RESOLVED BY THE AND OF THE TOWNSHIP OF DEKALB,
COUNTY OF DEKALB, ILLINOIS:

SECTION 1. The preambles of this Resolution are adopted and incorporated by reference.

SECTION 2. That the following sums are hereby authorized expenditures from the General Township fund 1.1, line item for "Community Outreach Services":

DeKalb County Crime Stoppers:	\$ _____
City of DeKalb Police Department Police Bike Patrol:	\$ _____
City of DeKalb Police Department Canine Program:	\$ _____

	Ayes	Nays	Absent	Abstain
Trustee Lisa King	_____	_____	_____	_____
Trustee Chad McNett	_____	_____	_____	_____
Trustee Nancy Bradlo	_____	_____	_____	_____
Trustee Dale Thurman	_____	_____	_____	_____
Supervisor Mary Hess	_____	_____	_____	_____

ADOPTED THIS 9th day of March 2022

By:

Mary Hess, Supervisor

Attest:

Andrew Tillotson, Clerk

(SEAL)



DeKalb County Crime Stoppers NFP

P.O. Box 402 • Sycamore, Illinois 60178
crimestoppers@dekalbcounty.org

815-895-3272

February 25, 2022

Dear Mary Hess,

The DeKalb County Crime Stoppers, NFP has been fighting crime in DeKalb County since 1982. We work directly with the County Sheriff, State's Attorney, and other local police departments by providing funds for rewards to anonymous informants for information regarding crimes in the county. These rewards have been very instrumental in solving crimes of theft, drug use and trafficking, and even murder. Over the years we have provided over \$191,000.00 in rewards in amounts varying from \$100.00 to \$1,000.00.

Our reward fund has been slowly drained over the last several years where we again need help. We have not needed to reach out to the community for many years, however the time has come to do so now. Crime Stoppers of DeKalb County is requesting your donation in any amount you suggest.

The Crime Stoppers program in DeKalb County has been a success between community and law enforcement that has endured the test of time. We are a 501(c)3 Corporation and your donation is tax deductible. Any support you provide would be very much appreciated and help us to keep DeKalb County a safer, better place to live.

Thank you,

A handwritten signature in black ink, appearing to read 'W. Davey', with a long horizontal flourish extending to the right.

William D. Davey
President, DeKalb County Crime Stoppers



DeKalb County Crime Stoppers, Inc.

P.O. Box 402 • Sycamore, Illinois 60178

John Sietse
Coordinator

The History Of DeKalb County Crime Stoppers

DeKalb County Crime Stoppers came into existence through the efforts of many individuals and groups. Our local program was patterned after others throughout the nation.

The first meeting of DeKalb County Crime Stoppers was held March 11th, 1982 at the Sheriff's Office in Sycamore. Rockford Police Detective Charles Jackson was the guest speaker and he explained the concept of crime-stoppers and the goals and procedure of Crime Stoppers.

Sheriff Wilbur Scott designated Lt. Dave Munch to be the first coordinator of Crime Stoppers in DeKalb County. The initial officers of the Crime Stopper Board were:

Chairman *Warren Osenberg **
(currently serving on board)
Vice-Chairman *Glenn Rennick*
Treasurer *Pat Brennan **(still serving)
Secretary *Donna Peterson*

Directors:

William Brady, DeKalb
Edward Carter, Jr., Hinckley
Bill Cerny, DeKalb
Chief Jim Elliott, DeKalb
Chief Ray Garrett, Genoa
Don Guehler, Somonauk
Chief Robert Huber, Sycamore
Ann Hutcheson*, Malta
Bill Johnson, Sycamore
Lynn Laseman, Waterman
Richard Lindgren, Sycamore
Don Lundeen, Somonauk
Chief Joe Maciejewski, DeKalb
Marc Magliari, DeKalb
Larry Nelson, Sandwich
Chief Mark Nelson, Sandwich
Lloyd Pletsch, Sycamore
Sheriff Wilbur Scott, Sycamore
JoAnn Skabo, Shabbona
Gene Sparrow, Kirkland
Greg Sparrow, DeKalb
Nick Tabone, Genoa
James Uszier, Sycamore

The actual incorporation of Crime Stoppers was on May 6, 1982. The basic concept of Crime Stoppers was that a varied group of citizens, with some law enforcement representatives would serve as a board of directors. The goal was and remains to be an additional tool to aid in solving crimes in DeKalb County wherever they occur. The board would have a mechanism to receive anonymous information, forward it to law enforcement, and financially reward providers of valid information that led to an arrest.

The initial funds for Crime Stoppers came from individuals and groups that included but was not limited to the following:
Roberts Foundation
Hinckley Lions Club
DeKalb-Ogle Independent Insurance Agents
DeKalb Association of Life Underwriters
Hinckley Jr. Women's Club
Sheriff's F.O.P. Lodge #75
DeKalb County Board of Realtors
City of DeKalb
DeKalb County Farm Bureau
Bryant Longwood Insurance Agency
DeKalb Ag Research Foundation

In addition various fund raising events were held, including the "canister" program at McDonalds, and many other locations. The "101" club was established that allowed organizations and individuals to contribute \$101.00 or more to be a member of the Crime Stopper 101 Club, for which they received a plaque and the Crime Stopper Board appreciation.

During Mike Coghlan's term as State's Attorney another funding mechanism was developed along with the judiciary that allows fine money from the convicted party to be reimbursed to Crime Stoppers where Crime Stopper information was important to that conviction. That program has continued from that time through the cooperation judiciary and State's Attorney's Office.

Crime Stoppers has been housed at the Sheriff's Office since its inception, but it is the many citizens and law enforcement representatives who have served as officers, directors, contributed funds, services, and supplied information that has made DeKalb County Crime Stoppers a success for 20 years.

Crime Stoppers uses no tax dollars, and yet is one of the most effective law enforcement tools in operation. DeKalb County Crime Stopper is a true example of citizens taking the lead in providing for a safer community.



CrimeStoppers needs your help.

DeKalb Township Board

RESOLUTION TO APPROVE CONTRACT WITH NEWKIRK & ASSOCIATES, INC., FOR PROFESSIONAL AUDITING SERVICES

#2022-004

WHEREAS, DeKalb Township (the “Township”) is a unit of local government lawfully organized and existing under the Constitution and laws of the State of Illinois; and

WHEREAS, the Township desires to enter into a contract with Newkirk & Associates, Inc., (“Newkirk”) for professional auditing services, for fiscal years ending March 31, 2022, 2023 and 2024; and

WHEREAS, the Township Supervisor and Board of Trustees, have determined the entering into a contact with Newkirk, for auditing services including but not limited to auditing of the Township’s governmental activities, business-type activities, basic financial statements, and preparation of Annual Financial Report will serve and be in the best interest of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Supervisor and the Board of Trustees of the Township of Dekalb, county of Dekalb, Illinois as follows:

SECTION 1: The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: The contract with Newkirk is hereby approved as attached to this Resolution.

SECTION 3: The Township Supervisor is hereby authorized and directed to execute and attest, on behalf of the Township, contract with Newkirk and all documentation related thereto upon receipt by the Township Clerk.

SECTION 4: If any section, paragraph, subdivision, clause, sentence, or provision of this Resolution shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: This Resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee _____, seconded by Trustee _____,
that the Resolution be adopted.

	Ayes	Nays	Absent	Abstain
Trustee Lisa King	_____	_____	_____	_____
Trustee Chad McNett	_____	_____	_____	_____
Trustee Nancy Bradlo	_____	_____	_____	_____

Trustee Dale Thurman
Supervisor Mary Hess

ADOPTED THIS _____ day of March, 2022

By:

Attest:

Mary Hess, Supervisor

_____, Clerk

(SEAL)

DEKALB TOWNSHIP, ILLINOIS

**PROPOSAL TO PROVIDE
PROFESSIONAL AUDITING SERVICES**

For the Fiscal Years Ending March 31, 2022, 2023 and 2024

Newkirk & Associates, Inc.
2 W. Main Street
Plano, IL 60545
(630) 552-1040
January 28, 2022

Contact: William J. Newkirk, CPA
bnewkirk@newkirkcpas.com

TABLE OF CONTENTS

	<u>Page(s)</u>
Title Page	1
Table of Contents	2
Transmittal Letter	3-4
Technical Proposal	5-11
Experience	
Quality Control	
Statement of Independence	
License to Practice in Illinois	
Staff Qualifications and Experience	
Specific Audit Approach	
Scope of Services	
Audit Process and Schedule	
Fee Schedule	12

January 28, 2022

DeKalb Township
Attn: Mary Hess, Supervisor
2323 South 4th Street
DeKalb, IL 60115

Dear Ms. Hess,

Newkirk & Associates, Inc. is pleased to be considered for the appointment as independent auditors for DeKalb Township, Illinois. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in our proposal on the following pages and as noted by the following:

- The quality of our professional staff, as noted by their advanced degrees and their active participation in numerous civic and professional organizations.
- The benefits our clients receive from the audit planning and significant preliminary work we perform so that audit issues may be identified early and resolved on a timely basis.
- The depth of our audit procedures, as depicted in our specific audit approach
- The quality and timeliness of the information that we can provide to the Township.

Our firm's expertise will enable the Township to correctly and cost effectively implement new statements and interpretations issued by the Governmental Accounting Standards Council. We believe this proposal demonstrates our capabilities to serve not only as independent auditors, but also as valued advisors and consultants to DeKalb Township.

Our firm is unique in our approach of shareholders completing every stage of the audit. We emphasize:

- Consistency in multi-year engagements, including shareholders on-site during the audit who focus on providing services to the local government industry;
- A high degree of efficiency using the latest paperless audit technology available
- The identification of opportunities for improved financial or procedural performance; and
- A focus on areas that present the greatest audit risk.

We are providing this proposal in response to a request received from Ms. Mary Hess on January 13, 2022. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for sixty (60) days, and look forward to the possibility of serving DeKalb Township.

Sincerely,
Newkirk & Associates, Inc.

A handwritten signature in black ink, appearing to read "William J. Newkirk".

William J. Newkirk, CPA
Shareholder

TECHNICAL PROPOSAL

FIRM QUALIFICATIONS AND TECHNICAL EXPERIENCE

Experience

The Firm of Newkirk & Associates, Inc. has served clients for over 30 years. We provide a wide spectrum of services including audit, tax, and accounting. Our professional staff are all Certified Public Accountants (CPAs) or working to become CPAs. We meet our client's needs by providing intimate services that are directed by shareholders at all times. Our shareholders have combined experience of over 30 years serving small governmental entities.

Client service needs are met promptly and professionally by our shareholders, which allows each client to work directly with the shareholders that focus on providing these services. We make a commitment to our clients that shareholders will be actively involved in every facet of your services.

Newkirk & Associates, Inc. has established a reputation as a reliable small-town firm that can provide services that compete with larger firms. We are dedicated to providing the Township with the highest quality professional service in a timely manner. Our niche is smaller entities like DeKalb Township where we can build a strong relationship with our clients.

William Newkirk (shareholder) has experience auditing and providing accounting services to governmental entities of all sizes. He previously worked for a top 50 CPA firm exclusively on their government auditing team. He currently audits multiple Townships and has the experience needed to perform a thorough and efficient audit for DeKalb Township.

Quality Control

At Newkirk & Associates, Inc., we are committed to providing the highest quality audits in the industry. DeKalb Township can be assured of receiving the highest level of quality and ethical professional services. We maintain strong internal reviews of procedures and processes with oversight by our shareholders. Our shareholders complete and review all audit work papers. In the event that it is considered necessary we will also use an external independent review.

STATEMENT OF INDEPENDENCE

Newkirk & Associates, Inc. has evaluated its independence from DeKalb Township, Illinois in accordance with generally accepted auditing standards, the Governmental Auditing Standards, published by the U.S. Government Accountability Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Newkirk & Associates, Inc. is free of any personal and external impairment with respect DeKalb Township, Illinois, and is independent with respect to any non-attest services provided to DeKalb Township, Illinois, both in fact and in appearance to any knowledgeable third party.

LICENSE TO PRACTICE IN ILLINOIS

Newkirk & Associates is a licensed Certified Public Accountant Firm in the State of Illinois (license #066-004656).

STAFF QUALIFICATIONS AND EXPERIENCE

Newkirk & Associates, Inc. would staff the DeKalb Township, Illinois engagement with a shareholder and staff from our office in Plano, Illinois. All work, including audit documentation and report reviews, will be conducted and supervised by this shareholder with support from our office in Plano. Our shareholders, who meet or exceed the continuing professional education (CPE) requirements contained in the U.S. Government Accountability Office's *Government Auditing Standards*, would include:

William J. Newkirk, CPA – Engagement Shareholder

As engagement shareholder, Mr. Newkirk will be responsible for the overall management of the audit. This includes developing and coordinating the overall audit plan, the in-depth review of all workpapers and the review of the Township's annual financial report (AFR). Moreover, our firm's philosophy is to have the shareholder actively completing work papers and providing hands on service to DeKalb Township, Illinois. Therefore, Mr. Newkirk will be actively supervising the engagement during fieldwork. Mr. Newkirk has exclusively gained experience in the state and local government industry with a top 50 CPA firm and for 7 years at Newkirk & Associates, Inc. Mr. Newkirk, a licensed certified public accountant, is a graduate of Rockford University with a bachelor's degree in accounting and a master's degree in business administration. He is also a member of the Government Finance Officers Association (GFOA).

Andrea Meyer, CPA – Resource Manager

The resource manager is responsible for providing overall technical support for the engagement as well as serving as a backup for the engagement shareholder. Mrs. Meyer has extensive experience providing accounting service to governmental entities. Mrs. Meyer, a licensed certified public accountant, is a graduate of Northern Illinois University with a master's degree in accounting.

SPECIFIC AUDIT APPROACH**Audit Standards**

The objective of our audit is to issue an unmodified opinion on the Township's governmental activities, business-type activities; each major fund and the aggregate remaining fund information that collectively comprise the Township's basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office, the Single Audit Act of 1996 and OMB Uniform Guidance. Our firm will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

SCOPE OF SERVICES

We are proposing to provide the following services to the Township:

- > Audit of all funds of the Township for the fiscal years ending March 31, 2022, 2023 and 2024;
- > Preparation of the annual financial report;
- > Preparation of the management letter for the Township, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- > Preparation of the Annual Financial Report (AFR) filed with the Illinois State Comptroller;
- > Retain workpapers for five (5) years in accordance with Firm standards;
- > Reporting to the Township Board in accordance with Auditing Standards, *Communications with Those Charged with Governance*; and
- > Exit conference(s) with management to present the completed audit and related materials.

AUDIT PROCESS AND SCHEDULE

<i>Event</i>	<i>Timeframe</i>	<i>Person(s) Assigned</i>
I. Preliminary Planning <p>During this phase of the audit, we would meet with Township management to discuss the approach to be taken during the audit focusing on areas of particular concern to the Township as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit.</p>	April or May 2022	The meeting would be attended by the engagement shareholder
II. Preliminary Fieldwork <p>During this phase of the audit, we would develop an understanding and documentation of the Township's accounting procedures manual. In addition, we may perform compliance testing of those controls to determine which controls, if any, we could rely on during later phases of the audit. Sample sizes would be determined during this phase, but generally would be between 25 and 60. Moreover, we would develop our planning materiality on an individual fund basis and complete a preliminary analytical review of the Township's financial position as a whole.</p> <p>In addition, we would review all minutes from the meetings of the Township Board; review all ordinances adopted by the Board during the year; review any debt agreements entered into during the year and analyze any other unique transactions entered into by the Township; and perform our fraud interviews in accordance with auditing standards. Upon completion of this phase, we would finalize all necessary confirmations the Township will prepare; review all proposed client assisted work papers and the timing of preparation by the Township; develop our audit programs for the next phase of the audit and review and document any changes to the Township's AFR; and prepare the schedule for the remainder of the audit.</p>	May 2022	This phase would be completed by the engagement shareholder and two professional staff

<p>III. Fieldwork</p> <p>During this phase of the audit, we would complete all of our substantive testing of the account balances and prepare the draft of the Township's financial statements with a rough draft of the financial statements provided to the Township at the conclusion of field work. We would also prepare the draft of the management report. In addition, an exit conference would be held with officials from the Township to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings.</p> <p>IV. Workpaper Review and Report Production</p> <p>During this phase of the audit, the workpapers, drafts of all financial reports and the management letter will be reviewed by the resource shareholder and the quality control shareholder. All workpapers are reviewed by the engagement shareholder during phase III to ensure that all necessary information is compiled during this phase to avoid imposing upon the Township's staff after fieldwork has been completed.</p> <p>V. Drafts to the Township</p> <p>We will deliver a preliminary draft of the AFR at the end of fieldwork. A revised draft will be delivered by the engagement shareholder and reviewed in-depth with representatives of the Township within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to the Township no later than three business days after receiving all proposed changes.</p> <p>VI. Completion of the Audit</p> <p>Upon approval of the drafts by the Township, we will present the signed, bound copies of the annual financial report, the management letter and the additional reports described in this proposal. The engagement shareholder will be available for meetings with representatives of the Township including the Mayor, the Township Board and management for formal presentations of the reports.</p>	June 2022	This phase would be completed by the engagement shareholder and two professional staff
	July and August 2022	This phase would be completed by the engagement shareholder and the resource shareholder
	August or September 2022	This phase would be completed by the engagement shareholder
	September/ October 2022	This phase would be completed by the engagement shareholder

<p>VII. Support to the Township</p> <p>Our firm does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to the Township. In addition, we constantly monitor recent events in the state and local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert the Township to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of the Township.</p>	<p>Continuous</p>	<p>This phase would be completed by the engagement shareholder.</p>
---	-------------------	---

In future years, we would develop a similar plan and timeframe with the assistance of the Township to ensure the timely identification and resolution of any critical accounting and auditing issues prior to the issuance of our opinion and the annual financial report.

Identification of Potential Audit Problems

Our firm's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit: professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the chairperson of the finance committee. The timing of this discussion will provide the Township with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the chairperson of the finance committee or the appropriate level as defined in our professional standards.

Our firm's philosophy on additional fees and/or billings is based on an understanding between the Firm and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit. The billings for the audit would not exceed this fee unless the Township specifically requests that the scope of the engagement be expanded and DeKalb Township and Newkirk & Associates, Inc. reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

FEE SCHEUDLE

	Fiscal Year Ending <u>March 31,</u> <u>2022</u>	Fiscal Year Ending <u>March 31,</u> <u>2023</u>	Fiscal Year Ending <u>March 31,</u> <u>2024</u>
DeKalb Township Audit	\$ 7,750	\$ 8,000	\$ 8,250
Preparation of the MD&A and depreciation schedules	<u>650</u>	<u>650</u>	<u>650</u>
Total All-Inclusive Maximum Price	<u>\$ 8,400</u>	<u>\$ 8,650</u>	<u>\$ 8,900</u>



**MINUTES TOWNSHIP BOARD
DEKALB, ILLINOIS
February 9, 2022**

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00pm at the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee Bradlo: Present; Trustee Thurman: Present; Trustee McNett: Present; Trustee King: Present.

Also present were Highway Commissioner Smith and Assessor Dyer.

Caleb Diefenderfer led everyone in the pledge of allegiance.

The agenda was confirmed by unanimous consent.

Town Hall (Public Comments): None.

Presentations: Eagle Scout Project at Oakwood Cemetery – Caleb Diefenderfer. Caleb, from Boy Scout Troop 4 in DeKalb, stated that he created a bench and did landscaping for the Township's Oakwood Cemetery. He gave a presentation about the project and thanked the Township for the opportunity that helped him become an Eagle Scout.

Reports:

Supervisor Hess:

1. Website has been updated to include Board documents going back to 2018.
2. Google Analytics has been added to website.
3. Attorney General OMA Training for newly elected officials.
4. Audit quotes are coming in.

FOIA HOURS REPORT 1/12/2022 - 02/07/2022

Requester	Company	Date Received	Description	Responded On	Total Documents	Hours	Minutes
Mark Charvat Adebayo Kuye		1/11/22 2:02 AM	Board Packet 12-2021 and 1/2022	1/11/22 4:30 PM	2 PDFs	1	0
		1/7/22 2:15 PM	Multifamily 2-4 units and Apts 5+ units Address, Owner Name, and Address	1/11/22 3:07 PM	2 Spreadsheets	2	45

Total staff hours expended for all FOIA requests during this period: 3 Hours 45 Minutes

Clerk Tillotson: No report.

Highway Commissioner Smith: He stated the air compressor sold for over \$7,000 and the sealer sold for \$500-600. He stated that he will have the Road District Budget available 30 days prior to the Township's annual meeting in April.

Assessor Dyer: No report.

Trustee Thurman: No report.

Trustee King: Trustee King mentioned that it is Black History Month and discussed a free Masterclass for Black History Month that she found very informative and recommended others watch.

Trustee Bradlo: No report.

Trustee McNett: No report.

Bill Paying:

A motion to approve the January audit report in the amount of \$146,324.55 and February bills to pay in the amount of \$152,916.63 was made by Trustee Thurman and seconded by Trustee McNett. A discussion on the significance of certain items in the budget ensued. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's December budget report was made by Trustee Thurman and seconded by Trustee Bradlo. A discussion on the significance of certain items in the budget ensued. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

Unfinished Business: None.

New Business:

- A. Discussion and Approval of Expenditure in the Amount of \$15,000 to Salvation Army for Food Insecurity Needs: Rick Garcia from the Salvation Army described how the money would be used to address food insecurity. He answered several of the Township's questions and a discussion about the Salvation Army's work in DeKalb ensued. Trustee Thurman made a motion to approve this expenditure which Trustee King seconded. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.
- B. A motion for the Discussion and Approval of Authorization for Supervisor to Approve and Execute Agreement for Professional Services with Fehr Graham in the amount of \$19,400 for Roadway Improvements at Oakwood Cemetery was made by Trustee McNett and seconded by Supervisor Hess. Supervisor Hess

and Commissioner Smith discussed the various improvements that would be made using this money. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

- C. A motion for the Approval of Minutes of the Regular Board of Trustees meeting of January 12, 2022 was made by Supervisor Hess and seconded by Trustee King. The notes were passed by unanimous consent.

Executive Session: None.

Other Business: The next Township Meeting will be Wednesday March 9, 2021, 6:00pm at the DeKalb Township Board Room.

Adjournment: A motion to adjourn was made by Trustee McNett and seconded by Trustee Bradlo. The motion passed by unanimous voice vote and the meeting ended at 7:16pm.

Respectfully submitted,

Andrew "Ondrew" Tillotson, Township Clerk

Mary Hess, Township Supervisor



April 12, 2022 @ 7:00 PM
Annual Meeting of the Township of DeKalb
2323 S. Fourth Street
DeKalb, Illinois 60115

A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Welcome and introduction of elected officials
- IV. Election and Oath for Moderator
- V. Approval: Annual Town Meeting Agenda
- VI. Public Comment
- VII. Acceptance of Minutes of the 2021 Annual Town Meeting
- VIII. Acceptance of Supervisor's Annual Financial Statements
 - A. Town Fund
 - B. Cemetery Fund
 - C. General Assistance Fund
 - D. Road and Bridge Fund
 - E. Permanent Road Fund
 - F. Building and Equipment Fund
 - G. Special Bridge Fund
- IX. Action Items
 - A. Motion to Set the Time of Any Special Town Meetings at 7:00 PM
 - B. Motion to Set the Time of Next Annual Town Meeting for 7:00 PM
 - C. Motion to set the pay of the Moderator
- X. Adjournment