



**APRIL 12, 2022 6:00 P.M.**  
**MEETING OF THE DEKALB TOWNSHIP BOARD**  
**2323 SOUTH FOURTH STREET - DEKALB, IL 60115**

The public is invited to join our in-person meetings and members of the public may address the Township Board during Public Comment by submitting a speaker request form prior to the start of the meeting. As a convenience to the public, the Township provides remote viewing of monthly meetings. Remote viewing mode does not provide for public participation.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86412054678?pwd=dXFUSUh2c2JWdXlCRlRtY2VVenZjZz09>

Meeting ID: 864 1205 4678

Passcode: 866610

Dial in: 13126266799

- A. Call to Order – Roll Call
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Public Comment
- E. Presentations
- F. Hearing Regarding the DeKalb Township Road District and DeKalb Township Budget and Appropriation Ordinances
  - a. Motion to Open Hearing
  - b. Presentation of DeKalb Township Road District & Town Budget and Appropriation Ordinances
  - c. Comments and Questions from the Board Regarding the Ordinances
  - d. Comments and Questions from the Public Regarding the Ordinances
  - e. Approve Ordinance 2022-002R DeKalb Township Road District Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2022 and ending March 31, 2023
  - f. Approve Ordinance 2022-003T DeKalb Township Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2022 and ending March 31, 2023
  - g. Motion to Close Hearing and Adjourn to Regular Board Meeting
- G. Reports
  - a. Supervisor's Report
  - b. Clerk's Report
  - c. Highway Commissioner's Report

- d. Assessor's Report
  - e. Trustees Reports
- H. Bill Paying
  - a. Approval of March Audit Report and April Bills to Pay
  - b. Receive, File, and Approve Treasurer's March Budget Report
- I. Unfinished Business
- J. New Business
  - a. Proclamation Recognizing May 2022 as Motorcycle Awareness Month
  - b. Discussion and Approval of Authorization for Supervisor to Approve and Execute a Three-Year Agreement for Professional Auditing Services with Newkirk and Associates, Inc.
  - c. Approval of Funds for Continued Support of DeKalb County Economic Development Corporation.
  - d. Approval of Minutes of the Regular Board of Trustees Meeting of March 9, 2022
- K. Executive Session
- L. Other Business
  - a. Next Regular Meeting May 11, 2022 at 6:00 p.m.
- M. Adjournment

# **Budget & Appropriation Ordinance**

## **ROAD DISTRICT**

**ORDINANCE NO. 2022-001R**

An ordinance appropriating for all road purposes for **DEKALB TOWNSHIP** Road District, **DEKALB** County, Illinois, for the fiscal year beginning **APRIL 1, 2022** and ending **MARCH 31, 2023**.

BE IT ORDAINED by the Board of Trustees of **DEKALB** Township, **DEKALB** County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of **DEKALB TOWNSHIP** Road District, be and the same are hereby appropriated for the road purposes of **DEKALB TOWNSHIP** Road District, **DEKALB** County, Illinois as hereinafter specified for the fiscal year beginning **APRIL 1, 2022** and ending **MARCH 31, 2023**.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

**GENERAL ROAD FUND**

**PERMANENT ROAD FUND**

**BUILDING & EQUIPMENT FUND**

**SPECIAL BRIDGE FUND**

**GENERAL ROAD FUND:**

**BEGINNING BALANCE: MARCH 1, 2022 :** \$252,249.51

**ESTIMATED REVENUES:**

Property Tax-Total	<u>\$336,244.00</u>
Less: Municipal Share	<u>\$168,122.00</u>
Property Tax-Net	<u>\$168,122.00</u>
Replacement Tax-State of Illinois	<u>\$85,000.00</u>
Interest Income	<u>\$110.00</u>
Miscellaneous-Fines-Etc.	<u>\$1,500.00</u>
TOIRMA Insurance Dividend	<u>\$2,000.00</u>
TIF Disbursement	<u>\$3,500.00</u>
Cemetery maintenance reimbursement	<u>\$30,000.00</u>
 TOTAL ESTIMATED REVENUES:	 <u>\$290,232.00</u>

**TOTAL ESTIMATED FUNDS AVAILABLE:** \$542,481.51

**BUDGETED EXPENDITURES:**

1.1 Administration	<u>\$194,700.00</u>
1.2 Maintenance	<u>\$98,500.00</u>
1.3 Commodities	<u>\$38,000.00</u>
1.4 Capital Outlay	<u>\$155,000.00</u>
1.5 Other Expenditures	<u>\$19,500.00</u>
1.6 Contingencies	<u>\$25,000.00</u>

**TOTAL EXPENDITURES/APPROPRIATIONS:** \$530,700.00

**ENDING BALANCE: MARCH 31, 2023:**

**\$11,781.51**

**ROAD AND BRIDGE FUND:****1.1 ADMINISTRATION:****PERSONNEL**

Salaries - Road Crew	<u>\$20,850.00</u>	
Salaries-(Secretary)	<u>\$33,150.00</u>	
Social Security	<u>\$3,300.00</u>	
Medicare	<u>\$950.00</u>	
I.M.R.F.-Pension	<u>\$3,500.00</u>	
Insurance Benefits	<u>\$20,000.00</u>	
Unemployment	<u>\$150.00</u>	
TOTAL PERSONNEL		<u>\$81,900.00</u>

**CONTRACTUAL SERVICES**

Accounting	<u>\$5,000.00</u>	
Legal Services	<u>\$30,000.00</u>	
Postage	<u>\$350.00</u>	
Telephone	<u>\$2,200.00</u>	
Printing / Publishing	<u>\$300.00</u>	
Training- Road Commiss. - Road Crew	<u>\$2,000.00</u>	
Travel	<u>\$2,000.00</u>	
Insurance:(Liability/General/Bonding/Work.Comp.)	<u>\$15,000.00</u>	
Utilities-(waste mgmt./gas/water)	<u>\$4,000.00</u>	
Dues-Road Commissioner	<u>\$500.00</u>	
Personal Property	<u>\$38,000.00</u>	
Internet	<u>\$650.00</u>	
New - I T service	<u>\$2,500.00</u>	
Ipwman-II. Public Works Mutual Aid Network	<u>\$2,500.00</u>	
TOTAL CONTRACTUAL SERVICES:		<u>\$105,000.00</u>

**COMMODITIES**

Office- Computer, Supplies	<u>\$6,000.00</u>	
Operating Expense	<u>\$1,800.00</u>	
TOTAL COMMODITIES:		<u>\$7,800.00</u>

**TOTAL ADMINISTRATION:**\$194,700.00

**ROAD AND BRIDGE FUND:**

1.2 MAINTENANCE:

CONTRACTUAL SERVICES:

Building Maintenance Services	<u>\$38,500.00</u>	
Equipment Maintenance, Repair, Parts	<u>\$60,000.00</u>	
TOTAL CONTRACTUAL MAINTENANCE:		<u>\$98,500.00</u>

1.3 COMMODITIES:

Shop Supplies	<u>\$18,000.00</u>	
Small Tools	<u>\$14,000.00</u>	
Fuel	<u>\$6,000.00</u>	
TOTAL COMMODITIES:		<u>\$38,000.00</u>

1.4 CAPITAL OUTLAY:

New Building Sign	<u>\$40,000.00</u>	
Small Equipment	<u>\$15,000.00</u>	
New Large Equipment	<u>\$50,000.00</u>	
New Truck (Plow or Pickup)	<u>\$50,000.00</u>	
TOTAL CAPITAL OUTLAY:		<u>\$155,000.00</u>

1.5 OTHER EXPENDITURES:

Rentals & Uniforms	<u>\$12,000.00</u>	
Miscellaneous Expense	<u>\$7,500.00</u>	
TOTAL OTHER EXPENDITURES:		<u>\$19,500.00</u>

<b>TOTAL MAINTENANCE:</b>		<u><u>\$311,000.00</u></u>
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**PERMANENT ROAD FUND:****BEGINNING BALANCE: MARCH 1, 2022 :**\$885,142.13**ESTIMATED REVENUES:**

Property Tax	<u>\$832,460.00</u>
Interest	<u>\$350.00</u>
Miscellaneous:	<u>\$100.00</u>
Malta Twp salt treatment reimbursement	<u>\$2,000.00</u>
TOTAL ESTIMATED REVENUES:	<u>\$834,910.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE:	<u><u>\$1,720,052.13</u></u>

**BUDGETED EXPENDITURES:**

1.1 Personnel	<u>\$272,700.00</u>
1.2 Contractual	<u>\$1,319,500.00</u>
1.3 Commodities	<u>\$63,000.00</u>
1.4 Other Expenditures	<u>\$20,000.00</u>
1.5 Contingencies	<u>\$20,000.00</u>
TOTAL EXPENDITURES/APPROPRIATIONS:	<u>\$1,695,200.00</u>

**ENDING BALANCE: MARCH 31, 2023:**

<b>\$24,852.13</b>
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**BUDGETED EXPENDITURES:****1.1 ADMINISTRATION: PERSONNEL**

Salaries-Road Crew	<u>\$185,000.00</u>
Social Security	<u>\$11,900.00</u>
Medicare	<u>\$3,000.00</u>
IMRF	<u>\$16,000.00</u>
Insurance Benefits	<u>\$56,400.00</u>
Unemployment	<u>\$400.00</u>
TOTAL ADMINISTRATION:	<u>\$272,700.00</u>

**1.2 CONTRACTUAL SERVICES**

Road Maintenance	<u>\$115,000.00</u>
Engineering Services / surveying services / appraisals	<u>\$90,000.00</u>
Rental	<u>\$28,000.00</u>
Road Lighting	<u>\$7,500.00</u>
Contract Labor	<u>\$7,500.00</u>
Crackfilling	<u>\$35,000.00</u>
Dirt	<u>\$1,500.00</u>
Road Projects	<u>\$825,000.00</u>
Road Striping-Paint-Beads	<u>\$55,000.00</u>
Road Sealing-Rejuvenator	<u>\$55,000.00</u>
Road Salt-Chips-Treatment	<u>\$75,000.00</u>
Road Sign Replacement-Repair	<u>\$25,000.00</u>
TOTAL CONTRACTUAL SERVICES	<u>\$1,319,500.00</u>

**PERMANENT ROAD FUND:**

1.3 COMMODITIES

Equipment Fuel	<u>\$38,000.00</u>	
Right of Way	<u>\$25,000.00</u>	
TOTAL COMMODITIES		<u>\$63,000.00</u>

1.4 OTHER EXPENDITURES

Miscellaneous	<u>\$20,000.00</u>	
TOTAL CAPITAL OUTLAY		<u>\$20,000.00</u>

1.5 CONTINGENCIES

\$20,000.00

TOTAL EXPENDITURES/APPROPRIATIONS:	<u><u>\$1,695,200.00</u></u>
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**BUILDING & EQUIPMENT FUND:****BEGINNING BALANCE: MARCH 1, 2022. :**\$2,984.43**ESTIMATED REVENUES:**

Property Tax	<u>\$142,343.00</u>	
Miscellaneous:	<u>\$500.00</u>	
Other Equipment Sale	<u>\$150,000.00</u>	
Scrap metal Sales (Zimmerman)	<u>\$400.00</u>	
Interest	<u>\$60.00</u>	
TOTAL ESTIMATED REVENUES:		<u>\$293,303.00</u>

TOTAL ESTIMATED FUNDS AVAILABLE: \$296,287.43

**BUDGETED EXPENDITURES:**

1.1 Equipment	<u>\$280,000.00</u>
1.2 Contingencies	<u>\$10,000.00</u>

TOTAL EXPENDITURES/APPROPRIATIONS: \$290,000.00

**ENDING BALANCE: MARCH 31, 2023:**

<b>\$6,287.43</b>
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**BUDGETED EXPENDITURES****1.1 EQUIPMENT EXPENDITURES**

New Roller	<u>\$40,000.00</u>	
New Large Trailer	<u>\$55,000.00</u>	
New Shouldering Machine	<u>\$50,000.00</u>	
New Plow Truck or Pickup Truck	<u>\$135,000.00</u>	
TOTAL EQUIPMENT EXPENDITURES		<u>\$280,000.00</u>

1.3 CONTINGENCIES \$10,000.00

TOTAL EXPENDITURES/APPROPRIATIONS: \$290,000.00

**SPECIAL BRIDGE FUND:**

<b>BEGINNING BALANCE: MARCH 1, 2022:</b>	<u><u>\$330,689.17</u></u>
ESTIMATED REVENUES:	
Interest Income	<u>\$100.00</u>
Misc.	<u>\$40.00</u>
TOTAL ESTIMATED REVENUES:	<u>\$140.00</u>
 TOTAL ESTIMATED FUNDS AVAILABLE:	<u><u>\$330,829.17</u></u>
 BUDGETED EXPENDITURES:	
1.1 Contractual	<u>\$100,000.00</u>
1.2 Capital Outlay	<u>\$160,000.00</u>
1.3 Contingencies	<u>\$20,000.00</u>
TOTAL EXPENDITURES/APPROPRIATIONS:	<u><u>\$280,000.00</u></u>
 ENDING BALANCE: MARCH 31, 2023	<div style="border: 1px solid black; padding: 2px;"><b>\$50,829.17</b></div>
 1.1 CONTRACTUAL SERVICES:	
Contractual Services	<u>\$50,000.00</u>
Bridge Repairs	<u>\$20,000.00</u>
New Culverts / Drain Pipes	<u>\$30,000.00</u>
TOTAL CONTRACTUAL SERVICES	<u>\$100,000.00</u>
 1.2 CAPITAL OUTLAY	
Bridge & Culvert Replacement	<u>\$100,000.00</u>
Manhole Repair & Replacement	<u>\$30,000.00</u>
Drainage Pipe	<u>\$30,000.00</u>
TOTAL CAPITAL OUTLAY	<u>\$160,000.00</u>
 1.3 Contingencies	<u>\$ 20,000.00</u>
 TOTAL EXPENDITURES/APPROPRIATIONS:	<u><u>\$280,000.00</u></u>
 ENDING BALANCE: MARCH 31, 2023:	<div style="border: 1px solid black; padding: 2px;"><b>\$50,829.17</b></div>

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning

**APRIL 1, 2022 AND ENDING MARCH 31, 2023** by fund shall be as follows:

1	GENERAL ROAD FUND	<u>\$530,700.00</u>
2	PERMANENT ROAD FUND	<u>\$1,695,200.00</u>
3	BUILDING & EQUIPMENT FUND	<u>\$290,000.00</u>
4	SPECIAL BRIDGE FUND	<u>\$280,000.00</u>
	TOTAL APPROPRIATIONS:	<u><u>\$2,795,900.00</u></u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of TWO MILLION SEVEN HUNDRED NINETY-FIVE THOUSAND NINE HUNDRED AND NO/100 for the fiscal year beginning **APRIL 1, 2022** and ending **MARCH 31, 2023**.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Town Board as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022\_ pursuant to a roll call vote by the Board of Trustees of **DEKALB** Township, **DEKALB** County, Illinois.

<u><b>BOARD OF TRUSTEES</b></u>	<u><b>AYE</b></u>	<u><b>NAY</b></u>	<u><b>ABSENT</b></u>
Mary Hess	_____	_____	_____
Nancy Bradlo	_____	_____	_____
Lisa King	_____	_____	_____
Chad McNett	_____	_____	_____
Dale Thurman	_____	_____	_____

\_\_\_\_\_  
Andrew Tillotson, Town Clerk

\_\_\_\_\_  
Chairman

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**  
**ROAD DISTRICT**

The undersigned, duly elected, qualified and acting Clerk, of **DEKALB** Township,  
**DEKALB** County, Illinois, does hereby certify that attached hereto is a true and correct copy  
of the Budget and Appropriation Ordinance of said Road District for the fiscal year  
beginning **APRIL 1, 2022** and ending **MARCH 31, 2023**, as adopted this \_\_\_\_\_ day of  
\_\_\_\_\_, 2022

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of **DEKALB** Township Road District, **DEKALB** County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Andrew Tillotson, Township Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**ROAD DISTRICT**

The undersigned, Supervisor, Chief Fiscal Officer of **DEKALB** Township, **DEKALB** County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of **DEKALB** Township Road District, **DEKALB** County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Chief Fiscal Officer

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
County Clerk

## **DeKalb Township Board**

### **AN ORDINANCE BUDGETING AND APPROPRIATING FOR ALL TOWN PURPOSES FOR DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING APRIL 1, 2022 AND ENDING MARCH 31, 2023**

#2022-003(T)

**BE IT ORDAINED** by the Town Board of DeKalb Township, DeKalb County, Illinois.

**Section 1:** That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the DeKalb Township, be and the same are hereby appropriated for the town purposes of DeKalb Township, DeKalb County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

**Section 2:** That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

#### **GENERAL TOWN FUND**

#### **GENERAL ASSISTANCE FUND**

**GENERAL TOWN FUND**

BEGINNING BALANCE: FEBRUARY 28, 2022: \$1,330,761.30

**ESTIMATED REVENUES**

Property Tax	\$922,000.00
Replacement Tax-State of Illinois	\$45,000.00
Interest Income	\$500.00
TOIRMA	\$1,000.00
TIF Fund Disbursement	\$7,500.00
Cemetery Income	\$2,000.00
Miscellaneous	\$2,500.00

TOTAL ESTIMATED REVENUES \$980,500.00

TOTAL ESTIMATED FUNDS AVAILABLE \$2,311,261.30

**BUDGETED EXPENDITURES**

1.1 Administration	\$963,000.00
1.2 Social Services	\$150,000.00
1.3 Assessor's Budget	\$271,050.00
1.4 Cemetery Budget	\$238,300.00
1.5 Contingencies	\$50,000.00

TOTAL EXPENDITURES/APPROPRIATIONS \$1,672,350.00

**ENDING BALANCE: MARCH 31, 2023 \$638,911.30**



## GENERAL TOWN FUND

### 1.1 ADMINISTRATION

#### PERSONNEL

Salaries (S, C, TR, HC, ASSR., Office Staff)	\$375,000.00
Insurance Benefits	\$60,000.00
Unemployment Insurance	\$2,000.00
Social Security	\$20,000.00
Medicare	\$6,000.00
I.M.R.F. - Pension	\$28,000.00

TOTAL PERSONNEL	\$491,000.00
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#### CONTRACTURAL SERVICES

Audit	\$10,000.00
Legal Services	\$25,000.00
Postage	\$1,500.00
Telephone	\$5,000.00
Printing	\$5,000.00
Subscriptions/Memberships	\$7,500.00
Training/Travel/Education	\$10,000.00
Liability Insurance/WC	\$15,000.00
Utilities	\$12,000.00
Equipment Maintenance/Software	\$2,500.00
Building Maintenance	\$6,000.00
Janitorial	\$12,000.00
IT/Security	\$15,000.00
Website/Internet	\$9,000.00

TOTAL CONTRACTUAL SERVICES	\$135,500.00
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#### COMMODITIES

Operating Supplies	\$10,000.00
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TOTAL COMMODITIES	\$10,000.00
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#### CAPITAL OUTLAY

Building	\$150,000.00
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TOTAL CAPITAL OUTLAY	\$150,000.00
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#### OTHER EXPENDITURES

Office Equipment/Equipment Leasing	\$10,000.00
Social Media	\$1,500.00
Community Services	\$150,000.00
Emergency Relief	\$10,000.00
Miscellaneous	\$5,000.00

TOTAL OTHER EXPENDITURES	\$176,500.00
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<b>TOTAL ADMINISTRATION</b>	<b>\$963,000.00</b>
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## 1.2 SOCIAL SERVICE/AGENCY SUPPORT

Social Services/Agency Support	\$150,000.00
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<b>TOTAL SOCIAL SERVICE/AGENCY GRANTS</b>	<b>\$150,000.00</b>
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## 1.3 ASSESSOR'S BUDGET

PERSONNEL	\$156,500.00	
Salaries	\$10,000.00	
Social Security	\$2,600.00	
Medicare	\$10,500.00	
I.M.R.F. - Pension	\$53,000.00	
Insurance Benefits	\$1,050.00	
Unemployment Insurance		
<b>TOTAL PERSONNEL</b>		<b>\$233,650.00</b>

CONTRACTUAL SERVICES		
Equipment Maintenance	\$1,000.00	
Postage	\$350.00	
Telephone	\$3,000.00	
Printing	\$800.00	
Dues	\$350.00	
Training/Travel/Education	\$5,000.00	
Legal Services	\$3,000.00	
Appraisal Fee	\$2,700.00	
Software Licensing	\$6,500.00	
IT/Security	\$2,000.00	
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$24,700.00</b>

COMMODITIES		
Office Supplies	\$1,700.00	
Operating Supplies	\$1,400.00	
Office Equipment	\$1,500.00	
Office Furniture	\$2,000.00	
<b>TOTAL COMMODITIES</b>		<b>\$6,600.00</b>

CAPITAL OUTLAY		
Computer Hardware	\$2,800.00	
Computer Software	\$1,000.00	
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$3,800.00</b>

OTHER EXPENDITURES		
Miscellaneous Expenses	\$700.00	
Internet Access Fees	\$700.00	
Website	\$200.00	
Property Online	\$700.00	
<b>TOTAL OTHER EXPENDITURES</b>		<b>\$2,300.00</b>

<b>TOTAL ASSESSOR'S BUDGET</b>	<b>\$271,050.00</b>
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#### 1.4 CEMETERY FUND

##### PERSONNEL

Salaries	\$20,000.00
Social Security	\$3,000.00
Medicare	\$1,500.00
Unemployment Insurance	\$750.00
Workmen's Compensation	\$1,500.00

TOTAL PERSONNEL	\$26,750.00
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##### CONTRACTURAL SERVICES

Landscaping	\$10,000.00
Snow Removal	\$3,500.00
Tree Services	\$7,500.00
Other Professional Services	\$10,000.00
Grave Openings	\$2,000.00
Computer Software	\$7,000.00
Restoration	\$25,000.00
Road Construction/Maintenance	\$15,000.00
Training/Travel/Education	\$5,000.00
Publishing/Printing	\$2,000.00
Dues	\$350.00
Postage	\$100.00
Website	\$350.00

TOTAL CONTRACTURAL SERVICES	\$87,800.00
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##### COMMODITIES

Utility	\$750.00
Equipment/Supplies	\$10,000.00
Signage/Fencing	\$10,000.00

TOTAL COMMODITIES	\$20,750.00
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##### CAPITAL OUTLAY

Oakwood Road Improvements	\$100,000.00
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TOTAL CAPITAL OUTLAY	\$100,000.00
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##### OTHER EXPENDITURES

Miscellaneous Expenses	\$3,000.00
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TOTAL OTHER EXPENDITURES	\$3,000.00
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<b>TOTAL CEMETERY BUDGET</b>	<b>\$238,300.00</b>
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#### 1.5 CONTINGENCIES

Contingencies	\$50,000.00
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<b>TOTAL CONTINGENCIES</b>	<b>\$50,000.00</b>
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**GENERAL ASSISTANCE FUND**

BEGINNING BALANCE: FEBRUARY 28, 2022: \$418,156.02

**ESTIMATED REVENUES**

Property Tax	\$210,000.00
Interest Income	\$500.00
IGA Income	\$5,000.00
SSI/State of IL Interim Assistance	\$5,000.00
Miscellaneous	\$500.00

TOTAL ESTIMATED REVENUES \$221,000.00

TOTAL ESTIMATED FUNDS AVAILABLE \$639,156.02

**BUDGETED EXPENDITURES**

2.1 Administration	\$274,500.00
2.2 Home Relief	\$252,000.00
2.4 Contingencies	\$15,000.00

TOTAL EXPENDITURES/APPROPRIATIONS: \$541,500.00

**ENDING BALANCE: MARCH 31, 2023 \$97,656.02**

## GENERAL ASSISTANCE FUND

### 2.1 ADMINISTRATION

#### PERSONNEL

Salaries	\$155,000.00
Social Security	\$8,500.00
Medicare	\$2,200.00
I.M.R.F. - Pension	\$14,000.00
Unemployment Insurance	\$600.00
Insurance Benefits	\$50,000.00
Workmen's Compensation	\$2,500.00

TOTAL PERSONNEL	\$232,800.00
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#### CONTRACTUAL SERVICES

Equipment Maintenance & Supplies	\$3,200.00
Publishing/Subscriptions/Printing	\$3,500.00
Postage	\$2,000.00
Legal	\$5,000.00
Travel/Training	\$4,500.00
Operating Supplies	\$7,500.00
Equipment	\$6,500.00
IT	\$2,000.00
Visual GA	\$7,500.00

TOTAL CONTRACTUAL SERVICES	\$41,700.00
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<b>TOTAL ADMINISTRATION</b>	<b>\$274,500.00</b>
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### 2.2 HOME RELIEF

#### CONTRACTUAL SERVICES

Medical Service	\$50,000.00
Dental Service	\$10,000.00
Other Medical Services	\$10,000.00
M.A.C.I. (Medical Catastrophic)	\$3,500.00
Food Pantry/Food Insecurity Support	\$50,000.00

TOTAL CONTRACTUAL SERVICES	\$123,500.00
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#### COMMODITIES

Flat Grant Expense	\$60,000.00
Emergency Assistance	\$60,000.00
Personal/Household Incidentals	\$6,500.00
Miscellaneous Expense	\$2,000.00

TOTAL COMMODITIES	\$128,500.00
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<b>TOTAL HOME RELIEF</b>	<b>\$252,000.00</b>
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### 2.3 CONTINGENCIES

Contingencies	\$15,000.00
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TOTAL CONTINGENCIES	\$15,000.00
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<b>TOTAL GENERAL ASSISTANCE BUDGET</b>	<b>\$541,500.00</b>
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**SECTION 3:** That the amount appropriated for Town purposes for the fiscal year beginning April 1, 2022 and ending March 31, 2023 by fund shall be as follows:

1. GENERAL TOWN FUND	\$1,672,350.00
2. GENERAL ASSISTANCE FUND	\$541,500.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,213,850.00</b>

**SECTION 4:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

**SECTION 5:** That each appropriated fund total shall be divided among several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriation in the amount of TWO MILION, TWO HUNDRED THIRTEEN THOUSAND, EIGHT HUNDRED FIFTY AND NO/100 -- (\$2,213,850.00) for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

**SECTION 6:** That Section 3 shall be and is a summary of the Annual Appropriation Ordinance of this Township, passed by the Town Board of DeKalb as required by law and shall be in full force and effect from and after this date.

**SECTION 7:** That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022 pursuant to a roll call vote by the Town Board of DeKalb Township, DeKalb County, Illinois.

<b><u>Town Board</u></b>	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSENT</u></b>
Mary Hess	_____	_____	_____
Lisa King	_____	_____	_____
Chat McNett	_____	_____	_____
Dale Thurman	_____	_____	_____
Nancy Bradlo	_____	_____	_____

\_\_\_\_\_  
Mary Hess, Supervisor

\_\_\_\_\_  
Andrew Tillotson, Clerk

**CERTIFICATION OF BUDGET & APPROPRIATIONS ORDINANCE**

**DEKALB TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of the DeKalb Township, DeKalb County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget and Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2022 and ending MARCH 31, 2023, as adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022

□

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of DeKalb Township, DeKalb County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Andrew Tillotson, Township Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**TOWN FUND**

The undersigned, Supervisor (Chief Fiscal Officer) of DeKalb Township, DeKalb County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCAS 200/18-50 and on behalf of DeKalb Township, DeKalb County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation ordinance.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Mary Hess, Supervisor

FILED this \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
County Clerk



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**SUPERVISOR'S REPORT**

**4/12/2022**

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1. Newly revised GA/EA information cards available in English and Spanish.
2. Employment Services: Danita Sims, Executive Director of Passion Pursuit Inc. has been providing on-site employment services one day a week under a 3-month trial period agreement. Evaluation to be completed in June.
3. Statement of Economic Interest – please return by April 27<sup>th</sup>.
  - a. April issue of TOI Perspectives magazine – see pages 40 & 41 for detailed information
  - b. TOI is offering a Webinar on this subject on Thursday, April 14<sup>th</sup> @ 12 PM
4. Library update – 13 Township residents have signed up for a card through the IGA benefit
5. Oakwood Cemetery paving project update
6. TOIRMA Dividend issued
7. 3/3 & 4 – Alliance of Illinois Cemeterians Conference
8. 3/15 - TOI Workshop in Naperville
9. 3/18 – GATI Training in Bloomington
10. 4/6 – TOI Lobby Day in Springfield
11. Upcoming Events
  - a. April 20 – “Jumpstart Your Career” Employment Event
  - b. May 14 – Shred & Recycle Event (seeking volunteers)
  - c. June 3 – Lions Vision Screening
  - d. June 17 – Mobile Secretary of State
12. FOIA – No report

# TOUGH TIMES?

DEKALB TOWNSHIP ASSISTANCE PROGRAMS CAN HELP!



Take the  
first step



Call  
**815.758.8282**

to speak with an  
intake specialist  
who will help you  
begin the application  
process.

There's no shame  
in needing a **little  
help** sometimes.

That's what your Township offers with its  
**financial assistance programs.**

## GENERAL ASSISTANCE

Locally administered welfare program which provides **monthly financial assistance to township residents** who are not eligible for any other state or federal assistance programs, and who do not have adequate income or resources to provide for their own basic needs.

## EMERGENCY ASSISTANCE

Financial aid to help township residents alleviate an "emergency" or "life-threatening" circumstance. This may include **rental assistance to avoid eviction, utility assistance to avoid disconnection, or limited employment related situations to avoid job loss.**

DeKalb Township manages the financial assistance programs for the following townships in DeKalb County: AFTON • CLINTON • CORTLAND • FRANKLIN • GENOA • KINGSTON • MALTA • MAYFIELD • PIERCE • SANDWICH • SHABBONA • SOMONAUK • SOUTH GROVE • SQUAW GROVE • SYCAMORE • VICTOR



DeKalb Township • 2323 S. Fourth Street  
DeKalb, IL 60115 • (815) 758-8282



# ¿TIEMPOS DIFÍCILES?

¡SUS PROGRAMAS DE ASISTENCIA DEL MUNICIPIO DE DEKALB PUEDEN AYUDAR!



No tenga pena  
al necesitar **un  
poco de ayuda.**

Eso es lo que su municipio ofrece con sus programas de asistencia financiera.

## ASISTENCIA GENERAL

Programa de bienestar administrado localmente que proporciona **asistencia financiera mensual a los residentes del municipio** que no son elegibles para ningún otro programa de asistencia estatal o federal, y que no tienen ingresos o recursos adecuados para satisfacer sus propias necesidades básicas.

## ASISTENCIA DE EMERGENCIA

Ayuda financiera para ayudar a los residentes del municipio a aliviar una circunstancia de "emergencia" o "potencialmente mortal". Esto puede incluir **asistencia de alquiler para evitar el desalojo, asistencia de servicios públicos para evitar la desconexión o situaciones limitadas relacionadas con el empleo para evitar la pérdida del trabajo.**

El municipio de DeKalb administra los programas de asistencia financiera para los siguientes municipios en el condado de DeKalb: AFTON • CLINTON • CORTLAND • FRANKLIN • GENOA • KINGSTON • MALTA • MAYFIELD • PIERCE • SANDWICH • SHABONA • SOMONAUK • SOUTH GROVE • SQUAW GROVE • SYCAMORE • VICTOR

De El  
Primer Paso



Llame al  
**815.758.8282**

para hablar con  
un especialista en  
admisión que  
lo ayudará a comenzar  
el proceso de solicitud.



## Employment Service Events

DeKalb Township is offering employment workshops and employment services on Wednesdays from 10 AM to 2 PM on the following dates:

March 16  
March 23  
March 30  
April 6  
**April 20 \***  
April 27  
May 4  
May 11  
May 18  
May 25  
June 1  
June 8

Call to reserve your seat for our April 20th event. Danita Sims will be available to meet 1-on-1 after this event or you can schedule an appointment with her for more services.

For those choosing to attend virtually the Zoom link is below:

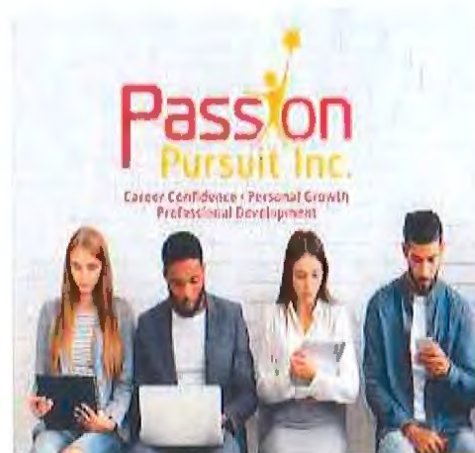
Topic: Jump Start Your Career!

Time: Apr 20, 2022 10:30 AM  
Central Time (US and Canada)

[Join Zoom Meeting Link](#)

Meeting ID: 918 5814 7336  
Passcode: 286230

One tap mobile  
+131266266799,,91652147336#,\*286230#  
US (Chicago)



More than just a job...

## Jumpstart Your Career!

Wednesday, April 20th  
10:30am

DeKalb Township  
2323 South Fourth Street  
~Light refreshments~



- MEET YOUR NEW EMPLOYMENT CONSULTANT!
- FIND OUT WHO'S HIRING
- GET RESUME HELP
- RECEIVE CAREER COACHING TIPS
- CREATIVE SIDE HUSTLES TO REACH PERSONAL GOALS
- LEARN HOW TO SWITCH INDUSTRIES

## Employment Assistance

DeKalb Township is working with Danita Sims of Passion Pursuit, Inc. to bring DeKalb Township residents one-on-one and group sessions, in person or virtual, of employment skills and life coaching.

- Does it feel like it's time for a change?
- Are you looking for advancement but feeling like you are in a dead-end job?
- Are you tired of job hopping or being laid off by temp agencies?
- Are you having a hard time making ends meet?

Our employment services may be just what you need to transition from a place of struggle to a place of success!

Sometimes all it takes is a second set of eyes to review a resume, a little guidance or tips on those baffling interview questions, or someone to look at things from another angle.

Danita is a life coach who will listen, look at the big picture, and give you guidance on possible solutions to your situation.

Services include resume review, resume printing (just bring your own resume paper), job search resources, interview tips and more. Computers are available for job search use.

Services are available Wednesdays, 10 AM - 2 PM. Please call to schedule an appointment to avoid delays, however walk-ins are sometimes available.



### GET READY TO

### *Get Hired!*

- Make copies of your resume
- 1st Glance Resume Review
- Pro Job Search & Interviewing Tips

*Join us in person @*

**DeKalb Township**  
**2323 South Fourth Street**  
**(815) 758-8282**

**Passion**  
Pursuit Inc.



## Craig Smith

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**From:** TOIRMA <noreply@toirma.org>  
**Sent:** Monday, April 4, 2022 8:37 AM  
**To:** Craig Smith  
**Subject:** \*EXT\* \*Ad\* Dividend Issued



Dear Craig,

The TOIRMA Board of Trustees recently declared a dividend for Members that have been in the Program for the previous five consecutive years.

We are proud to have issued a dividend for 31 consecutive years while enhancing coverages, and keeping rates stable.

Please remember that TOIRMA provides a package of coverages designed specifically to meet the needs of townships and road districts. These coverages include workers' compensation among others.

Thank you for your membership.

As always, if you need anything, please feel free to contact us.

Sincerely,

**Jim Donelan**, Executive Director  
TOIRMA

Telephone: (217) 744-8010

Email: [jdonelan@toirma.org](mailto:jdonelan@toirma.org)

[www.toirma.org](http://www.toirma.org)



# FREE SHRED & RECYCLE EVENT



**May 14, 2022  
Saturday**

**9 AM - 11 AM**

**DeKalb Township Garage  
2323 South Fourth Street  
DeKalb, IL 815-758-8282**

Enter in back of building off of Manning Dr.  
>>> Drive thru open gate & follow signs <<<

> Please remain in your vehicle

> This is a drive thru service  
and volunteers will remove  
items from your vehicle

> You will be required to show  
your ID to verify you are a  
DeKalb Township Resident

DeKalb Township is bringing you a  
Free Shred Event and also collecting  
the following Recycling for the Lions  
of Illinois Foundation :

- ✓ Up to 3 Bankers Boxes of Paper
- ✓ Used Eyeglasses
- ✓ Hearing Aids
- ✓ Keys / Key Fobs
- ✓ Ink Jet Cartridges
- ✓ Tabs from Aluminum Cans



We will also Collect the following for  
the Cellphones for Soldiers Program:



Provide a Lifeline for America's Bravest

[cellphonesforsoldiers.com](http://cellphonesforsoldiers.com)

★ DONATE NOW ★

- ✓ Cellphones & Chargers
- ✓ Tablets & iPads
- ✓ Unused Prepaid Calling Cards



**NO TVs, computers, or other  
electronics will be accepted.**



# MOBILE DMV

Coming June 7, 2022 - Tuesday  
10 am - 2 pm

No Real  
IDs

## Services Offered

- ✓ Driver's License (Renewal, Correction)
- ✓ License Plate (Renewal Stickers)
- ✓ State ID (New, Renewal, Correction)
- ✓ Motor Voter Registration with Renewal of DL/ID
- ✓ Organ Donor Registration with Renewal of DL/ID
- ✓ Seniors age 65+ No charge for State ID

PROPER ID REQUIRED FOR ABOVE SERVICES

ALL PAYMENTS MUST BE BY CHECK, CREDIT CARD, DEBIT  
CARD, OR MONEY ORDER. NO CASH ACCEPTED.

VISIT [WWW.CYBERDRIVEILLINOIS.COM](http://WWW.CYBERDRIVEILLINOIS.COM)  
FOR FEES AND ID REQUIREMENTS

Seniors Age 75 and over, must visit a permanent  
secretary of state facility to renew Driver's License.



2323 S. Fourth St. DeKalb, IL



815-758-8282



[www.dekalbtownship.org](http://www.dekalbtownship.org)





Est. 1850

## 2022 MARCH WARRANT FOR TOTAL EXPENDITURES REPORT

FUND	Invoices
TOWN	\$116,843.25
GENERAL ASSISTANCE	\$41,701.79
ROAD AND BRIDGE	\$69,302.27
PERMANENT ROAD	\$63,357.57
BUILDING & EQUIPMENT	\$200,000.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$491,204.88

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **APRIL 12, 2022** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

\_\_\_\_\_  
Trustee Nancy Bradlo

\_\_\_\_\_  
Supervisor Mary Hess

\_\_\_\_\_  
Trustee Lisa King

\_\_\_\_\_  
Trustee Chad McNett

\_\_\_\_\_  
Clerk Andrew Tillotson

\_\_\_\_\_  
Trustee Dale Thurman

(SEAL)

I, \_\_\_\_\_, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of MARCH 2022 at the APRIL 12, 2022 Township Board meeting.

\_\_\_\_\_  
Clerk Andrew Tillotson

2022 MARCH WARRANT FOR TOTAL EXPENDITURES REPORT

			2022 MARCH EXPENDITURES	
<b>TOWN FUND</b>				
03/01/2022	880	ANDREW TILLOTSON	SALARY 2022 MARCH	339.58
	881	CHAD C. MCNETT	SALARY 2022 MARCH	136.57
	882	CRAIG A SMITH	SALARY 2022 MARCH	5,597.05
	883	DALE L THURMAN	SALARY 2022 MARCH	144.30
	884	LISA R KING	SALARY 2022 MARCH	136.57
	885	MARY HESS	SALARY 2022 MARCH	5,149.69
	886	NANCY G BRADLO	SALARY 2022 MARCH	144.30
	887	RICHARD J DYER	SALARY 2022 MARCH	4,293.86
	888	ANDREW C REININK	02/16/22-02/28/22	1,538.57
	889	ERIK V HANSEN	02/16/22-02/28/22	1,174.56
	890	JODIE L PETERSON	02/06/22-02/19/22	279.56
3/15/2022	891	ANDREW REININK	3/1/22-3/15/22	1538.57
	892	ERIK HANSEN	3/1/22-3/15/22	1174.57
	893	JODIE L PETERSON	2/20/22-3/5/22	199.47
03/01/2022	pad	INTERNAL REVENUE SERVICE	S-SS2980.83/M697.14/F3331.54; ASSR-SS465.26/M108.81 F941 03012022	7,583.58
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE WH/ IL 501 2022 03012022 1ST QTR	1,269.56
	PAD	IMRF	pension-s2514.66/VAC-747.50; a-pension832.21/vac85.58 2022 FEB	4,179.95
03/15/2022	PAD	INTERNAL REVENUE SERVICE	S-SS33.53/M7.84/F371.54; A-SS465.25/A108.81	986.97
	PAD	IL DEPT OF REVENUE	STATE W/H IL501 03152022	184.73
03/17/2022	PAD	INTERNAL REVENUE SERVICE	ASSR. BONUS -S-SS372.00/M87.00	459.00
	1201	AFLAC	pyrrl exp-A#-52201; i# 26061-T-S-136.07/A48.24 2022 FEB	184.31
	1202	BLUE CROSS BLUE SHIELD	HEALTH-SUPR3007.90/a1409.08 2022 MAR	4,416.98
	1203	THE STANDARD	TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2022 MAR	31.85
	1204	VOID		0.00
	1205	DEKALB TOWNSHIP ROAD DISTRICT	SALARIES-4827.06 (O-3762.42/E1064.64); FUEL 910.00/SALT-35.00	5,772.06
	1206	EWORLDLINX	WEBSITE I#2056 S127.50/A127.50/C127.50 1/1/22-1/1/23	382.50
	1207	NORTHERN IL DISPOSAL	UTIL I# 21218517T086	71.56
03/09/2022	1208	COMED	UTIL.2439372006-1513.43; 1443084045-38.22	1,551.65
	1209	DEK. CTY. REHAB & NURSING CENTER	AGCY GRANTS 2022 FEB	500.00
	1210	DYER, RICH	2022 MAR HLTH	675.00
	1211	FEHR GRAHAM ENGINEERING & ENVIR	RD CONST/MAINT-10000.00/OTHER PROF SERV 9400.00	19,400.00
	1212	GUIO, MEREDITH	PUBL/PRTG I#001	110.00
	1213	METRONET	A# 1653538 S-INT 47.41; I/T-36.40/TEL127.22/ASSR; INT47.41; I/T-36.41/TEL95.60	390.45
	1214	METROPOLITAN TOWNSHIP ASSOCIATI	dues 4/1/22-3/31/2023	1,900.00
	1215	SMITH, CRAIG	HLTH- DEP. C.S. 2022 MAR	636.56
	1216	SPARKLE JANITORIAL SERVICE	JANITORIAL I#1490 2022 FEBRUARY	540.00
	1217	VERIZON	tel-s49.43/a51.14 a#342151176-00003 I#9900379292	100.57
03/14/2022	1218	SHAW MEDIA	PUBL. A#10024904, AD #1966218	33.79
	1219	United States Treasury {2}	CP161 MISC 366006245	140.60
	1220	ZUKOWSKI, ROGERS, FLOOD & MCARD	LEGAL- C# 009496 BSS I#154362 2022 FEB	480.00
	1221	SWANSON QUALITY SERVICE	op exp 2021 OCT-DEC	334.60
	1222	DEKALB COUNTY CRIME STOPPERS	community outreach 2022	5,000.00
	1223	CARDMEMBER SERVICES	9113-s-OPSUP184.79/IT157.79/SUB764.30/OFEQ304.98/SOCMED28.00/MISC40.00	2,307.55
03/15/2022	1224	DEKALB POLICE DEPT.	COMM. OUTREACH 2022 -BIKE PATROL \$5000.00/CANINE PROGRAM \$15,000.00	20,000.00
3/22/2022	1225	REDEEMED OFFICE FURNITURE	OFCE EQUIP I#25243	3,167.00
3/28/2022	1226	DEKALB TOWNSHIP ROAD DISTRICT	CEMETERY STAFF-JS-39.60/JH77.08; LANDSCAPING-56.25	172.93
	1227	MONTAVON TREE SERVICE	TREE SERVICES OAKWOOD	8,525.00
	1228	PINES COMP CONSULTING INC	i# 4520,4522-ASSR-IT325.50/COMP HDWRE1095.00; SUPR IT401.50/EM300.00/CE	3,277.00
	1229	PITNEY BOWES INC	OPSUP I#1020352511 RED INK CARTRIDGE	42.49
	PAD	IL DIR OF EMPLOYMT SEC	UEB 03312022 1ST QTR-S14.62/A163.22	177.84
3/31/2022	PAD	RESOURCE BK	SERVICE CHGE	9.95
			<b>TOTAL MARCH TOWN EXPENDITURES</b>	<b>116,843.25</b>

GENERAL ASSISTANCE				
03/01/2022	250	ERIKA D BROWN	02/06/22-02/19/22	1,550.78
	251	KAREN S GUMINO	02/06/22-02/19/22	1,007.26
3/15/2022	252	ERIKA BROWN	2/20/22-3/5/22	1568.67
	253	KAREN GUMINO	2/20/22-3/5/22	1007.26
03/01/2022	pad	INTERNAL REVENUE SERVICE	ss459.87/m107.56/F311.00 f941 2022 03012022 1ST qtr	878.43
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il 501 2022 03012022 1ST qtr	174.65
	PAD	IMRF	pension-821.27/vac401.55 2022 FEB	1,222.82
03/15/2022	PAD	INTERNAL REVENUE SERVICE	SS-465.83/M108.94/F316.00	890.77
	PAD	IL DEPT OF REVENUE	STATE W/H IL 501 2022 03152022 1ST QTR	176.92
	2182	22GA02326	2022 MAR	302.00
	2183	21GA02307	2022 MAR	322.00
	2184	19GA01540	2022 MAR	322.00
	2185	21GA02266	2022 MAR	322.00
	2186	12GA00003	2022 MAR	322.00
	2187	20GA02080	2022 MAR	322.00
	2188	21GA02261	2022 MAR	322.00
	2189	21GA02268	2022 MAR	322.00
	2190	21GA02268	2022 MAR	322.00
	2191	22GA02314	2022 MAR	322.00
	2192	21GA02292	2022 MAR	322.00
	2193	AFLAC	PAYROLL EXP-I#260061-A#606512 2022 FEB	26.92
	2194	BLUE CROSS BLUE SHIELD	HLTH- 2022 MAR	2,820.19
	2195	NCPERS GROUP LIFE INSURANCE	0705032022 2022 MAR	16.00
	2196	THE STANDARD	HLTH- 2022 MAR	12.74
	2197	21GA02291	3/1/22-3/7/22	74.13
	2198	ARBURTO-MARTINEZ, BLANCA	EA-RENT	995.00
	2199	21GA02255	2022 MARCH	322.00
	2200	CITY OF DEKALB -WATER DEPT	EA-UTIL	146.74
	2201	VOID		0.00
3/9/2022	2202	DAILY CHRONICLE	SUBSCRIPTION 4/8/23-SUB364.00/52.00 T	416.00
	2203	ERIKA BROWN	2022 MARCH HLTH	198.50
03/14/2022	2204	ZUKOWSKI, ROGERS, FLOOD & MCARD	LEGAL-I#154362	440.00
	2205	SWANSON QUALITY SERVICE	SUB-PAYROLL AND SUPPORT 2021 OCT-DEC	95.60
	2206	CARDMEMBER SERVICES	9113- OPSUP536.63/sub25.00	561.63
	2207	PROSHRED SECURITY	EQ MAINT I#9900111646	54.50
03/15/2022	2208	HUNTER STAR PROPERTIES	E. A. RENT	995.00
	2209	22GA02333	3/2/22-3/31/22	311.61
3/22/2022	2210	REDEEMED OFFICE FURNITURE	OFCE EQUIP. I# 25242, 25243	3,691.00
3/28/2022	2211	PINES COMPUTER CONSULT INC	EQUIP. I# 4527-RECEPT. AREA	3,572.40
	2212	TWO FIVE DESIGNS LLC	PRTG I# QB0214 - FINANCIAL ASSISTANCE PROGRAM POSTCARDS	199.00
	PAD	IL DIR OF EMPLOYMT SEC	UEB 03312022 1ST QTR	163.27
3/29/2022	2213	WEAVER MANAGEMENT	EA-RENT	1595.00
	2214	WEST RIDGE APTS	EA-RENT	995.00
3/29/2022	pad	KARNES LAW CHARTERED	CASE 2020TX3 CONTING	12000.00
			TOTAL MARCH G A EXPENDITURES	41,701.79

ROAD AND BRIDGE				
03/01/2022	217	JODIE L PETERSON	02/06/22-02/19/22	279.56
3/15/2022	218	JODIE L PETERSON	2/20/22-3/5/22	199.09
03/01/2022	PAD	INTERNAL REVENUE SERVICE	ss44.90/m10.50/F26.54-2022 f941 03012022	81.94
	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il501 2022 03012022 1ST QTR	18.10
	PAD	INTERNAL REVENUE SERVICE	SS33.48/M7.84/F26.54	67.86
	PAD	IL DEPT OF REVENUE	state w/h il501 2022 03152022 1ST QTR	13.54
03/01/2022	3233	AFLAC	PYRLL EXP-A#-52201; i# 260061 2022 feb	20.35
	3234	BARB CITY AUTOMOTIVE	ER i# 54512	28.69
	3235	BONNELL INDUSTRIES INC	EM i# 0203938-IN	24.96
	3236	CERTIFIED LABORATORIES	C# 270143 i#7677284 BLDG MAINT	1,863.79
	3237	CIT TRUCKS-ROCKFORD	E.M. i#109P126174	38.42
	3238	GORDON HARDWARE	A# 2360 i# 914117, 914229- SS 7.98 DISCOUNT TAKEN	71.81
	3239	NEBRASKA-IOWA INDUSTRIAL FASTENERS	i# 6110140, 6110451 SS	1,214.73
	3240	CHARLES WEEDEN	E.R. LEAF VAC	894.75
3/7/2022	3241	EWORLDINX	WEBSITE # 2056 1/1/22-1/1/23	127.50
	3242	NORTHERN IL DISPOSAL	UTILITYU i# 21218517T086	70.79
03/09/2022	3243	ARCHER ALIGNMENT INC	E.M. i#88080	533.90
	3244	HI VIZ INC	i# 10337 uniforms	180.00
	3245	METRONET	A# 1653538 INTERNET47.40/IT-36.41/PHONE-28.98 0232/22-04/01/22	112.79
	3246	NICOR GAS	UTIL. DUE 03/08/2022 ACT 3829	803.40
	3247	SUPERIOR DIESEL INC. 2	E.M. i# S1-16275	11.68
	3248	DEKALB LAWN & EQUIP CO	E.R. i# 82986	11.32
	3249	VERIZON	TEL i# 9900379291	54.56
03/14/2022	3250	AIRGAS US LLC D/B/A/ ENCOMPASS	rentals C# 2986196 i#9986401377	20.47
	3251	AUTO VALUEBUMPER TO BUMPER	E.M. i#334636, 334797, 335453, 335559	235.62
	3252	CITY OF DEKALB	replacement tax. allocation-collected 2022 JAN/FEB- allocated 2022 MAR	12,634.55
	3253	CITY OF SYCAMORE	replacement tax allocation.-COLLECTED 2022 JAN/FEB - ALLOCATED 2022 MAR	807.54
	3254	SHAW MEDIA	PUBL A# 10024904 i# 1966218 FY2223 BUDGET RPT	33.79
	3255	WEDO WINDOWS & CARPETS	i# DHB 0222 2022 FEB	160.00
	3256	SWANSON QUALITY SERVICES, LLC	OP EXP PYRLL AND SUPPORT 2021 OCT-DEC i#13219	286.80
	3257	CARDMEMBER SERVICES	9113 ofsup241.81/postage15.74/i#14.29	271.85
	3258	CINTAS	2022 FEB i# 4109637450, 4110329860, 4111069462, 4111717443 2/3/22-2/24/22	564.36
	3259	COOK, VIRGIL & SON INC.	BLDG. MAINT. i#2744	685.10
3/21/2022	3260	GORDON HARDWARE	bldg maint i#914907 50.62/ss-i#914860, 915272, 915406-74.69 (\$13.04 discount take	125.31
	3261	AMERIGAS	FUEL i# 3134190439	181.55
	3262	BARBECK COMMUNICATIONS	E.R. i# 70406	758.40
	3263	CERTIFIED LABORATORIES	SH SUP i# 7714353	513.33
	3264	DOTY & SONS CONCRETE PRODUCTS II	BLDG MAINT i#68324	792.00
3/28/2022	3265	B RAD MANNING FORD	i# FOCS118581 EQUIP RPR.	4,135.61
	3266	CIT TRUCKS-ROCKFORD	NEW PLOW TRUCK 2023 MACK	40,000.00
	3267	CITY OF DEKALB-WATER DEPT	UTIL 12/21/21-02/25/2022	224.12
	3268	NEBRASKA-IOWA INDUSTRIAL FASTENERS	SS i# 6119275	133.72
	PAD	IL DIR OF EMPLOYMT SEC	UEB 03312022 1ST QTR	14.62
TOTAL MARCH ROAD AND BRIDGE EXPENDITURES				69,302.27

PERMANENT ROAD				
03/01/2022	328	JACOB A SMITH	02/16/22-02/28/22	1,824.46
	329	James Poff III	02/16/22-02/28/22	1,548.72
	330	JEFFREY L HARNESS	02/16/22-02/28/22	1,483.80
3/15/2022	331	JACOB SMITH	3/1/22-3/11/22	1,571.04
	332	James Poff III	3/1/22-3/11/22	1,344.72
	333	JEFFREY L HARNESS	3/1/22-3/11/22	1,262.42
03/01/2022	pad	INTERNAL REVENUE SERVICE	SS885.90/M207.18/F660.00 F941 2022 03012022 1ST qtr	1,753.08
	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL501 2022 03012022 1ST QTR	332.44
	PAD	IMRF	pension1951.59/vac554.91 2022 FEB	2,506.50
03/15/2022	PAD	INTERNAL REVENUE SERVICE	SS758.64/M177.43/F518.0	1,454.07
	PAD	IL DEPT OF REVENUE	STATE W/H IL501 2022 03152022 1ST QTR	283.91
	4134	AFLAC	A#-52201; I# 26061 2022 FEB	396.12
	4135	BLUE CROSS BLUE SHIELD	HLTH-2022 MAR	2,937.23
	4136	THE STANDARD	HLTH- 2022 MAR	19.11
	4137	N-TRAK GROUP LLC	RD PROJ RE: 21-04124-00-RS	15,502.52
3/9/2022	4138	BLAKE OIL	FUEL I# 408446 02/16/22-02/28/22	819.97
	4139	HARNES, JEFF	2022 MARCH HLTH	290.50
	4140	SMITH, JACOB	2022 MAR HLTH	675.00
	4141	DECKER SUPPLY CO	RD SIGNS I# 918221	6,999.45
03/14/2022	4142	COM ED	road lighting #2393002010	197.48
3/21/2022	4143	GORDON HARDWARE	RD SIGNS I# 914695, 914708, 914853, 915063, 915327, 915405 (\$21.27 DISCOUN	191.36
	4144	BLAKE OIL CO	EQUIP FUEL I# 26048 3/1/22-3/31/22	1453.25
	4145	COMPASS MINERALS AMER. INC.	RD SALT I#974619, 976144 264.22 TON @ 68.99 TON	18228.54
	PAD	IL DIR OF EMPLOYMT SEC	UEB 03/31/2022 1ST QTR	281.88
			<b>TOTAL MARCH PERM RD EXPENDITURES</b>	<b>63,357.57</b>
BUILDING & EQUIPMENT				
3/21/2022	1002	TRISTATE TRUCK EQUIPMENT	I# 7229 NEW PLOW/DUMP TRUCK	120000.00
3/28/2022	1003	CIT TRUCKS-ROCKFORD	2023 MACK	80000.00
			<b>TOTAL MARCH B &amp; E EXPENDITURES</b>	<b>200,000.00</b>





**Est. 1850**

**2022 APRIL WARRANT FOR EXPENDITURES TO DATE REPORT**

<b>FUND</b>	<b>Invoices</b>
TOWN	\$52,470.15
GENERAL ASSISTANCE	\$18,503.29
ROAD AND BRIDGE	\$4,308.45
PERMANENT ROAD	\$37,352.14
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$112,634.03

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **APRIL 12, 2022** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

\_\_\_\_\_  
Trustee Nancy Bradlo

\_\_\_\_\_  
Supervisor Mary Hess

\_\_\_\_\_  
Trustee Lisa King

\_\_\_\_\_  
Trustee Chad McNett

\_\_\_\_\_  
Clerk Andrew Tillotson

\_\_\_\_\_  
Trustee Dale Thurman

(SEAL)

I, \_\_\_\_\_, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of APRIL 2022 at the APRIL 12, 2022 Township Board meeting.

\_\_\_\_\_  
Clerk Andrew Tillotson

2022 APRIL WARRANT FOR TOTAL EXPENDITURES REPORT

**2022 APRIL EXPENDITURES TO DATE**

<b>TOWN FUND</b>				
04/01/2022	894	ANDREW TILLOTSON	2022 APRIL	339.57
04/01/2022	895	CHAD C. MCNETT	2022 APRIL	136.57
04/01/2022	896	CRAIG A SMITH	2022 APRIL	5,597.04
04/01/2022	897	DALE L THURMAN	2022 APRIL	144.30
04/01/2022	898	LISA R KING	2022 APRIL	136.57
04/01/2022	899	MARY HESS	2022 APRIL	5,149.70
04/01/2022	900	NANCY G BRADLO	2022 APRIL	144.30
04/01/2022	901	RICHARD J DYER	2022 APRIL	4,293.85
04/01/2022	902	ANDREW C REININK	03/16/22-03/31/22	1,538.55
04/01/2022	903	ERIK V HANSEN	03/16/22-03/31/22	1,174.56
04/01/2022	904	JODIE L PETERSON	03/06/22-03/19/22	279.56
04/01/2022	PAD	INTERNAL REVENUE SERVICE	S-SS2980.87/M697.12/F3331.54; ASSR-SS465.27/M108.82 F941 04012022	7,583.62
04/05/2022	PAD	IL DEPT OF REVENUE- STATE W/H	STATE WH/ IL 501 2022 04012022 2ND QTR	1,269.56
04/01/2022	PAD	IMRF	pension-s2514.66/VAC-747.50; a-pension832.21/vac85.58 2022 MAR	4,179.95
04/01/2022	1230	AFLAC	pyrl exp-A#-52201; i# 638694-T-S-136.07/A48.24 2022 mar	184.31
04/01/2022	1231	BLUE CROSS BLUE SHIELD	HEALTH-SUPR3007.90/a1409.08 2022 APR	4,416.98
04/01/2022	1232	DEARBORN LIFE INSURANCE CO	FP36747-HEALTH-T-S141.75/A94.50; 04/1/22-04/30/22	236.25
04/01/2022	1233	THE STANDARD	TWN HLTH INS. BENEFITS-EYE-T-S19.11/A12.74 2022 apr	31.85
04/12/2022	1234	CARDMEMBER SERVICES	S-IT157.77/OPSUP245.52/MISC36.98/SUB12.99/PRTG53.46/CEM EO649.85/CEM TRVL500.20, ASSR IT42.87	1,699.64
	1235	COMED	UTIL. 2439372006-1131.05; 1443084045-38.21	1,169.26
	1236	DEK. CTY. REHAB & NSG CTR	AGCY SUPPORT 2022 MAR	500.00
	1237	DEKALB CHAMBER OF COMMERCE	COMM OUTREACH I# 18494CR	280.00
	1238	DEKALB COUNTY ECONOMIC DEVELOP	2022 contribution I# 22,095R	2,750.00
	1239	DYER, RICH	2022 APR HLTH	675.00
	1240	HANSEN, ERIK	ASSR- D.A.-TRVL-2022 MAR 424 MI X .56, MEALS 110.72	348.16
	1241	HESS, MARY E	TRAVEL 343 MI x.56	192.08
	1242	METRONET	S-INT47.57/IT36.52/TEL124.80; ASSR INT47.57/T36.53/TEL93.79	386.78
	1243	NORTHERN IL DISPOSAL SVCS	UTILITY I# 21290734T086	75.17
	1244	REININK, ANDREW	ASSR HLTH- 2022 mar	648.64
	1245	SHAW MEDIA	PUBL. A#10024904, AD #1970118	102.30
	1246	SMITH, CRAIG	HLTH- DEP. C.S. 2022 APR	636.56
	1247	KRUIS INC (SPARKLE JANITORIAL SERV	JANITOR 2022 MAR 5 X 135.00	675.00
	1248	TOWNSHIP SUPERVISORS OF ILLINOI	2022 DUES40.00/ TRNG 6/17/22 RCKFD-40.00	80.00
	1249	VERIZON	tel-s49.43/a51.14 a#342151176-00003 I#9902682981	100.57
	1250	ZUKOWSKI, ROGERS, FLOOD, & MCAF	LEGAL I# 154866 2022 MARCH	800.00
4/15/2022		REININK, ANDREW	04/01/22-04/15/22	1,538.57
		HANSEN, ERIK	04/01/22-04/15/22	1,174.57
		PETERSON, JODIE	03/20/22-04/09/22	445.63
		OSTER, HALEIGH	03/20/22-04/09/22-CEMETERY	107.61
		INTERNAL REVENUE SERVICE	S-SS83.02/M19.42/F372.35;ASSR-SS465.25/M108.81	1048.85
		IL DEPT OF REVENUE- STATE W/H		198.67
			<b>TOTAL TOWN APRIL EXPENDITURES TO DATE</b>	<b>52,470.15</b>
<b>GENERAL ASSISTANCE</b>				
04/01/2022	254	ERIKA D BROWN	03/06/22-03/19/22	1,703.49
	255	KAREN S GUMINO	03/06/22-03/19/22	1,007.27
04/01/2022	PAD	INTERNAL REVENUE SERVICE	ss487.03/m113.89/F336.00 f941 2022 04012022 2ND qtr	936.92
	PAD	IMRF	pension-827.89/vac402.74 2022 MAR	1,230.63
04/05/2022	pad	IL DEPT OF REVENUE- STATE W/H	state w/h il 501 2022 04012022 2nd qtr	185.01
	2215	21GA02255	2022 APRIL	322.00
	2216	19GA01540	2022 APRIL	322.00
	2217	21GA02266	2022 APRIL	322.00
	2218	12GA00003	2022 APRIL	322.00
	2219	20GA02080	2022 APRIL	322.00
	2220	21GA02261	2022 APRIL	322.00
	2221	22GA02333	2022 APRIL	311.61
	2222	22GA02314	2022 APRIL	322.00
	2223	21GA02292	2022 APRIL	322.00
	2224	AFLAC	PAYROLL EXP-I#638694-A#606512 2022 MAR	26.92
	2225	BLUE CROSS BLUE SHIELD	HLTH- 2022 APR	2,820.19
	2226	DEARBORN LIFE INSURANCE CO	FP3674-HEALTH-2022 04/1/22-06/30/22	94.50
	2227	NCBERS GROUP LIFE INSURANCE	0705042022 2022 APR	16.00
	2228	THE STANDARD	HLTH- 2022 APR	12.74
04/05/2022	2229	22GA02344	3/24/22-4/30/22	405.10
	2230	BROWN, ERIKA	HLTH 2022 APR	198.50
	2231	CARAHSOFT TECH	MISC I# IN1139321	254.85
	2232	CARDMEMBER SERV	EQ.259.97/OPSUP288.42/SUB29/TRVL249.82	827.21
	2233	DEKALB TWP TOWN FUND	PUBL/PRTG I# 001	110.00
	2234	HESS, MARY	TRVL 401 MI x .56 12/15/21-3/31/22	224.56
	2235	PASSION PURSUIT, INC	2022 MARCH OPSUP	270.00
	2236	PROVIDENT	PRINTING I# 23924	349.00
	2237	RICOH USA, INC	EQUIP. MAINT. SUPPLIES-GA-c#3571042-I#5064276920	153.42
4/15/2022		ERIKA D BROWN	3/20/22-4/9/22	2357.57
		KAREN S GUMINO	3/20/22-4/9/22	1050.27
		INTERNAL REVENUE SERVICE	SS606.27/M141.80/F403.	1151.07
		IL DEPT OF REVENUE- STATE W/H		230.46
			<b>TOTAL GA APRIL EXPENDITURES TO DATE</b>	<b>18,503.29</b>

2022 APRIL EXPENDITURES TO DATE

ROAD AND BRIDGE				
04/01/2022	219	JODIE L PETERSON	03/06/22-03/19/22	279.94
	3269	AFLAC	PYRLL EXP-A#-52201; I# 638694 2022 MAR	20.35
04/01/2022	PAD	INTERNAL REVENUE SERVICE	ss44.95/m10.51/F26.54-2022 1941 04012022	82.00
04/05/2022	PAD	IL DEPT OF REVENUE- STATE W/H	state w/h il501 2022 04012022 2ND QTR	18.12
4/12/2022	3270	C.S.R. BOBCAT INC	ER. I# 6958	532.28
	3271	CARDMEMBER SERVICES	9113 FUEL71.23/MISC138.64/OFFICE159.06/SS69.24 /IT14.29	452.46
	3272	CINTAS	3/3/22-3/31/22 I# 4112405388, 4113090034. 757577, 4114421337, 4115123742	813.45
	3273	CULLIGAN OF DEKALB	A# 680610 I#0000814 misc	76.25
	3274	JUST SAFETY	SS I# 37031	74.85
	3275	METRONET	A# 1653538 INTERNET47.55/IT-36.53/PHONE-31.74 04/02/22-05/01/22	115.82
	3276	NICOR GAS	UTIL. DUE 05/06/2022 ACT 4646	728.13
	3277	NORTHERN ILLINOIS DISPOSAL	UTILITY- I#21290734T086 A# 3086-436769	74.39
	3278	VERIZON	TEL I#9902682980 A# 342151176-00001	375.82
	3279	WE DO WINDOWS	BLDG MAINT I#DHD0322	80.00
4/15/2022		JODIE L PETERSON	3/20/22-4/9/22	445.99
		INTERNAL REVENUE SERVICE	SS68.51/M16.02/F26.54	111.07
		IL DEPT OF REVENUE- STATE W/H		27.53
			TOTAL R&B APRIL EXPENDITURES TO DATE	4,308.45
PERMANENT ROAD				
04/01/2022	334	JACOB A SMITH	03/13/22-03/26/22	2,068.31
	335	James Poff III	03/13/22-03/26/22	1,576.08
	336	JEFFREY L HARNESS	03/13/22-03/26/22	1,622.51
	4146	AFLAC	A#-52201; I# 638694 2022 MAR	396.12
	4147	BLUE CROSS BLUE SHIELD	HLTH-2022 APR	2,937.23
	4148	DEARBORN LIFE INSURANCE CO	HEALTH-2022 04/01/22-06/30/22	141.75
	4149	THE STANDARD	HLTH- 2022 APR	19.11
04/01/2022	pad	INTERNAL REVENUE SERVICE	SS960.24/M224.57/F732.00 F941 2022 04012022 2ND qtr	1,916.81
	PAD	IMRF	pension1470.80/vac418.13 2022 MAR	1,888.93
04/05/2022	PAD	IL DEPT OF REVENUE- STATE W/H	STATE W/H IL501 2022 04012022 2ND QTR	360.96
4/12/2022	4150	COM ED	road lighting #2393002010	197.48
	4151	CONSERV FS INC	RD MAINT A# 5000460 I# 47000113	2,031.96
	4152	DTN, LLC	C#0330257 I#6102685 RENTAL; 04/22/22-07/21/22	774.00
	4153	FEHR GRAHAM ENGINEERING	ENGINEERING I# 106746, 106747, 106748	13,428.75
	4154	HARNES, JEFF	PR-HLTH- DEP. J.H.-2022 apr	290.50
	4155	SMITH, JACOB	HLTH 2022 APR	675.00
4/15/2022		JACOB A SMITH	03/27/22-04/09/22	1844.63
		JAMES POFF III	03/27/22-04/09/22	1564.5
		JEFFREY L HARNESS	03/27/22-04/09/22	1504.66
		INTERNAL REVENUE SERVICE	SS895.88/M209.53/F671.00	1776.41
		IL DEPT OF REVENUE- STATE W/H		336.44
			TOTAL PERM RD APRIL EXPENDITURES TO DATE	37,352.14



DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

<b>ACCOUNT BALANCES</b>				
<b>GENERAL TOWN FUND</b>	<b>MONTH</b>	<b>YEAR</b>		
BEGINNING BALANCE:	\$1,330,761.30	\$1,103,551.07		
REVENUES	\$18,360.47	\$961,990.72		
EXPENDITURES	\$116,843.25	\$833,263.27		
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>	<b>\$1,232,278.52</b>	<b>\$1,232,278.52</b>		
<b>BALANCES:</b>				
FMB-CHECKING				\$0.00
RESOURCE BANK-CHECKING				\$1,232,278.52
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>				<b>\$1,232,278.52</b>
<b>GENERAL ASSISTANCE FUND</b>	<b>MONTH</b>	<b>YEAR</b>		
BEGINNING BALANCE:	\$418,156.02	\$393,876.36		
REVENUES:	\$12,148.17	\$265,323.56		
EXPENDITURES:	\$41,701.79	\$270,597.52		
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>	<b>\$388,602.40</b>	<b>\$388,602.40</b>		
<b>BALANCES:</b>				
CHECKING: FMB				\$0.00
CHECKING: RESOURCE BANK				\$388,602.40
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>				<b>\$388,602.40</b>
PAGE 1				

DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

REVENUE SUMMARY					
FUNDS	MONTH	YEAR	BUDGET	BALANCE	%
1 GENERAL TOWN	\$18,360.47	\$961,990.72	\$918,000.00	(\$43,990.72)	104.79%
3 GENERAL ASSISTANCE	\$12,148.17	\$265,323.56	\$250,225.00	(\$15,098.56)	106.03%
	\$30,508.64	\$1,227,314.28	\$1,168,225.00	(\$59,089.28)	105.06%
EXPENDITURE SUMMARY					
FUNDS	MONTH	YEAR	BUDGET	BALANCE	%
1 GENERAL TOWN	\$116,843.25	\$833,263.27	\$1,422,800.00	\$589,536.73	58.57%
3 GENERAL ASSISTANCE	\$41,701.79	\$270,597.52	\$531,100.00	\$260,502.48	50.95%
	\$158,545.04	\$1,103,860.79	\$1,953,900.00	\$850,039.21	56.50%
REVENUE AND EXPENDITURE SUMMARY BY FUND					
1 GENERAL TOWN FUND					
REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
Property Tax	\$0.00	\$827,371.43	\$842,000.00	\$14,628.57	98.26%
Replacement Tax	\$16,296.30	\$83,429.11	\$34,000.00	(\$49,429.11)	245.38%
Interest Income	\$43.67	\$488.18	\$500.00	\$11.82	97.64%
Toirma dividend	\$1,656.00	\$1,656.00	\$1,000.00	(\$656.00)	165.60%
TIF Fund Disbursement	\$0.00	\$42,544.46	\$35,000.00	(\$7,544.46)	121.56%
Cemetery Income	\$0.00	\$4,300.00	\$3,000.00	(\$1,300.00)	143.33%
Miscellaneous Income	\$0.00	\$161.00	\$2,500.00	\$448.31	6.44%
Postage- ga/r	\$0.00	\$311.69			
voided ch# 2330 Intermedia	\$0.00	\$149.85			
Ricoh	\$0.00	\$850.00			
St. of IL-Assessor Bonus	\$364.50	\$729.00			
TOTALS	\$18,360.47	\$961,990.72	\$918,000.00	(\$43,990.72)	104.79%
EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
1.1 Administration	\$68,388.48	\$492,445.40	\$750,500.00	\$258,054.60	65.62%
1.2 Social Services	\$500.00	\$118,350.00	\$130,000.00	\$11,650.00	91.04%
1.3 Assessor's budget	\$12,764.06	\$135,822.96	\$268,500.00	\$132,677.04	50.59%
1.4 Cemetery Budget	\$35,190.71	\$79,144.91	\$223,800.00	\$144,655.09	35.36%
1.5 Contingencies	\$0.00	\$7,500.00	\$50,000.00	\$42,500.00	15.00%
TOTALS	\$116,843.25	\$833,263.27	\$1,422,800.00	\$589,536.73	58.57%
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DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

GENERAL TOWN FUND						
1.1	ADMINISTRATION- EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
<b>PERSONNEL</b>						
	Salaries-(s,rc,a,t,c,os)	\$24,309.58	\$286,820.99	\$329,000.00	\$42,179.01	87.18%
	Janitorial	\$540.00	\$7,820.00	\$12,000.00	\$4,180.00	65.17%
	Insurance Benefits	\$4,338.57	\$48,679.42	\$79,000.00	\$30,320.58	61.62%
	Unemployment Insurance	\$14.62	\$42.32	\$2,000.00	\$1,957.68	2.12%
	Social Security	\$1,879.20	\$18,065.45	\$20,000.00	\$1,934.55	90.33%
	Medicare	\$439.49	\$4,206.87	\$6,000.00	\$1,793.13	70.11%
	IMRF-pension	\$1,494.28	\$17,416.97	\$33,000.00	\$15,583.03	52.78%
<b>CONTRACTUAL</b>						
	Audit	\$0.00	\$4,250.00	\$5,000.00	\$750.00	85.00%
	Legal Service	\$480.00	\$15,697.00	\$25,000.00	\$9,303.00	62.79%
	Postage	\$0.00	\$850.40	\$1,500.00	\$649.60	56.69%
	Telephone	\$176.65	\$3,061.52	\$5,000.00	\$1,938.48	61.23%
	Printing	\$143.79	\$546.67	\$7,000.00	\$6,453.33	7.81%
	Subscriptions/Memberships	\$2,664.30	\$6,990.18	\$6,000.00	(\$990.18)	116.50%
	Training / Travel / Education	\$0.00	\$2,291.24	\$9,000.00	\$6,708.76	25.46%
	Liability Insurance / WC	\$0.00	\$11,619.00	\$16,000.00	\$4,381.00	72.62%
	Utilities	\$1,584.99	\$11,647.14	\$18,000.00	\$6,352.86	64.71%
	Equipment Maintenance/Software	\$300.00	\$470.94	\$2,500.00	\$2,029.06	18.84%
	Building Maintenance	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.00%
	I T/ Security	\$595.69	\$7,102.83	\$20,000.00	\$12,897.17	35.51%
<b>COMMODITIES</b>						
	Operating Supplies	\$571.83	\$6,734.80	\$10,000.00	\$3,265.20	67.35%
<b>OTHER EXPENDITURES</b>						
	Office Equipment/Equipment Leasing	\$3,471.98	\$7,893.31	\$16,000.00	\$8,106.69	49.33%
	Internet / Website	\$174.91	\$1,600.11	\$9,000.00	\$7,399.89	17.78%
	Social Media	\$28.00	\$263.90	\$1,500.00	\$1,236.10	17.59%
	Community Outreach Services	\$25,000.00	\$28,193.74	\$50,000.00	\$21,806.26	56.39%
	Emergency Relief	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Miscellaneous	\$180.60	\$180.60	\$2,000.00	\$1,819.40	9.03%
	<b>TOTAL ADMINISTRATION</b>	<b>\$68,388.48</b>	<b>\$492,445.40</b>	<b>\$700,500.00</b>	<b>\$208,054.60</b>	<b>70.30%</b>
<b>CAPITAL OUTLAY</b>						
	Building	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>0.00%</b>
1.2	<b>SOCIAL SERVICES/AGENCY SUPPORT</b>					
	SocialServices/Agency Support	\$500.00	\$118,350.00	\$130,000.00	\$11,650.00	91.04%
	<b>TOTAL SOCIAL SERVICE/AGENCY GRANTS</b>	<b>\$500.00</b>	<b>\$118,350.00</b>	<b>\$130,000.00</b>	<b>\$11,650.00</b>	<b>91.04%</b>
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DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

1.3 ASSESSOR BUDGET- EXPENDITURES		MONTH	YEAR	BUDGET	BALANCE	%
<b>PERSONNEL</b>						
Salaries-D.A.		\$7,504.16	\$87,891.68	\$149,000.00	\$61,108.32	58.99%
Social Security Contribution		\$465.26	\$5,449.28	\$9,500.00	\$4,050.72	57.36%
Medicare		\$108.82	\$1,274.48	\$2,500.00	\$1,225.52	50.98%
IMRF		\$494.53	\$6,672.39	\$12,000.00	\$5,327.61	55.60%
Health Insurance		\$1,421.82	\$19,668.92	\$50,000.00	\$30,331.08	39.34%
Unemployment Insurance		\$163.22	\$192.46	\$1,000.00	\$807.54	19.25%
<b>CONTRACTUAL</b>						
Equipment Maintenance		\$0.00	\$37.61	\$1,000.00	\$962.39	3.76%
Postage		\$0.00	\$114.61	\$300.00	\$185.39	38.20%
Telephone		\$146.74	\$1,817.51	\$4,500.00	\$2,682.49	40.39%
Printing		\$0.00	\$0.00	\$800.00	\$800.00	0.00%
Dues		\$0.00	\$0.00	\$350.00	\$350.00	0.00%
Travel, Training, Education		\$784.82	\$2,260.32	\$4,000.00	\$1,739.68	56.51%
Legal Services		\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
Appraisal Fee		\$0.00	\$0.00	\$2,700.00	\$2,700.00	0.00%
Software Licensing		\$0.00	\$6,025.00	\$13,000.00	\$6,975.00	46.35%
IT Services/Security		\$404.78	\$2,069.34	\$2,000.00	(\$69.34)	103.47%
<b>COMMODITIES</b>						
Office Supplies		\$0.00	\$0.00	\$1,700.00	\$1,700.00	0.00%
Operating Supplies		\$0.00	\$112.61	\$1,400.00	\$1,287.39	8.04%
Office Equipment		\$0.00	\$374.30	\$1,500.00	\$1,125.70	24.95%
Office Furniture		\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
<b>CAPITAL OUTLAY</b>						
Computer Hardware		\$1,095.00	\$1,095.00	\$2,800.00	\$1,705.00	39.11%
Computer Software		\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
<b>OTHER EXPENDITURES</b>						
Miscellaneous Expense		\$0.00	\$33.12	\$700.00	\$666.88	4.73%
Internet Access Fee		\$47.41	\$606.83	\$550.00	(\$56.83)	110.33%
Website fee		\$127.50	\$127.50	\$200.00	\$72.50	63.75%
Property Online		\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
<b>TOTALS</b>		\$12,764.06	\$135,822.96	\$268,500.00	\$132,677.04	50.59%
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DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

1.4 CEMETERY:					
<b>PERSONNEL</b>	<b>MONTH</b>	<b>YEAR</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>%</b>
Salaries	\$4,943.74	\$7,842.54	\$17,000.00	\$9,157.46	46.13%
Social Security	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Medicare	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Unemployment Insurance	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Workmen's Compensation	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
<b>TOTAL PERSONNEL</b>	<b>\$4,943.74</b>	<b>\$7,842.54</b>	<b>\$22,000.00</b>	<b>\$14,157.46</b>	<b>35.65%</b>
<b>CONTRACTUAL</b>					
Landscaping	\$1,001.25	\$2,676.85	\$10,000.00	\$7,323.15	26.77%
Snow Removal	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
Grave Openings	\$0.00	\$700.00	\$2,000.00	\$1,300.00	35.00%
Tree Services	\$8,525.00	\$10,000.00	\$15,000.00	\$5,000.00	66.67%
Other Professional Services	\$9,400.00	\$12,887.50	\$10,000.00	(\$2,887.50)	128.88%
Legal	\$0.00	\$171.00	\$3,000.00	\$2,829.00	5.70%
Computer Software	\$0.00	\$2,995.00	\$10,000.00	\$7,005.00	29.95%
Restoration	\$0.00	\$20,860.72	\$35,000.00	\$14,139.28	59.60%
Road Construction/Maintenance	\$10,000.00	\$17,852.13	\$20,000.00	\$2,147.87	89.26%
Training / Travel / Education	\$0.00	\$579.48	\$5,000.00	\$4,420.52	11.59%
Publishing / Printing	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.00%
Dues	\$0.00	\$260.00	\$250.00	(\$10.00)	104.00%
Postage	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Website	\$127.50	\$127.50	\$500.00	\$372.50	25.50%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$29,053.75</b>	<b>\$69,110.18</b>	<b>\$117,050.00</b>	<b>\$47,939.82</b>	<b>59.04%</b>
<b>COMMODITIES</b>					
Utility	\$38.22	\$454.73	\$750.00	\$295.27	60.63%
Signage / Fencing/ Postings	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Equipment / Supplies (flagpole)	\$1,155.00	\$1,737.46	\$10,000.00	\$8,262.54	17.37%
<b>TOTAL COMMODITIES</b>	<b>\$1,193.22</b>	<b>\$2,192.19</b>	<b>\$20,750.00</b>	<b>\$18,557.81</b>	<b>10.56%</b>
<b>CAPITAL OUTLAY</b>					
Oakwood Road Improvements	\$0.00	\$0.00	\$63,000.00	\$63,000.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63,000.00</b>	<b>\$63,000.00</b>	<b>0.00%</b>
<b>OTHER EXPENDITURES</b>					
Miscellaneous Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
<b>TOTAL OTHER EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>0.00%</b>



DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

<b>2 GENERAL ASSISTANCE FUND</b>						
<b>REVENUES</b>		<b>MONTH</b>	<b>YEAR</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>%</b>
Property Tax		\$12,000.00	\$246,855.10	\$239,000.00	(\$7,855.10)	103.29%
Interest Income		\$13.72	\$165.23	\$725.00	\$559.77	22.79%
Miscellaneous Income		\$31.85	\$681.12	\$500.00	(\$181.12)	136.22%
IGA-		\$102.60	\$5,755.74	\$5,000.00	(\$755.74)	115.11%
FP MAILING REFUND		\$0.00	\$200.42	\$0.00	(\$200.42)	0.00%
CWA-FMB closed g.a. portion		\$0.00	\$100.00	\$0.00	\$0.00	0.00%
VOIDED CHECK		\$0.00	\$200.00	\$0.00	\$0.00	0.00%
SSI/ St. of Il. -Interim		\$0.00	\$11,365.95	\$5,000.00	(\$6,365.95)	227.32%
<b>TOTALS</b>		<b>\$12,148.17</b>	<b>\$265,323.56</b>	<b>\$250,225.00</b>	<b>(\$15,098.56)</b>	<b>106.03%</b>
<b>EXPENDITURES</b>		<b>MONTH</b>	<b>YEAR</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>%</b>
2.1	Administration	\$20,745.31	\$157,853.91	\$262,600.00	\$104,746.09	60.11%
2.2	Services	\$0.00	\$36,000.00	\$50,000.00	\$14,000.00	72.00%
2.3	Home Relief	\$8,956.48	\$64,743.61	\$193,500.00	\$128,756.39	33.46%
2.4	Contingencies	\$12,000.00	\$12,000.00	\$25,000.00	\$13,000.00	48.00%
<b>TOTALS</b>		<b>\$41,701.79</b>	<b>\$270,597.52</b>	<b>\$531,100.00</b>	<b>\$260,502.48</b>	<b>50.95%</b>
2.1	<b>ADMINISTRATION- EXPENDITURES</b>	<b>MONTH</b>	<b>YEAR</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>%</b>
	Salaries	\$7,465.24	\$93,648.94	\$158,600.00	\$64,951.06	59.05%
	Social Security	\$462.85	\$5,944.82	\$8,500.00	\$2,555.18	69.94%
	Medicare	\$108.25	\$1,443.21	\$2,200.00	\$756.79	65.60%
	I.M.R.F.	\$484.14	\$7,229.39	\$14,000.00	\$6,770.61	51.64%
	Unemployment	\$163.27	\$204.73	\$600.00	\$395.27	34.12%
	Insurance Benefits	\$3,031.43	\$31,153.45	\$40,000.00	\$8,846.55	77.88%
	Workmen's Compensation	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
	Equipment Maintenance & Supplies	\$54.50	\$1,666.35	\$3,200.00	\$1,533.65	52.07%
	Publishing / Subscriptions / Printing	\$735.60	\$1,196.20	\$2,500.00	\$1,303.80	47.85%
	Postage	\$0.00	\$790.39	\$2,000.00	\$1,209.61	39.52%
	Legal	\$440.00	\$800.00	\$5,000.00	\$4,200.00	16.00%
	Travel/Training	\$0.00	\$1,023.94	\$1,000.00	(\$23.94)	102.39%
	Operating Supplies	\$536.63	\$2,629.52	\$7,500.00	\$4,870.48	35.06%
	Equipment	\$7,263.40	\$7,322.97	\$10,000.00	\$2,677.03	73.23%
	Visual GA	\$0.00	\$2,800.00	\$5,000.00	\$2,200.00	56.00%
	<b>TOTAL ADMINISTRATION</b>	<b>\$20,745.31</b>	<b>\$157,853.91</b>	<b>\$262,600.00</b>	<b>\$104,746.09</b>	<b>60.11%</b>
2.2	<b>SERVICES</b>					
	Food Pantry/Food Insecurity Support	\$0.00	\$36,000.00	\$50,000.00	\$14,000.00	72.00%
	<b>TOTAL SERVICES</b>	<b>\$0.00</b>	<b>\$36,000.00</b>	<b>\$50,000.00</b>	<b>\$14,000.00</b>	<b>72.00%</b>
2.3	<b>HOME RELIEF- EXPENDITURES</b>	<b>MONTH</b>	<b>YTD</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>%</b>
	Medical	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
	M.A.C.I.-Medical Catastrophic	\$0.00	\$2,360.00	\$3,500.00	\$1,140.00	67.43%
	Flat Grant Expense-G.A. & Interim	\$4,229.74	\$31,237.88	\$73,000.00	\$41,762.12	42.79%
	Emergency Assistance	\$4,726.74	\$29,724.45	\$65,000.00	\$35,275.55	45.73%
	Miscellaneous Expense	\$0.00	\$1,421.28	\$2,000.00	\$578.72	71.06%
	<b>TOTALS</b>	<b>\$8,956.48</b>	<b>\$64,743.61</b>	<b>\$193,500.00</b>	<b>\$128,756.39</b>	<b>33.46%</b>
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DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
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<b>ACCOUNT BALANCES</b>			
<b>ROAD and BRIDGE FUND</b>	<b>MONTH</b>	<b>YEAR</b>	
BEGINNING BALANCE:	\$274,899.37	\$243,113.54	
REVENUE	\$89,281.98	\$398,884.07	
EXPENDITURES	\$69,302.27	\$347,118.53	
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>	<b>\$294,879.08</b>	<b>\$294,879.08</b>	
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE BANK			\$294,879.08
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>			<b>\$294,879.08</b>
<b>PERMANENT ROAD</b>			
	<b>MONTH</b>	<b>YEAR</b>	
BEGINNING BALANCE:	\$800,856.40	\$884,983.15	
REVENUE	\$26.17	\$825,466.28	
EXPENDITURES	\$63,357.57	\$972,924.43	
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>	<b>\$737,525.00</b>	<b>\$737,525.00</b>	
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE			\$737,525.00
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>			<b>\$737,525.00</b>
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ACCOUNT BALANCES: (cont'd.)			
BUILDING & EQUIPMENT	MONTH	YEAR	
BEGINNING BALANCE	\$210,377.77	\$120,967.27	
REVENUES	\$6.62	\$111,742.96	
EXPENDITURES	\$200,000.00	\$222,325.84	
ACCOUNT BALANCE: MARCH 31, 2022	\$10,384.39	\$10,384.39	
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE			\$10,384.39
ACCOUNT BALANCE: MARCH 31, 2022			\$10,384.39
SPECIAL BRIDGE FUND	MONTH	YEAR	
BEGINNING BALANCE:	\$330,699.32	\$341,828.70	
REVENUES	\$11.23	\$213.92	
EXPENDITURES	\$0.00	\$11,332.07	
ACCOUNT BALANCE: MARCH 31, 2022	\$330,710.55	\$330,710.55	
BALANCES:			BALANCES:
CHECKING: FMB			\$0.00
CHECKING: RESOURCE			\$330,710.55
ACCOUNT BALANCE: MARCH 31, 2022			\$330,710.55
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DEKALB TOWNSHIP  
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REVENUE SUMMARY					
FUNDS	MONTH	YEAR	BUDGET	BALANCE	%
1 ROAD and BRIDGE	\$89,281.98	\$398,884.07	\$341,097.00	(\$57,787.07)	116.94%
2 PERMANENT ROAD	\$26.17	\$825,466.28	\$824,260.00	(\$1,206.28)	100.15%
3 BUILDING & EQUIPMENT	\$6.62	\$111,742.98	\$108,372.00	(\$3,370.96)	103.11%
4 SPECIAL BRIDGE	\$11.23	\$213.92	\$100.00	(\$113.92)	213.92%
<b>TOTALS</b>	<b>\$89,326.00</b>	<b>\$1,336,307.23</b>	<b>\$1,273,829.00</b>	<b>(\$62,478.23)</b>	<b>104.90%</b>
EXPENDITURE SUMMARY					
FUNDS	MONTH	YEAR	BUDGET	BALANCE	%
1 ROAD and BRIDGE	\$69,302.27	\$347,118.53	\$471,880.00	\$124,761.47	73.56%
2 PERMANENT ROAD	\$63,357.57	\$972,924.43	\$1,774,050.00	\$801,125.57	54.84%
3 BUILDING & EQUIPMENT	\$200,000.00	\$222,325.84	\$260,000.00	\$37,674.16	85.51%
4 SPECIAL BRIDGE	\$0.00	\$11,332.07	\$240,000.00	\$228,667.93	4.72%
<b>TOTALS</b>	<b>\$332,659.84</b>	<b>\$1,553,700.87</b>	<b>\$2,745,930.00</b>	<b>\$1,192,229.13</b>	<b>56.58%</b>
ROAD and BRIDGE FUND					
REVENUE	MONTH	YEAR	BUDGET	BALANCE	%
Property Tax	\$0.00	\$170,372.50	\$181,972.00	(\$8,400.50)	105.19%
Replacement Tax	\$32,383.40	\$165,787.20	\$60,000.00	(\$105,787.20)	276.31%
Interest Income	\$11.48	\$106.27	\$125.00	\$18.73	85.02%
Miscellaneous Income-Fines etc	\$24.03	\$1,019.25	\$3,500.00	\$2,480.75	0.00%
TOIRMA Dividend	\$1,945.00	\$1,945.00	\$500.00		0.00%
TIF Disbursement	\$49,146.01	\$49,146.01	\$70,000.00		0.00%
Cemetery Maintenance Reimbursement	\$5,772.06	\$8,670.86	\$45,000.00	\$36,329.14	0.00%
DTGA- fp mailing refund	\$0.00	\$52.93	\$0.00		0.00%
TOI mileage reimbursement	\$0.00	\$403.76	\$0.00		0.00%
toirma insur.	\$0.00	\$737.00	\$0.00		0.00%
Permanent Road Reimb	\$0.00	\$538.49	\$0.00	(\$538.49)	0.00%
CWA-FMB closed road fund share	\$0.00	\$104.80	\$0.00	(\$104.80)	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTALS</b>	<b>\$89,281.98</b>	<b>\$398,884.07</b>	<b>\$341,097.00</b>	<b>(\$57,787.07)</b>	<b>116.94%</b>
EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
1.1 Administration	\$16,122.75	\$154,811.78	\$185,380.00	\$30,568.22	83.51%
1.2 Maintenance	\$10,224.86	\$95,557.63	\$85,000.00	(\$10,557.63)	112.42%
1.3 Commodities	\$2,189.83	\$34,932.38	\$37,000.00		
1.4 Capital Outlay	\$40,000.00	\$50,261.98	\$125,000.00		
1.5 Other Expenditures	\$764.83	\$11,554.78	\$19,500.00		
1.6 Contingencies	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
<b>TOTALS</b>	<b>\$69,302.27</b>	<b>\$347,118.53</b>	<b>\$471,880.00</b>	<b>\$124,761.47</b>	<b>73.56%</b>
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DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

ROAD and BRIDGE FUND						
1.1	ADMINISTRATION- EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
	Salary- Road Crew	\$0.00	\$8,737.50	\$29,000.00	\$20,262.50	30.13%
	Salary-Secretary	\$632.08	\$21,654.51	\$25,000.00	\$3,345.49	86.62%
	Social Security	\$39.19	\$1,875.91	\$3,300.00	\$1,424.09	56.85%
	Medicare	\$9.17	\$445.77	\$850.00	\$404.23	52.44%
	I.M.R.F.	\$0.00	\$1,056.22	\$3,500.00	\$2,443.78	30.18%
	Insurance Benefits	\$0.00	\$6,227.02	\$20,000.00	\$13,772.98	31.14%
	Unemployment	\$14.62	\$101.28	\$130.00	\$28.72	77.91%
	TOTAL PERSONNEL	\$695.06	\$40,098.21	\$81,780.00	\$41,681.79	49.03%
CONTRACTUAL SERVICES						
	Accounting Services	\$0.00	\$4,250.00	\$4,500.00	\$250.00	94.44%
	Legal Services	\$0.00	\$11,975.00	\$30,000.00	\$18,025.00	39.92%
	Postage	\$15.75	\$252.46	\$550.00	\$297.54	45.90%
	Telephone	\$83.54	\$1,038.70	\$2,200.00	\$1,161.30	47.21%
	Publishing/Printing	\$33.79	\$220.10	\$250.00	\$29.90	88.04%
	Training-Road Commissioner-Road Crew	\$0.00	\$327.00	\$1,800.00	\$1,473.00	18.17%
	Travel	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
	Insurance-Liability/General/WC	\$0.00	\$13,640.00	\$14,500.00	\$860.00	94.07%
	Utilities	\$1,098.31	\$5,335.52	\$2,000.00	(\$3,335.52)	266.78%
	Dues-Road Commissioner	\$0.00	\$285.00	\$500.00	\$215.00	57.00%
	Personal Property	\$13,442.09	\$68,816.94	\$30,000.00	(\$38,816.94)	229.39%
	Internet	\$174.90	\$735.13	\$500.00	(\$235.13)	147.03%
	New I T Service	\$50.70	\$340.12	\$5,000.00	\$4,659.88	6.80%
	IPWAM- II. Public Works Mutual Aid Network	\$0.00	\$250.00	\$2,500.00	\$2,250.00	10.00%
	TOTAL CONTRACTUAL SERVICES	\$14,899.08	\$107,465.97	\$95,800.00	-\$11,665.97	112.18%
COMMODITIES						
	Office-Computer, Supplies	\$241.81	\$3,417.52	\$6,000.00	\$2,582.48	56.96%
	Operating Expense	\$286.80	\$3,830.08	\$1,800.00	(\$2,030.08)	212.78%
	TOTAL COMMODITIES	\$528.61	\$7,247.60	\$7,800.00	\$552.40	92.92%
	TOTAL ADMINISTRATION	\$16,122.75	\$154,811.78	\$185,380.00	\$30,568.22	83.51%
1.2	MAINTENANCE	MONTH	YEAR	BUDGET	BALANCE	%
CONTRACTUAL SERVICES:						
	Building Maintenance Services	\$3,551.51	\$38,545.86	\$35,000.00	(\$3,545.86)	110.13%
	Equipment-Repair/Parts/Maintenance	\$6,673.35	\$57,011.77	\$50,000.00	(\$7,011.77)	114.02%
	TOTAL MAINTENANCE	\$10,224.86	\$95,557.63	\$85,000.00	(\$10,557.63)	112.42%
COMMODITIES						
	Shop Supplies	\$2,008.28	\$18,841.05	\$18,000.00	(\$841.05)	104.67%
	Small Tools	\$0.00	\$12,872.77	\$12,000.00	(\$872.77)	107.27%
	Fuel	\$181.55	\$3,218.54	\$7,000.00	\$3,781.46	45.98%
	TOTAL COMMODITIES	\$2,189.83	\$34,932.36	\$37,000.00	\$2,067.64	94.41%
CAPITOL OUTLAY						
	Rear Parking Lot Paving	\$0.00	\$8,240.00	\$15,000.00	\$6,760.00	54.93%
	New Building Sign	\$0.00	\$0.00	\$35,000.00	\$35,000.00	0.00%
	Small Equipment	\$0.00	\$2,021.98	\$10,000.00	\$7,978.02	20.22%
	Refinishing Shop Floors	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
	New Plow/Dump Truck	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	100.00%
	TOTAL CAPITOL OUTLAY	\$40,000.00	\$50,261.98	\$125,000.00	\$74,738.02	40.21%
OTHER EXPENDITURES						
	Rentals & Uniforms	\$764.83	\$9,054.89	\$12,000.00	\$2,945.11	75.46%
	Miscellaneous Expense	\$0.00	\$2,499.89	\$7,500.00	\$5,000.11	33.33%
	TOTAL OTHER EXPENDITURES	\$764.83	\$11,554.78	\$19,500.00	\$7,945.22	59.26%
	TOTAL MAINTENANCE:	\$53,179.52	\$192,306.75	\$266,500.00	\$74,193.25	72.16%
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DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

2 PERMANENT ROAD FUND					
REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
Property Tax	\$0.00	\$824,957.99	\$821,460.00	(\$3,497.99)	100.43%
Interest Income	\$26.17	\$353.29	\$200.00	(\$153.29)	176.65%
Miscellaneous Income	\$0.00	\$0.00	\$100.00	\$0.00	0.00%
CWA-FMB closed Perm Rd share	\$0.00	\$100.00			
Malta Twp-salt treatment reimb.	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
Wagner Refund	\$0.00	\$55.00			
TOTALS	\$26.17	\$825,466.28	\$824,260.00	(\$1,206.28)	100.15%
EXPENDITURES	MONTH	YEAR	BUDGET	BALANCE	%
1.1 Personnel	\$19,965.00	\$251,335.38	\$260,550.00	\$9,214.62	96.46%
1.2 Contractual Services	\$41,119.35	\$692,563.29	\$1,246,500.00	\$553,936.71	55.56%
1.3 Commodities	\$2,273.22	\$27,694.08	\$182,000.00	\$154,305.92	15.22%
1.4 Other Expenditures	\$0.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
1.5 Contingencies	\$0.00	\$0.00	\$65,000.00	\$65,000.00	0.00%
TOTALS	\$63,357.57	\$972,924.43	\$1,774,050.00	\$801,125.57	54.84%
PERMANENT ROAD FUND					
1.1 PERSONNEL	MONTH	YEAR	BUDGET	BALANCE	%
Salaries-Road Crew	\$13,262.39	\$177,719.89	\$179,000.00	\$1,280.11	99.28%
Social Security	\$822.27	\$11,082.26	\$10,750.00	(\$332.26)	103.09%
Medicare	\$192.30	\$2,576.94	\$2,400.00	(\$176.94)	107.37%
I.M.R.F.	\$1,484.32	\$14,182.88	\$14,000.00	(\$182.88)	101.31%
Insurance Benefits	\$3,921.84	\$45,491.53	\$54,000.00	\$8,508.47	84.24%
Unemployment	\$281.88	\$281.88	\$400.00	\$118.12	70.47%
TOTAL ADMINISTRATION	\$19,965.00	\$251,335.38	\$260,550.00	\$9,214.62	96.46%
1.2 CONTRACTUAL SERVICES	MONTH	YEAR	BUDGET	BALANCE	%
Road Maintenance	\$0.00	\$55,885.27	\$175,000.00	\$119,114.73	31.93%
Engineering Service / Surveying services/Appraisals	\$0.00	\$44,424.59	\$75,000.00	\$30,575.41	59.23%
Rentals	\$0.00	\$5,112.50	\$15,000.00	\$9,887.50	34.08%
Road Lighting	\$197.48	\$4,901.05	\$7,500.00	\$2,598.95	65.35%
Contract Labor	\$0.00	\$2,750.00	\$7,500.00	\$4,750.00	36.67%
Crackfilling	\$0.00	\$11,160.61	\$30,000.00	\$18,839.39	37.20%
Dirt	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00%
Road Projects	\$15,502.52	\$471,283.28	\$800,000.00	\$328,716.72	58.91%
Road Striping-Paint-Beads	\$0.00	\$14,430.25	\$25,000.00	\$10,569.75	57.72%
Road Sealing-Rejuvenator	\$0.00	\$21,042.00	\$25,000.00	\$3,958.00	84.17%
Road Salt-Chips-Treatment	\$18,228.54	\$47,577.48	\$75,000.00	\$27,422.52	63.44%
Road Sign Replacement-Repair	\$7,190.81	\$13,996.26	\$10,000.00	(\$3,996.26)	139.96%
TOTAL CONTRACTUAL	\$41,119.35	\$692,563.29	\$1,246,500.00	\$553,936.71	55.56%
1.3 COMMODITIES	MONTH	YEAR	BUDGET	BALANCE	%
Equipment Fuel-Oil	\$2,273.22	\$27,694.08	\$32,000.00	\$4,305.92	86.54%
Right of Way	\$0.00	\$0.00	\$150,000.00	\$150,000.00	0.00%
TOTAL COMMODITIES	\$2,273.22	\$27,694.08	\$182,000.00	\$154,305.92	15.22%
1.5 OTHER EXPENDITURES					
Miscellaneous Expense	\$0.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
TOTALS	\$0.00	\$1,331.68	\$20,000.00	\$18,668.32	6.66%
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DEKALB TOWNSHIP  
FY 2021-2022 BUDGET REPORT  
FOR THE MONTH OF MARCH 2022

<b>3 BUILDING &amp; EQUIPMENT FUND</b>					
REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
Property Tax	\$0.00	\$103,798.35	\$103,327.00	(\$471.35)	100.46%
Interest	\$6.62	\$67.61	\$45.00	(\$22.61)	150.24%
Miscellaneous-	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Other Equipment Sale	\$0.00	\$7,387.00	\$5,000.00	(\$2,387.00)	0.00%
Zimmerman	\$0.00	\$390.00	\$0.00	(\$390.00)	0.00%
CWA-FMB closed B&e share	\$0.00	\$100.00	\$0.00	(\$100.00)	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>TOTALS</b>	\$6.62	\$111,742.96	\$108,372.00	(\$3,370.96)	103.11%
<b>EXPENDITURES</b>					
1.1 Equipment	\$200,000.00	\$222,201.77	\$250,000.00	\$27,798.23	88.88%
1.2 Contingencies	\$0.00	\$124.07	\$10,000.00	\$9,875.93	1.24%
<b>TOTAL EXPENDITURES</b>	\$200,000.00	\$222,325.84	\$260,000.00	\$37,674.16	85.51%
<b>1.1 EQUIPMENT EXPENDITURES</b>					
	MONTH	YEAR	BUDGET	BALANCE	%
New Plow/Dump Truck	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	100.00%
New Road Stripper	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00%
New Small Equipment	\$0.00	\$22,201.77	\$25,000.00	\$2,798.23	88.81%
<b>TOTALS</b>	\$200,000.00	\$222,201.77	\$250,000.00	\$27,798.23	88.88%
<b>4 SPECIAL BRIDGE FUND</b>					
REVENUES	MONTH	YEAR	BUDGET	BALANCE	%
Interest	\$11.23	\$113.92	\$60.00	(\$53.92)	189.87%
Miscellaneous Income-CWA-FMB closed sp br share	\$0.00	\$100.00	\$40.00	(\$60.00)	
<b>TOTALS</b>	\$11.23	\$213.92	\$100.00	(\$113.92)	213.92%
<b>EXPENDITURES</b>					
	MONTH	YEAR	BUDGET	BALANCE	%
1.1 Contractual	\$0.00	\$11,208.00	\$90,000.00	\$78,792.00	12.45%
1.2 Capital Outlay	\$0.00	\$0.00	\$130,000.00	\$130,000.00	0.00%
1.3 Contingencies	\$0.00	\$124.07	\$20,000.00	\$19,875.93	0.62%
<b>TOTALS</b>	\$0.00	\$11,332.07	\$240,000.00	\$228,667.93	4.72%
<b>1.1 CONTRACTUAL</b>					
Contractual Services	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
Bridge Repairs	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.00%
New Culverts/Drain Pipes	\$0.00	\$11,208.00	\$20,000.00	\$8,792.00	56.04%
<b>TOTALS</b>	\$0.00	\$11,208.00	\$90,000.00	\$78,792.00	12.45%
<b>1.2 CAPITAL OUTLAY</b>					
Bridge & Culvert Replacement	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.00%
Manhole Repair & Replacement	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
<b>TOTALS</b>	\$0.00	\$0.00	\$130,000.00	\$130,000.00	0.00%
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DEKALB TOWNSHIP  
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<b>CHECK WRITING ACCOUNT (CWA)</b>					
NB&T XXXXXXXXXXXXXXX2585		MONTH			
BEGINNING BALANCE		\$0.00	\$665.50		
TRANSFERS		\$0.00	\$109,441.73		
EXPENDITURES		\$0.00	\$110,107.23		
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>		<b>\$0.00</b>	<b>\$0.00</b>		
BALANCES:				BALANCES:	
FMB CECK WRITING ACCT XXXXXXX2585				\$0.00	
<b>ACCOUNT BALANCE: MARCH 31, 2022</b>				<b>\$0.00</b>	
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**THE TOWNSHIP OF DEKALB, ILLINOIS**

**PROCLAMATION BY THE SUPERVISOR**

**WHEREAS**, safety is the highest priority for the highways and streets of our Township and State; and

**WHEREAS**, the great State of Illinois is proud to be a national leader in motorcycle safety, education and awareness; and

**WHEREAS**, motorcycles are a primary, common, and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

**WHEREAS**, it is especially meaningful that the citizens of our Township and state be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

**WHEREAS**, the members of A.B.A.T.E. of Illinois, Inc. (A Brotherhood Aimed Toward Education), continually promote motorcycle safety, education, and awareness in high school drivers' education programs and to the general public in our Township and State, presenting motorcycle awareness programs to over 120,000 participants in Illinois over the past seven years; and

**WHEREAS**, all motorcyclists should join A.B.A.T.E. of Illinois, Inc. in actively promoting the safe operation of motorcycles as well as promoting motorcycle safety, education, awareness and respect of the citizens of our Township and State; and

**WHEREAS**, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations; and

**WHEREAS**, during the month of May, all roadway users should unite in the safe sharing of roadways within the Township of DEKALB and throughout the great State of Illinois;

**THEREFORE**, I, \_\_\_\_\_ Supervisor of the Township of DEKALB, in the great state of Illinois, in recognition of 35 years of A.B.A.T.E. of Illinois, Inc., and over 352,318 registered motorcyclists statewide, and in recognition of the continued role Illinois serves as a leader in motorcycle safety, education and awareness,

**DO HEREBY PROCLAIM THE MONTH OF MAY, THIS YEAR 2022 AS**

**MOTORCYCLE AWARENESS MONTH**

In the Township of DEKALB, and urge all motorists to join in an effort to improve safety and awareness on our roadways.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the Township of DEKALB, to be affixed this \_\_\_\_ day of \_\_\_\_\_, in the year Two Thousand Twenty-Two.

(SEAL)

**OPEN ROADS ABATE OF ILLINOIS, INC.**

## **DeKalb Township Board**

### **RESOLUTION TO APPROVE CONTRACT WITH NEWKIRK & ASSOCIATES, INC., FOR PROFESSIONAL AUDITING SERVICES**

**#2022-004 (T)**

**WHEREAS**, DeKalb Township (the "Township") is a unit of local government lawfully organized and existing under the Constitution and laws of the State of Illinois; and

**WHEREAS**, the Township desires to enter into a contract with Newkirk & Associates, Inc., ("Newkirk") for professional auditing services, for fiscal years ending March 31, 2022, 2023 and 2024; and

**WHEREAS**, the Township Supervisor and Board of Trustees, have determined the entering into a contract with Newkirk, for auditing services including but not limited to auditing of the Township's governmental activities, business-type activities, basic financial statements, and preparation of Annual Financial Report will serve and be in the best interest of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Supervisor and the Board of Trustees of the Township of Dekalb, County of Dekalb, Illinois as follows:

**SECTION 1:** The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

**SECTION 2:** The contract with Newkirk is hereby approved as attached to this Resolution.

**SECTION 3:** The Township Supervisor is hereby authorized and directed to execute and attest, on behalf of the Township, contract with Newkirk and all documentation related thereto upon receipt by the Township Clerk.

**SECTION 4:** If any section, paragraph, subdivision, clause, sentence, or provision of this Resolution shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 5:** This Resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
that the Resolution be adopted.

	Ayes	Nays	Absent	Abstain
Trustee Lisa King	_____	_____	_____	_____
Trustee Chad McNett	_____	_____	_____	_____
Trustee Nancy Bradlo	_____	_____	_____	_____
Trustee Dale Thurman	_____	_____	_____	_____
Supervisor Mary Hess	_____	_____	_____	_____

ADOPTED THIS \_\_\_\_\_ day of April, 2022

By:

Attest:

\_\_\_\_\_

\_\_\_\_\_

Mary Hess, Supervisor

Andrew Tillotson, Clerk

(SEAL)



**DEKALB TOWNSHIP, ILLINOIS**

**PROPOSAL TO PROVIDE  
PROFESSIONAL AUDITING SERVICES**

**For the Fiscal Years Ending March 31, 2022, 2023 and 2024**

Newkirk & Associates, Inc.  
2 W. Main Street  
Plano, IL 60545  
(630) 552-1040  
January 28, 2022

Contact: William J. Newkirk, CPA  
[bnewkirk@newkirkcpas.com](mailto:bnewkirk@newkirkcpas.com)

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January 28, 2022

DeKalb Township  
Attn: Mary Hess, Supervisor  
2323 South 4<sup>th</sup> Street  
DeKalb, IL 60115

Dear Ms. Hess,

Newkirk & Associates, Inc. is pleased to be considered for the appointment as independent auditors for DeKalb Township, Illinois. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in our proposal on the following pages and as noted by the following:

- The quality of our professional staff, as noted by their advanced degrees and their active participation in numerous civic and professional organizations.
- The benefits our clients receive from the audit planning and significant preliminary work we perform so that audit issues may be identified early and resolved on a timely basis.
- The depth of our audit procedures, as depicted in our specific audit approach
- The quality and timeliness of the information that we can provide to the Township.

Our firm's expertise will enable the Township to correctly and cost effectively implement new statements and interpretations issued by the Governmental Accounting Standards Council. We believe this proposal demonstrates our capabilities to serve not only as independent auditors, but also as valued advisors and consultants to DeKalb Township.

Our firm is unique in our approach of shareholders completing every stage of the audit. We emphasize:

- Consistency in multi-year engagements, including shareholders on-site during the audit who focus on providing services to the local government industry;
- A high degree of efficiency using the latest paperless audit technology available
- The identification of opportunities for improved financial or procedural performance; and
- A focus on areas that present the greatest audit risk.

We are providing this proposal in response to a request received from Ms. Mary Hess on January 13, 2022. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for sixty (60) days, and look forward to the possibility of serving DeKalb Township.

Sincerely,  
Newkirk & Associates, Inc.

A handwritten signature in black ink, appearing to read "William J. Newkirk". The signature is fluid and cursive, with the first name "William" and last name "Newkirk" clearly distinguishable.

William J. Newkirk, CPA  
Shareholder

## **TECHNICAL PROPOSAL**

### **FIRM QUALIFICATIONS AND TECHNICAL EXPERIENCE**

#### **Experience**

The Firm of Newkirk & Associates, Inc. has served clients for over 30 years. We provide a wide spectrum of services including audit, tax, and accounting. Our professional staff are all Certified Public Accountants (CPAs) or working to become CPAs. We meet our client's needs by providing intimate services that are directed by shareholders at all times. Our shareholders have combined experience of over 30 years serving small governmental entities.

Client service needs are met promptly and professionally by our shareholders, which allows each client to work directly with the shareholders that focus on providing these services. We make a commitment to our clients that shareholders will be actively involved in every facet of your services.

Newkirk & Associates, Inc. has established a reputation as a reliable small-town firm that can provide services that compete with larger firms. We are dedicated to providing the Township with the highest quality professional service in a timely manner. Our niche is smaller entities like DeKalb Township where we can build a strong relationship with our clients.

William Newkirk (shareholder) has experience auditing and providing accounting services to governmental entities of all sizes. He previously worked for a top 50 CPA firm exclusively on their government auditing team. He currently audits multiple Townships and has the experience needed to perform a thorough and efficient audit for DeKalb Township.

#### **Quality Control**

At Newkirk & Associates, Inc., we are committed to providing the highest quality audits in the industry. DeKalb Township can be assured of receiving the highest level of quality and ethical professional services. We maintain strong internal reviews of procedures and processes with oversight by our shareholders. Our shareholders complete and review all audit work papers. In the event that it is considered necessary we will also use an external independent review.

## **STATEMENT OF INDEPENDENCE**

Newkirk & Associates, Inc. has evaluated its independence from DeKalb Township, Illinois in accordance with generally accepted auditing standards, the Governmental Auditing Standards, published by the U.S. Government Accountability Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Newkirk & Associates, Inc. is free of any personal and external impairment with respect DeKalb Township, Illinois, and is independent with respect to any non-attest services provided to DeKalb Township, Illinois, both in fact and in appearance to any knowledgeable third party.

## **LICENSE TO PRACTICE IN ILLINOIS**

Newkirk & Associates is a licensed Certified Public Accountant Firm in the State of Illinois (license #066-004656).

## **STAFF QUALIFICATIONS AND EXPERIENCE**

Newkirk & Associates, Inc. would staff the DeKalb Township, Illinois engagement with a shareholder and staff from our office in Plano, Illinois. All work, including audit documentation and report reviews, will be conducted and supervised by this shareholder with support from our office in Plano. Our shareholders, who meet or exceed the continuing professional education (CPE) requirements contained in the U.S. Government Accountability Office's *Government Auditing Standards*, would include:

### **William J. Newkirk, CPA – Engagement Shareholder**

As engagement shareholder, Mr. Newkirk will be responsible for the overall management of the audit. This includes developing and coordinating the overall audit plan, the in-depth review of all workpapers and the review of the Township's annual financial report (AFR). Moreover, our firm's philosophy is to have the shareholder actively completing work papers and providing hands on service to DeKalb Township, Illinois. Therefore, Mr. Newkirk will be actively supervising the engagement during fieldwork. Mr. Newkirk has exclusively gained experience in the state and local government industry with a top 50 CPA firm and for 7 years at Newkirk & Associates, Inc. Mr. Newkirk, a licensed certified public accountant, is a graduate of Rockford University with a bachelor's degree in accounting and a master's degree in business administration. He is also a member of the Government Finance Officers Association (GFOA).

**Andrea Meyer, CPA – Resource Manager**

The resource manager is responsible for providing overall technical support for the engagement as well as serving as a backup for the engagement shareholder. Mrs. Meyer has extensive experience providing accounting service to governmental entities. Mrs. Meyer, a licensed certified public accountant, is a graduate of Northern Illinois University with a master's degree in accounting.

**SPECIFIC AUDIT APPROACH****Audit Standards**

The objective of our audit is to issue an unmodified opinion on the Township's governmental activities, business-type activities; each major fund and the aggregate remaining fund information that collectively comprise the Township's basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office, the Single Audit Act of 1996 and OMB Uniform Guidance. Our firm will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

## SCOPE OF SERVICES

We are proposing to provide the following services to the Township:

- > Audit of all funds of the Township for the fiscal years ending March 31, 2022, 2023 and 2024;
- > Preparation of the annual financial report;
- > Preparation of the management letter for the Township, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- > Preparation of the Annual Financial Report (AFR) filed with the Illinois State Comptroller;
- > Retain workpapers for five (5) years in accordance with Firm standards;
- > Reporting to the Township Board in accordance with Auditing Standards, *Communications with Those Charged with Governance*; and
- > Exit conference(s) with management to present the completed audit and related materials.



## AUDIT PROCESS AND SCHEDULE

<i>Event</i>	<i>Timeframe</i>	<i>Person(s) Assigned</i>
<b>I. Preliminary Planning</b> During this phase of the audit, we would meet with Township management to discuss the approach to be taken during the audit focusing on areas of particular concern to the Township as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit.	April or May 2022	The meeting would be attended by the engagement shareholder
<b>II. Preliminary Fieldwork</b> During this phase of the audit, we would develop an understanding and documentation of the Township's accounting procedures manual. In addition, we may perform compliance testing of those controls to determine which controls, if any, we could rely on during later phases of the audit. Sample sizes would be determined during this phase, but generally would be between 25 and 60. Moreover, we would develop our planning materiality on an individual fund basis and complete a preliminary analytical review of the Township's financial position as a whole.  In addition, we would review all minutes from the meetings of the Township Board; review all ordinances adopted by the Board during the year; review any debt agreements entered into during the year and analyze any other unique transactions entered into by the Township; and perform our fraud interviews in accordance with auditing standards. Upon completion of this phase, we would finalize all necessary confirmations the Township will prepare; review all proposed client assisted work papers and the timing of preparation by the Township; develop our audit programs for the next phase of the audit and review and document any changes to the Township's AFR; and prepare the schedule for the remainder of the audit.	May 2022	This phase would be completed by the engagement shareholder and two professional staff

<p><b>III. Fieldwork</b></p> <p>During this phase of the audit, we would complete all of our substantive testing of the account balances and prepare the draft of the Township's financial statements with a rough draft of the financial statements provided to the Township at the conclusion of field work. We would also prepare the draft of the management report. In addition, an exit conference would be held with officials from the Township to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings.</p> <p><b>IV. Workpaper Review and Report Production</b></p> <p>During this phase of the audit, the workpapers, drafts of all financial reports and the management letter will be reviewed by the resource shareholder and the quality control shareholder. All workpapers are reviewed by the engagement shareholder during phase III to ensure that all necessary information is compiled during this phase to avoid imposing upon the Township's staff after fieldwork has been completed.</p> <p><b>V. Drafts to the Township</b></p> <p>We will deliver a preliminary draft of the AFR at the end of fieldwork. A revised draft will be delivered by the engagement shareholder and reviewed in-depth with representatives of the Township within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to the Township no later than three business days after receiving all proposed changes.</p> <p><b>VI. Completion of the Audit</b></p> <p>Upon approval of the drafts by the Township, we will present the signed, bound copies of the annual financial report, the management letter and the additional reports described in this proposal. The engagement shareholder will be available for meetings with representatives of the Township including the Mayor, the Township Board and management for formal presentations of the reports.</p>	June 2022	This phase would be completed by the engagement shareholder and two professional staff
	July and August 2022	This phase would be completed by the engagement shareholder and the resource shareholder
	August or September 2022	This phase would be completed by the engagement shareholder
	September/October 2022	This phase would be completed by the engagement shareholder

<p><b>VII. Support to the Township</b></p> <p>Our firm does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to the Township. In addition, we constantly monitor recent events in the state and local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert the Township to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of the Township.</p>	Continuous	This phase would be completed by the engagement shareholder.
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In future years, we would develop a similar plan and timeframe with the assistance of the Township to ensure the timely identification and resolution of any critical accounting and auditing issues prior to the issuance of our opinion and the annual financial report.

#### **Identification of Potential Audit Problems**

Our firm's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit: professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the chairperson of the finance committee. The timing of this discussion will provide the Township with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the chairperson of the finance committee or the appropriate level as defined in our professional standards.

Our firm's philosophy on additional fees and/or billings is based on an understanding between the Firm and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit. The billings for the audit would not exceed this fee unless the Township specifically requests that the scope of the engagement be expanded and DeKalb Township and Newkirk & Associates, Inc. reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

## FEE SCHEUDLE

	Fiscal Year Ending <u>March 31,</u> <u>2022</u>	Fiscal Year Ending <u>March 31,</u> <u>2023</u>	Fiscal Year Ending <u>March 31,</u> <u>2024</u>
DeKalb Township Audit	\$ 7,750	\$ 8,000	\$ 8,250
Preparation of the MD&A and depreciation schedules	<u>650</u>	<u>650</u>	<u>650</u>
Total All-Inclusive Maximum Price	<u>\$ 8,400</u>	<u>\$ 8,650</u>	<u>\$ 8,900</u>



**MINUTES TOWNSHIP BOARD  
DEKALB, ILLINOIS  
March 9, 2022**

**Call To Order, Pledge of Allegiance, and Approval of Agenda:**

The meeting was called to order by Supervisor Hess at 6:00pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee McNett: Present; and Trustee Thurman: Present.

Also present was Assessor Rich Dyer.

DeKalb Police Chief Byrd led everyone in the Pledge of Allegiance.

The agenda was confirmed by unanimous consent.

**Town Hall (Public Comments):** None.

**Presentations:** None.

**Reports:**

**Supervisor Hess:** No report.  
**Clerk Tillotson:** No report.  
**Highway Commissioner Smith:** No report.  
**Assessor Dyer:** No report.  
**Trustee Thurman:** No report.  
**Trustee McNett:** No report.  
**Trustee King:** No report.  
**Trustee Bradlo:** No report.

**Bill Paying:**

A motion to approve the February audit report in the amount of \$196,616.00 and March bills to pay in the amount of \$130,422.57 was made by Trustee King and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's February budget report was made by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

**Unfinished Business:** None.

**New Business:**

- A.** Discussion and Approval of Expenditure for Community Outreach/Public Safety Initiatives serving DeKalb Township
- a. Bill Davies and Jackie Shire were present to discuss their organization, Crimestoppers, and how funding will go towards cash rewards for citizens who give anonymous tips to solve criminal cases. The board requested that Crimestoppers only use DeKalb Township grant money towards crimes in DeKalb Township.
  - b. Chief Byrd discussed public safety in the City of DeKalb and how funding will go towards programs like the canine unit, bike unit, and license-plate reading technology.

A motion to give \$5000 to DeKalb County Crimestoppers, \$15000 to the City of DeKalb Police Department's Canine Program, and \$5000 towards the City of DeKalb Police Department's Bike Patrol was made by Supervisor Hess and seconded by Trustee Thurman.

Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye; and Trustee McNett abstained. Ayes: 4; Nays: 0. The motion passed.

- B.** The board decided to postpone the Discussion and Approval of Authorization for Supervisor to Approve and Execute a Three-Year Agreement for Professional Auditing Services with Newkirk and Associates, Inc. until Supervisor Hess and Commissioner Smith discuss the matter.
- C.** A Proclamation Recognizing March 2022 to be the 50<sup>th</sup> Anniversary of the National Senior Nutritional Program and the 48<sup>th</sup> Anniversary of Voluntary Action Center was given by Supervisor Hess.
- D.** A motion to Approve the Minutes of the Regular Board of Trustees meeting of February 9, 2022 was made by Trustee Bradlo and seconded by Trustee Thurman. It was then passed by unanimous consent.
- E.** A motion to Approve the Annual Town Meeting Agenda for April 12, 2022 at 7:00pm was made by Trustee McNett and seconded by Supervisor Hess. It was then passed by unanimous consent.

**Old Business:** None.

**Executive Session:** None.

**Other Business:** The next Township Meeting will be Tuesday, April 12, 2022 at 6:00pm at the DeKalb Township Board Room and the next annual Township Meeting will be Tuesday, April 12, 2022 at 7:00pm.

**Adjournment:** A motion to adjourn was made by Trustee Thurman

and seconded by Trustee King. The motion passed by unanimous voice vote and the meeting ended at 7:29pm.

Respectfully submitted,

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Andrew "Ondrew" Tillotson, Township Clerk

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Mary Hess, Township Supervisor