

Requester	Company	Date Received	Description	Responded On	Total Documents	Hours	Minutes
Nicky Blunk	Traffic Control & Protection	6/29/22 1:04 PM	Commercial Request for Invoices for Decker Supply Co. & Traffic & Parking Control Co.	7/5/22 9:35 AM	2 Invoices		40
Mark Charvat		5/23/22 4:11 PM	Excel of Hess Emails 11/15/21 - 4/15/22	5/23/22 12:51 PM	2 Docs 333KB/4 Excel Files	11	0
Michaela Freeman	LaBella	5/22/22 9:00 PM	1900 Pleasant Parcels 7	5/23/22 12:22 PM	7 PDFs		15
Mark Charvat		4/13/22 9:43 AM	Registered Voter List from Annual Meeting	4/15/22 3:05 PM	1 PDF/2 MB		15
Mark Charvat		1/11/22 2:02 AM	Board Packet 12-2021 and 1-2022	1/11/22 4:30 PM	2 PDFs	1	0
Adebayo Kuye		1/7/22 2:15 PM	Multifamily 2-4 units and Apts 5+ units Address, Owner Name, and Address	1/11/22 3:07 PM	2 Spreadsheets	2	45
Derek Van Buer		12/3/21 7:49 AM	Audits FY 2015-2018	12/3/21 9:28 AM	4 PDFs / 3.78 MB		30
Derek Van Buer		11/24/21 8:23 AM	Source Files for Budget & Warrant Documents	12/1/21 4:29 PM	4 Excel Files	1	45
Mark Charvat		11/22/21 9:35 PM	Road Dist Levy Rates 2019-2021	11/23/21 12:16 PM	None		10
Derek Van Buer		11/17/21 4:49 PM	Bank Stmt 3 months 4 Road Accts FMB & RB	12/1/21 12:49 AM	71 Pgs / 19.1 MB	4	45
Derek Van Buer		11/17/21 4:37 PM	Bank Stmt 6 months GA & Town FMB & RB	12/1/21 10:34 AM	89 Pgs / 14 MB	7	45
Derek Van Buer		11/17/21 4:13 PM	Chart of Accounts Road Dist Accts	11/23/21 1:44 PM	4 Excel Files	1	45
Derek Van Buer		11/17/21 4:06 PM	Chart of Accounts GA & Town	11/23/21 1:36 PM	2 Excel Files	1	45
Mark Charvat		11/15/21 12:00 AM	Excel of Hess Emails 6/1/21 - 11/14/21	11/22/21 9:50 AM	2 Excel files of 1646 Email Details	12	30
Mark Charvat		11/13/21 1:56 PM	Township Board Meeting 11/10/21	11/15/21 1:57 PM	Emailed 2 Links		30
Mark Charvat		11/10/21 12:55 PM	Bd Pkt and Nov Invoices	11/18/21 11:23 AM &	2 PDFs/50 Pages	9	0
Mark Charvat		10/21/21 11:41 AM	October Inv and Bills Amended X3	10/28/2021 & 10/29/2021	82 Docs/201 Pages	14	25
Mark Charvat		10/21/21 11:41 AM	October Bills To Pay Report	11/2/21 3:19 PM	3 Pages	2	15
Lynn Fazekas		10/22/21 8:38 AM	Chart of Accounts	11/2/21 12:00 AM	5 Files / 1.26 MB	11	40
Mark Charvat		10/21/21 11:07 PM	2021 Financial Report	10/26/21 11:28 AM	Link		45
Mark Charvat		10/20/21 8:34 PM	October Board Packet	10/20/21 4:47 PM	68 Pages	0	30
Michael Haji-Sheikh		10/12/21 3:43 PM	Various 2018-2019 Board Packets	10/14/2021 4:00 PM-4:07 PM 4 emails	310 Pages	4	
Katy Smyser	NBC5	10/4/21 6:39 PM	Unclaimed Property/Funds	10/7/21 12:20 PM	N/A		45
Derek Van Buer		9/28/21 3:00 PM	Invoice/Quotes Cirone	9/29/2021 4:335:00 PM	1 PDF/17 Pages	2	30
Derek Van Buer		9/28/21 2:20 PM	Financial Policies/Quotes/Invoices	9/30/21 9:52 AM	1 PDF/3 Pages	2	
Derek Van Buer		9/28/21 2:17 PM	Invoice/Quotes Pines	9/29/21 3:45 PM	2 PDFs/74 Pages	6	30
Lynn Fazekas		9/13/21 8:56 AM	September Board Pkt	9/13/21 4:06 PM	63 Pages		30
Derek Van Buer		9/10/21 3:24 PM	QuickBooks 2017	9/15/2021 13:41 PM	2 Files	3	15
Mark Charvat		9/9/20 3:47 PM	September Board Pkt	9/15/21 4:06 PM	63 Pages		30
Derek Van Buer		9/9/21 9:52 AM	QuickBooks 2018	9/15/2021 13:41 PM	2 Files	3	15
Mark Charvat		9/3/21 3:22 PM	No Responsive Documents	9/7/21 9:09 AM	0 Documents		45
Derek Van Buer		9/3/21 1:48 PM	QuickBooks 2020 REPEAT RQST	9/3/21 3:43 PM	2 Excel Files		30
Derek Van Buer		8/20/21 2:08 PM	QuickBooks 202	8/24/21 10:23 AM	2 Excel Files	7	15
Derek Van Buer		8/12/21 8:59 AM	Website	8/18/21 9:53 AM	9 Pages	7	15
Derek Van Buer		8/12/21 8:42 AM	QuickBooks License	8/18/21 9:50 AM	1 Page	3	15
Mark Charvat		8/11/21 9:32 PM	Zoom Recordings	8/12/21 2:57 PM	Google Drive-1 File (3)	3	15
Mark Charvat		8/11/21 4:20 AM	Board Packet	8/12/21 9:42 AM	54 Pages	0	30
Mark Charvat		7/14/21 12:50 PM	Zoom Recordings	7/20/21 4:07 PM	Google Drive-9 files	4	15
Mark Charvat		7/14/21 11:05 AM	Board Packet	7/14/21 4:39 PM	39 Pages	1	30
Lynn Fazekas		7/14/21 1:07 PM	Zoom Recordings	7/15/21 4:06 PM	Flash Drive	1	0
Mark Charvat		6/21/21 3:51 PM	Board Documents / COVID Policy	6/22/21 12:00 AM	42 Pages	1	45
Mairyah Danielsen		2/11/21 7:48 AM		2/18/21 at 11:56 AM			45

Total staff hours expended by all employees since 2/18/2021

149 Hours 40 Minutes