



**MINUTES TOWNSHIP BOARD
DEKALB, ILLINOIS
January 12, 2022**

Call To Order, Pledge of Allegiance, and Approval of Agenda:

The meeting was called to order by Supervisor Hess at 6:00 pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Thurman: Present; Trustee Bradlo: Absent; and Trustee McNett: Present.

Also present were Highway Commissioner Smith and Assessor Dyer.

Supervisor Hess lead everyone in the pledge of allegiance.

The agenda was confirmed by unanimous consent.

Hearing Regarding Amendment to the DeKalb Township Budget and Appropriation Ordinance [Ordinance 2022-001(T)]:

A motion to open the hearing was made by Trustee Thurman and seconded by Trustee McNett. The hearing was then opened by unanimous consent. The presentation of budgetary amendments was led by Supervisor Hess. She described the reasoning behind Ordinance 2022-001(T)'s budgetary amendments to Ordinance 2021-004, the initial budget passed for the Fiscal Year beginning April 1, 2021 and ending March 31, 2022. The board discussed the \$2,500 Miscellaneous line item and determined it was in fact an appropriate amount to last until the end of March 2022. There were no comments from the public regarding the ordinance, as no one from the public was present, so Trustee Thurman made a motion to close the hearing which Trustee King seconded. The hearing ended by unanimous consent at 6:09pm.

Town Hall (Public Comments): None.

Presentations: The Clerk played a video that the Township Social Service grant recipient, the Kishwaukee YMCA, provided to describe how the funds would benefit their after-school program.

Reports:

Supervisor's Report:

1. Past Events
 - a. 12/13 – 67 residents participated in the COVID-19 vaccine booster clinic hosted in partnership with IDPH
2. Cemetery'
 - a. Mapping software was purchased
 - b. Hired P/T person to complete the data entry in 2022 (start with Oakwood)
 - c. Tree maintenance work to be completed when weather allows
3. Other
4. FOIA Requests - none

Clerk's Report: None.

Highway Commissioner's Report: Commissioner Smith discussed how Dylan Orsucci, a former Eagle Scout who did work for Oakwood Cemetery, was his preferred applicant.

He reported that he has been fixing road signs and ensuring the Township roads are dry and safe to travel on.

He discussed his declaration of surplus equipment, an Ingersoll-Rand Air Compressor and CrafcO Sealer, put up for sale according to Illinois state statute 60ILCS1/30-50.

He mentioned that the Township has a grant to purchase a defibrillator. He stated that there is no present plan for the Township to maintain a defibrillator. A discussion about the best method for staff to be trained on how to maintain the defibrillator ensued.

Assessor's Report: Assessor Dyer reported that assessments should be finalized soon and that the County Board of review will be finalizing any numbers.

The assessor's office received a FOIA request regarding property owners and their billing addresses for multi-family units.

Trustee Bradlo: Absent.

Trustee King: Trustee King stated that NIU has made classes online for the first week. She stated that there is a new NIU police chief, Darren Mitchell.

Trustee Thurman: Trustee Thurman stated that every week, 20% of employees will be tested at NIU, so every employee will be tested every 5 weeks.

Trustee McNett: No report.

Bill Paying:

A motion to approve the December audit report in the amount of \$304,932.14 and January bills to pay in the amount of \$110,622.42 was made by Trustee Thurman and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: Absent. Ayes: 4; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's December budget report was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: Absent. Ayes: 4; Nays: 0. The motion passed.

Unfinished Business:

New Business:

- A. A motion for the Approval of Amending Ordinance 2022-001(T) DeKalb Township Budget and Appropriation Ordinance for the Fiscal Year Beginning April 1, 2021 and Ending March 31, 2022 was made by Trustee McNett made and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: Absent. Ayes: 4; Nays: 0. The motion passed.
- B. A Motion to Authorize Township Attorney to Execute all Documentation Necessary to Effectuate Settlement of Tax Levy Objection against the Township's General Assistance Fund in Case Number 2021 TX 19, in the Amount Not to Exceed \$7,500.00 was made by Trustee King and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: Absent. Ayes: 4; Nays: 0. The motion passed.
- C. A motion for the Approval of Resolution 2022-001(T) Policy for Website Posting of Board Meeting Information was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: Absent. Ayes: 4; Nays: 0. The motion passed.
- D. A motion for the Approval of Resolution 2022-002(T) Authorizing Expenditure in the Amount of \$8,000 to Voluntary Action Center for Food Insecurity Needs was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: Absent. Ayes: 4; Nays: 0. The motion passed.
- E. A motion for Discussion and approval of Kishwaukee United Way Request in the Amount of \$1,000 for Continued Support of the 211 Information and Referral Line was made by Trustee King and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: Absent. Ayes: 4; Nays: 0. The motion passed.
- F. A motion for the Approval of Minutes of the Regular Board of Trustees meeting of December 8, 2021 was made by Trustee McNett and seconded by Supervisor Hess.

A motion to amend made by Trustee Thurman and seconded by Supervisor Hess.

The notes were then passed as amended by unanimous consent.

Executive Session: A Motion to Enter Executive Session to Discuss and Review Past Executive Session Meeting Minutes for Approval and/or Release, pursuant to 5 ILCS (120/2)(c)(21) was made by Trustee King and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Clerk Tillotson took a roll call vote. Ayes: 4; Nays: 0. The motion passed and executive session began at approximately 6:42pm.

The zoom meeting reconvened at 6:53pm.

Reconvened roll call attendance: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: absent; Trustee King: aye; Trustee Bradlo: absent.

Other Business:

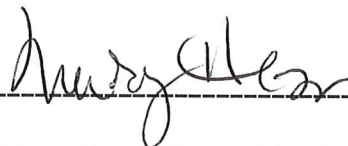
- A. A motion to pass the minutes from the July 14, 2021 Executive Session was made by Trustee Thurman and seconded by Trustee King. The motion passed by unanimous voice vote.
- B. The next Township Meeting will be Wednesday, February 9, 2022, 6:00pm at the DeKalb Township Board Room.

Adjournment: A motion to adjourn was made by Trustee McNett and seconded by Supervisor Hess. The motion passed by unanimous voice vote and the meeting ended at 6:54 pm.

Respectfully submitted,



Andrew "Ondrew" Tillotson, Township Clerk



Mary Hess, Township Supervisor





TOWNSHIP BOARD
CLOSED SESSION MINUTES
DEKALB, ILLINOIS
January 12, 2022

Supervisor Hess called the executive session to order at 6:44pm after the board voted to discuss and review past Executive Session meeting minutes for approval and/or release as provided for in 5ILCS 120/2(c)(21). Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Absent; Trustee Thurman: Present; and Trustee McNett: Present.

The board determined that the Executive Session minutes from July 14, 2021 were fit to pass and release to the public, while the minutes from the December 9, 2021 Executive Session should be amended before their release.

A motion to adjourn the executive session was made by Trustee Thurman and seconded by Trustee McNett. A unanimous voice vote brought it back into general session at 6:52pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Andrew Tillotson', written over a horizontal dashed line.

Andrew "Ondrew" Tillotson, Township Clerk

A handwritten signature in cursive script, appearing to read 'Mary Hess', written over a horizontal dashed line.

Mary Hess, Township Supervisor

