



**DECEMBER 14, 2022 6:00 P.M.**  
**MEETING OF THE DEKALB TOWNSHIP BOARD**  
**2323 SOUTH FOURTH STREET - DEKALB, IL 60115**

The public is invited to join our in-person meetings and members of the public may address the Township Board during Public Comment by submitting a speaker request form prior to the start of the meeting. As a convenience to the public, the Township provides remote viewing of monthly meetings. Remote viewing mode does not provide for public participation.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89688029602?pwd=MjR6MmZlRFdpYVB4NkVzZjRlRWERpZz09>

Meeting ID: 896 8802 9602

Passcode: 743542

Dial in: 13126266799

- A. Call to Order – Roll Call
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Presentations
  - a. Society of St. Vincent de Paul
- E. Public Comment
- F. Reports
  - a. Supervisor's Report
  - b. Clerk's Report
  - c. Highway Commissioner's Report
  - d. Assessor's Report
  - e. Trustees Reports
- G. Bill Paying
  - a. Approval of November Audit Report and December Bills to Pay
  - b. Receive, File, and Approve Treasurer's November Budget Report
- H. Unfinished Business
  - a. Intergovernmental Agreement Between DeKalb Township and DeKalb Township Road District for Use of Property
  - b. Township Accounting
- I. New Business
  - a. Approval of DeKalb Township Road District Tax Levy
  - b. Resolution 2022-011(T) Approving the Adoption of Credit Card Policies and Procedures for DeKalb Township
  - c. Approval of Minutes of the Regular Board of Trustees Meeting of October 12, 2022 and November 9, 2022
- J. Old Business
  - a. Resolution 2022-010(T) IGA with DeKalb Township Road District for Maintenance of Oakwood and Evergreen Cemeteries and Bush Reserve
- K. Executive Session
- L. Other Business
  - a. Next Regular Meeting January 11, 2023 at 6:00 p.m.
- M. Adjournment

FOIA HOURS REPORT  
9/10/2022 - 12/9/2022

Requester	Company	Date Received	Description	Responded On	Total Documents	Hours	Minutes
Lynn Fazekas		11/10/22 6:54 AM	Electrical Aggregation	11/10/22 10:30 AM	Web Link		15

Total staff hours expended by all employees since 2/11/2021 150 Hours 15 Minutes



## 2022 NOVEMBER WARRANT FOR EXPENDITURES REPORT TO DATE

FUND	Invoices
TOWN	\$90,835.92
GENERAL ASSISTANCE	\$17,809.29
ROAD AND BRIDGE	\$38,370.82
PERMANENT ROAD	\$23,438.75
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$170,454.78

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **DECEMBER 14, 2022** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

\_\_\_\_\_  
Trustee Nancy Bradlo

\_\_\_\_\_  
Supervisor Mary Hess

\_\_\_\_\_  
Trustee Lisa King

\_\_\_\_\_  
Trustee Chad McNett

\_\_\_\_\_  
Clerk Andrew Tillotson

\_\_\_\_\_  
Trustee Dale Thurman

(SEAL)

I, \_\_\_\_\_, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of NOVEMBER 2022 at the DECEMBER 14, 2022 Township Board meeting.

\_\_\_\_\_  
Clerk Andrew Tillotson

2022 NOVEMBER WARRANT FOR TOTAL EXPENDITURES REPORT

10:27 AM

12/06/22

# DeKalb Township

## Reconciliation Detail

### RESOURCE BANK-TOWN FUND, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,795,157.85
Cleared Transactions						
Checks and Payments - 61 items						
Bill Pmt -Check	10/12/2022	1380	ILLINOIS ASSESSO...	X	-50.00	-50.00
Bill Pmt -Check	10/18/2022	1394	COMMUNITY COO...	X	-15,000.00	-15,050.00
Bill Pmt -Check	10/18/2022	1404	SAFE PASSAGE, INC	X	-12,000.00	-27,050.00
Bill Pmt -Check	10/18/2022	1403	REGIONAL ACCES...	X	-12,000.00	-39,050.00
Bill Pmt -Check	10/18/2022	1399	FAMILY SERVICE ...	X	-12,000.00	-51,050.00
Bill Pmt -Check	10/18/2022	1402	KISHWAUKEE YM...	X	-12,000.00	-63,050.00
Bill Pmt -Check	10/18/2022	1401	HOPE HAVEN OF ...	X	-12,000.00	-75,050.00
Bill Pmt -Check	10/18/2022	1392	BARB FOOD MART	X	-11,500.00	-86,550.00
Bill Pmt -Check	10/18/2022	1390	ADVENTURE WOR...	X	-10,000.00	-96,550.00
Bill Pmt -Check	10/18/2022	1405	VOLUNTARY ACTI...	X	-10,000.00	-106,550.00
Bill Pmt -Check	10/18/2022	1395	DEKALB AREA AL...	X	-10,000.00	-116,550.00
Bill Pmt -Check	10/18/2022	1400	FOX VALLEY OLDE...	X	-7,000.00	-123,550.00
Bill Pmt -Check	10/18/2022	1396	DEKALB COUNTY ...	X	-5,500.00	-129,050.00
Bill Pmt -Check	10/18/2022	1393	CASA DEKALB CO...	X	-5,000.00	-134,050.00
Bill Pmt -Check	10/18/2022	1397	DEKALB COUNTY ...	X	-5,000.00	-139,050.00
Bill Pmt -Check	10/18/2022	1391	BARB CITY MANO...	X	-4,000.00	-143,050.00
Bill Pmt -Check	10/18/2022	1398	ELDER CARE SER...	X	-3,000.00	-146,050.00
Check	11/01/2022	PAD	INTERNAL REVEN...	X	-7,577.75	-153,627.75
Paycheck	11/01/2022	1013	CRAIG A SMITH	X	-5,704.73	-159,332.48
Paycheck	11/01/2022	1016	MARY HESS	X	-5,218.50	-164,550.98
Paycheck	11/01/2022	1018	RICHARD J DYER	X	-5,041.36	-169,592.34
Bill Pmt -Check	11/01/2022	1411	BLUE CROSS BLU...	X	-4,323.88	-173,916.22
Check	11/01/2022	PAD	IMRF	X	-3,422.40	-177,338.62
Bill Pmt -Check	11/01/2022	1412	NEWKIRK & ASSO...	X	-2,250.00	-179,588.62
Paycheck	11/01/2022	1019	ANDREW C REININK	X	-1,538.57	-181,127.19
Check	11/01/2022	PAD	IL DEPT OF REVEN...	X	-1,265.18	-182,392.37
Paycheck	11/01/2022	1020	COREY NELSON	X	-1,096.07	-183,488.44
Bill Pmt -Check	11/01/2022	1413	RAMAKER & ASSO...	X	-700.00	-184,188.44
Paycheck	11/01/2022	1011	ANDREW TILLOTS...	X	-345.03	-184,533.47
Paycheck	11/01/2022	1022	JODIE L PETERSON	X	-209.29	-184,742.76
Bill Pmt -Check	11/01/2022	1410	AFLAC	X	-190.93	-184,933.69
Paycheck	11/01/2022	1014	DALE L THURMAN	X	-146.22	-185,079.91
Paycheck	11/01/2022	1017	NANCY G BRADLO	X	-146.22	-185,226.13
Paycheck	11/01/2022	1015	LISA R KING	X	-138.38	-185,364.51
Paycheck	11/01/2022	1012	CHAD C. MCNETT	X	-138.38	-185,502.89
Bill Pmt -Check	11/01/2022	1415	OEST, HALEIGH	X	-92.19	-185,595.08
Paycheck	11/01/2022	1021	HALEIGH M OEST	X	-59.84	-185,654.92
Bill Pmt -Check	11/01/2022	1414	THE STANDARD	X	-31.85	-185,686.77
Bill Pmt -Check	11/09/2022	1428	STONEHUGGER C...	X	-40,000.00	-225,686.77
Bill Pmt -Check	11/09/2022	1416	CARDMEMBER SE...	X	-1,310.53	-226,997.30
Bill Pmt -Check	11/09/2022	1419	DYER, RICH	X	-675.00	-227,672.30
Bill Pmt -Check	11/09/2022	1427	SPARKLE JANITOR...	X	-540.00	-228,212.30
Bill Pmt -Check	11/09/2022	1421	Kane Cty Landscap...	X	-502.68	-228,714.98
Bill Pmt -Check	11/09/2022	1418	DEK. CTY. REHAB ...	X	-500.00	-229,214.98
Bill Pmt -Check	11/09/2022	1417	COMED	X	-424.04	-229,639.02
Bill Pmt -Check	11/09/2022	1424	REININK, ANDREW	X	-324.32	-229,963.34
Bill Pmt -Check	11/09/2022	1420	EWORLDLINX	X	-216.00	-230,179.34
Bill Pmt -Check	11/09/2022	1429	VERIZON	X	-100.42	-230,279.76
Bill Pmt -Check	11/09/2022	1422	NORTHERN ILLINO...	X	-76.09	-230,355.85
Bill Pmt -Check	11/09/2022	1423	PITNEY BOWES INC	X	-22.09	-230,377.94
Bill Pmt -Check	11/09/2022	1425	RICOH USA, INC	X	-5.88	-230,383.82
Paycheck	11/15/2022	1023	ANDREW C REININK	X	-1,538.55	-231,922.37
Paycheck	11/15/2022	1024	COREY NELSON	X	-1,100.89	-233,023.26
Check	11/15/2022	pad	INTERNAL REVEN...	X	-922.57	-233,945.83
Paycheck	11/15/2022	1026	JODIE L PETERSON	X	-275.20	-234,221.03
Check	11/15/2022	pad	IL DEPT OF REVEN...	X	-175.90	-234,396.93
Paycheck	11/15/2022	1025	HALEIGH M OEST	X	-82.93	-234,479.86
Bill Pmt -Check	11/21/2022	1433	NEWKIRK & ASSO...	X	-1,000.00	-235,479.86
Bill Pmt -Check	11/21/2022	1430	METRONET	X	-353.02	-235,832.88
Bill Pmt -Check	11/21/2022	1432	STONEHUGGER C...	X	-56.58	-235,889.46
Check	11/30/2022			X	-79.90	-235,969.36
Total Checks and Payments					-235,969.36	-235,969.36
Deposits and Credits - 8 items						



10:27 AM

12/06/22

**DeKalb Township**  
**Reconciliation Detail**  
**RESOURCE BANK-TOWN FUND, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	1727	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	1726	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	IDES		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2021	adj	ILLINOIS DEPART...		0.00	0.00
Bill Pmt -Check	07/14/2021	1016	INTERMEDIA		0.00	0.00
Liability Check	03/31/2022	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2022		ILLINOIS DEPART...		0.00	0.00
Liability Check	03/31/2022	adj	United States Treas...		0.00	0.00
Liability Check	03/31/2022	1728	United States Treas...		0.00	0.00
Liability Check	03/31/2022	adj	ILLINOIS DEPART...		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-1,753.12	-1,753.12
Register Balance as of 11/30/2022					-198,308.25	1,596,849.60
<b>New Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Paycheck	12/01/2022	1029	CRAIG A SMITH		-5,704.73	-5,704.73
Paycheck	12/01/2022	1032	MARY HESS		-5,218.50	-10,923.23
Paycheck	12/01/2022	1034	RICHARD J DYER		-5,041.35	-15,964.58
Paycheck	12/01/2022	1435	BLUE CROSS BLU...		-4,810.92	-20,775.50
Bill Pmt -Check	12/01/2022	1036	COREY NELSON		-1,594.88	-22,370.38
Paycheck	12/01/2022	1035	ANDREW C REININK		-1,538.57	-23,908.95
Paycheck	12/01/2022	1038	JODIE L PETERSON		-443.80	-24,352.75
Paycheck	12/01/2022	1027	ANDREW TILLOTS...		-345.03	-24,697.78
Paycheck	12/01/2022	1436	SWANSON QUALIT...		-334.60	-25,032.38
Bill Pmt -Check	12/01/2022	1434	AFLAC		-190.93	-25,223.31
Paycheck	12/01/2022	1033	NANCY G BRADLO		-146.22	-25,369.53
Paycheck	12/01/2022	1030	DALE L THURMAN		-146.22	-25,515.75
Paycheck	12/01/2022	1031	LISA R KING		-138.38	-25,654.13
Paycheck	12/01/2022	1028	CHAD C. MCNETT		-138.38	-25,792.51
Bill Pmt -Check	12/01/2022	1437	THE STANDARD		-31.85	-25,824.36
Paycheck	12/01/2022	1037	HALEIGH M OEST		-24.37	-25,848.73
Total Checks and Payments					-25,848.73	-25,848.73
Total New Transactions					-25,848.73	-25,848.73
<b>Ending Balance</b>					<b>-224,156.98</b>	<b>1,571,000.87</b>

3:18 PM

12/06/22

**DeKalb Township GA**  
**Reconciliation Detail**  
**RESOURCE BANK- G A 6064443, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						454,258.15
<b>Cleared Transactions</b>						
<b>Checks and Payments - 36 Items</b>						
Bill Pmt -Check	10/18/2022	2410		X	-354.20	-354.20
Paycheck	11/01/2022	276	ERIKA D BROWN	X	-1,584.88	-1,949.08
Bill Pmt -Check	11/01/2022	2424	BLUE CROSS BLU...	X	-1,176.50	-3,125.58
Check	11/01/2022	PAD	IMRF	X	-559.77	-3,685.35
Check	11/01/2022	PAD	INTERNAL REVEN...	X	-515.27	-4,200.62
Bill Pmt -Check	11/01/2022	2428		X	-457.03	-4,657.65
Bill Pmt -Check	11/01/2022	2414		X	-322.00	-4,979.65
Bill Pmt -Check	11/01/2022	2417		X	-322.00	-5,301.65
Bill Pmt -Check	11/01/2022	2418		X	-322.00	-5,623.65
Bill Pmt -Check	11/01/2022	2413		X	-322.00	-5,945.65
Bill Pmt -Check	11/01/2022	2412		X	-322.00	-6,267.65
Bill Pmt -Check	11/01/2022	2421		X	-322.00	-6,589.65
Bill Pmt -Check	11/01/2022	2419		X	-322.00	-6,911.65
Bill Pmt -Check	11/01/2022	2415		X	-322.00	-7,233.65
Bill Pmt -Check	11/01/2022	2416		X	-322.00	-7,555.65
Bill Pmt -Check	11/01/2022	2420		X	-322.00	-7,877.65
Check	11/01/2022	PAD	IL DEPT OF REVEN...	X	-105.08	-7,982.73
Bill Pmt -Check	11/01/2022	2422	AFLAC	X	-54.22	-8,036.95
Bill Pmt -Check	11/01/2022	2425	CARAHSOFT TECH...	X	-20.00	-8,056.95
Bill Pmt -Check	11/01/2022	2426	NCPERS GROUP LI...	X	-16.00	-8,072.95
Bill Pmt -Check	11/01/2022	2423	ALUMNI AWARD S...	X	-10.50	-8,083.45
Bill Pmt -Check	11/01/2022	2427	THE STANDARD	X	-6.37	-8,089.82
Bill Pmt -Check	11/09/2022	2430	CARDMEMBER SE...	X	-1,189.75	-9,279.57
Bill Pmt -Check	11/09/2022	2435	HALVERSON APAR...	X	-602.00	-9,881.57
Bill Pmt -Check	11/09/2022	2434	GARDEN ESTATE ...	X	-378.00	-10,259.57
Bill Pmt -Check	11/09/2022	2433	PASSION PURSUIT...	X	-367.50	-10,627.07
Bill Pmt -Check	11/09/2022	2429	BROWN, ERIKA	X	-198.50	-10,825.57
Bill Pmt -Check	11/09/2022	2431	EWORLDLINX	X	-72.00	-10,897.57
Bill Pmt -Check	11/09/2022	2432	PITNEY BOWES INC	X	-62.90	-10,960.47
Bill Pmt -Check	11/14/2022	2436	NICOR GAS	X	-969.89	-11,930.36
Paycheck	11/15/2022	278	ERIKA D BROWN	X	-1,608.49	-13,538.85
Paycheck	11/15/2022	277	ANGEL N MASON	X	-1,310.41	-14,849.26
Check	11/15/2022	PAD	INTERNAL REVEN...	X	-857.67	-15,706.93
Check	11/15/2022	PAD	IL DEPT OF REVEN...	X	-184.92	-15,891.85
Bill Pmt -Check	11/21/2022	2441	BROWN, ERIKA	X	-205.28	-16,097.13
Bill Pmt -Check	11/21/2022	2438	METRONET	X	-66.28	-16,163.41
<b>Total Checks and Payments</b>					<b>-16,163.41</b>	<b>-16,163.41</b>
<b>Deposits and Credits - 6 Items</b>						
Bill Pmt -Check	11/21/2022		BROWN, ERIKA	X	0.00	0.00
Bill Pmt -Check	11/21/2022		BROWN, ERIKA	X	0.00	0.00
Bill Pmt -Check	11/22/2022	2440	BROWN, ERIKA	X	0.00	0.00
Deposit	11/22/2022			X	160.76	160.76
Deposit	11/22/2022			X	8,704.39	8,865.15
Deposit	11/30/2022			X	14.66	8,879.81
<b>Total Deposits and Credits</b>					<b>8,879.81</b>	<b>8,879.81</b>
<b>Total Cleared Transactions</b>					<b>-7,283.60</b>	<b>-7,283.60</b>
<b>Cleared Balance</b>					<b>-7,283.60</b>	<b>446,974.55</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 6 Items</b>						
Bill Pmt -Check	07/01/2022	2307			-322.00	-322.00
Bill Pmt -Check	10/04/2022	2403	TOWNSHIP SUPER...		-30.00	-352.00
Bill Pmt -Check	11/15/2022	2437	SUBURBAN APART...		-1,001.40	-1,353.40
Bill Pmt -Check	11/21/2022	2439	ZUKOWSKI, ROGE...		-80.00	-1,433.40
Bill Pmt -Check	11/28/2022	2443	RHOADES REAL E...		-875.96	-2,309.36
Bill Pmt -Check	11/28/2022	2442	COMED		-77.00	-2,386.36
<b>Total Checks and Payments</b>					<b>-2,386.36</b>	<b>-2,386.36</b>
<b>Deposits and Credits - 1 Item</b>						
Bill Pmt -Check	10/01/2022	2385			0.00	0.00



3:18 PM

12/06/22

# DeKalb Township GA Reconciliation Detail

**RESOURCE BANK- G A 6064443, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-2,386.36	-2,386.36
Register Balance as of 11/30/2022					-9,669.96	444,588.19
<b>New Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Paycheck	12/01/2022	280	ERIKA D BROWN		-2,669.07	-2,669.07
Paycheck	12/01/2022	279	ANGEL N MASON		-2,166.11	-4,835.18
Bill Pmt -Check	12/01/2022	2456	PITTSLEY REALTY		-1,495.00	-6,330.18
Bill Pmt -Check	12/01/2022	2453	BLUE CROSS BLU...		-1,321.15	-7,651.33
Bill Pmt -Check	12/01/2022	2458	PITTSLEY REALTY		-434.00	-8,085.33
Bill Pmt -Check	12/01/2022	2451			-322.00	-8,407.33
Bill Pmt -Check	12/01/2022	2450			-322.00	-8,729.33
Bill Pmt -Check	12/01/2022	2449			-322.00	-9,051.33
Bill Pmt -Check	12/01/2022	2448			-322.00	-9,373.33
Bill Pmt -Check	12/01/2022	2447			-322.00	-9,695.33
Bill Pmt -Check	12/01/2022	2446			-322.00	-10,017.33
Bill Pmt -Check	12/01/2022	2445			-322.00	-10,339.33
Bill Pmt -Check	12/01/2022	2444			-322.00	-10,661.33
Bill Pmt -Check	12/01/2022	2457	COMED		-171.18	-10,832.51
Bill Pmt -Check	12/01/2022	2454	SWANSON QUALIT...		-95.60	-10,928.11
Bill Pmt -Check	12/01/2022	2452	AFLAC		-54.22	-10,982.33
Bill Pmt -Check	12/01/2022	2455	THE STANDARD		-6.37	-10,988.70
Bill Pmt -Check	12/05/2022	2461	PITTSLEY REALTY		-1,082.00	-12,070.70
Bill Pmt -Check	12/05/2022	2460	GARDEN ESTATE ...		-1,080.00	-13,150.70
Bill Pmt -Check	12/05/2022	2459	CITY OF DEKALB...		-327.74	-13,478.44
Bill Pmt -Check	12/06/2022	2462	THE TERRACES A...		-995.00	-14,473.44
Total Checks and Payments					-14,473.44	-14,473.44
Total New Transactions					-14,473.44	-14,473.44
Ending Balance					-24,143.40	430,114.75



1:05 PM

12/05/22

# DeKalb Township Road Fund Reconciliation Detail

## RESOURCE-ROAD & BRIDGE-4451, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						402,312.80
<b>Cleared Transactions</b>						
<b>Checks and Payments - 49 items</b>						
Bill Pmt -Check	10/17/2022	3447	WEDO WINDOWS ...	X	-255.00	-255.00
Bill Pmt -Check	10/17/2022	3446	DEKALB LAWN & E...	X	-109.95	-364.95
Bill Pmt -Check	10/24/2022	3451	HARRINGTON ENV...	X	-285.00	-649.95
Bill Pmt -Check	11/01/2022	3456	NEWKIRK & ASSO...	X	-2,250.00	-2,899.95
Bill Pmt -Check	11/01/2022	3454	BLUE CROSS BLU...	X	-1,643.69	-4,543.64
Paycheck	11/01/2022	250	KAREN S GUMINO	X	-1,050.26	-5,593.90
Paycheck	11/01/2022	251	KYLER KLAPPRODT	X	-839.11	-6,433.01
Check	11/01/2022	PAD	IMRF	X	-668.13	-7,101.14
Check	11/01/2022	PAD	INTERNAL REVEN...	X	-623.35	-7,724.49
Bill Pmt -Check	11/01/2022	3458	MID-WEST TRUCK...	X	-392.00	-8,116.49
Paycheck	11/01/2022	249	JODIE L PETERSON	X	-209.65	-8,326.14
Bill Pmt -Check	11/01/2022	3455	GORDON HARDW...	X	-158.43	-8,484.57
Check	11/01/2022	PAD	IL DEPT OF REVEN...	X	-139.26	-8,623.83
Bill Pmt -Check	11/01/2022	3459	BOCKMAN'S TRUC...	X	-117.00	-8,740.83
Bill Pmt -Check	11/01/2022	3453	AFLAC	X	-20.35	-8,761.18
Bill Pmt -Check	11/01/2022	3457	THE STANDARD	X	-6.37	-8,767.55
Bill Pmt -Check	11/09/2022	3461	CARDMEMBER SE...	X	-9,065.88	-17,833.43
Bill Pmt -Check	11/09/2022	3465	MESCHER, RINEH...	X	-3,363.00	-21,196.43
Bill Pmt -Check	11/09/2022	3462	CINTAS	X	-665.88	-21,862.31
Bill Pmt -Check	11/09/2022	3471	TRANE	X	-563.00	-22,425.31
Bill Pmt -Check	11/09/2022	3470	SUPERIOR DIESEL...	X	-476.69	-22,902.00
Bill Pmt -Check	11/09/2022	3464	HARRINGTON ENV...	X	-385.00	-23,287.00
Bill Pmt -Check	11/09/2022	3469	STRAN'S GARDEN ...	X	-375.00	-23,662.00
Bill Pmt -Check	11/09/2022	3466	NEBRASKA-IOWA I...	X	-279.90	-23,941.90
Bill Pmt -Check	11/09/2022	3467	NICOR GAS	X	-111.28	-24,053.18
Bill Pmt -Check	11/09/2022	3472	VERIZON	X	-102.08	-24,155.26
Bill Pmt -Check	11/09/2022	3468	NORTHERN ILLINO...	X	-75.32	-24,230.58
Bill Pmt -Check	11/09/2022	3463	EWORLDLINX	X	-72.00	-24,302.58
Bill Pmt -Check	11/09/2022	3460	AIRGAS US LLC	X	-22.69	-24,325.27
Bill Pmt -Check	11/14/2022	3475	BRAD MANNING F...	X	-2,777.59	-27,102.86
Bill Pmt -Check	11/14/2022	3473	AMERIGAS	X	-171.01	-27,273.87
Bill Pmt -Check	11/14/2022	3476	CULLIGAN OF DEK...	X	-48.65	-27,322.52
Bill Pmt -Check	11/14/2022	3474	AUTO VALUEBUMP...	X	-2.06	-27,324.58
Paycheck	11/15/2022	253	KAREN S GUMINO	X	-1,050.26	-28,374.84
Check	11/15/2022	PAD	INTERNAL REVEN...	X	-524.33	-28,899.17
Paycheck	11/15/2022	254	KYLER KLAPPRODT	X	-502.92	-29,402.09
Paycheck	11/15/2022	252	JODIE L PETERSON	X	-275.57	-29,677.66
Check	11/15/2022	pad	IL DEPT OF REVEN...	X	-121.46	-29,799.12
Bill Pmt -Check	11/21/2022	3486	SUPERIOR DIESEL...	X	-2,743.94	-32,543.06
Bill Pmt -Check	11/21/2022	3481	CERTIFIED LABOR...	X	-1,121.38	-33,664.44
Bill Pmt -Check	11/21/2022	3485	NEWKIRK & ASSO...	X	-1,000.00	-34,664.44
Bill Pmt -Check	11/21/2022	3488	CONSERV FS	X	-816.80	-35,481.24
Bill Pmt -Check	11/21/2022	3480	BONNELL INDUST...	X	-786.89	-36,268.13
Bill Pmt -Check	11/21/2022	3478	ATLAS SHEET MET...	X	-550.00	-36,818.13
Bill Pmt -Check	11/21/2022	3479	BOCKMAN'S TRUC...	X	-164.00	-36,982.13
Bill Pmt -Check	11/21/2022	3477	METRONET	X	-98.36	-37,080.49
Bill Pmt -Check	11/21/2022	3487	WEDO WINDOWS ...	X	-85.00	-37,165.49
Bill Pmt -Check	11/21/2022	3483	GORDON HARDW...	X	-62.29	-37,227.78
Bill Pmt -Check	11/21/2022	3484	NEBRASKA-IOWA I...	X	-58.74	-37,286.52
<b>Total Checks and Payments</b>					-37,286.52	-37,286.52
<b>Deposits and Credits - 4 items</b>						
Deposit	11/09/2022			X	90.60	90.60
Deposit	11/22/2022			X	232.76	323.36
Deposit	11/22/2022			X	7,654.19	7,977.55
Deposit	11/30/2022			X	12.70	7,990.25
<b>Total Deposits and Credits</b>					7,990.25	7,990.25
<b>Total Cleared Transactions</b>					-29,296.27	-29,296.27
<b>Cleared Balance</b>					-29,296.27	373,016.53
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						

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12/05/22

**DeKalb Township Road Fund**  
**Reconciliation Detail**  
**RESOURCE-ROAD & BRIDGE-4451, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	11/21/2022	3482	DEKALB LAWN & E...		-1,734.25	-1,734.25
Total Checks and Payments					-1,734.25	-1,734.25
<b>Deposits and Credits - 2 items</b>						
General Journal	06/30/2021				0.00	0.00
Bill Pmt -Check	10/01/2021	3092	BONNELL INDUST...		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-1,734.25	-1,734.25
Register Balance as of 11/30/2022					-31,030.52	371,282.28
<b>New Transactions</b>						
<b>Checks and Payments - 6 items</b>						
Bill Pmt -Check	12/01/2022	3490	BLUE CROSS BLU...		-1,815.04	-1,815.04
Paycheck	12/01/2022	255	KAREN S GUMINO		-1,538.40	-3,353.44
Paycheck	12/01/2022	254	JODIE L PETERSON		-444.17	-3,797.61
Bill Pmt -Check	12/01/2022	3491	SWANSON QUALIT...		-286.80	-4,084.41
Bill Pmt -Check	12/01/2022	3489	AFLAC		-20.35	-4,104.76
Bill Pmt -Check	12/01/2022	3492	THE STANDARD		-6.37	-4,111.13
Total Checks and Payments					-4,111.13	-4,111.13
Total New Transactions					-4,111.13	-4,111.13
<b>Ending Balance</b>					<b>-35,141.65</b>	<b>367,171.15</b>

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12/05/22

**DeKalb Township Perm Road Fund**  
**Reconciliation Detail**  
**RESOURCE BK-PERMANENT RD-4478, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						634,132.14
<b>Cleared Transactions</b>						
<b>Checks and Payments - 20 items</b>						
Bill Pmt -Check	11/01/2022	4244	BLUE CROSS BLU...	X	-2,937.23	-2,937.23
Check	11/01/2022	PAD	IMRF	X	-2,022.31	-4,959.54
Paycheck	11/01/2022	375	JACOB A SMITH	X	-1,760.72	-6,720.26
Check	11/01/2022	PAD	INTERNAL REVEN...	X	-1,637.29	-8,357.55
Paycheck	11/01/2022	376	James Poff III	X	-1,462.75	-9,820.30
Paycheck	11/01/2022	377	JEFFREY L HARNE...	X	-1,386.79	-11,207.09
Bill Pmt -Check	11/01/2022	4243	AFLAC	X	-396.12	-11,603.21
Check	11/01/2022	PAD	IL DEPT OF REVEN...	X	-314.71	-11,917.92
Bill Pmt -Check	11/01/2022	4245	THE STANDARD	X	-19.11	-11,937.03
Bill Pmt -Check	11/09/2022	4248	SMITH, JACOB	X	-675.00	-12,612.03
Bill Pmt -Check	11/09/2022	4246	HARNESS, JEFF	X	-290.50	-12,902.53
Bill Pmt -Check	11/09/2022	4247	MARTENSON TUR...	X	-275.00	-13,177.53
Paycheck	11/15/2022	378	JACOB A SMITH	X	-1,760.72	-14,938.25
Check	11/15/2022	pad	INTERNAL REVEN...	X	-1,637.26	-16,575.51
Paycheck	11/15/2022	379	James Poff III	X	-1,462.77	-18,038.28
Paycheck	11/15/2022	380	JEFFREY L HARNE...	X	-1,386.80	-19,425.08
Check	11/15/2022	PAD	IL DEPT OF REVEN...	X	-314.71	-19,739.79
Bill Pmt -Check	11/21/2022	4251	CONSERV FS INC	X	-3,493.96	-23,233.75
Bill Pmt -Check	11/21/2022	4250	FEHR GRAHAM EN...	X	-150.00	-23,383.75
Bill Pmt -Check	11/21/2022	4252	CURRAN CONTRA...	X	-55.00	-23,438.75
<b>Total Checks and Payments</b>					-23,438.75	-23,438.75
<b>Deposits and Credits - 4 items</b>						
Bill Pmt -Check	11/21/2022	4249	CONSERV FS INC	X	0.00	0.00
Deposit	11/22/2022			X	565.28	565.28
Deposit	11/22/2022			X	34,504.99	35,070.27
Deposit	11/30/2022			X	20.69	35,090.96
<b>Total Deposits and Credits</b>					35,090.96	35,090.96
<b>Total Cleared Transactions</b>					11,652.21	11,652.21
<b>Cleared Balance</b>					11,652.21	645,784.35
<b>Register Balance as of 11/30/2022</b>					11,652.21	645,784.35
<b>New Transactions</b>						
<b>Checks and Payments - 6 items</b>						
Paycheck	12/01/2022	381	JACOB A SMITH		-4,945.58	-4,945.58
Bill Pmt -Check	12/01/2022	4254	BLUE CROSS BLU...		-3,286.39	-8,231.97
Paycheck	12/01/2022	383	JEFFREY L HARNE...		-2,192.28	-10,424.25
Paycheck	12/01/2022	382	James Poff III		-2,174.72	-12,598.97
Bill Pmt -Check	12/01/2022	4253	AFLAC		-396.12	-12,995.09
Bill Pmt -Check	12/01/2022	4255	THE STANDARD		-19.11	-13,014.20
<b>Total Checks and Payments</b>					-13,014.20	-13,014.20
<b>Total New Transactions</b>					-13,014.20	-13,014.20
<b>Ending Balance</b>					-1,361.99	632,770.15



**Est. 1850**

**2022 DECEMBER WARRANT FOR EXPENDITURES REPORT TO DATE**

<b>FUND</b>	<b>Invoices</b>
TOWN	\$46,390.85
GENERAL ASSISTANCE	\$23,026.03
ROAD AND BRIDGE	\$14,328.23
PERMANENT ROAD	\$92,981.25
BUILDING & EQUIPMENT	\$0.00
SPECIAL BRIDGE	\$0.00
All Funds-Total	\$176,726.36

We, the undersigned, comprising the Township Board of DeKalb Township, having duly met at the Clerk's office on **DECEMBER 14, 2022** hereunto set our hands on this document for the purpose of auditing the various accounts of DeKalb Township and DeKalb Township Road District, and do hereby certify that the above claims or demands against said accounts were presented, and examined, and were allowed at the meeting.

\_\_\_\_\_  
Trustee Nancy Bradlo

\_\_\_\_\_  
Supervisor Mary Hess

\_\_\_\_\_  
Trustee Lisa King

\_\_\_\_\_  
Trustee Chad McNett

\_\_\_\_\_  
Clerk Andrew Tillotson

\_\_\_\_\_  
Trustee Dale Thurman

(SEAL)

I, \_\_\_\_\_, DeKalb Township Clerk, attest that the attached bills were presented for payment for month of DECEMBER 2022 at the DECEMBER 14, 2022 Township Board meeting.

\_\_\_\_\_  
Clerk Andrew Tillotson

2022 DECEMBER WARRANT FOR TOTAL EXPENDITURES REPORT

## 2022 DECEMBER EXPENDITURES TO DATE

[illegible]

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12/05/22

**DeKalb Township Road Fund**  
**Reconciliation Summary**  
**RESOURCE-ROAD & BRIDGE-4451, Period Ending 11/30/2022**

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	Nov 30, 22
Beginning Balance	402,312.80
Cleared Transactions	
Checks and Payments - 49 items	-37,286.52
Deposits and Credits - 4 items	7,990.25
Total Cleared Transactions	-29,296.27
Cleared Balance	373,016.53
Uncleared Transactions	
Checks and Payments - 1 item	-1,734.25
Deposits and Credits - 2 items	0.00
Total Uncleared Transactions	-1,734.25
Register Balance as of 11/30/2022	371,282.28
New Transactions	
Checks and Payments - 6 items	-4,111.13
Total New Transactions	-4,111.13
Ending Balance	367,171.15

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12/05/22

**DeKalb Township Perm Road Fund**  
**Reconciliation Summary**  
**RESOURCE BK-PERMANENT RD-4478, Period Ending 11/30/2022**

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	Nov 30, 22
Beginning Balance	634,132.14
Cleared Transactions	
Checks and Payments - 20 items	-23,438.75
Deposits and Credits - 4 items	35,090.96
Total Cleared Transactions	11,652.21
Cleared Balance	645,784.35
Register Balance as of 11/30/2022	645,784.35
New Transactions	
Checks and Payments - 6 items	-13,014.20
Total New Transactions	-13,014.20
Ending Balance	632,770.15



9:24 AM  
12/06/22

DeKalb Township B & E Road Fund  
**Reconciliation Summary**  
RESOURCE-BUILDING & EQUIP-4486, Period Ending 11/30/2022

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	Nov 30, 22
Beginning Balance	123,072.56
Cleared Transactions	
Deposits and Credits - 3 items	6,001.58
Total Cleared Transactions	6,001.58
Cleared Balance	129,074.14
Register Balance as of 11/30/2022	129,074.14
Ending Balance	129,074.14

9:24 AM

12/06/22

**DeKalb Township B & E Road Fund**  
**Reconciliation Detail**  
**RESOURCE-BUILDING & EQUIP-4486, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						123,072.56
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 3 items</b>						
Deposit	11/22/2022			X	96.67	96.67
Deposit	11/22/2022			X	5,900.80	5,997.47
Deposit	11/30/2022			X	4.11	6,001.58
Total Deposits and Credits					6,001.58	6,001.58
Total Cleared Transactions					6,001.58	6,001.58
Cleared Balance					6,001.58	129,074.14
Register Balance as of 11/30/2022					6,001.58	129,074.14
<b>Ending Balance</b>					<b>6,001.58</b>	<b>129,074.14</b>

GENERAL ASSISTANCE				
12/01/2022	279	ANGEL N MASON	11/06/22-11/26/22	2,166.11
	280	ERIKA D BROWN	11/06/22-11/26/22	2,669.07
	PAD	INTERNAL REVENUE SERVICE	SS820.87/m191.97/f566.	1,578.84
	PAD	IL DEPT OF REVENUE	state w/h 4 th qtr	312.27
	PAD	IMRF	2022 november pension683.47/vac89.73	773.20
	2444	21GA02255	2022 DEC	322.00
	2445	22GA02378	2022 DEC	322.00
	2446	12GA00003	2022 DEC	322.00
	2447	22GA02436	2022 DEC	322.00
	2448	20GA02080	2022 DEC	322.00
	2449	21GA02269	2022 DEC	322.00
	2450	22GA02400	2022 DEC	322.00
	2451	22GA02351	2022 DEC	322.00
	2452	AFLAC	PAYROLL EXP-I#639287-A#606512 2022 NOVEMBER	54.22
	2453	BLUE CROSS BLUE SHIELD	HLTH- 2022 DECEMBER	1,321.15
	2454	SWANSON QUALITY SERVICE	SUB-PAYROLL AND SUPPORT 2022 JULY-SEPT	95.60
	2455	THE STANDARD	HLTH- 2022 DECEMBER	6.37
	2456	VOID		0.00
	2457	COMED	ea-util # 1819132290	171.18
	2458	VOID		0.00
12/05/2022	2459	CITY OF DEKALB-WATER DEPT	UTIL # 0401022500-02	327.74
12/05/2022	2460	GARDEN ESTATE TOWNHOMES	Rent	1,080.00
12/05/2022	2461	PITTSLEY REALTY	RENT-	1,082.00
12/06/2022	2462	THE TERRACES AT DEKALB LLC	rent	995.00
12/12/2022	2463	PITTSLEY REALTY	RENT-	1,495.00
	2464	PITTSLEY REALTY	RENT-	434.00
12/13/2022	2465	RHOADES REAL ESTATE	RENT	875.96
12/14/2022	2466	BROWN, ERIKA	2022 HLTH DEC	198.50
	2467	CARASOFT TECHNOLOGY CORP	DTO0004	106.95
	2468	22GA02449	2022 DEC	322.00
	2469	PASSION PURSUIT, INC	2022 NOV comm. outreach	345.00
	2470	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE- I#3105801006- 9/20/22-12/19/22	109.56
	2471	PROVIDENT DIRECT	PRINTING I#24516	79.00
12/15/2022	281	MASON, ANGELA	11/27/22-12/10/22	1,299.66
	282	BROWN, ERIKA	11/27/22-12/10/22	1,543.82
	PAD	INTERNAL REVENUE SERVICE	SS473.34/M110.70/F244.00	828.04
	PAD	IL DEPT OF REVENUE	state w/h 4 th qtr	179.79
			TOTAL DECEMBER GA EXPENDITURES TO DATE	23,026.03

ROAD AND BRIDGE				
12/01/2022	254	JODIE L PETERSON	11/066/22-11/26/22	444.17
	255	KAREN S GUMINO	11/066/22-11/26/22	1,538.40
	PAD	INTERNAL REVENUE SERVICE	SS362.88/M84.86/F225.54	673.28
	PAD	IL DEPT OF REVENUE	STATE W/H 4TH QTR	139.74
	PAD	IMRF	2022 NOVEMBER PENSION351.33/VAC316.80	668.13
	3489	AFLAC	PYRL EXP-A#-52201; I# 639287 2022 NOVEMBER	20.35
	3490	BLUE CROSS BLUE SHIELD	HEALTH. 2022 DECEMBER	1,815.04
	3491	SWANSON QUALITY SERVICES, LLC	OP EXP PYRL AND SUPPORT 2022 JULY-SEPT	286.80
	3492	THE STANDARD	hlth - 2022 DECEMBER	6.37
12/14/2022	3493	AIRGAS US LLC	rentals C# 2986196 I# 9992893878	22.20
12/14/2022	3494	CITY OF DEKALB-WATER DEPT.	R-UTILITY A#300313897000 8/25/22 THRU 10/25/2022	170.56
12/14/2022	3495	CULLIGAN OF DEKALB	A# 680610 I#0001132 misc	73.35
12/14/2022	3496	DEKALB LAWN & EQUIPMENT CO., INC	EM I# 87969	11.65
12/14/2022	3497	ILLINOIS PUBLIC WORKS MUTUAL A	IPWMAN MEMBERSHIP 1/1/23-12/31/23	250.00
12/14/2022	3498	NICOR GAS	UTIL. DUE 1/04/2023 ACT 5788	393.92
12/14/2022	3499	NORTHERN ILLINOIS DISPOSAL	UTILITY- I#21792776T086 A# 3086-436769	87.29
12/14/2022	3500	POMP'S TIRE	E.M. -I#330190921	5,781.02
12/14/2022	3501	VERIZON	a# 342151176-00001 I#9921430702 DUE 12/17/2022	102.06
12/15/2022	256	PETERSON, JODIE	11/27/22-12/10/22	270.48
	257	GUMINO, KAREN	11/27/22-12/10/22	1050.26
	PAD	INTERNAL REVENUE SERVICE	SS240.02/M56.14/F134.54	430.7
	PAD	IL DEPT OF REVENUE	STATE W/H 4TH QTR	92.46
			TOTAL DECEMBER R&B EXPENDITURES TO DATE	14,328.23
PERMANENT ROAD				
12/01/2022	381	JACOB A SMITH	11/06/22/11/26/22 PLUS 2 WKS VACATION FINAL CHECK	4,945.58
	382	James Poff III	11/06/22-11/26/22	2,174.72
	383	JEFFREY L HARNESS	11/06/22-11/26/22	2,192.28
	PAD	INTERNAL REVENUE SERVICE	SS1761.93/M412.07/F1882.	4,056.00
	PAD	IL DEPT OF REV	STATE W/H 4 TH QTR	666.86
	PAD	IMRF	PENSION 2022 NOVEMBER PENSION1499.36/VAC425.26	1,924.62
	4253	AFLAC	A#-52201; I# 639287 2022 NOVEMBER	396.12
	4254	BLUE CROSS BLUE SHIELD	HLTH-2022 DECEMBER	3,286.39
	4255	THE STANDARD	HLTH- 2022 DECEMBER	19.11
12/14/2022	4256	HARNESS, JEFF	PR-HLTH- DEP. J.H.-2022 DEC	290.50
12/14/2022	4257	O'BRIEN CIVIL WORKS INC	rd proj i# health-01	68,437.75
12/14/2022	4258	COM ED	ROAD LIGHTING a#9621064078	477.99
12/15/2022	384	POFF, JAMES III	11/27/22-12/10/22	1462.75
	385	HARNESS, JEFF	11/27/22-12/10/22	1386.8
	PAD	INTERNAL REVENUE SERVICE	SS533.30/M124.72/F406.00	1064.02
	PAD	IL DEPT OF REV	STATE W/H 4 TH QTR	199.76
			TOTAL DECEMBER PERM RD EXPENDITURES TO DATE	92,981.25

10:24 AM

12/06/22

**DeKalb Township**  
**Reconciliation Summary**  
**RESOURCE BANK-TOWN FUND, Period Ending 11/30/2022**

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	Nov 30, 22
Beginning Balance	1,795,157.85
Cleared Transactions	
Checks and Payments - 61 items	-235,969.36
Deposits and Credits - 8 items	39,414.23
Total Cleared Transactions	-196,555.13
Cleared Balance	1,598,602.72
Uncleared Transactions	
Checks and Payments - 4 items	-1,753.12
Deposits and Credits - 73 items	0.00
Total Uncleared Transactions	-1,753.12
Register Balance as of 11/30/2022	1,596,849.60
New Transactions	
Checks and Payments - 16 items	-25,848.73
Total New Transactions	-25,848.73
Ending Balance	1,571,000.87

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12/06/22

**DeKalb Township GA**  
**Reconciliation Summary**  
**RESOURCE BANK- G A 6064443, Period Ending 11/30/2022**

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	Nov 30, 22
Beginning Balance	454,258.15
Cleared Transactions	
Checks and Payments - 36 items	-16,163.41
Deposits and Credits - 6 items	8,879.81
Total Cleared Transactions	-7,283.60
Cleared Balance	446,974.55
Uncleared Transactions	
Checks and Payments - 6 items	-2,386.36
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-2,386.36
Register Balance as of 11/30/2022	444,588.19
New Transactions	
Checks and Payments - 21 items	-14,473.44
Total New Transactions	-14,473.44
Ending Balance	430,114.75

**DeKalb Township**  
**Profit & Loss Budget vs. Actual**  
April through November 2022

				TOTAL		
		Nov 22	Apr - Nov 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>						
Cemetery Fund 1.13						
	390 Lots	0.00	350.00			
	392 Maintenance Fee	0.00	200.00			
	<b>Total Cemetery Fund 1.13</b>	<b>0.00</b>	<b>550.00</b>			
General Town Fund 1						
	311 Property Tax					
	Recapture revenue	9.67	226.17			
	311 Property Tax - Other	38,214.69	910,959.75	922,000.00	-11,040.25	98.8%
	<b>Total 311 Property Tax</b>	<b>38,224.36</b>	<b>911,185.92</b>	<b>922,000.00</b>	<b>-10,814.08</b>	<b>98.83%</b>
	342 Repalcement Tax-State of Il	0.00	90,764.33	45,000.00	45,764.33	201.7%
	381 Interest Income	759.87	1,102.87	500.00	602.87	220.57%
	389 Miscellaneous	30.00	478.44	2,500.00	-2,021.56	19.14%
	Cemetery Income	0.00	0.00	2,000.00	-2,000.00	0.0%
	TIF Fund Disbursement	0.00	0.00	7,500.00	-7,500.00	0.0%
	TOIRMA DIVIDEND	0.00	0.00	1,000.00	-1,000.00	0.0%
	<b>Total General Town Fund 1</b>	<b>39,014.23</b>	<b>1,003,531.56</b>	<b>980,500.00</b>	<b>23,031.56</b>	<b>102.35%</b>
	Postage	0.00	377.57			
	<b>Total Income</b>	<b>39,014.23</b>	<b>1,004,459.13</b>	<b>980,500.00</b>	<b>23,959.13</b>	<b>102.44%</b>
	<b>Gross Profit</b>	<b>39,014.23</b>	<b>1,004,459.13</b>	<b>980,500.00</b>	<b>23,959.13</b>	<b>102.44%</b>
<b>Expense</b>						
1 General Town Fund						
1.11 Administration						
Capital Outlay						
	Building	0.00	0.00	150,000.00	-150,000.00	0.0%
	<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>150,000.00</b>	<b>-150,000.00</b>	<b>0.0%</b>
Commodities						
	Operating Supplies	447.52	2,141.94	10,000.00	-7,858.06	21.42%
	<b>Total Commodities</b>	<b>447.52</b>	<b>2,141.94</b>	<b>10,000.00</b>	<b>-7,858.06</b>	<b>21.42%</b>
Contractual Services						
	450 Janitorial	540.00	4,725.00	12,000.00	-7,275.00	39.38%
	531 Audit	3,250.00	4,200.00	10,000.00	-5,800.00	42.0%
	533 Legal Services	80.00	4,360.00	25,000.00	-20,640.00	17.44%
	551 Postage	36.00	1,094.00	1,500.00	-406.00	72.93%
	552 Telephone	175.25	1,398.15	5,000.00	-3,601.85	27.96%
	555 Travel /Training /Education	571.40	2,334.28	10,000.00	-7,665.72	23.34%
	567 Insurance-Liability	0.00	11,387.00	15,000.00	-3,613.00	75.91%
	568 Utilities waste, gas, water	462.37	5,504.84	12,000.00	-6,495.16	45.87%
	574 Building Maintenance	0.00	0.00	6,000.00	-6,000.00	0.0%
	915 Internet / Website	107.63	1,226.43	9,000.00	-7,773.57	13.63%
	Equipment Maintenance/ Software	0.00	32.38	2,500.00	-2,467.62	1.3%
	IT / SECURITY	208.30	2,126.10	15,000.00	-12,873.90	14.17%
	Printing	0.00	349.51	5,000.00	-4,650.49	6.99%
	Subscriptions/Memberships/Dues	88.32	3,890.99	7,500.00	-3,609.01	51.88%
	<b>Total Contractual Services</b>	<b>5,519.27</b>	<b>42,628.68</b>	<b>135,500.00</b>	<b>-92,871.32</b>	<b>31.46%</b>
Other Expenditures						
	Community Outreach Services	0.00	16,222.87			
	Community Services	0.00	0.00	150,000.00	-150,000.00	0.0%
	Emergency Relief	0.00	0.00	10,000.00	-10,000.00	0.0%
	Miscellaneous	0.00	534.21	5,000.00	-4,465.79	10.68%
	Office Equipment/Equip Leasing	0.00	3,121.06	10,000.00	-6,878.94	31.21%
	Social Media	0.00	24.00	1,500.00	-1,476.00	1.6%
	<b>Total Other Expenditures</b>	<b>0.00</b>	<b>19,902.14</b>	<b>176,500.00</b>	<b>-156,597.86</b>	<b>11.28%</b>
Personnel						
	410 Salaries S,C,TR, HC ASSR,OF	0.00	0.00	375,000.00	-375,000.00	0.0%
	451 Health Insurance	4,449.05	35,133.81	60,000.00	-24,866.19	58.56%



**DeKalb Township**  
**Profit & Loss Budget vs. Actual**  
April through November 2022

			TOTAL			
			Nov 22	Apr - Nov 22	Budget	% of Budget
	453 Unemployment Insurance		0.00	30.80	2,000.00	1.54%
	461 Social Security		3,054.19	24,455.88	20,000.00	122.28%
	462 Medicare		715.19	5,727.06	6,000.00	95.45%
	463 IMRF - Pension		2,547.93	20,316.89	28,000.00	72.56%
	<b>Total Personnel</b>		<b>10,766.36</b>	<b>85,664.44</b>	<b>491,000.00</b>	<b>17.45%</b>
	<b>Social Services/Agency Grants</b>					
	Social Services/Agency Support		500.00	150,500.00	150,000.00	100.33%
	<b>Total Social Services/Agency Grants</b>		<b>500.00</b>	<b>150,500.00</b>	<b>150,000.00</b>	<b>100.33%</b>
	<b>Total 1.11 Administration</b>		<b>17,233.15</b>	<b>300,837.20</b>	<b>1,113,000.00</b>	<b>27.03%</b>
	<b>1.12 Assessor's Budget</b>					
	<b>Capital Outlay</b>					
	832 Computer Hardware		0.00	1,333.00	2,800.00	47.61%
	833 Computer Software		0.00	548.50	1,000.00	54.85%
	<b>Total Capital Outlay</b>		<b>0.00</b>	<b>1,881.50</b>	<b>3,800.00</b>	<b>49.51%</b>
	<b>Commodities</b>					
	651 Office Supplies		0.00	0.00	1,700.00	0.0%
	652 Operating Supplies		44.54	176.21	1,400.00	12.59%
	654 Office Equipment		0.00	0.00	1,500.00	0.0%
	655 Office Furniture		0.00	750.00	2,000.00	37.5%
	<b>Total Commodities</b>		<b>44.54</b>	<b>926.21</b>	<b>6,600.00</b>	<b>14.03%</b>
	<b>Contractual Services</b>					
	533 Legal Services		0.00	0.00	3,000.00	0.0%
	550 Equipment Maintenance		5.88	41.36	1,000.00	4.14%
	551 Postage		0.00	20.00	350.00	5.71%
	552 Telephone		145.63	1,166.93	3,000.00	38.9%
	554 Printing		0.00	235.00	800.00	29.38%
	557 Travel / trng/ education		0.00	2,913.55	5,000.00	58.27%
	561 Dues		0.00	50.00	350.00	14.29%
	575 Appraisal Fee		0.00	0.00	2,700.00	0.0%
	576 Software Licensing		0.00	6,550.00	6,500.00	100.77%
	IT Services / Security		30.65	901.60	2,000.00	45.08%
	<b>Total Contractual Services</b>		<b>182.16</b>	<b>11,878.44</b>	<b>24,700.00</b>	<b>48.09%</b>
	<b>Other Expenditures</b>					
	913 Miscellaneous Expense		0.00	103.00	700.00	14.71%
	915 Internet Access Fees		35.63	344.44	700.00	49.21%
	916 Website		72.00	72.00	200.00	36.0%
	Property Online		0.00	0.00	700.00	0.0%
	<b>Total Other Expenditures</b>		<b>107.63</b>	<b>519.44</b>	<b>2,300.00</b>	<b>22.58%</b>
	<b>Personnel</b>					
	410 Salaries		0.00	0.00	156,500.00	0.0%
	451 Health Insurance		1,542.56	14,204.54	53,000.00	26.8%
	453 Unemployment Insurance		0.00	65.80	1,050.00	6.27%
	461 Social Security		883.56	8,682.59	10,000.00	86.83%
	462 Medicare		206.64	2,030.62	2,600.00	78.1%
	463 IMRF		788.89	7,807.30	10,500.00	74.36%
	<b>Total Personnel</b>		<b>3,421.65</b>	<b>32,790.85</b>	<b>233,650.00</b>	<b>14.03%</b>
	<b>Total 1.12 Assessor's Budget</b>		<b>3,755.98</b>	<b>47,996.44</b>	<b>271,050.00</b>	<b>17.71%</b>
	<b>Total 1 General Town Fund</b>		<b>20,989.13</b>	<b>348,833.64</b>	<b>1,384,050.00</b>	<b>25.2%</b>
	<b>1.13 Cemetery Fund</b>					
	<b>CAPITAL OUTLAY</b>					
	Oakwood Road Improvements		0.00	0.00	100,000.00	0.0%
	<b>Total CAPITAL OUTLAY</b>		<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.0%</b>
	<b>COMMODITIES</b>					
	Equipment / Supplies		559.26	2,500.92	10,000.00	25.01%
	Signage/Fencing/Posting		0.00	0.00	10,000.00	0.0%

**DeKalb Township**  
**Profit & Loss Budget vs. Actual**  
April through November 2022

				TOTAL				
				Nov 22	Apr - Nov 22	Budget	\$ Over Budget	% of Budget
			Utility	37.76	300.38	750.00	-449.62	40.05%
			<b>Total COMMODITIES</b>	597.02	2,801.30	20,750.00	-17,948.70	13.5%
			<b>CONTRACTUAL</b>					
			Computer Software	700.00	3,587.50	7,000.00	-3,412.50	51.25%
			Dues	0.00	0.00	350.00	-350.00	0.0%
			Grave Openings	0.00	0.00	2,000.00	-2,000.00	0.0%
			Landscaping	0.00	1,508.05	10,000.00	-8,491.95	15.08%
			Other Professional Services	200.00	4,435.00	10,000.00	-5,565.00	44.35%
			Postage	0.00	0.00	100.00	-100.00	0.0%
			Publishing / Printing	0.00	0.00	2,000.00	-2,000.00	0.0%
			Restoration	25,000.00	25,000.00	25,000.00	0.00	100.0%
			Road Construction/Maintenance	0.00	0.00	15,000.00	-15,000.00	0.0%
			Snow Removal	0.00	0.00	3,500.00	-3,500.00	0.0%
			Training / Travel/Education	117.19	617.39	5,000.00	-4,382.61	12.35%
			Tree Services	0.00	0.00	7,500.00	-7,500.00	0.0%
			Website	72.00	72.00	350.00	-278.00	20.57%
			<b>Total CONTRACTUAL</b>	26,089.19	35,219.94	87,800.00	-52,580.06	40.11%
			<b>OTHER EXPENDITURES</b>					
			Miscellaneous Expense	0.00	528.11	3,000.00	-2,471.89	17.6%
			<b>Total OTHER EXPENDITURES</b>	0.00	528.11	3,000.00	-2,471.89	17.6%
			<b>PERSONNEL</b>					
			Cemetery Staff	0.00	596.26			
			Medicare	4.48	45.24	1,500.00	-1,454.76	3.02%
			Salaries	0.00	1,666.00	20,000.00	-18,334.00	8.33%
			Social Security	19.18	224.51	3,000.00	-2,775.49	7.48%
			Unemployment Insurance	0.00	4.04	750.00	-745.96	0.54%
			Workmen's Compensation	0.00	0.00	1,500.00	-1,500.00	0.0%
			<b>Total PERSONNEL</b>	23.66	2,536.05	26,750.00	-24,213.95	9.48%
			<b>Total 1.13 Cemetery Fund</b>	26,709.87	41,085.40	238,300.00	-197,214.60	17.24%
			<b>CONTINGENCIES</b>	15,000.00	15,000.00	50,000.00	-35,000.00	30.0%
			Payroll Expenses	41,484.61	355,314.13			
			<b>Total Expense</b>	104,183.61	760,233.17	1,672,350.00	-912,116.83	45.46%
			<b>Net Income</b>	-65,169.38	244,225.96	-691,850.00	936,075.96	-35.3%

**DeKalb Township GA**  
**Profit & Loss Budget vs. Actual**  
April through November 2022

				TOTAL				
				Nov 22	Apr - Nov 22	Budget	\$ Over Budget	% of Budget
Income								
General Assistance Fund 15								
311 Property Tax				8,704.39	207,495.17	210,000.00	-2,504.83	98.81%
382 Interest				175.42	270.35	500.00	-229.65	54.07%
389 Miscellaneous Income				0.00	0.00	500.00	-500.00	0.0%
390 SSI/ST of IL Interim Asstce				0.00	0.00	5,000.00	-5,000.00	0.0%
IGA Income				0.00	0.00	5,000.00	-5,000.00	0.0%
Total General Assistance Fund 15				8,879.81	207,765.52	221,000.00	-13,234.48	94.01%
Total Income				8,879.81	207,765.52	221,000.00	-13,234.48	94.01%
Gross Profit				8,879.81	207,765.52	221,000.00	-13,234.48	94.01%
Expense								
15 General Assistance Fund								
2.1 Administration								
CONTRACTUAL SERVICES								
457 Equipment Mainte & Supplies				0.00	654.73	3,200.00	-2,545.27	20.46%
464 Publishing/Subscr/Printing				46.34	1,598.64	3,500.00	-1,901.36	45.68%
466 Postage				0.00	455.70	2,000.00	-1,544.30	22.79%
467 Legal				80.00	80.00	5,000.00	-4,920.00	1.6%
468 Travel/Training				708.56	2,202.49	4,500.00	-2,297.51	48.94%
470 Operating Supplies				468.27	1,511.71	7,500.00	-5,988.29	20.16%
Equipment				0.00	1,394.07	6,500.00	-5,105.93	21.45%
I T				167.76	454.20	2,000.00	-1,545.80	22.71%
Visual GA				0.00	4,050.00	7,500.00	-3,450.00	54.0%
Total CONTRACTUAL SERVICES				1,470.93	12,401.54	41,700.00	-29,298.46	29.74%
PERSONNEL								
410 Salaries				0.00	0.00	155,000.00	-155,000.00	0.0%
451 Health Insurance				1,586.65	18,092.73	50,000.00	-31,907.27	36.19%
453Unemployment				0.00	24.65	600.00	-575.35	4.11%
454 Workmans Compensation				0.00	0.00	2,500.00	-2,500.00	0.0%
461 Social Security				764.20	6,770.46	8,500.00	-1,729.54	79.65%
462 Medicare				178.74	1,583.44	2,200.00	-616.56	71.98%
463 IMRF				474.25	6,199.63	14,000.00	-7,800.37	44.28%
Total PERSONNEL				3,003.84	32,670.91	232,800.00	-200,129.09	14.03%
Total 2.1 Administration				4,474.77	45,072.45	274,500.00	-229,427.55	16.42%
2.2 Home Relief								
COMMODITIES								
517 Flat Grant Exp GA & Interim				3,677.03	28,923.03	60,000.00	-31,076.97	48.21%
518 Emergency Assistance				3,904.25	23,047.76	60,000.00	-36,952.24	38.41%
529 Miscellaneous Expense				30.50	929.09	2,000.00	-1,070.91	46.46%
Personal/Household Incidentals				0.00	0.00	6,500.00	-6,500.00	0.0%
Total COMMODITIES				7,611.78	52,899.88	128,500.00	-75,600.12	41.17%
CONTRACTUAL SERVICES								
455 MACI Med Casastrophic				0.00	2,360.00	3,500.00	-1,140.00	67.43%
5.11 Medical				0.00	0.00	50,000.00	-50,000.00	0.0%
Community Outreach				367.50	3,280.34	50,000.00	-46,719.66	6.56%
Dental Service				0.00	0.00	10,000.00	-10,000.00	0.0%
Other Medical Services				0.00	0.00	10,000.00	-10,000.00	0.0%
Total CONTRACTUAL SERVICES				367.50	5,640.34	123,500.00	-117,859.66	4.57%
Total 2.2 Home Relief				7,979.28	58,540.22	252,000.00	-193,459.78	23.23%
Contingencies				0.00	0.00	15,000.00	-15,000.00	0.0%
Total 15 General Assistance Fund				12,454.05	103,612.67	541,500.00	-437,887.33	19.13%
Payroll Expenses				7,911.86	72,256.50			
Total Expense				20,365.91	175,869.17	541,500.00	-365,630.83	32.48%
Net Income				-11,486.10	31,896.35	-320,500.00	352,396.35	-9.95%

9:28 AM  
12/06/22

DeKalb Township Special Bridge Fund  
**Reconciliation Summary**  
RESOURCE BK-SPECIAL BRDGE-4494, Period Ending 11/30/2022

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	Nov 30, 22
Beginning Balance	308,826.05
Cleared Transactions	
Deposits and Credits - 1 item	10.15
Total Cleared Transactions	10.15
Cleared Balance	308,836.20
Register Balance as of 11/30/2022	308,836.20
Ending Balance	308,836.20

9:28 AM

12/06/22

**DeKalb Township Special Bridge Fund**  
**Reconciliation Detail**  
**RESOURCE BK-SPECIAL BRDGE-4494, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						308,826.05
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2022			X	10.15	10.15
Total Deposits and Credits					10.15	10.15
Total Cleared Transactions					10.15	10.15
Cleared Balance					10.15	308,836.20
Register Balance as of 11/30/2022					10.15	308,836.20
Ending Balance					10.15	308,836.20

**DeKalb Township Road Fund**  
**Profit & Loss Budget vs. Actual**  
April through November 2022

				TOTAL				
				Nov 22	Apr - Nov 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
<b>6 General Road Fund</b>								
<b>311 Property Tax Net</b>								
			Recapture Revenue Dek Cty tx	272.77	6,305.75			
			311 Property Tax Net - Other	7,385.82	176,089.77	168,122.00	7,967.77	104.74%
			<b>Total 311 Property Tax Net</b>	<b>7,658.59</b>	<b>182,395.52</b>	<b>168,122.00</b>	<b>14,273.52</b>	<b>108.49%</b>
			311A Property Tax-Total	0.00	0.00	336,244.00	-336,244.00	0.0%
			311B Less Municipal Shares	0.00	0.00	168,122.00	-168,122.00	0.0%
			342 Replacement Tax St Illinois	0.00	180,363.50	85,000.00	95,363.50	212.19%
			381 Interest Income	241.06	324.72	110.00	214.72	295.2%
			389 Miscellaneous Fines Etc					
			TOI-REIMB TRAVEL	0.00	787.52			
			389 Miscellaneous Fines Etc - Other	90.60	348.60	1,500.00	-1,151.40	23.24%
			<b>Total 389 Miscellaneous Fines Etc</b>	<b>90.60</b>	<b>1,136.12</b>	<b>1,500.00</b>	<b>-363.88</b>	<b>75.74%</b>
			390 TOIRMA Insure Dividend	0.00	0.00	2,000.00	-2,000.00	0.0%
			Cemetery maintenance reimbursem	0.00	2,299.12	30,000.00	-27,700.88	7.66%
			TIF DISBURSEMENT	0.00	0.00	3,500.00	-3,500.00	0.0%
			<b>Total 6 General Road Fund</b>	<b>7,990.25</b>	<b>366,518.98</b>	<b>794,598.00</b>	<b>-428,079.02</b>	<b>46.13%</b>
			<b>Total Income</b>	<b>7,990.25</b>	<b>366,518.98</b>	<b>794,598.00</b>	<b>-428,079.02</b>	<b>46.13%</b>
			<b>Gross Profit</b>	<b>7,990.25</b>	<b>366,518.98</b>	<b>794,598.00</b>	<b>-428,079.02</b>	<b>46.13%</b>
<b>Expense</b>								
<b>1 General Town Fund</b>								
<b>1.11 Administration</b>								
			Contractual Services					
			553 Publishing	0.00	0.00			
			<b>Total Contractual Services</b>	<b>0.00</b>	<b>0.00</b>			
			<b>Total 1.11 Administration</b>	<b>0.00</b>	<b>0.00</b>			
			<b>Total 1 General Town Fund</b>	<b>0.00</b>	<b>0.00</b>			
<b>General Road Fund</b>								
<b>Road and Bridge Fund</b>								
<b>6-11 Administration</b>								
			Commodities					
			651 Office- Computer,Supp	412.46	1,175.42	6,000.00	-4,824.58	19.59%
			652 Operating Expense	0.00	779.16	1,800.00	-1,020.84	43.29%
			<b>Total Commodities</b>	<b>412.46</b>	<b>1,954.58</b>	<b>7,800.00</b>	<b>-5,845.42</b>	<b>25.06%</b>
			Contractual Services					
			531 Audit/Accounting	3,250.00	4,200.00	5,000.00	-800.00	84.0%
			533 Legal Services	3,363.00	8,094.00	30,000.00	-21,906.00	26.98%
			551 Postage	0.00	257.32	350.00	-92.68	73.52%
			552 Telephone	134.17	1,419.26	2,200.00	-780.74	64.51%
			553 Publishing/Printing	46.33	240.08	300.00	-59.92	80.03%
			554 Utilities Wast/Gas/Water	186.60	2,818.34	4,000.00	-1,181.66	70.46%
			555 Dues Road Commissioner	0.00	170.00	500.00	-330.00	34.0%
			556 Personal Property	0.00	74,867.44	38,000.00	36,867.44	197.02%
			563 Training Rd.Com./Rd. Crew	0.00	105.00	2,000.00	-1,895.00	5.25%
			567 Internet	35.62	344.35	650.00	-305.65	52.98%
			568 Website	72.00	72.00			
			591 Ins Liability Gen/Bnd/Wrk	0.00	13,367.00	15,000.00	-1,633.00	89.11%
			IPWAM-IL PUB.WKS MUT AID NET	0.00	0.00	2,500.00	-2,500.00	0.0%
			IT Service	45.39	423.52	2,500.00	-2,076.48	16.94%
			Travel	0.00	832.85	2,000.00	-1,167.15	41.64%
			<b>Total Contractual Services</b>	<b>7,133.11</b>	<b>107,211.16</b>	<b>105,000.00</b>	<b>2,211.16</b>	<b>102.11%</b>
			Personnel					
			410 Salaries- Road Crew	0.00	0.00	20,850.00	-20,850.00	0.0%
			411 Salaries Secretary	0.00	0.00	33,150.00	-33,150.00	0.0%

**DeKalb Township Road Fund**  
**Profit & Loss Budget vs. Actual**  
April through November 2022

				TOTAL				
				Nov 22	Apr - Nov 22	Budget	\$ Over Budget	% of Budget
			451 Health Insurance	1,650.06	6,647.49	20,000.00	-13,352.51	33.24%
			452 IMRF Pension	351.33	1,141.82	3,500.00	-2,358.18	32.62%
			453 Unemployment Insurance	0.00	140.62	150.00	-9.38	93.75%
			461 Social Security	669.92	3,849.56	3,300.00	549.56	116.65%
			462 Medicare	156.68	900.29	950.00	-49.71	94.77%
			<b>Total Personnel</b>	<b>2,827.99</b>	<b>12,679.78</b>	<b>81,900.00</b>	<b>-69,220.22</b>	<b>15.48%</b>
			<b>Total 6-11 Administration</b>	<b>10,373.56</b>	<b>121,845.52</b>	<b>194,700.00</b>	<b>-72,854.48</b>	<b>62.58%</b>
			<b>6-45 Maintenance</b>					
			511 Building Maintenance Service	2,166.03	14,784.92	38,500.00	-23,715.08	38.4%
			512 Equipment Maintnce Repr/Pts	15,453.22	33,147.23	60,000.00	-26,852.77	55.25%
			<b>Capital Outlay</b>					
			New Building Sign	0.00	0.00	40,000.00	-40,000.00	0.0%
			New Large Equipment	0.00	55,370.75	50,000.00	5,370.75	110.74%
			New Truck ( Plow or Pickup)	0.00	0.00	50,000.00	-50,000.00	0.0%
			Small Equipment	1,734.25	4,699.25	15,000.00	-10,300.75	31.33%
			<b>Total Capital Outlay</b>	<b>1,734.25</b>	<b>60,070.00</b>	<b>155,000.00</b>	<b>-94,930.00</b>	<b>38.76%</b>
			<b>Commodities</b>					
			652 Shop Supplies	1,603.12	14,557.58	18,000.00	-3,442.42	80.88%
			653 Small Tools	0.00	4,373.32	14,000.00	-9,626.68	31.24%
			Fuel	987.81	5,291.87	6,000.00	-708.13	88.2%
			<b>Total Commodities</b>	<b>2,590.93</b>	<b>24,222.77</b>	<b>38,000.00</b>	<b>-13,777.23</b>	<b>63.74%</b>
			<b>Other Expenditures</b>					
			928 Rentals & Uniforms	688.57	5,958.16	12,000.00	-6,041.84	49.65%
			929 Miscellaneous Expense	517.54	2,339.96	7,500.00	-5,160.04	31.2%
			Contingencies	0.00	0.00	25,000.00	-25,000.00	0.0%
			<b>Total Other Expenditures</b>	<b>1,206.11</b>	<b>8,298.12</b>	<b>44,500.00</b>	<b>-36,201.88</b>	<b>18.65%</b>
			<b>Total 6-45 Maintenance</b>	<b>23,150.54</b>	<b>140,523.04</b>	<b>336,000.00</b>	<b>-195,476.96</b>	<b>41.82%</b>
			<b>Total Road and Bridge Fund</b>	<b>33,524.10</b>	<b>262,368.56</b>	<b>530,700.00</b>	<b>-268,331.44</b>	<b>49.44%</b>
			<b>Total General Road Fund</b>	<b>33,524.10</b>	<b>262,368.56</b>	<b>530,700.00</b>	<b>-268,331.44</b>	<b>49.44%</b>
			<b>Payroll Expenses</b>	<b>6,990.00</b>	<b>39,158.40</b>			
			<b>Total Expense</b>	<b>40,514.10</b>	<b>301,526.96</b>	<b>530,700.00</b>	<b>-229,173.04</b>	<b>56.82%</b>
			<b>Net Income</b>	<b>-32,523.85</b>	<b>64,992.02</b>	<b>263,898.00</b>	<b>-198,905.98</b>	<b>24.63%</b>



**DeKalb Township Perm Road Fund**  
**Profit & Loss Budget vs. Actual**  
April through November 2022

				TOTAL		
				Nov 22	Apr - Nov 22	Budget
						\$ Over Budget
						% of Budget
<b>Income</b>						
25 Permanent Road Fund						
	311 Property Tax			34,504.99	830,430.99	832,460.00
	381 Interest			585.97	807.88	350.00
	382 Misc					
	Malta Twp salt Trmt reimb.			0.00	0.00	2,000.00
	382 Misc - Other			0.00	3,229.36	100.00
	Total 382 Misc			0.00	3,229.36	2,100.00
	Total 25 Permanent Road Fund			35,090.96	834,468.23	834,910.00
	Total Income			35,090.96	834,468.23	834,910.00
	Gross Profit			35,090.96	834,468.23	834,910.00
<b>Expense</b>						
	Payroll Expenses			18,119.10	158,791.64	
	Permanet Road fund					
	ADMINISTRATION					
	Personnel					
	Health Benefits			3,921.84	31,799.97	56,400.00
	IMRF			1,579.98	13,334.66	16,000.00
	Medicare			392.07	3,430.47	3,000.00
	Salaries-Road Crew			0.00	0.00	185,000.00
	Social Security			1,676.48	14,668.17	11,900.00
	Unemployment			0.00	0.00	400.00
	Total Personnel			7,570.37	63,233.27	272,700.00
	Total ADMINISTRATION			7,570.37	63,233.27	272,700.00
	Commodities					
	655 Equipment Fuel			3,493.96	31,319.00	38,000.00
	656 Right of Way			0.00	0.00	25,000.00
	Total Commodities			3,493.96	31,319.00	63,000.00
	Contractual Services					
	514 Road Maintenance			330.00	31,552.22	115,000.00
	515 Road Lighting			0.00	1,021.99	7,500.00
	516 Contract Labor			0.00	6,915.00	7,500.00
	517 Crackfilling			0.00	7,080.81	35,000.00
	532 Engineering Services			150.00	150.00	
	594 Rental			0.00	2,503.50	28,000.00
	Dirt			0.00	0.00	1,500.00
	Engineering/Surveying Serv/Appr			0.00	36,847.80	90,000.00
	Road Projects			0.00	574,908.09	825,000.00
	Road Salt-Chips-Treatment			0.00	0.00	75,000.00
	Road Sealing-Rejuvenator			0.00	30,035.25	55,000.00
	Road Sign Replacement-Repair			0.00	8,163.93	25,000.00
	Road Striping-Paint- Beads			0.00	28,655.68	55,000.00
	Total Contractual Services			480.00	727,834.27	1,319,500.00
	Other Expenditures					
	929 Miscellaneous			0.00	0.00	20,000.00
	Contingencies			0.00	0.00	20,000.00
	Total Other Expenditures			0.00	0.00	40,000.00
	Total Permanet Road fund			11,544.33	822,386.54	1,695,200.00
	Total Expense			29,663.43	981,178.18	1,695,200.00
	Net Income			5,427.53	-146,709.95	-860,290.00
						713,580.05
						17.05%

Page 1 of 1

## TOWNSHIPS (60 ILCS 1/) Township Code.

(60 ILCS 1/Art. 70 heading)

### ARTICLE 70.

#### TOWNSHIP SUPERVISOR

(60 ILCS 1/70-5)

Sec. 70-5. Supervisor; bond.

(a) The supervisor, before entering upon the duties of the office, shall give bond to the township, with one or more sureties, (i) in at least double the amount of money that may come into the supervisor's hands, if individuals act as sureties, or (ii) only in the amount of money that may come into the supervisor's hands, if a surety company authorized to do business in this State acts as surety. The bond shall be conditioned on the faithful discharge of his or her duties as supervisor and require that he or she safely keep and pay over all money entrusted to his or her keeping as supervisor. The bond shall be approved by the township clerk and filed in the clerk's office with the clerk's approval indorsed on it.

(b) Whenever the township clerk ascertains that the bond has been forfeited, the clerk shall institute suit against the supervisor. If the clerk fails or refuses to institute a suit, any person interested in the matter may institute a suit.

(Source: P.A. 101-519, eff. 8-23-19.)

(60 ILCS 1/70-15)

Sec. 70-15. Chief executive officer; fiscal duties; penalty for neglect.

(a) The supervisor is the chief executive officer of the township.

(b) The supervisor shall receive and pay out all moneys raised in the township for defraying township charges, except those raised for the support of highways and bridges, and for township library purposes.

(c) The supervisor shall, within 30 days before the annual township meeting, prepare and file with the township clerk a full unaudited statement of the financial affairs of the township, showing (i) the balance (if any) received by the supervisor from his or her predecessor in office or from any other source; (ii) the amount of tax levied the preceding year for the payment of township indebtedness and charges; (iii) the amount collected and paid over to the supervisor as supervisor; (iv) the amount paid out by the supervisor and on what account, including any amount paid out on township indebtedness, specifying the nature and amount of the township indebtedness, the amount paid on the indebtedness, the amount paid on principal, and the amount paid on interest account; and (v) the amount and kind of all outstanding indebtedness due and unpaid, the amount and kind of indebtedness not yet due, and when the indebtedness not yet due will mature. The township clerk shall record the statement in the record book of the township as soon as it is filed and shall post a copy of the statement at the place of holding the annual township meeting 2 days before the meeting is held. The clerk shall also read aloud the unaudited statement or provide a copy of the unaudited statement to the electors at the annual township meeting.

(d) Any supervisor or township clerk who willfully neglects to comply with this Section shall forfeit and pay to the township the sum of not less than \$50 nor more than \$200. The amount forfeited shall be sued for and recovered by the township in its corporate name and shall be appropriated

to repairs of highways and bridges in the township.  
(Source: P.A. 98-1108, eff. 1-1-15.)

(60 ILCS 1/70-20)

Sec. 70-20. Prosecution for penalties and forfeitures. The supervisor shall prosecute in the name of the township or otherwise, as may be necessary, for all penalties or forfeitures given by law to the township or for its use and for which no other officer is especially directed to prosecute, except as may be otherwise directed by the electors at a township meeting.

(Source: P.A. 82-783; 88-62.)

(60 ILCS 1/70-25)

Sec. 70-25. Account of receipts and expenditures.

(a) The supervisor shall keep a just and true account of the receipts and expenditures of all moneys that come into the supervisor's hands by virtue of the office, in a book to be provided for that purpose at the expense of the township. The book shall be delivered to the supervisor's successor in office.

(b) This Section is subject to the Local Records Act.

(Source: P.A. 82-783; 88-62.)

(60 ILCS 1/70-27)

Sec. 70-27. Attestation to funds endorsed by the supervisor. If a township supervisor issues a payout of funds from the township treasury, the township clerk shall attest to such payment. A township board may adopt rules to implement the provisions of this Section, including rules regulating the township clerk's attestation when the township clerk is temporarily unavailable, for payroll processing, and for the payout of funds made by cash, credit and debit card, electronic check, and other means. Attestation under this Section is not required by the township clerk prior to the issuance of an emergency financial assistance payout authorized by Section 6-10 of the Illinois Public Aid Code.

(Source: P.A. 100-983, eff. 1-1-19; 101-81, eff. 7-12-19; 101-519, eff. 8-23-19.)

(60 ILCS 1/70-30)

Sec. 70-30. Annual accounting to township board; certificate of board.

(a) Within 30 days before the annual township meeting, the supervisor shall account to the township board for all moneys received and disbursed by the supervisor in his or her official capacity.

(b) The supervisor shall provide each member of the township board with a copy of his or her statement filed in accordance with Section 1 of the Public Funds Statement Publication Act as soon as possible after filing the statement.

(Source: P.A. 88-62; 89-331, eff. 8-17-95.)

(60 ILCS 1/70-35)

Sec. 70-35. Periodic presentation of accounts to township board. The supervisor shall receive all accounts that may be presented to him or her against the township and shall lay them before the township board at or before their next meeting.

(Source: P.A. 82-783; 88-62.)

Swanson Quality Services, LLC  
 PO Box 388  
 Sandwich, IL 60548 US  
 (815) 570-2250  
 swansonqs13@gmail.com  
 http://www.swansonqualityservices.com

# Invoice

## BILL TO

Dekalb Township  
 2323 S. Fourth St.  
 IL  
 DeKalb, IL 60115

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
13253	01/01/2023	\$1,678.00	01/16/2023	Net 15	

DESCRIPTION	QTY	RATE	AMOUNT
<b>Annual Payroll:QB Payroll 3+</b> <b>QB Payroll Programs</b> (not included with the QB program) for all township funds, monthly fee includes payroll support, annual forms support, W-2 support and help with generating forms. Payroll Program and Support includes updates to the program when tax changes are made and up to date payroll tax forms. Payroll Program and Support includes on site visits. Billing for town, GA and cemetery.	2	179.00	358.00T
Routine monthly charges for 2 payroll accounts: Town and GA			
<b>Annual Support</b> <b>QuickBooks Program Support for all township funds.</b> Program Support includes bookkeeping support, adjustments to chart of accounts, budget reports, changes in vendors and on site visits throughout the year. Annual Program support is \$400 per fund per year but has been discounted due to multiple fund payroll and has been partial bundled with payroll support. Billing for town, GA cemetery.	2	60.00	120.00T
Routine monthly charges for 2 management accounts: Town and GA			
<b>Annual Support</b> Additional support for 3 months during personal transition.	3	250.00	750.00T
<b>Services</b> <b>Monthly Reporting</b>	3	150.00	450.00
One time charge for 3 months of weekly in-person support and other virtual support as needed			
Next upgrade 2025	SUBTOTAL		1,678.00
We are changing all our payroll, support and after the fact bookkeeping clients to quarterly billing.	TAX (0%)		0.00
	TOTAL		1,678.00
	BALANCE DUE		\$1,678.00

We are changing all our payroll, support and after the fact bookkeeping clients to quarterly billing.

Swanson Quality Services does not charge the Township an annual fee for the QB program, nor do they charge for upgrading the program every 2 years.

# Tax Levy Ordinance

## DEKALB TOWNSHIP ROAD DISTRICT

### ORDINANCE NO. 2022-006 (R)

An ordinance levying taxes for all road purposes for DeKalb Township Road District, DeKalb County, Illinois, for the tax year 2022, collectable 2023.

BE IT ORDAINED by the Board of Trustees of DeKalb Township, DeKalb County, Illinois as follows:

**SECTION 1:** That the Highway Commissioner of DeKalb Township Road District on DECEMBER 14, 2022 does hereby determine and declare that the sum of One Million, Three Hundred Fifty Thousand, Seven hundred Five dollars and 00/100 Dollars (**\$1,350,705.00**) are hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Road District as required by statute or voted by the people in accordance with the law, for such purposes as:

<b>TOTAL GENERAL ROAD FUND:</b>	\$357,806.00
REF: General Road and Bridge Tax (IRS, ch 121, par. 6-501 & 6-504)	
<b>PERMANENT ROAD FUND</b>	\$847,531.00
REF: Permanent Road Tax (IRS, ch 1212, Par. 6-601)	
<b>BUILDING &amp; EQUIPMENT FUND:</b>	\$145,368.00
<b>TAX LEVY SUMMARY</b>	
<b>ROAD AND BRIDGE TAX</b>	\$357,806.00
<b>PERMANENT ROAD TAX</b>	\$847,531.00
<b>BUILDING&amp; EQUIPMENT TAX</b>	\$145,368.00
<b>TOTAL TAXES LEVIED:</b>	\$1,350,705.00

**ROAD AND BRIDGE FUND:** For administering wages and for road preservation and equipment supplies, and repair.

**BUILDING AND EQUIPMENT FUND:** For the purpose of equipment purchase and building  
for the year 2023.

**SECTION 2:** That the amount levied for each object and purpose shall be as follows:

Amount to be levied was determined by the Highway Commissioner of the DeKalb Township Road District.

---

Highway Commissioner

## Tax Levy Ordinance

**SECTION 3:** That the Town Clerk shall make and file with the County Clerk of said County of DeKalb, on or before the last Tuesday in December, a duly certified copy of this ordinance.

**SECTION 4:** That the Board of Trustees does hereby certify that the amount levied herein is necessary to be raised by taxation for road purposes for DeKalb Township Road District.

**SECTION 5:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

**SECTION 6:** That this ordinance shall be in full force and effect after its adoption, as provided by law.

**ADOPTED** this 10th. Day of DECEMBER 2022, pursuant to a roll call vote by the Board of Trustees of DeKalb Township, DeKalb County, Illinois.

<b><u>BOARD OF TRUSTEES</u></b>	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSENT</u></b>
NANCY BRADLO	_____	_____	_____
LISA KING	_____	_____	_____
CHAD MCNETT	_____	_____	_____
DALE THURMAN	_____	_____	_____

\_\_\_\_\_  
Andrew Tillotson, Town Clerk

\_\_\_\_\_  
Mary Hess, Chairman-Board of Trustees



# **Tax Levy Ordinance**

## **CERTIFICATION OF TAX LEVY ORDINANCE**

### **DeKalb Township Road District**

The undersigned, duly elected, Chairman, Board of Trustees, DeKalb Township, DeKALB County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Road District for the year 2022, as adopted this 14th day of DECEMBER 2022.

This certification is made and filed pursuant to the requirements of (605 ILCS 5/6-501) and on behalf of DeKalb Township Road District, DeKalb County, Illinois. This certification must be filed by the last Tuesday in December.

Dated this 14th. Day of DECEMBER 2022.

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Mary Hess, Chairman-Board of Trustees

Filed this \_\_\_\_\_ th. Day of \_\_\_\_\_ 2022.

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County Clerk

# **Tax Levy Ordinance**

## **TRUTH IN TAXATION**

### **CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of DeKalb Township Road District, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 4 through 7 of the “Truth in Taxation Act.”

The notice and hearing requirements of Section 6 of the Act are (applicable or **inapplicable.**)

The notice requirement of Section 7 is (applicable or **inapplicable.**)

This certificate applies to the 2022 levy.

Date: DECEMBER14, 2022

Presiding Officer: \_\_\_\_\_

# Tax Levy Ordinance

Tax Year: 2022

## Levy Summary Sheet DeKalb County

**District: 013 – DEKALB ROAD AND BRIDGE**

**Levy Filed On:** \_\_\_\_\_

### FUND

### Amount To Be Levied

007 - ROAD AND BRIDGE	\$357,806.00
009 - PERMANENT ROAD	\$847,531.00
010 - EQUIPMENT AND BUILDING	\$145,368.00
<b>District Fund County: 2</b>	<b>Total Amount To Be Levied:</b>
	\$1,350,705.00

\_\_\_\_\_  
Authorized Signature for Unit of Government

Mary Hess  
2323 S 4<sup>th</sup> St  
DeKalb, IL 60115

## **DeKalb Township Board**

### **RESOLUTION ADOPTING CREDIT CARD POLICIES AND PROCEDURES**

#### **RESOLUTION #2022-11(T)**

**WHEREAS**, DeKalb Township (the "Township") is a unit of local government with full authority to exercise express powers granted by, or those necessarily implied from, Illinois law, including, *inter alia*, the Township Code (60 ILCS 1/ *et seq.*);

**WHEREAS**, these powers include the right to purchase and expend funds in an effort to fulfill the Township's obligations to its citizens;

**WHEREAS**, the Township Supervisor has previously determined it to be in the best interests of the Township to establish a credit card account that allows for certain, limited purchases with a specific card dedicated to the Township; and

**WHEREAS**, the Township Board now wishes to establish formal policies and procedures governing the use of such a credit card as it relates to Township business.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of DeKalb Township, DeKalb County, Illinois, the following:

**Section 1. Recitals.** The preamble clauses, stated above, are hereby adopted by reference and incorporated into this Resolution, as if fully restated herein.

**Section 2. Credit Card Company Selection.** The Township currently possesses a credit card. However, nothing in this Resolution shall preclude the Township Supervisor from regularly reviewing and/or determining the need to consider a different institution/credit card either in consultation with the Highway Commissioner, or independently for the Township.

**Section 3. Use of Credit Card.** Only the Township Supervisor, Township Assessor, or a Township employee authorized by the Supervisor, is authorized to make any purchase for Township purposes with its credit card. These authorized users must comply with the provisions of this Resolution or be subject to the penalties set forth herein. Only those who have acknowledged this Resolution as required by Section 16 shall be an authorized user. When provided with the Township credit card, an authorized employee shall return the card to the Supervisor as soon as possible after its usage.

**Section 4. Authorized Credit Card Purchases.** The Township credit card shall only be used for any lawful purchase on behalf of the Township. Such "Authorized Purchases" are defined as follows:

- a. Purchases preapproved by the Township Board of Trustees at a meeting of said Board  
(See Section 10 of this Resolution);
- b. Purchases of goods and services or other payments consistent with the approved Township Budget and Appropriations Ordinance for the fiscal year at issue, where the credit card is the most efficient (or only) means of such purchases/payments;
- c. Costs associated with registering for and attending approved training and/or educational events consistent with Illinois laws allowing for such expenses, including the Local Government Travel Expense Control Act; and/or
- d. All other purchases in compliance with regulations of DeKalb Township and Illinois law.

**Section 5. Prohibited Purchases.** All other purchases, transactions, and/or cash advances outside the definition of Authorized Purchases or otherwise Authorized Purchases which exceed the spending limit set forth in this Resolution are prohibited.

**Section 6. Spending Limit.** No individual Authorized Purchase shall exceed Two Thousand Five Hundred Dollars (\$2,500.00).

**Section 7. Sales Tax.** The Township Supervisor and/or an authorized Township employee shall review all receipts and purchases made to ensure a sales tax has not been charged on a purchase. If sales tax was charged, the Supervisor and/or employee shall make every attempt to reverse that charge and to establish a tax-exempt status with the vendor/contractor at issue. If a vendor/contractor refuses or is unable to deduct the sales tax, the Supervisor is authorized to unilaterally consider and approve the purchase if it is still in the best interests of the Township.

**Section 8. Receipts.** Receipts shall be obtained for all purchases made on the Township credit card and provided to the Supervisor and/or any authorized employee. Receipts shall include the name of the vendor/contractor, a description of the purchase, the date of the transaction, and the amount. If a formal receipt is not possible, the user must prepare their own and submit it for review.

**Section 9. Statement Review and Presentation.** The Supervisor and/or an authorized employee shall further review all receipts and compare them against statements for the Township credit card. This shall be done at least monthly and before the monthly bills are presented to the Township Board of Trustees. Should the Supervisor determine a purchase was unauthorized by an employee, further expenditures on the Township credit card shall be suspended until further investigation by the Supervisor. Should the Township Board of Trustees have any questions regarding a purchase, nothing in this policy precludes the Board from discussing any charge, as part of its auditing power under Illinois law.

**Section 10. Payment of Credit Card Balance.** Nothing in this policy precludes the Supervisor from seeking preapproval for expenditures from the Township Board of Trustees pursuant to Illinois law (including, but not limited to, 60 ILCS 1/80-10) to pay any balance owed on the Township credit card in its entirety on or before the specific due date on the monthly billing statement when such due date is before a regular, monthly Board meeting. However, this authorization is contingent upon compliance with the Township's Budget and Appropriation Ordinance.

**Section 11. Lost or Stolen Credit Card.** If the Township credit card is lost or stolen, the Supervisor and Township Treasurer shall be notified immediately. Action must be taken by the Supervisor to cancel the card and work with the issuing entity to protect the Township. A police report shall be filed if deemed necessary by the Supervisor.

**Section 12. Penalty and Disciplinary Provisions.** Anyone using the Township credit card shall be personally responsible for any purchase that is not considered an Authorized Purchase under this Resolution. Any Township employee shall be given a fair opportunity to provide justification for any disputed purchase, and the Supervisor must hold an informal hearing regarding any such dispute. If it is determined the unauthorized purchase was deliberate and intentional, the Township employee may be subject to one or more of the following disciplinary actions, at the sole discretion of the Supervisor (or Assessor if the employee is employed in the Assessor's Office):

- a. Written reprimand;
- b. Suspension from use of the credit card for a specific time;
- c. Reimbursement from the individual to the Township; and/or
- d. Any necessary civil actions and/or pursuit of criminal charges, if appropriate.

**Section 13. Custody of the Credit Card.** The Supervisor shall maintain the Township credit card and shall be responsible for the proper use and safekeeping of the card. Upon cessation of their service as Supervisor for any reason, the Supervisor shall immediately return the card to the Township Treasurer, remove their name from any and all related accounts, and disclose any

and all logins/passcodes for credit card account access to the Township Treasurer.

**Section 14. Severance.** If any section, subsection, or any other portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, but such holding shall not affect the validity of the remaining portions hereof.

**Section 15. Effective Date.** This Resolution shall be effective immediately upon its passage and approval by the Township Board of Trustees.

**Section 16. Acknowledgment.** The Township Supervisor, Township Treasurer, and any authorized Township employee shall be presented a copy of this Resolution for their review and acknowledgement.

**Section 17. Addendum to Existing Policy.** This Resolution shall be incorporated as an addendum to the current DeKalb Township & Road District Personnel Policy and Procedures, notwithstanding that Road District employees are only subject to any policy approved by the Highway Commissioner.

ADOPTED AT \_\_\_\_\_, ILLINOIS, THIS \_\_\_\_ DAY OF DECEMBER, 2022.

	Ayes	Nays	Absent	Abstain
Trustee Lisa King	_____	_____	_____	_____
Trustee Chad McNett	_____	_____	_____	_____
Trustee Nancy Bradlo	_____	_____	_____	_____
Trustee Dale Thurman	_____	_____	_____	_____
Supervisor Mary Hess	_____	_____	_____	_____

Approved:

Attest:

\_\_\_\_\_  
Mary Hess, Supervisor

\_\_\_\_\_  
Andrew Tillotsen, Clerk

(SEAL)



**MINUTES TOWNSHIP BOARD  
DEKALB, ILLINOIS  
October 12, 2022**

**Call To Order, Pledge of Allegiance, and Approval of Agenda:**

The meeting was called to order by Supervisor Hess at 6:01pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee McNett: Present; and Trustee Thurman: Present.

Also present was Highway Commissioner Smith.  
Clerk Tillotson led everyone in the Pledge of Allegiance.  
The agenda was confirmed by unanimous consent.

**Town Hall (Public Comments):** None.

**Presentations:** None.

**Reports:**

**Supervisor Hess:** On September 17<sup>th</sup>, there was electronics collection at Elder Care Services.

The Supervisor mentioned the shred event was October 1<sup>st</sup> at the YMCA in conjunction with Sycamore Township. It was successful and the Supervisor stated that another shred event will take place in the future.

Twenty-Five Knox Boxes have been installed in the Township.

Nineteen individuals have signed up and been approved for library cards under the Township's intergovernmental agreement with the DeKalb Public Library.

Supervisor Hess discussed her participation in talks about a DeKalb Township resident who left their estate to go towards healthcare and housing.

LIHEAP and emergency assistance will be discussed at the library on October 18<sup>th</sup>, 2022



**Clerk Tillotson:** The Clerk discussed the This Is My Brave show.

**Highway Commissioner Smith:** The commissioner was invited to go to speak for the TOI. The County Board

One of Commissioner Smith's workers had an injury to his finger and discussed the importance of safety.

Commissioner Smith declared the Wacker roller as surplus equipment under state statute 60 ILCS 13-50.

**Assessor Dyer:** Commissioner Smith read a statement Assessor Dyer prepared. The statement is as follows:

The assessments for DeKalb Township were published on October 6<sup>th</sup>. The deadline to appeal assessments is November 7<sup>th</sup>. The Township's equalization factor increased assessments 6.62% across the board for the entire Township. This, however, does not equate to an increase in tax dollar amount. This is all dependent on the levies from each taxing body in the jurisdiction. I look forward to seeing you all next month.

**Trustee Thurman:** No report.

**Trustee McNett:** Trustee McNett discussed the police department's acquisition of a new dog, thanks to the help of the Township's grant.

**Trustee King:** Trustee King mentioned a student in her office that worked for Thornton Township. This student discussed cutting grass for the elderly.

**Trustee Bradlo:** No report.

**Bill Paying:** A motion to approve the September audit report in the amount of \$154,563.81 and October bills to pay in the amount of \$669,390.82 was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's September budget report was made by Trustee McNett and seconded by Supervisor Hess. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

#### **New Business:**

- A. A motion for the Discussion and Approval of Resolution 2022-009(T) Awarding Annual Human Service Funding made in the amount \$146,000.00 was by Trustee Bradlo and seconded by Trustee King. Trustee Thurman led the discussion regarding the sixteen agencies he and Supervisor Hess determined the money should go to. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

- B. A motion for the discussion and Approval of Resolution 2022-010(T) Approving IGA with DeKalb Township Road District for Maintenance of Oakwood and Evergreen Cemeteries and Bush Reserve was made by Trustee McNett and seconded by Trustee Thurman. Supervisor Hess led the discussion on this resolution. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.
- C. A motion for the Approval of Minutes of the Regular Board of Trustees Meeting of September 14, 2022 was made by Trustee Thurman and seconded by Trustee Bradlo. With an amendment to resolve a typo, the notes were approved by unanimous consent.

**Old Business:** None.

**Executive Session:** A motion to discuss the purchase or lease of real property for the use of the public body as provided for in 5ILCS 120/2(c)(5) was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed and executive session began at 7:06pm.

The executive session ended, and the public portion of the meeting resumed at 7:11pm.

**Other Business:** The next Township Meeting will be Wednesday, November 9, 2022 at 6:00pm at the DeKalb Township Board Room.

**Adjournment:** A motion to adjourn was made by Trustee Thurman and seconded by Trustee King. The motion passed by unanimous voice vote and the meeting ended at 7:12pm.

Respectfully submitted,

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Andrew "Ondrew" Tillotson, Township Clerk

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Mary Hess, Township Supervisor



**MINUTES TOWNSHIP BOARD  
DEKALB, ILLINOIS  
November 9, 2022**

**Call To Order, Pledge of Allegiance, and Approval of Agenda:**

The meeting was called to order by Supervisor Hess at 6:00pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee McNett: Present; and Trustee Thurman: Present.

Also present was Highway Commissioner Smith, Assessor Dyer, Bill Newkirk, and Julia, Bill Newkirk's young guest.

Clerk Tillotson led everyone in the Pledge of Allegiance.

The agenda was confirmed by unanimous consent.

**Town Hall (Public Comments):** None.

**Presentations:** Bill Newkirk of Newkirk and Associates summarized his audit by going through the audit report with the Township. He answered the board's questions after his summary.

**Reports:**

**Supervisor Hess:** Supervisor Hess will be working with the Township Attorney to prepare the credit card policy for approval at next month's meeting.

Angel, the Township's new caseworker, began her job on October 24<sup>th</sup>. Supervisor Hess mentioned that Angel has experience with the DeKalb Housing authority.

Supervisor Hess stated her concerns about the living conditions at Suburban Apartments and what the Township might consider doing about it. A discussion ensued.

Supervisor Hess attended a summit on poverty in Milwaukee, WI.

Supervisor Hess stated that Stonehugger Cemetery Restoration, Inc. did work at Oakwood and Evergreen Cemeteries.

Supervisor Hess will be attending an emergency assistance workshop for the Township Officials of Illinois.

DeKalb Township's Office and Case Manager, Jodie Peterson, is set to retire at the end of the year, so Supervisor Hess is learning what Jodie does to assume Jodie's responsibilities upon her retirement. A discussion ensued.

**Clerk Tillotson:** Clerk Tillotson stated that he would be happy to reach out and ask tenants about rental property issues in DeKalb.

**Highway Commissioner Smith:** Commissioner Smith discussed his work in dividing the building at 2323 S Fourth St. between DeKalb Township and Road District.

Commissioner Smith discussed purchasing an AED (Automatic External Defibrillator).

He discussed his intention to hire someone to do his payroll and bookkeeping part time and remotely.

He discussed his progress in purchasing a new truck for the Road District, an intergovernmental agreement about sharing equipment with Hinckley, and how he put out a fire in his current truck.

He discussed his intention to hire someone to mow the cemeteries.

**Assessor Dyer:** The deadline to file with the DeKalb County board of review was November 7<sup>th</sup>. There were only roughly 70 complaints in the whole County, of which the Assessor is only dealing with 9.

**Trustee Thurman:** The semester is ending at NIU. Students are preparing for Thanksgiving and will be done some time in December.

**Trustee McNett:** No report.

**Trustee Bradlo:** No report.

**Bill Paying:** A motion to approve the October audit report in the amount of \$887,413.98 and November bills to pay in the amount of \$148,453.83 was made by Trustee McNett and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's October budget report was made by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

#### **New Business:**

- A. A motion for the Approval of FY 2022 Annual Financial Report was made by Trustee McNett and seconded by Supervisor Hess. It passed by unanimous consent.
- B. A motion for the Approval of the DeKalb Township Levy was made by Trustee Bradlo and seconded by Trustee McNett. Clerk Tillotson took a roll call vote:

Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

- C. A motion for the Approval of Ordinance 2022-005(R) Road District Credit Card Policies and Procedures was made by Trustee McNett and seconded by Trustee Bradlo. A discussion ensued. It passed by unanimous consent.
- D. A motion for the Approval of the 2023 DeKalb Township Building Hours, Board Meeting, and Holiday Closing Calendar was made by Supervisor Hess and seconded by Trustee Bradlo. It passed by unanimous consent.
- E. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.
- F. A motion for the Approval of Minutes of the Regular Board of Trustees Meeting of October 12, 2022 was not made. The board decided to wait until next month's general meeting to vote on these minutes due to errors.

**Old Business:** None.

**Executive Session:** None.

The executive session ended, and the public portion of the meeting resumed at 7:11pm.

**Other Business:** The next Township Meeting will be Wednesday, November 9, 2022 at 6:00pm at the DeKalb Township Board Room.

**Adjournment:** A motion to adjourn was made by Trustee Thurman and seconded by Supervisor Hess. The motion passed by unanimous voice vote and the meeting ended at 7:32pm.

Respectfully submitted,

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Andrew "Ondrew" Tillotson, Township Clerk

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Mary Hess, Township Supervisor