



**MINUTES TOWNSHIP BOARD  
DEKALB, ILLINOIS  
December 14, 2022**

**Call To Order, Pledge of Allegiance, and Approval of Agenda:**

The meeting was called to order by Supervisor Hess at 6:01pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee McNett: Present; and Trustee Thurman: Present.

Also present was Highway Commissioner Smith as well as the Society of St. Vincent de Paul President Donna Brown and Supply Closet Manager Kathy Dixon.

Donna Brown led everyone in the Pledge of Allegiance.

Supervisor Hess proposed that the agenda be divided so that Item C be split into two items, one for each month of minutes. The agenda then passed by unanimous consent.

**Town Hall (Public Comments):** None.

**Presentations:** Donna Brown and Kathy Dixon of the Society of St. Vincent de Paul discussed how collaborating with DeKalb Township aids in their mission. A discussion ensued. The board unanimously agreed to bring the Society of St. Vincent de Paul's request for \$5000 back for a vote at next month's general township meeting.

**Reports:**

**Supervisor Hess:**

Effective 1/1/23: General Assistance payment level increasing from \$322 to \$340

Effective 1/1/23: Emergency Assistance payments will be limited to 5 per lifetime (by DeKalb Township). After 1<sup>st</sup> approved/issued payment, all future approved payments will decrease by 20% each time.

Contract with Passion Pursuit Job Coach – set to expire December 31, 2022. Recently implemented a change to offer virtual and phone appointments in addition to in-person appointments. Trial period of 2 months (December and January) to gauge participation levels.

Meeting with Mortenson (workforce development manager)

- Meta's 2023 Hardhat in Training Program
  - 8-week workforce development program working at the DeKalb Data Center Construction project
  - 4 weeks classroom – 4 weeks apprenticeship (all paid)
  - Provides community members with a path to reliable, well-paid job opportunities in the construction industry (carpentry, concrete

- finisher, craft laborer, drywall installer, electrician, HVAC tech, pipefitter, painter)
- Accepting applications through January 8
- Invited to participate as a Community Roundtable Partner

#### PC's for People

- No longer providing free computers
- New costs: \$60 Desktop; \$120 laptop; \$50 hotspots
- Will continue to serve as a distribution site

The FOIA report is below.

### FOIA HOURS REPORT

9/10/2022-12/9/2022

Requester	Company	Date Received	Description	Responded On	Total Documents	Hours Minutes
Lynn Fazekas		11/10/22 6:54am	Electrical Aggregation	11/10/22 10:30am	Web link	15 minutes

Total staff hours expended by all employees since 2/1/2021 – 150 Hours, 15 minutes

**Clerk Tillotson:** The Clerk mentioned that he did not send the correct version of the minutes for October and November. The Clerk suggested that these minutes be passed at the next meeting after the right versions are sent.

**Highway Commissioner Smith:** Commissioner Smith discussed the Road District's salt usage.

**Assessor Dyer:** Absent.

**Trustee Thurman:** Trustee Thurman mentioned that NIU is urging its employees to do more volunteer work.

He mentioned that going forward, NIU will hold classes online rather than cancel them when the weather is an obstacle to in-person attendance.

**Trustee McNett:** No report.

**Trustee King:** Trustee King stated that NIU students are gone and grades have been posted.

She mentioned that the DeKalb County Mental Health Board has completed their mental health survey.

She brought up the City of DeKalb's Human Rights Commission discussing tickets that students in DeKalb School District are being issued.

**Trustee Bradlo:** Trustee Bradlo mentioned that the Youth Services Bureau is accepting new clients.

**Bill Paying:** Supervisor Hess discussed the reasons that the Township's financial reports look different this month than they have in the past. A motion to approve the November audit report in the amount of \$170,454.78 and December bills to pay in the amount of \$176,726.36 was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's November budget report was made by Trustee Thurman and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

#### **Unfinished Business:**

- A. Supervisor Hess mentioned that she received a draft of the Intergovernmental Agreement Between DeKalb Township and DeKalb Township Road District for Use of Property.
- B. A discussion about the future of the Township's accounting practices ensued.

#### **New Business:**

- A. A motion for the Approval of DeKalb Township Road District Tax Levy was made by Supervisor Hess and seconded by Trustee Thurman. A discussion ensued. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

After further review, Supervisor Hess made a motion to amend the DeKalb Township Road District Tax Levy to fix typos and was seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

- B. A motion for Resolution 2022-011(T) Approving the Adoption of Credit Card Policies and Procedures for DeKalb Township was made by Trustee Thurman

and seconded by Trustee Bradlo. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

- C. A motion to table the Minutes of the Regular Board of Trustees Meeting of October 12, 2022 and November 9, 2022 was made by Supervisor Hess and seconded by Trustee King. It passed by unanimous consent.

**Old Business:**


- A. A motion for Resolution 2022-010(T) IGA with DeKalb Township Road District for Maintenance of Oakwood and Evergreen Cemeteries and Bush Reserve did not occur. Highway Commissioner Smith mentioned that he would update the board about this resolution at the next general Township meeting.

**Executive Session:** None.

**Other Business:** The next Township Meeting will be Wednesday, January 11, 2023 at 6:00pm at the DeKalb Township Board Room.


**Adjournment:** A motion to adjourn was made by Trustee Thurman and seconded by Trustee King. The motion passed by unanimous voice vote and the meeting ended at 7:58pm.

Respectfully submitted,



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Andrew "Ondrew" Tillotson, Township Clerk



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Mary Hess, Township Supervisor

