



**MINUTES TOWNSHIP BOARD  
DEKALB, ILLINOIS  
February 8, 2023**

**Call To Order, Pledge of Allegiance, and Approval of Agenda:**

The meeting was called to order by Supervisor Hess at 6:00pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee McNett: Present; and Trustee Thurman: Present.

Also present was Highway Commissioner Smith and Assessor Dyer.

Supervisor Hess led everyone in the Pledge of Allegiance.

Trustee King requested that discussing Resolution 2023-003(T) Adopting Procedures for Capital Fund Expenditures be added under Old Business.

The agenda was then confirmed by unanimous consent.

**Town Hall (Public Comments):** None.

**Presentations:** None.

**Reports:**

**Supervisor Hess:** Supervisor Hess mentioned that the job description for the administrative position at the Township has been posted.

She renewed the Township's contract with the Illinois Department of Human Services.

On January 18<sup>th</sup>, she attended the Metropolitan Township Association's webinar about budgeting.

On January 19<sup>th</sup>, there was a training for the data entry process to digitally map the cemeteries.

On January 26<sup>th</sup>, she made an appearance on a podcast called All Things Local.

On February 7<sup>th</sup>, she made an appearance on the WLBK radio station to talk about the new senior utility assistance program.

She mentioned how a client's medical emergency was handled well at the Township.

A former DeKalb Township Trustee and Clerk, Kermit Nordeen, passed away recently, so Supervisor Hess sent an expression of sympathy to his family on behalf of the Township.

On Saturday, May 13<sup>th</sup> there will be a Paper Shredding event at the Kishwaukee YMCA in partnership with Sycamore Township. She stated that there is a

company that has expressed interest in helping the Township recycle electronics for free.

She discussed the management of Township finances and the need for changes to the Township's healthcare policy.

She stated that she has assumed FOIA officer responsibilities for DeKalb Township as of February 1<sup>st</sup>.

She brought up that the Metro Township Association are working on creating Diversity, Equity, and Inclusion trainings.

She stated that the Senior Utility Assistance Program launched on February 1<sup>st</sup> and that she has been advertising it.

She discussed LIHEAP running out quicker than expected due to the rising cost of living.

The board asked questions about the Supervisor's report and discussions ensued.

**Clerk Tillotson:** Clerk Tillotson discussed the possibility of making the board meeting packets double sided. The board agreed that the board packets should be double sided in the future.

**Highway Commissioner Smith:** Commissioner Smith discussed installing an AED in the Township and Road District building. He stated that there will be a training for its use on February 16<sup>th</sup>.

He mentioned that he will be installing electronic radar machines off Annie Glidden Rd near the tollway entrance.

He mentioned that he purchased a twenty-ton trailer, a batwing mower, and is in working on purchasing a new truck.

**Assessor Dyer:** Assessor Dyer had his new field representative start on February 1<sup>st</sup>. He then excused himself to attend to family business.

**Trustee Thurman:** No report.

**Trustee McNett:** No report.

**Trustee King:** She stated that it is Black History Month and there have been events to celebrate it nationwide. She mentioned that there was a Mavis Staples concert at the Egyptian theater in DeKalb.

**Trustee Bradlo:** No report.

**Bill Paying:** A motion to approve the January audit report in the amount of \$185,415.34 and February bills to pay in the amount of \$54,193.10 was made by Trustee King and then seconded by Trustee Thurman. Discussions about the budget ensued. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

A motion to receive, file, and approve the Treasurer's January budget report was made by Trustee Bradlo and seconded by Trustee Thurman. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

**Unfinished Business:**

- A. Commissioner Smith gave an update on the Intergovernmental Agreement Between DeKalb Township and DeKalb Township Road District for Use of Property.

**New Business:**

- A. A motion for the approval of Resolution 2023-004(T) Authorizing Modifications to the DeKalb Township Personnel Policies and Procedures Manual was made by Trustee McNett and seconded by Trustee Bradlo. A discussion ensued. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.
- B. A motion for the approval of the Minutes of the Regular Board of Trustees Meeting of January 11, 2023 was made by Trustee McNett and seconded by Trustee Thurman. With an amendment to list that Commissioner Smith and Assessor Dyer were present when the open session resumed, the motion passed by unanimous voice vote.

**Old Business:** The board discussed Resolution 2023-003(T) Adopting Procedures for Capital Fund Expenditures.

**Executive Session:** A motion to discuss Past Executive Session Meeting Minutes for Approval and/or Release as provided for in 5 ILCS 120/2(c)(21) was made by Trustee Thurman and seconded by Supervisor Hess. The board entered into executive session at 6:53pm.

The executive session ended and the public portion of the meeting resumed at 6:55 pm. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee McNett: Present; and Trustee Thurman: Present.

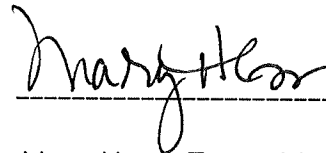
**Other Business:** The next Township Meeting will be Wednesday, March 8, 2023 at 6:00pm at the DeKalb Township Board Room.

**Adjournment:** A motion to adjourn was made by Trustee Thurman and seconded by Trustee Bradlo. The motion passed by unanimous voice vote and the meeting ended at 6:57 pm.

Respectfully submitted,



Andrew "Ondrew" Tillotson, Township Clerk



Mary Hess, Township Supervisor

