



**MINUTES TOWNSHIP BOARD  
DEKALB, ILLINOIS  
October 11, 2023**

**Call To Order, Pledge of Allegiance, and Approval of Agenda:**

The meeting was called to order by Supervisor Hess at 6:00pm in the DeKalb Township Board Room. Roll call was taken by Clerk Tillotson: Supervisor Hess: Present; Trustee King: Present; Trustee Bradlo: Present; Trustee McNett: Present; and Trustee Thurman: Present.

Also present was Highway Commissioner Smith, Assessor Dyer, and Bill Newkirk from Newkirk and Associates, Inc.

Trustee Bradlo led everyone in the Pledge of Allegiance.

The agenda was confirmed by unanimous consent.

**Town Hall (Public Comments):** None.

**Presentations:** Bill Newkirk from Newkirk and Associates gave a presentation on the Township's audit for the fiscal year of 2023. The Township board asked him questions about the audit report and a discussion ensued.

**Reports:**

**Supervisor Hess:** On September 20th, Supervisor Hess stated that she gave a presentation at Safe Passage.

She mentioned that she participated in the Triad Senior Safety and Prevention fair at The DeKalb Senior Center.

She mentioned that Deanna Cada from the DeKalb County Mental Health Board gave a presentation to the Township's General Assistance clients. She brought up that there were 21 GA clients.

Supervisor Hess mentioned that she and Commissioner Smith went to State Senator Sue Rezin's community meeting.

She brought up that case managers attended the LIHEAP (Low Income Home Energy Assistance Program) training.

She stated that she attended a seminar on Township financing and that Township Executive Assistant Kim Barrios attended a seminar on social media at the Metro Township symposium.

She brought up the continuing discussions around money that was left by a local family from DeKalb County to meet Healthcare and Housing needs in the County. The Housing money has all gone to Habitat for Humanity to help cover minor home repairs. The discussion on how to use the money for healthcare continues.

She discussed negotiating a better interest rate for the Township's bank account with Resource Bank. She brought up the potential of other investment opportunities for the Township.

On October 1<sup>st</sup>, the state increased the Township's TANF (Temporary Assistance for Needy Families) amounts.

Discussions ensued around various items in her report.

**Clerk Tillotson:** No report.

**Highway Commissioner Smith:** Commissioner Smith stated that he and the team are finishing up some roadwork.

He discussed working on how hiring will function given the intergovernmental agreement between the Township and Road District.

He stated that the road district will be expanding their leaf pickup program.

He discussed looking into options for the Road District's finances.

He stated that he hopes to have his levy at the next Township meeting in November.

**Assessor Dyer:** He mentioned that assessment notices went out last week. The deadline to file a protest with the DeKalb County Board is November 6<sup>th</sup>.

He stated that the equalization factor is 9.53%, mainly due to the increases in the housing market.

**Trustee Thurman:** No report.

**Trustee McNett:** No report.

**Trustee King:** Trustee King discussed Homecoming at NIU taking place this weekend.

She mentioned hearing secondhand about the meeting Supervisor Hess had with the Mental Health board.

She discussed calls she received concerning paper shredding.

She also brought up further questions she had about the audit.

**Trustee Bradlo:** No report.

**Bill Paying:** A motion to approve the September audit report in the amount of \$125,210.64 and October bills to pay in the amount of \$202,174.30 was made by Trustee Thurman and then

seconded by Trustee Bradlo. A discussion ensued. The October Bills being initially stated as \$202,144.30 was corrected to \$202,174.30. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed with this correction.

A motion to receive, file, and approve the Treasurer's September budget report was made by Trustee Thurman and seconded by Trustee McNett. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.

**Unfinished Business:** None.

**New Business:**

- A. A motion for the Discussion and Approval of FY 23 Audit was made by Trustee Thurman and seconded by Trustee King. Clerk Tillotson took a roll call vote: Supervisor Hess: aye; Trustee McNett: aye; Trustee Thurman: aye; Trustee King: aye; Trustee Bradlo: aye. Ayes: 5; Nays: 0. The motion passed.
- B. A Discussion of Community Needs Assessment – NIU Center for Governmental Studies was postponed.
- C. A Discussion of DeKalb Township and Road District Personnel Policy and Procedures occurred.
- D. A motion for the Approval of Minutes of the Regular Board of Trustees Meeting of September 13, 2023 was made by Trustee King and seconded by Trustee Thurman. The motion passed by a unanimous voice vote.

**Old Business:** None.

**Executive Session:** None.

**Other Business:** The next Township Meeting will be Wednesday, November 8, 2023 at 6:00pm at the DeKalb Township Board Room.

**Adjournment:** A motion to adjourn was made by Trustee Thurman and seconded by Supervisor Hess. The motion passed by unanimous voice vote and the meeting ended at 7:26 pm.

Respectfully submitted,

  
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Andrew "Ondrew" Tillotson, Township Clerk

  
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Mary Hess, Township Supervisor

