



DEKALB TOWNSHIP

LAST UPDATED 12/11/2023

General Information



Who we are

ABOUT US

The DeKalb Township government is a form of local government which serves the residents of a 35.32 square mile area in DeKalb County. The Township government serves three main functions: The Road District maintains the roadways which lie outside city limits; The Assessor's Office determines the fair market value of properties; The Supervisor's Office provides general assistance, oversees the maintenance of two cemeteries & provides various services to township residents.

BUDGET

The Road District Budget for the current fiscal year is \$2,616,950.00. The Supervisor's Budget (including the assessor's office budget) for the current fiscal year is \$2,552,600.00. The Township budget cycle is April 1 to March 31.

OVERSIGHT

The DeKalb Township government is overseen by a Board of Trustees. The Board meets on a monthly basis. All meeting dates, agendas and approved minutes are published on the Township's website (dekalbtownship.org/). Meetings are open to the public. Recordings of all regular meetings are published on the DeKalb Township Youtube Channel.

The Township also has two committees--The Decennial Committee on Local Government Efficiency & the Committee on Youth.

FOIA REQUESTS

The Illinois Freedom of Information Act (FOIA) is a state statute (5 ILCS 140/1) that provides citizens access to all government documents and records and governs the inspection of them. It is the policy of the DeKalb Township to comply with all requests in accordance with the law (unless there is an exemption in the statute that protects the confidentiality of such records).

FOIA requests may be submitted in writing via any of the following formats: e-mail, in-person, U.S. mail, or fax. Requests should be directed to the appropriate FOIA Officer. Submitters should retain a copy of their request for record-keeping purposes.

The FOIA officer for the DeKalb Township Supervisor's Office (including the Assessor's Office) is Mary Hess.
foiarequests@dekalbtownship.org
2323 S. Fourth Street
DeKalb, IL 60115
Fax: (815) 758-0124

The FOIA officer for the DeKalb Township Highway Commissioner's Office is Karen Guming.
foiarequests@dekalbtownship.org
2323 S. Fourth Street
DeKalb, IL 60115
Fax: (815) 758-0124

Our Locations:

DEKALB TOWNSHIP ADMINISTRATIVE OFFICES

2323 S. Fourth Street
DeKalb, IL 60115
Fax: (815) 758-0124



Assessor (815) 758-5454
Road District (815) 758-5658
Supervisor (815) 758-8282

DEKALB TOWNSHIP CEMETERIES

Oakwood Cemetery
611 N 1st Street
DeKalb, IL 60115

Evergreen Cemetery
624 S 7th Street
DeKalb, IL

PROCESSING FEES

All original documents may be viewed by appointment. If copies are requested and exceed 50 pages, there will be a \$0.15 per page charge. Additional charges may be imposed for large format copies, certain electronic media or color copies. Any request requiring duplication services will be charged the actual cost for the duplication.

REQUEST TIME FRAME

By law, all FOIA requests will be answered within 5 business days (commercial requests within 21 business days). If your request requires an extension, you will be notified within 5 business days. If your request is denied, whether in part or in whole, you will be advised of the exemptions which prompted the denial and informed about the appeal process afforded to you by law.

DEKALB TOWNSHIP ORGANIZATIONAL CHART

