

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____

Position Applied for: _____

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Do you have a valid driver's license? YES ☐ NO ☐

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

References

Please list three references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

DeKalb Township Road District is an Equal Opportunity Employer and therefore prohibits discrimination against any applicant or employee on the basis of that person's race, color, religion, sex, national origin, political affiliation, age, marital status, sexual preference, handicap or disability, pregnancy status, or any other legally protected factor. We also provide reasonable accommodations to pregnant and disabled individuals who need assistance with the application process or with the performance of essential job functions (if hired).

I certify that all statements made on this application are true and correct. I understand that a false or misleading answer to any question(s) may be grounds for rejection of application and/or immediate termination if hired (no matter when discovered). I authorize DeKalb Township Road District to conduct or participate in an investigation of my personal background, work history, and criminal conviction record (if job related) as may be necessary to verify the information provided in this application and to determine my fitness to hold the position for which I have applied. I authorize the present and past employers, if so indicated in the above section, may provide DeKalb Township Road District with information concerning my employment with them.

Signature: _____ Date: _____