



MINUTES, TOWNSHIP BOARD
DEKALB, ILLINOIS
December 9th, 2020

Due to the Governor's order restricting gatherings of people, and in an effort to minimize the potential spread of COVID 19, the December Township Board meeting will be conducted virtually through Zoom. The Township encouraged anyone who wished to address the Town Board meeting to submit a written statement to be read aloud at the meeting. The written statement was to be sent to Supervisor Nancy Teboda at nteboda@dekalbtownship.org. The link to access the Zoom Meeting was as follows:

<https://us02web.zoom.us/j/83915846444?pwd=Szk1eXkya3RDZC9DQUF0cFlxckdEdz09>

Meeting ID: 839 1584 6444

Passcode 652407

One tap mobile

+13126266799,,83915846444#,,,,,0#,,652407# US (Chicago)

+13017158592,,83915846444#,,,,,0#,,65207# US (Washington D.C.)

The meeting was called to order at 6:07p by Supervisor Teboda at the Township offices located at 2323 S. Fourth Street in DeKalb, Illinois and via Zoom; tardiness of meeting commencement was due to the difficulty Clerk Kunde had entering the Zoom meeting. Roll was taken, those present were: Supervisor Teboda, Highway Commissioner Smith, Assessor Dyer, Trustees Flavin, Hess, King and McNett.

Others Present: Brad Stewart, Township Attorney and Mark Charvat a member of the electorate.

The Pledge of Allegiance was said by all in attendance.

Town Hall Public Comments: Mark Charvat stated he was thrilled that the meeting was being conducted via Zoom; posting the recording would be good public relations. Since the next year's levies are on the agenda and being discussed at tonight's meeting Mr. Charvat felt that not enough information was posted on the website, there was not enough background information available regarding the levies and he would have preferred the ability to see last year's levies in order to make comparisons to this year's levies. Will there be a tax bill increase, and if so higher or lower? Mr. Charvat also inquired about expenditures falling below budgeted line items and what becomes of the excess money for that line item?



Reports:

Supervisor Teboda: Attended the virtual Township Officials of Illinois annual convention virtually and focused on information regarding Supervisors, duties and transition.

Has discussed the Township bank accounts with a representative from Resource Bank. Supervisor Teboda attempted to set up a presentation for tonight's meeting, but conducting the meeting via Zoom made it difficult. She will try to set up a presentation for the January meeting.

Issues and information regarding Blue Cross/Blue Shield are being looked into and being handled by Assessor Dyer. David Burrellis was contacted last Thursday for a review of the health insurance plan. Questions were raised regarding the changes that took place to the policy and why they occurred without the knowledge of Township officials. They are still working on answers; the decision to revert back to the old plan was made until problems are resolved. The employee that was inadvertently left off of our dental plan is now receiving the benefits.

The General Assistance payment to recipients has now gone from \$312.00 per month to \$319.00 and was effective December 1st, 2020. DeKalb Township is not able to control the amount of General Assistance awarded; it is controlled by state statutes. We have had an increase in applicants and Supervisor Teboda is happy to see people reaching out for assistance.

The Intergovernmental agreement for the new City of DeKalb TIF district was reviewed and approval granted, last month, by both the Township Attorney Brad Stewart and the Road District Attorney John Redlingschaefer.

The Y.M.C.A. sent an email thanking the DeKalb Township board for the Social Service Grant awarded to them; they asked for a copy of our logo to post on their website. The email from the Y.M.C.A. is the only thank you we have received so far.

The Audit for last year has been completed and submitted on time. If anyone wishes to receive a copy one can be emailed to you, or you are welcome to pick up a copy from the office.

Clerk Kunde: Nothing

Road Commissioner Smith: Since there has been very little inclement weather this year they have been able to complete a lot work on the roadways. This has been one of our best years for roadwork completions; less traffic, more work completed. Salt prices are at an all-time low.

Assessor Dyer: Responded to Mr. Charvat's question related to the possible increase in tax levies and bills. He stated that there is only a 4.09% increase this year and shouldn't cause much of a change for tax dollar amounts.



Assessor Dyer in continuing to work on the insurance problems and is still seeking answers from the company.

Has been attending DeKalb County Board of Review meetings.

Trustee King: Attended the Township Officials of Illinois convention virtually also, and watched the presentation on the different aspects of social media and found it interesting. It's finals week for the students at NIU. Working on line has been tiring and difficult for everyone.

Trustee Flavin: Thank you to Supervisor Teboda and Karen Gumino for all the hard work they have done on behalf of the Township.

Trustee McNett: Shop with a Cop, in conjunction with Target and the DeKalb Police Department, had more donations this year than they have had in past years. More people are asking for help through the program. 66 children applied and they received enough donations to help 80+ children.

Trustee Hess: An amazing outcome for Shop with a Cop; God bless our community for stepping up. "Karen Gumino, thank you for everything you do and did for me." The Township Officials of Illinois virtual convention was fabulous, Trustee Hess has printed out all of the PowerPoints if anyone is interested in copies.

Trustee Hess would like to see us utilize fliers with businesses such as VAC to promote our General Assistance programs and to increase awareness.

Trustee Hess is still working on the Committee on Youth program. She is researching background information and reading through minutes of the last four years, and will be putting together suggestions and programs on how we can move forward.

Trustee Hess has completed her FOIA certificate and asked who to turn it to.

Happy Holidays and Happy New Year to everyone.

Attorney Brad Stewart suggested a file should be kept on all FOIA and OMA certificates for all of the elected officials of the Township. This will be researched with Jodie Peterson in order to determine if there is an existing file for the records.

Bill Paying:

A motion was made by Trustee McNett to approve the November audit report and December bills to pay and was seconded by Trustee Flavin. Motion passed. A roll call vote was taken: Supervisor Teboda: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; Trustee King, Aye and Trustee Hess: Aye. Motion passed.



A motion to approve and file the November Treasurer's budgetary report was made by Trustee Hess and seconded by Trustee Flavin. A roll call vote was taken: Trustee Hess: Aye; Supervisor Teboda: Aye; Trustee King: Aye; Trustee Flavin: Aye and Trustee McNett: Aye. Motion passed.

Unfinished Business:

Section VII, A. Discussion and possible action of policy regarding duration of website posting of Board meeting information.

Per Supervisor Teboda, Karen Gumino has been working hard to get the website up to speed and thank you to her for doing so. Two months ago the agenda and minutes for the current and previous years were posted to the website. The cemetery information and pricing has not yet been posted, nor has the General Assistance application; both will be in the future. Public access to the internet is sometimes difficult, so mail applications will still be done. We do not have the capabilities to put more than agendas and minutes on our website. Supervisor Teboda suggested that we keep the current year and the previous year available on our website. We want to highlight more of the services and opportunities available through the Township on our website. A roll call vote was taken: Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; Trustee Hess: Aye; and Supervisor Teboda: Aye. Motion passed

Per Attorney Stewart it is suggested, but not required that the Township keep a book of internal policies and/or a book of resolutions. The only requirement is that the information be available and recorded in the minutes. Trustee Hess suggested that the approved resolution and decision related to website duration be posted on our website.

A resolution will be brought before the board, at the January meeting, relating to this issue.

New Business:

Section VIII, A. Approval of the Township Board Meeting and Holiday Schedule. After discussion and declaration that the Township Holiday schedule follows the DeKalb County Holiday schedule, a motion was made by Trustee King and seconded by Trustee Hess. Motion passed.

Section VIII, B. Approval of the DeKalb Township Road Levy. Highway Commissioner Smith explained that there is a 2% increase in this year's levy over last year's levy; it's basically a cost of living increase and should be sufficient. Typically we only realize an increase of 1.6 to 1.9% based on historical data approved by the DeKalb County Clerk's office. A motion was made by Trustee King to approve Ordinance #2020-004, an ordinance levying taxes for all road purposes for DeKalb Township Road District, DeKalb County, Illinois, for the tax year 2020, collectable in 2021 as presented and seconded by Trustee McNett.

A roll call vote was taken: Trustee King: Aye; Supervisor Teboda: Aye; Trustee Hess: Aye; Trustee McNett: Aye and Trustee Flavin: Aye. Motion passed.



Section VIII, C. Approval of DeKalb Township Levy. Supervisor Teboda looked at the last 4 years of levies. After discussing the process and numbers with employee Jodie Peterson, Supervisor Teboda is proposing a 1.03% increase; the increase for last year's levy was 1.8%. The current levy will amount to about an \$11,000.00 increase over last year. The budget will be created based on this levy. There will be no increase for Elected Officials, but staff will have increases based on performance reviews.

Trustee King asked if we have wiggle room for options such as our COVID relief grant program and emergencies.

Supervisor Teboda stated that the budget will be more thoroughly scrutinized and that each line item will have a closer look taken before preparation of the budget.

Mr. Charvat declared that a public hearing should take place before the levy approval.

Attorney Brad Stewart stated that according to statutes a public hearing does not need to occur unless 5% or more is being levied.

A motion was made by Trustee Hess to approve Ordinance #2020-005, an ordinance levying taxes for DeKalb Township, DeKalb County, Illinois, for the tax year 2020, collectable in 2021; with the stipulation that section 1 should read "That the sum of One Million, Eighty-One Thousand" in lieu of "Eight-One". The motion was seconded by Trustee Flavin.

A roll call vote was taken: Trustee McNett: Aye; Trustee Flavin: Aye; Trustee Hess: Aye; Supervisor Teboda: Aye and Trustee King: Aye. Motion Passed.

Section VIII, D. Approval of the regular meeting minutes of November 11, 2020. Supervisor Teboda thanked employee Karen Gumino for stepping in during the absence of Clerk Kunde and taking the minutes during the November meeting. Ms. Gumino was thanked for being thorough at record keeping, she did a great job. A motion was made by Supervisor Teboda to approve the minutes of November 11th, 2020 and seconded by Trustee McNett.

A roll call vote was taken: Trustee Hess: Aye; Trustee King: Aye; Supervisor Teboda: Aye; Trustee Flavin: Aye and Trustee McNett: Aye. Motion passed.

Next Regular Meeting: Will be on January 13th, 2021 at 6:00pm at the Township offices.

A motion to adjourn was made by Trustee Flavin and seconded by Trustee Hess. A roll call vote was taken: Supervisor Teboda: Aye; Trustee McNett: Aye; Trustee King: Aye; Trustee Hess: Aye and Trustee Flavin: Aye. Motion passed. The meeting adjourned at 7:28pm.

Respectfully submitted

Geralynne Kunde, DeKalb Township Clerk


Geralynne M. Kunde, Town Clerk


Kevin D. Flavin




Nancy Teboda, Town Supervisor