

Minutes DeKalb Township Committee on Youth

DeKalb, Illinois

March 19, 2024

2024 Committee Members

DeAnna
Harris-
McKoy

Katrina
Kreider

Amy Dyer

Dan
Kenney

Lorri
Thrower

Nancy
Bradlo*

The meeting was **Called to Order** by Supervisor Hess at 5:05 PM at the DeKalb Public Library in a Meeting Room. **Roll Call** was taken by acting secretary, Kimberly Barrios: *Supervisor Hess: Present; DeAnna Harris-McKoy: Present; Katrina Kreider: Present; Amy Dyer: Present; Dan Kenney: Present; Lorri Thrower: Absent; Trustee Nancy Bradlo: Absent.* Also Present was Kimberly Barrios, acting secretary.

Dan Kenney motioned to approve the Agenda. Deanna Harris-McKoy seconded the motion. The **Approval of Agenda** passed unanimously at 5:06.

Public Comments: None

New Business discussion began at 5:06 PM by recapping the last meeting. Conversation was then initiated regarding the Funding Application and Application Process. Mary expressed, that though absent, Lorri Thrower had suggested setting quarterly deadlines for funding requests and increasing the grant amount. Supervisor Hess also shared that Trustee Bradlo had recommended a 40 Assets pre-application learning requirement. Dan Kenney Agreed that funding should be increased to at least \$1,000 and as high as \$5,000. DeAnna felt that it would be

*Board Liaison, non-voting member

important to know the overall budget before discussing individual grant amounts. Katrina asked Supervisor Hess to remind them of the current amount. Supervisor Hess reminded the committee that the current max. award is \$750. She also addressed Deanna Harris-McKoy's questions by expressing that she had a \$50,000 budget in mind for COY for the fiscal year starting on 04/01/2024. She further explained that this money could be awarded in the form of grants and also to fund any special events the committee might like to incorporate in their vision. As review of the current application continued, discussion was had regarding whether the COY should fund a project in its entirety—or only up to a certain percentage. DeAnna Harris-McCoy indicated that the percentage would seem arbitrary and could impede newer, low-budget organizations with great ideas from getting access to the funding they need to carry out the programming they envision. Clarification was made that the funding would not cover staff and/or operational expenses. Dan Kenney suggested that the Application should specify the age range the committee considers to be “youth.” Deanna Harris-McKoy suggested changing the 40 Assets document into a checklist, and asking applicants to check the specific Developmental Assets their event/program would provide/develop in youth. She suggested Applicants should also be asked what strategies/activities will be used to promote the Asset(s). A decision was made to change the language inside the box on page 1 of the application to “Title of Project.” There will also be a place on this page to indicate the age(s) of the youth served by said project. Page 2 of the application will be revamped to include separate answer boxes (with +/- 500 word limits for each answer) for the following prompts: General Description of Project, Specific purposes for which the funds requested will be used, How the event/activities planned will address the specific assets identified on the checklist, projected timelines to carry out the project (listing times lines for all major milestones), If you are collaborating with another organization, please explain how that collaboration will work, How will this reduce juvenile delinquency in DeKalb Township and/or provide for the well-being of underserved and underprivileged youth and their families in DeKalb Township, How will you evaluate the success of your project? Discussion regarding the application process included a suggestion that the COY should host a webinar that all applicants must attend, which would include an overview of the 40 Developmental Assets as well as the application itself. To conclude this topic, Supervisor Hess identified areas in which she believed certain people may be able to make contributions. The group agreed to the following: Dan Kenney would work on writing a rough draft of an RFP. Deanna Harris-McKoy would work on creating a “plug and play” post project report. Supervisor Hess stated that she would update the existing application with the agreed upon changes.

At 5:40. Supervisor Hess expressed that due to time constraints, discussion regarding Focus Areas would be tabled until the next meeting. She also stated that time would be allocated in the next meeting to decide upon an actual grant amount limit/range.

At 5:42, Supervisor Hess began the discussion regarding **Other Business**. Supervisor Hess asked everyone to review the Minutes from last meeting. She noted that the meeting date needed to be corrected and asked if there were any other changes that needed to be made to the Minutes. No other items were noted for correction. Dan Kenney moved to approved the

corrected Minutes. Katrina Kreider seconded the motion. Corrected Minutes were approved unanimously at 5:42. Nomination of officers proceeded as follows: Dan Kenney nominated Deanna Harris-McKoy for Chair. Katrina Kreider seconded the motion. No other nominations were received. A unanimous vote determined that Deanna Harris-McKoy would serve as Committee Chairperson. Dan Kenney then nominated Amy Dyer as Vice Chair. Katrina again seconded. No other nominations were received. A unanimous vote determined that Amy Dyer would serve as Vice Chair. Dan Kenney then nominated Katrina Kreider to serve as Secretary. DeAnna seconded the motion. No other nominations were received. A unanimous vote determined that Katrina Kreider would serve as Secretary. Supervisor Hess announced that the next meeting would be held on April 16th in the DeKalb Township Board Room at 5 PM.

At 6:04 Chairperson DeAnna Harris-McKoy motioned to **Adjourn** the meeting. Dan Kenney seconded the motion. The motion passed unanimously. Supervisor Hess adjourned the meeting at 6:05 PM.