

Budget & Appropriation Ordinance
DeKalb Township

#2024-003(T)

AN ORDINANCE BUDGETING AND APPROPRIATING FOR ALL TOWN PURPOSES FOR DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING APRIL 1, 2024 AND ENDING MARCH 31, 2025

BE IT ORDAINED by the Town Board of DeKalb Township, DeKalb County, Illinois.

Section 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the DeKalb Township, be and the same are hereby appropriated for the town purposes of DeKalb Township, DeKalb County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

GENERAL TOWN FUND

BUDGET 2023-2024

BUDGET 2024-2025

BEGINNING BALANCE: FEBRUARY 29, 2024:

\$ 1,625,774.56

ESTIMATED REVENUES

Property Tax	\$921,500.00	\$ 908,500.00
Replacement Tax-State of Illinois	\$85,000.00	\$ 50,000.00
Interest Income	\$750.00	\$ 5,000.00
TOIRMA Dividend	\$1,000.00	\$ 1,000.00
TIF Fund Disbursement	\$4,500.00	\$ 2,500.00
Cemetery Income	\$2,000.00	\$ 5,000.00
Miscellaneous Income	\$2,500.00	\$ 3,000.00
Recapture Revenue	\$0.00	\$ 2,685.00

TOTAL ESTIMATED REVENUES

\$ 977,685.00

TOTAL ESTIMATED FUNDS AVAILABLE

\$ 2,603,459.56

BUDGETED EXPENDITURES

Administration	\$1,133,900.00	\$ 1,412,819.77
Social Services	\$175,000.00	\$ 225,000.00
Assessor's Office	\$272,700.00	\$ 265,050.00
Cemetery	\$236,200.00	\$ 327,150.00
Contingencies	\$50,000.00	\$ 50,000.00

TOTAL EXPENDITURES/APPROPRIATIONS

\$ 2,280,019.77

ESTIMATED ENDING BALANCE: MARCH 31, 2025

\$ 323,439.79

GENERAL TOWN FUND
ADMINISTRATION EXPENSE

PERSONNEL

Salaries	\$400,000.00	\$	425,000.00
Insurance Benefits	\$100,000.00	\$	125,000.00
Unemployment Insurance	\$3,500.00	\$	3,500.00
Social Security	\$30,000.00	\$	50,000.00
Medicare	\$9,500.00	\$	11,000.00
I.M.R.F. - Pension	\$32,000.00	\$	35,000.00
TOTAL PERSONNEL		\$	649,500.00

CONTRACTURAL SERVICES

Audit	\$10,000.00	\$	12,500.00
Legal Services	\$20,000.00	\$	20,000.00
Postage	\$3,600.00	\$	3,000.00
Telephone/Internet/Utilities	\$5,000.00	\$	28,500.00
Printing	\$8,500.00	\$	5,000.00
Subscriptions/Memberships	\$9,750.00	\$	15,000.00
Training/Travel/Education	\$15,000.00	\$	12,000.00
Other Professional Services	\$25,000.00	\$	25,000.00
Insurance	\$18,000.00	\$	20,000.00
Utilities	\$25,000.00		
Equipment Maintenance/Software	\$4,300.00	\$	4,300.00
Building Maintenance	\$6,000.00	\$	10,000.00
Janitorial	\$9,500.00	\$	10,000.00
IT/Security/Email	\$15,000.00	\$	15,000.00
Website	\$9,000.00	\$	3,500.00
TOTAL CONTRACTUAL SERVICES		\$	183,800.00

COMMODITIES

Operating Supplies	\$12,500.00	\$	12,500.00
Vehicle Fuel		\$	2,500.00
TOTAL COMMODITIES		\$	15,000.00

CAPITAL OUTLAY

Hold in Building Capital Fund Account	\$200,000.00	\$	377,019.77
Vehicle		\$	50,000.00
TOTAL CAPITAL OUTLAY		\$	427,019.77

OTHER EXPENDITURES

Office Equipment/Equipment Leasing	\$10,000.00	\$	6,000.00
Social Media	\$2,750.00	\$	1,500.00
Committee on Youth	\$0.00	\$	30,000.00
Community Services	\$135,000.00	\$	85,000.00
Emergency Relief	\$10,000.00	\$	10,000.00
Miscellaneous	\$5,000.00	\$	5,000.00
TOTAL OTHER EXPENDITURES		\$	137,500.00

TOTAL TOWN ADMINISTRATION

\$ 1,412,819.77

SOCIAL SERVICE/AGENCY SUPPORT

Human Services/Agency Support	\$175,000.00	\$	225,000.00
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TOTAL SOCIAL SERVICE

\$ 225,000.00

ASSESSOR'S OFFICE

PERSONNEL

Salaries	\$ 148,500.00	\$ 152,000.00
Social Security	\$ 10,000.00	\$ -
Medicare	\$ 2,600.00	\$ -
I.M.R.F. - Pension	\$ 10,500.00	\$ 9,000.00
Insurance Benefits	\$ 57,000.00	\$ 58,000.00
Unemployment Insurance	\$ 900.00	\$ -

TOTAL PERSONNEL \$ 219,000.00

CONTRACTUAL SERVICES

Equipment Maintenance	\$ 1,000.00	\$ 1,000.00
Postage	\$ 350.00	\$ 1,000.00
Telephone/Internet	\$ 3,000.00	\$ 3,600.00
Printing	\$ 800.00	\$ 800.00
Dues	\$ 350.00	\$ 350.00
Training/Travel/Education	\$ 6,000.00	\$ 6,000.00
Legal Services	\$ 3,000.00	\$ 3,000.00
Appraisal Fee	\$ 4,000.00	\$ 2,700.00
Software Licensing	\$ 10,000.00	\$ 13,000.00
IT/Security	\$ 2,000.00	\$ 2,000.00

TOTAL CONTRACTUAL SERVICES \$ 33,450.00

COMMODITIES

Office Supplies	\$ 1,700.00	\$ 1,700.00
Operating Supplies	\$ 1,400.00	\$ 1,400.00
Office Equipment	\$ 1,500.00	\$ 1,500.00
Office Furniture	\$ 2,000.00	\$ 2,000.00

TOTAL COMMODITIES \$ 6,600.00

CAPITAL OUTLAY

Computer Hardware	\$ 2,800.00	\$ 2,800.00
Computer Software	\$ 1,000.00	\$ 1,000.00

TOTAL CAPITAL OUTLAY \$ 3,800.00

OTHER EXPENDITURES

Miscellaneous Expenses	\$ 700.00	\$ 1,000.00
Internet Access Fees	\$ 700.00	\$ -
Website Fee	\$ 200.00	\$ 200.00
Property Online	\$ 700.00	\$ 1,000.00

TOTAL OTHER EXPENDITURES \$ 2,200.00

TOTAL ASSESSOR'S OFFICE \$ 265,050.00

CEMETERY FUND

PERSONNEL

Salaries	\$15,000.00	\$	15,000.00
Social Security	\$3,000.00	\$	3,200.00
Medicare	\$1,500.00	\$	1,700.00
Unemployment Insurance	\$750.00	\$	750.00
Workmen's Compensation	\$1,500.00	\$	500.00
TOTAL PERSONNEL			\$ 21,150.00

CONTRACTURAL SERVICES

Landscaping/Maintenance	\$35,000.00	\$	50,000.00
Snow Removal	\$3,500.00	\$	1,500.00
Tree Services	\$7,500.00	\$	7,500.00
Other Professional Services	\$10,000.00	\$	7,500.00
Grave Openings	\$2,000.00	\$	1,000.00
Computer Software	\$5,000.00	\$	2,500.00
Restoration	\$17,500.00	\$	15,000.00
Road Construction/Maintenance	\$7,500.00	\$	2,000.00
Training/Travel/Education	\$5,000.00	\$	3,000.00
Publishing/Printing	\$2,750.00	\$	500.00
Dues	\$500.00	\$	500.00
Postage	\$100.00	\$	100.00
Website	\$350.00	\$	150.00
TOTAL CONTRACTURAL SERVICES			\$ 91,250.00

COMMODITIES

Utility	\$750.00	\$	1,250.00
Equipment/Supplies	\$6,000.00	\$	4,000.00
Signage/Fencing	\$8,000.00	\$	8,500.00
TOTAL COMMODITIES			\$ 13,750.00

CAPITAL OUTLAY

Oakwood Road Improvements	\$ 100,000.00	\$	190,000.00
Equipment (Hold in Cemetery Capital Fund Account)		\$	10,000.00
TOTAL CAPITAL OUTLAY			\$ 200,000.00

OTHER EXPENDITURES

Miscellaneous Expenses	\$3,000.00	\$	1,000.00
TOTAL OTHER EXPENDITURES			\$ 1,000.00

TOTAL CEMETERY TOTAL \$ 327,150.00

CONTINGENCIES

Contingencies	\$50,000.00	\$	50,000.00
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TOTAL CONTINGENCIES \$ 50,000.00

GENERAL ASSISTANCE FUND

BEGINNING BALANCE: FEBRUARY 29, 2024: \$ 257,565.92

ESTIMATED REVENUES

Property Tax	\$213,500.00	\$	220,000.00
Interest Income	\$500.00	\$	2,000.00
IGA Income	\$5,000.00	\$	12,500.00
SSI/State of IL Interim Assistance	\$5,000.00	\$	7,500.00
Miscellaneous	\$500.00	\$	500.00

TOTAL ESTIMATED REVENUES \$ 242,500.00

TOTAL ESTIMATED FUNDS AVAILABLE \$ 500,065.92

BUDGETED EXPENDITURES

Administration	\$267,500.00	\$	245,375.00
Home Relief	\$247,500.00	\$	221,750.00
Contingencies	\$15,000.00	\$	7,500.00

TOTAL EXPENDITURES/APPROPRIATIONS: \$ 474,625.00

ESTIMATED ENDING BALANCE: MARCH 31, 2025 \$25,440.92

GENERAL ASSISTANCE FUND

ADMINISTRATION EXPENSE

PERSONNEL

Salaries	\$155,000.00	\$	135,000.00
Social Security	\$8,500.00	\$	10,000.00
Medicare	\$2,200.00	\$	3,500.00
I.M.R.F. - Pension	\$8,500.00	\$	10,000.00
Unemployment Insurance	\$600.00	\$	1,250.00
Insurance Benefits	\$45,000.00	\$	35,000.00
Workmen's Compensation	\$2,500.00	\$	2,500.00
TOTAL PERSONNEL			\$ 197,250.00

CONTRACTUAL SERVICES

Equipment Maintenance & Supplies	\$3,200.00	\$	3,275.00
Publishing/Subscriptions/Printing	\$4,000.00	\$	2,500.00
Postage	\$2,000.00	\$	1,000.00
Telephone/Email/Internet	\$1,000.00	\$	1,600.00
Legal	\$5,000.00	\$	2,500.00
Travel/Training	\$4,000.00	\$	4,000.00
Professional Services		\$	7,500.00
IT	\$2,000.00	\$	2,500.00
Visual GA	\$7,500.00	\$	5,500.00
GA Client Workmen's Comp	\$0.00	\$	4,500.00
Transportation Services	\$0.00	\$	1,000.00
TOTAL CONTRACTUAL SERVICES			\$ 35,875.00

COMMODITIES

Operating Supplies	\$5,000.00	\$	4,250.00
Equipment	\$6,500.00	\$	5,000.00
TOTAL COMMODITIES			\$ 9,250.00

OTHER EXPENDITURES

Miscellaneous Expense	\$5,000.00	\$	3,000.00
TOTAL OTHER			\$ 3,000.00

TOTAL ADMINISTRATION			\$ 245,375.00
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HOME RELIEF

CONTRACTUAL SERVICES

Professional Services		\$	15,000.00
Medical Service	\$30,000.00	\$	10,000.00
Dental Service	\$10,000.00	\$	10,000.00
Other Medical Services	\$10,000.00	\$	10,000.00
M.A.C.I. (Medical Catastrophic)	\$3,500.00	\$	4,500.00

TOTAL CONTRACTUAL SERVICES \$ 49,500.00

COMMODITIES

General Assistance	\$60,000.00	\$	93,500.00
Emergency Assistance	\$75,000.00	\$	63,000.00
Personal/Household Incidentals	\$6,500.00	\$	8,000.00
Miscellaneous Expense	\$2,500.00	\$	1,250.00
Food/Household Supplies Support	\$50,000.00	\$	1,500.00
Homeless Transito	\$0.00	\$	5,000.00

TOTAL COMMODITIES \$ 172,250.00

TOTAL HOME RELIEF \$ 221,750.00

CONTINGENCIES

Contingencies	\$15,000.00	\$	7,500.00
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TOTAL CONTINGENCIES \$ 7,500.00

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SECTION 3: That the amount appropriated for Town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

1. GENERAL TOWN FUND	\$2,280,019.77
2. GENERAL ASSISTANCE FUND	\$474,625.00
TOTAL APPROPRIATIONS	\$2,754,644.77

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 3 constituting the total appropriation in the amount of TWO MILLION, SEVEN HUNDRED FIFTY FOUR THOUSAND, SIX HUNDRED FORTY FOUR AND 77/100 -- (\$2,754,644.77) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the Annual Appropriation Ordinance of this Township, passed by the Town Board of DeKalb as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 8 day of May, 2024 pursuant to a roll call vote by the Town Board of DeKalb Township, DeKalb County, Illinois.

<u>Town Board</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Mary Hess	<u>X</u>	---	---
Lisa King	<u>X</u>	---	---
Chat McNett	---	---	<u>X</u>
Dale Thurman	<u>X</u>	---	---
Nancy Bradlo	---	---	<u>X</u>



Mary Hess
 Mary Hess, Supervisor

Andrew Tillotson
 Andrew Tillotson, Clerk

CERTIFICATION OF BUDGET & APPROPRIATIONS ORDINANCE

DEKALB TOWNSHIP

FILED
MAY 09 2024
DeKalb County Clerk

The undersigned, duly elected, qualified and acting Clerk of the DeKalb Township, DeKalb County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget and Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2024 and ending MARCH 31, 2025, as adopted this 8 day of May, 2024

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of DeKalb Township, DeKalb County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

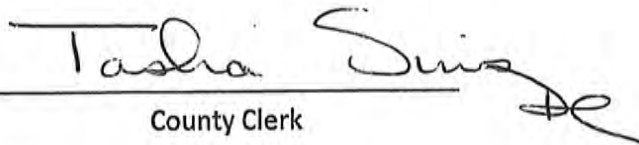
Dated this 8 day of May, 2024



Andrew Tillotson, Township Clerk



Filed this 9 day of May, 2024.



County Clerk

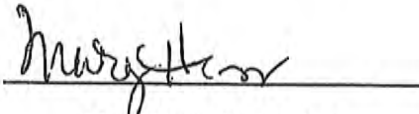
CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWN FUND

FILED
MAY 09 2024
DeKalb County Clerk

The undersigned, Supervisor (Chief Fiscal Officer) of DeKalb Township, DeKalb County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.


This certification is made and filed pursuant to the requirements of (35 ILCAS 200/18-50 and on behalf of DeKalb Township, DeKalb County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation ordinance.

DATED this 8 day of May 2024



Mary Hess, Supervisor

FILED this 9 day of May 2024



County Clerk